

CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

Name and address of submitting body:

MEPSC,
Management & Entrepreneurship and Professional Skills Council,
14 Management House, Institutional Area,
Lodhi Road, New Delhi-110003

Name and contact details of individual dealing with the submission

Name: Col. Anil Kumar Pokhriyal
Position in the organisation: CEO

Address if different from above: Same as above

Tel number(s): 011- 24645100

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List of documents submitted in support of the Qualifications File

1. Qualification Pack with National Occupational Standards
2. Occupational Map
3. Summary of Industry validations
4. Labour market clarity
5. Affiliation norms

6. SUMMARY

1	Qualification Title: Security Guard
2	Qualification Code, if any: MEP/Q7101
3	NCO code and occupation: NCO-2015/5414.0501
4	<p>Nature and purpose of the qualification (Please specify whether qualification is short term or long term): This is a Qualification Pack (QP) containing National Occupational Standards for the job role – Unarmed Security Guard. The main purpose of the qualification and the target learners is to get unemployed people into work and to upgrade the skills of people already in work.</p>
5	Body/bodies which will award the qualification: Management & Entrepreneurship and Professional Skills Council (MEPSC)
6	Body which will accredit providers to offer courses leading to the qualification: Management & Entrepreneurship and Professional Skills Council (MEPSC)
7	Whether accreditation/affiliation norms are already in place or not if applicable (if yes, attach a copy) : Yes
8	Occupation(s) to which the qualification gives access: Security
9	<p>Job description of the occupation: Security Guard has to guard designated premises and people by manning the first tier of protection aided by appropriate security devices/ equipment. The core responsibility includes guarding against theft, criminal acts, emergencies, fire and other contingencies.</p>
10	Licensing requirements: NIL
11	Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided) :
12	Level of the qualification in the NSQF: Level 3
13	Anticipated volume of training/learning required to complete the qualification: 300 hours and 60 hrs OJT
14	<p>Indicative list of training tools required to deliver this qualification: Training Kit (PowerPoint, Trainer Guide), sample accident and incident reports, sample feedback forms, Half Body Mannequin for CPR, First Aid kit, Sample Identity Cards, Vehicle In/Out Register, Security Guard Dress and Equipment/Sample of Security Guard Dress/ Security Guard Uniform, CCTV System (CCTV System with four cameras, recorder and monitor), Key Register, Drill/ Pt Ground (60 X 40), Door Frame Metal Detector</p>
15	<p>Entry requirements and/or recommendations and minimum age: Class 10th pass</p>

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	18 Years		
	<p><u>Standard of physical fitness for security guards.-</u></p> <p>(i) Height, 160 cms (Female 150 cms), weight according to standard table of height and weight, chest 80 cms with an expansion of 4 cms (for females no minimum requirement for chest measurement).</p> <p>(ii) Eye sight: Far sight vision 6/6, near vision 0.6/0.6 with or without correction, free from colour blindness</p> <p>(iii) Free from knock knee and flat foot</p> <p>(iv) Hearing: Free from defect</p>		
16	Progression from the qualification (Please show Professional and academic progression) : Armed Security Guard, Personal Security Officer, Security supervisor		
17	Arrangements for the Recognition of Prior learning (RPL) : Yes		
18	International comparability where known (research evidence to be provided): Comparability not established		
19	Date of planned review of the qualification: 24/02/2027		
21	Formal structure of the qualification		
	Mandatory components		
(i)	Title of component and identification code/NOSs/Learning outcomes	Estimated size (learning hours)	Level
	MEP/N7101 Perform security tasks in accordance with basic security practices	60	3
	MEP/N7103 Provide guarding services to people, property and premises	40	3
	MEP/N7104 Control access to the assigned premises	40	3
	MEP/N7105 Carry out screening and search activities to maintain security	30	3
	MEP/N7106 Control parking in designated areas	30	3
	MEP/N9903 Apply health and safety practices at the workplace	20	3
	MEP/N9912 Apply principles of professional practice at the workplace	20	3

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	Sub Total (A)	240	
	Electives (B)		
	1. Security Guard-Unarmed		
	MEP/N7107 Provide security escort	60	3
	2. Security Guard-Armed (Freshers)		
	MEP/N7113 Observe safety norms while handling firearms	60	3
	Sub Total (B)	60	
	Optional NOS (C)		
	MEP/N0202 Application of Computers	60	3
	Total (A+B) 300 hours + 60 hours OJT		

SECTION 1
ASSESSMENT

21	<p>Body/Bodies which will carry out assessment: Assessments agencies empanelled with MEPSC to carry out assessment:</p> <ul style="list-style-type: none"> - Aspiring Minds Assessments Pvt Ltd - Co Cubes Technologies Pvt Ltd - India Skills Pvt Ltd - Induslynk Training Services Pvt Ltd (METTL) - Skill Training Assessment Management Partners Ltd (STAMP) - Trendsetters Skill Assessors Pvt Ltd
22	<p>How will RPL assessment be managed and who will carry it out? RPL will be based on the same approved Qualification Pack and Assessment Criteria mentioned in the Qualification Pack. RPL assessment is carried out in the same way as the assessment for fresh training.</p>
23	<p>Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF. MEPSC empanels 3rd party assessment agencies for carrying out Skills assessment. Assessment agencies develops assessments guide/blueprints specific to job roles and develops Question bank for conducting theory & practical assessments. MEPSC subject matter experts validate the question bank and ensure the appropriateness of the question bank as per the Job role. MEPSC shares the question bank with SME (having relevant industry and academics experience) for validation. Assessment agency also source assessors (having rich industry experience) cv's and share it with MEPSC for conducting telephonic interviews by the experts and post approval these assessors are allowed to carry out assessments on the ground.</p> <p>Assessment Execution Process</p> <ul style="list-style-type: none"> • Training Provider (TP) to share the start date and end date with no. of trainees under the specified job role. • Training Provider to share the assessment date to conduct assessment at the training centre. • MEPSC will share the assessment date with the 3rd party assessment agency and give confirmation to the TP on the assessment dates. <p>Following details to be confirmed by TP 10 days prior the assessment date:</p> <ul style="list-style-type: none"> • Tentative number of trainees for assessment • SPOC on the day of assessments • Location of assessment • Any other special instruction for the day of assessments

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	<ul style="list-style-type: none">• Assessment language• MEPSC along with assessment agency will empanel assessor to conduct the assessment. Assessor has to undergo a telephonic interview with Subject Matter Expert.• Assessment Batch should not be less than 20 trainees.• MEPSC & Assessment agency will share a list of requirements (raw material, machinery, class room/infrastructure etc) with the TP for the day of assessment (7 days before assessments)• TP to make necessary arrangements for the same to conduct the assessment• On the day of assessment, batches will be divided in two i.e. one for theoretical assessment and second for practical knowledge. Both the batches will run parallel to each other.• Trainees assessment is conducted through Theory & practical question paper. Questions banks are pre-approved by Management SME.
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Please attach most relevant and recent documents giving further information about assessment and/or RPL.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

1. MEPSC Protocol on Accreditation of Assessment Bodies in PSS – Annexure 3
2. MEPSC Protocol on Assessment and Certification of existing workforce of the PSS based on Recognition of Previous Learning – Annexure 4

ASSESSMENT EVIDENCE

Complete a grid for each component as listed in “Formal structure of the the qualification” in the Summary.

NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – Learning Outcomes to be assessed, assessment criteria and the means of assessment.

24. Assessment evidences

Title of Component: Security Guard

CRITERIA FOR ASSESSMENT OF TRAINEES

Job Role: Security Guard

Qualification Pack: MEP/Q7101

Sector Skill Council: Management & Entrepreneurship and Professional Skills Council

Guidelines for Assessment:

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below).
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criterion.
6. To pass the Qualification Pack, every trainee should score a minimum of 70% of aggregate marks to successfully clear the assessment.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Compulsory NOS				Marks Allocation	
Total Marks: 800					
Option Marks: 100					
Assessment	Assessment Criteria for	Total		Theory	Skills

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outcomes	outcomes	Mark s			Practical
MEP/N7101 Perform security tasks in accordance with basic security practices	PC1. carry out assigned security duties in line with procedures and instructions	100		5	7
	PC2. respond to risks and threats as per organisational and legal protocols (Risks and Threats: unauthorised entry and trespass, aggressive and drunken behaviour, loitering and littering, eve teasing and molestation, robbery; theft; pilferage and shoplifting, violence and assault, murder and suicide kidnapping, public demonstration; labour unrest and crowd control)			5	7
	PC3. respond to hazards and emergencies as per organisational policies and procedures			4	5
	PC4. provide accurate information and access to premises, records and other resources to the police as per organisation protocol			3	5
	PC5. identify rank by recognising the badge of rank of police and			2	4

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	military personnel				
	PC6. identify various arms commonly used by the police and perpetrators			3	6
	PC7. identify improvised explosive devices and take action as per established protocol			3	5
	PC8. carry out security duties in commercial and industrial deployments			3	5
	PC9. carry out tasks relevant to the role while complying with applicable regulatory and legal provisions			3	5
	PC10. work within rules and regulations governing employment			4	5
	PC11. give evidence accurately and clearly, when required, in court			5	6
		Total	100	40	60
MEP/N7103 Provide private guarding service to people, property and premises	PC1. identify layout of the premises, assets, movable or immovable property, entry and exit points	100		2	3
	PC2. identify various categories of people who need guarding and			2	2

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	type of guarding required (Categories of people: staff; residents; workers; visitors; officials; vendors; service providers; general public)			
	PC3. guard people, property and premises as per instructions		2	3
	PC4. carry out guarding and observation tasks attentively and effectively		2	3
	PC5. identify types of patrolling required and necessary tasks required to carry out patrolling activities effectively		2	3
	PC6. patrol designated premises effectively as per instructions		2	2
	PC7. use security equipment as per organisational and manufacturer guidelines, to carry out security tasks effectively (Security Equipment: For surveillance, screening and search, communication, safety)		3	4

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	PC8. report and respond to security breaches as per organisational procedures, in a timely manner, clearly and accurately		2	2
	PC9. provide adequate briefing during shift change and to superiors		2	3
	PC10. maintain basic security registers and records		2	3
	PC11. carry out required searches of premises and properties as per instructions		1	2
	PC12. report risks, threats and hazards observed during the search		1	2
	PC13. liaise with other authorised search parties in the premises effectively		2	3
	PC14. detain suspect(s) during the search as per organisational and legal guidelines and procedures		2	3
	PC15. prevent tampering of evidence and reports by taking necessary precautions		2	4

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	PC16. maintain personal safety at all times when at work		1	2
	PC17. maintain constant communication during search with relevant authorities and seniors		2	2
	PC18. report incident details to superiors in an accurate and timely manner, communicating all relevant details		2	2
	PC19. follow incident reporting formats and protocols		1	2
	PC20. use non-gendered statements in communication and reports		1	2
	PC21. ensure smooth movement of persons with disability		1	2
	PC22. carry out assigned tasks and perform duties ensuring persons' right to dignity, privacy and gender/ religious/ cultural sensitivity are respected at all times		1	2

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	PC23. identify processes where material utilization can be optimized			1	2
	PC24. ensure lights and equipment are switched off when not in use			1	2
		Total	100	40	60
MEP/N7104 Control access to the assigned premises	PC1. carry out access control procedures in the premises with or without use of equipment as per organisational standards	100		2	2
	PC2. establish identity, purpose and authorisation of different categories of people/ vehicles/ material seeking to enter or exit from the premises			1	2
	PC3. prevent entry to and exit of people/vehicles/ material without valid authorisation			1	2
	PC4. direct visitors to designated areas for waiting and inform concerned staff/ department promptly			1	2

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	<p>PC5. prepare passes/ permits accurately for people/vehicles entering the premises</p>		1	2
	<p>PC6. collect passes/ permits from people/ vehicles exiting the premises and confirm authenticity and validity</p>		2	2
	<p>PC7. check relevant documents for movement of goods/materials for accuracy of all necessary details and validity (Documents for material movement: gate pass (returnable and non-returnable), invoice, purchase order, delivery challan, any other authorisation regarding movement of stores and machinery)</p>		1	2
	<p>PC8. inform concerned department on arrival of relevant consignments with necessary detail and instructions</p>		1	2

	PC9. handle different situations faced during access control operations effectively, minimising risk and damage and as per organisational procedures		2	3
	PC10. update and maintain relevant security registers as per instructions and organisational procedure		1	2
	PC11. report irregularities to superior clearly, with necessary detail, and in a timely manner		2	3
	PC12. operate access control equipment in accordance with organisational procedures and manufacturer's instructions		2	3
	PC13. check and report functioning/ malfunctioning of access control equipment to relevant authority as per organisation procedures		2	3
	PC14. carry out maintenance of equipment		2	3

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	PC15. identify and interpret signals from access control equipment correctly and respond as per organisational procedures respectively		2	3
	PC16. carry out access control operations manually in case of equipment breakdown		2	3
	PC17. ensure safety and security, while minimising dissatisfaction and discomfort		2	3
	PC18. receive mail and couriers after office hours as per organisational procedures		2	3
	PC19. record details of mail and courier received		1	2
	PC20. identify suspicious packages or mail		2	3
	PC21. report about delivery of suspicious package/s in a timely manner		2	3
	PC22. secure and store letters and packages as per organisational		1	2

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	procedures				
	PC23. deliver letters and packages to the designated person as per organisational procedures			2	3
		Total	100	40	60
MEP/N7105 Carry out screening and search activities to maintain security	PC1. organise queues to manage people at the screening and search point	100		3	4
	PC2. respond to situations arising during screening and search, within limits of authority and as per organisational procedures			3	5
	PC3. carry out screening and search operations manually or with equipment as per organisational procedures			3	4
	PC4. identify persons exempted from screening and search			3	4
	PC5. segregate and isolate person or persons violating laid down procedures safely and effectively, with minimum disturbance			2	5
	PC6. segregate and				

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	isolate material containing prohibited/ unauthorised items			2	5
	PC7. spot attempts of people trying to defeat the process/ equipment, avoiding possible distractions			3	5
	PC8. carry out screening and search operations using provided equipment as per laid down procedures			4	6
	PC9. carry out physical search of vehicle as per laid down procedures			4	5
	PC10. follow protocol on exemptions from search			3	4
	PC11. segregate and isolate suspected vehicle to carry out detailed search			3	4
	PC12. segregate suspicious objects in vehicles and follow protocols for their handling			4	5
	PC13. ensure safety of workers and public while segregating vehicle or its contents			3	4
		Total	100	40	60
MEP/N7106 Control parking in	PC1. identify different types of parking areas				

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designated areas	and all entry and exit routes to available parking areas		4	5
	PC2. check prevailing conditions within the parking areas that impact operations, safety and security, and list anticipated consequences of these (Parking Conditions: surface and traffic conditions, visibility and lighting)		4	5
	PC3. correctly position signage for guiding drivers		3	5
	PC4. guide drivers to the available parking areas		3	5
	PC5. use protective gear at all times while carrying out parking duties as per company provision and guidelines		3	5
	PC6. ensure drivers leave the area after parking as per laid down instructions		3	5
	PC7. identify and respond to irregular situations in accordance with organisation procedures and guidelines		3	5
	PC8. call for			

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	assistance from relevant personnel and take preventive steps to minimise risks and damage (Relevant Personnel: security team, sub-unit and superiors)			4	5
	PC9. report irregular situations immediately to superior with all necessary details			3	5
	PC10. respond as per organisational procedure on spotting hazards, and parking conditions that may increase risks			4	5
	PC11. maintain records and follow reporting procedures on hazards and irregularities			3	5
	PC12. ensure own safety at work at all times			3	5
		Total	100	40	60
MEP/N9903: Apply health and safety practices at the workplace	PC1. identify, control and report health and safety issues relating to immediate work environment according to procedures			4	3
	PC2. follow procedures and instructions for dealing with hazards, within the scope of			4	4

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	responsibilities and competencies			
	PC3. document and report all hazards, accidents and near-miss incidents as per set process		2	3
	PC4. document safety records according to organisational policies		1	4
	PC5. maintain the work area in a clean and tidy condition		1	5
	PC6. ensure that the work area is sanitised as and when required		2	5
	PC7. maintain personal hygiene		1	4
	PC8. use appropriate personal protective equipment (PPE) where required		-	-
	PC9. wash hands using soap and water or alcohol based sanitiser		2	3
	PC10. report hygiene related concerns promptly to the relevant authority		2	4
	PC11. administer appropriate first aid to victims wherever required e.g. in case		2	3

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	of bleeding, burns, choking, electric shock, poisoning etc.				
	PC12. respond promptly and appropriately to an accident situation or medical emergency in real or simulated environments			2	3
	PC13. perform rescue activity during an accident if applicable (e.g. if moving victim is advisable)			2	3
	PC14. follow fire safety practices			4	3
	PC15. identify the type of fire and its stage			2	4
	PC16. use the various appropriate fire extinguishers on different types of fires correctly			4	4
	PC17. follow procedures to rescue victim of fire without endangering self			3	3
		Total	100	40	60
MEP/N9912 Apply principles of professional practice at the workplace	PC1.display appropriate professional appearance for the workplace	100		1	2
	PC2.interact with team members, clients, vendors, visitors and other stakeholders in a Professional manner			1	2

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	PC3.develop personal and professional goals and objectives			1	2
	PC4.identify strengths and weaknesses in relation to goals and objectives			1	2
	PC5.evaluate own capacity to meet goals and objectives			1	2
	PC6.determine personal development needs to perform role as per desired standards			1	2
	PC7.develop a professional development plan to enhance professional capabilities			1	2
	PC8.document a professional practice plan designed to support the achievement of goals			1	2
	PC9.select and implement development opportunities to support continuous learning and maintain currency of professional practice			1	2
	PC10.research developments and trends impacting on professional practice and integrate information into work performance			1	2
	PC11.invite peers and others to observe, and provide feedback, on own performance and practices			1	2
	PC12.use feedback from colleagues and clients to identify and introduce, improvements in work performance			1	2
	PC13.perform tasks to the required workplace			1	2

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	standard			
	PC14.complete duties accurately, systematically and within required timeframes		1	2
	PC15.follow organisational policies		1	2
	PC16.protect the rights of the client and organisation when delivering services		1	2
	PC17.ensure services are delivered equally to all clients regardless of personal and cultural beliefs		1	2
	PC18.recognise potential ethical issues in the workplace and discuss with an appropriate person		1	2
	PC19.recognise unethical conduct and report to an appropriate person		1	2
	PC20.operate within an agreed ethical code of practice		1	2
	PC21.apply organisational guidelines and legal requirements on disclosure and confidentiality		2	2
	PC22.identify and obtain clarity regarding organisational, team and own goals		2	2
	PC23.prioritise tasks at work as per organisational, team and own goals		2	2
	PC24.plan to meet team performance targets and standards		2	2
	PC25.monitor own and team performance as per agreed plan		2	2

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	PC26.share all relevant information with stakeholders in agreed formats and as per agreed timelines			2	2
	PC27.work collaboratively with colleagues through sharing information and ideas and working together on agreed outcomes			2	2
	PC28.recognise, avoid and/or address any conflict of interest			2	2
	PC29.use of conflict resolution and negotiation skills to identify critical points, issues, concerns and problems, identify options for changing behaviours			2	2
	PC30.recognize and respond to inappropriate behaviour towards self or others in a professional manner and as per organisational policy			2	2
		Total	100	40	60
Elective 1: Unarmed Security Guard					
MEP/N7107 Provide security escort	PC1. list relevant tasks and instructions received during briefing related to the vehicular security escort duty from superior			5	7
	PC2. ascertain suitability and readiness of driver and vehicle for use during the escort duty			5	8

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	PC3. ensure necessary equipment and aids are carried during escort duty			5	7
	PC4. maintain communication with control room or supervisor as per instructions			5	8
	PC5. carry documents relevant to escort duty as per instructions			5	7
	PC6. respond to risks as per organisation procedures, within limits of authority			5	8
	PC7. communicate and seek assistance in a timely manner, as per organisation protocols			5	7
	PC8. provide necessary information and support to the person/s being escorted within limits of authority			5	8
		Total	100	40	60
Elective 2: Unarmed Fresher					
MEP/N7113 Observe safety norms while handling firearms	PC1. receive requisite training before using a firearm	100		4	5
	PC2. follow safety procedures with regard to firearms			4	6

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	PC3. use firearms correctly following set standards			4	6
	PC4. maintain vigilance while on duty			4	5
	PC5. ensure security and safety of firearm in storage and during carriage			4	6
	PC6. handle misfires, following protocol			4	6
	PC7. maintain firearm before and after its use			4	6
	PC8. ensure documents related to firearms are complete and updated			3	5
	PC9. report inadequacies/incidents to superior and appropriate authority	Total		3	5
	PC10. identify illegal/ defective/ modified firearm or ammunition			3	5
	PC11. avoid collateral damage while using a firearm			3	5
		Total	100	40	60
Option 1:	PC1. identify and describe various parts of computers like CPU, keyboard, monitor, etc.			2	4

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MEP/N0202 Application of Computers					
	PC2. identify different types of storage devices e.g. portable hard disks, flash drives, digital memory card and CDs/DVDs (latest removable devices).			2	4
	PC3. plug the computer to power source and start it			2	2
	PC4. install drivers and applications			2	6
	PC5. access computer drives, directories, and folders			2	6
	PC6. use different applications to maintain records and do calculations			3	6
	PC7. use multimedia settings and applications to upload and download documents, audio and video files			3	6
	PC8. carry out basic troubleshooting			3	4
	PC9. coordinate with IT department/service provider for issues not under his/her purview			2	4
	PC10. use e-mail to communicate and send documents			3	4
	PC11. follow electrical safety precautions while using computers			2	4

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	PC12. follow the organisational access control and data security policies			2	5
	PC13. follow cyber security guidelines while storing, retrieving or communicating information			2	5
	Total	100	30	70	

Outcomes to be assessed/NOSs to be assessed	Assessment criteria for the outcome
Provided in the above section	
All NOS are compulsory	
Means of assessment 1	
Means of assessment 2 Add boxes as required.	
Pass/Fail	
<ol style="list-style-type: none"> 1. Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC. 2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC. 3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below) 4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria 5. To be deemed competent in the Qualification Pack, every trainee should score 70% aggregate of the NOS's in Qualification Pack. 6. Trainees has to score minimum 50% on QP aggregate to qualify in the assessments. 	

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In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.

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SECTION 2

25. EVIDENCE OF LEVEL

OPTION A

Title/Name of qualification/component: Enter the title here			Level: Add level number
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
Process	A Security Guard is expected to secure life, premises and property from risks and threats, by observing basic guarding practices - with or without the aid of security equipment. He/ she is the first one to notice or encounter risks and threats during the course of the duty and take preventive counter measures, including reporting about incidents..	The Job holder is expected to independently perform work of familiar, predictable and routine nature within situations of clear choice, such as identifying risks, environmental issues, synergies, mandatory works; seeking clarification and assistance where needed, and handling situations safely and with dignity Hence, the individual can be placed at Level 4.	3
Professional knowledge	A Security Guard is expected to be aware of risk and threats, basic guarding practices, rudimentary legal knowledge and various domain specific security operations. Considering the type of knowledge the job holder is placed at level 4	The job holder is expected to exhibit factual knowledge of the field of knowledge or study such as safety requirements; legalities to be followed while working; verifications and screening processes in different settings like industrial and commercial settings, parking areas and the like.	3
Professional skill	An Security Guard is expected to identify potential risks and threats, take countermeasures, operate provided security equipment, carry out basic documentation,	The job holder is expected to recall and demonstrate practical skills, which are routine and repetitive using rule and tool of the job role. Certain level of decision making too is involved	3

NSQF QUALIFICATION FILE
APPROVED IN 16TH NSQC DATED – 24/02/22

Title/Name of qualification/component: Enter the title here number			Level: Add level
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
	report incidents to get assistance from concerned agencies and communicate effectively.	when the id proof or passes are suspicious.	
Core skill	An Unarmed Security Guard's core skill lies in securing life, premises and property by executing basic guarding practices, which involves access control, search and frisking, parking control, escort duties, control of emergencies, and use of security equipment, reporting and documentations in domain-specific environments.	The job holder is expected to exhibit effective oral communication skills so as to have pleasant and engaging conversations with the customers, co-workers, vendors, interact in a language the visitor is comfortable with, use effective listening and probing/ questioning skills to understand requirement of the visitors, ensure not to argue with the customer, listen attentively and answer back politely, communicate development plan with superiors, share information as per organisational data security and confidentiality policy, follow security norms and show written communication skills such as maintaining registers and incident reports.	3
Responsibility	An Security Guard is responsible for the safety and security of assigned premises and property during his/ her course of duty.	The job holder is responsible for the safety and security of the organisation or industry the person is guarding.	3

SECTION 3
EVIDENCE OF NEED

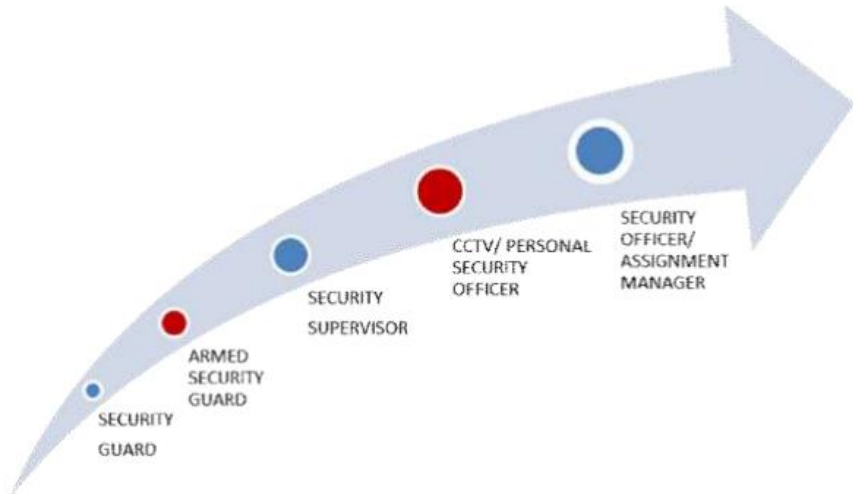
26	What evidence is there that the qualification is needed? What is the estimated uptake of this qualification and what is the basis of this estimate?		
	Basis	In case of SSC	In case of other Awarding Bodies (Institutes under Central Ministries and states departments)
	Industry Relevance	The first tier for ensuring security is the Unarmed Security Guard Similarly, Armed guard (freshers). It is relevant for multiple industries in all kinds of settings.	
	Usage of the qualification	Industries, offices, shopping complexes, residential complexes, commercial areas, parking areas and the like	
	Estimated uptake As mentioned above		
27	Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidences N/A		
28	What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification		

	There is no duplication in the NQR. Since this qualification has been ongoing for many years; it has become established as prerogative of MEPSC.
29	<p>What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here</p> <p>Agencies have been appointed by the SSC to interact with training providers to gather feedback in implementation.</p> <ul style="list-style-type: none"> • Monitoring of results of assessments • Employer feedback will be sought post-placement • A formal review is carried out with industry prior to revision.

Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

SECTION 4
EVIDENCE OF PROGRESSION

30	<p>What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector? Show the career map here to reflect the clear progression</p> 
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NSQF QUALIFICATION FILE
APPROVED IN 16TH NSQC DATED – 24/02/22

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Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

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