

## QUALIFICATION FILE

**NSDA Reference**  
*To be added by NSDA*

Revised Application Documentation: Version 1 /24 October, 2016

### CONTACT DETAILS OF SUBMITTING BODY

**Name and address of submitting body:**

Paints and Coatings Skill Council,

105, Kakad Chambers, 132, Dr. Annie Besant Road, Worli, Mumbai – 400 018

**Name and contact details of individual dealing with the submission**

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**Position in the organisation:** Manager Standards & QA

**Address if different from above**

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**E-mail address**

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### List of documents submitted in support of the Qualifications File

1. Occupation Map
2. RFP for development of National Occupational Standards
3. GC Resolution for formation of NOS Sub-committee and its composition
4. Approval of QP/ NOSs
5. List of companies and Industry associations participated and validated QP/NOS
6. Mapping of Manpower skills in the Paints and Coatings Industry
7. Function Analysis

# QUALIFICATION FILE

## SUMMARY

<b>Qualification Title and Code:</b>	Filling and Packing Operator, PCS/Q0902		
<b>Body/bodies which will award the qualification:</b>	Paints and Coatings Skill Council		
<b>Body which will accredit providers to offer the qualification:</b>	Paints and Coatings Skill Council		
<b>Body/bodies which will be responsible for assessment:</b>	Paints and Coatings Skill Council		
<b>Occupation(s) to which the qualification gives access:</b>	<p>Packing</p> <p>The Filling and Packing Operator labels the cans, containers, drums or bags used for filling the manufactured liquid or powder paint, sealing and packing them before dispatching to warehouse. The individual at work labels the empty cans, containers, drums or bags with the labels provided by the supervisor. Fills the finished liquid or powder paint as per the quantity indicated by the supervisor, seals the lid or bag, and packs them into carton boxes. The job requires the individual to have: attention to details, ability work in a paint-redolent environment, good hand-eye coordination, and ability to lift heavy weight and work for long hours in standing position.</p>		
<b>Proposed level of the qualification in the NSQF:</b>	3		
<b>Anticipated volume of training/learning required to complete the qualification:</b>	240 hours.		
<b>Entry requirements / recommendations:</b>	<p>8<sup>th</sup> Standard</p> <p>Minimum preferable 2 years of experience in Production &amp; Packing</p>		
<b>Progression from the qualification:</b>	Filling and Packing Operator, with experience can become Filling & Packing Supervisor		
<b>Planned arrangements for RPL:</b>	Will be done at a place where required lab facility is available.		
<b>International comparability where known:</b>	Not established.		
<b>Formal structure of the qualification:</b>			
<b>Title of NOS/unit or other component</b> (include any identification code used)	<b>Mandatory/Optional</b>	<b>Estimated size (learning hours)</b>	<b>Level</b>
PCS/N0901 Label the containers or bags	Mandatory	66	3
PCS/N0902 Fill and pack the paint	Mandatory	110	3
PCS/N9901 Coordinate with colleagues and/or customers	Mandatory	12	3
PCS/N9902 Maintain standards of product/service quality	Mandatory	22	3
PCS/N9903 Maintain OH&S standards and follow environmental norms	Mandatory	22	3
PCS/N9904 Maintain IPR of organisation and customer	Mandatory	8	3

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Please attach any document giving further detail about the structure of the qualification – eg a Curriculum or Qualification Pack.

Give details of the document here: [Qualification pack Annexure 1](#), [Model curriculum Annexure 2](#)

# QUALIFICATION FILE

## SECTION 1 ASSESSMENT

**Body/Bodies which will carry out assessment:**

Aspiring Minds, Cindrel, Cocubes, MCG

**Will the assessment body be responsible for RPL assessment?** Yes

Give details of how RPL assessment for the qualification will be carried out and quality assured.

RPL will be based on the same Qualification Pack and Assessment Criteria mentioned in the QP.

**Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, consistent and fair and show that these are in line with the requirements of the NSQF:**

Standardised assessment criteria developed by PCSC.

Selected Assessment bodies have been vetted for capability and robust system/ procedure.

Question bank of Assessment bodies reviewed and vetted by technical experts/ SMEs employed by PCSC.

Assessment to be done only by certified assessors who have undergone ToA program.

To follow tablet based assessments except when this is not possible (example due to poor net access, digital illiteracy.

Video evidence of the assessment.

Please attach any documents giving further information about assessment and/or RPL.

Give details of the document(s) here:

Refer page 1 for the list of attachments.

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### ASSESSMENT EVIDENCE

Complete a grid for each grouping of NOS, assessment unit or other component as listed in the entry on the structure of the qualification on page 1.

<p><b>Job Role</b> : Filling and Packing Operator  <b>Qualification Pack</b> : PCS/Q0902  <b>Sector Skill Council</b> : Paints and Coatings</p>
<p><u>Guidelines for Assessment</u></p> <ol style="list-style-type: none"> <li>Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.</li> <li>The assessment for the theory part will be based on knowledge bank of questions created by the SSC.</li> <li>Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)</li> <li>Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criteria</li> <li>To pass the Qualification Pack , every trainee should score a minimum of 60% in every NOS</li> <li>In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.</li> </ol>

PCS/N0901 Label the containers or bags					
	Performance Criteria	Total Marks (300)	Out of	Theory	Skills Practical
<b>Understanding the work requirement</b>	PC1. receive the job sheet and understand the details	50	2.5	1	1.5
	PC2. understand the target to be completed for packing		2.5	1	1.5
	PC3. plan the work to complete the packing as per target and requirements		2.5	1	1.5
	PC4. receive the finished paint/powder from respective department or supervisor		2.5	1	1.5
	PC5. use necessary protective gears while handling the paints and powder		2.5	1	1.5
<b>Obtaining the details of the</b>	PC6. obtain the net weight and volume of the paint/powder to be packed		2.5	1	1.5
	PC7. get the batch number		2.5	1	1.5

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<b>label</b>	PC8. confirm the prices of the paints/powder as per the recent company update		2.5	1	1.5
	PC9. understand the number of cans/bags to be sealed as per the batch sheet		2.5	1	1.5
<b>Putting label on the cans</b>	PC10. feed the label details such as quantity, weight, batch number, colour, price, instruction for handling, etc. from the job sheet to the required equipment such as machine or computer for every batch		3	1	2
	PC11. check the details fed onto the machine		3	1	2
	PC12. ensure all the details are updated for the label		3	1	2
	PC13. print and paste the label, in case of computer feeding		2.5	1	1.5
	PC14. roll the empty cans on the conveyor belt in the desired position, in case of machine feeding		3	1	2
	PC15. ensure the camera captures the logo of the company or any specification on the can, for the machine to recognize the can for print		3	1	2
	PC16. send the cans through the labeling line		2.5	1	1.5
	PC17. put bar code on the cans, if required		2.5	1	1.5
	PC18. ensure the prints on the cans when they are out of the labeling line		2.5	1	1.5
	PC19. check the label details and pass on to the filling team		2.5	1	1.5
	<b>POINTS</b>		<b>50</b>	<b>19</b>	<b>31</b>
	<b>TOTAL POINTS</b>		<b>50</b>		

<b>PCS/N0902 Fill and Pack the paint</b>					
	<b>Performance Criteria</b>	<b>Total Marks (300)</b>	<b>Out of</b>	<b>Theory</b>	<b>Skills Practical</b>
<b>Filling the paint onto the cans</b>	PC1. obtain the cans from the labelling section	50	1.5	0.5	1
	PC2. understand the job sheet to get the batch details		1.5	0.5	1
	PC3. adjust the conveyor belt size and width of the piston depending on the pail size to be filled		1.5	0.5	1
	PC4. feed the quantity to be filled by the machine		1.5	0.5	1

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	PC5. set up the line of the conveyor belt		1.5	0.5	1
	PC6. place the cans onto the belt		1.5	0.5	1
	PC7. ensure the cans are pumped and filled with paints		2.5	1	1.5
	PC8. weigh the powder paint produced as per the requirement in case of packing powder paints		3	1	2
	PC9. fill the bags with the powder		3	1	2
	PC10. ensure the bags are filled with correct quantity for powder coats		2.5	1	1.5
<b>Sealing the cans</b>	PC11. keep lids on the lid machine		2.5	1	1.5
	PC12. ensure lids are properly pressed on lid pressing unit		3	1	2
	PC13. tie the bags securely (where machine not available)		2.5	1	1.5
	PC14. ensure the cans are passed to palletizing unit on conveyor belt		3	1	2
	PC15. adjust the robot panels to palletize depending on the pail sizes		3	1	2
	PC16. enter palette id and bar code into ASRS		3	1	2
	PC17. ensure robot place pallets on conveyor to pass it to ASRS		2.5	1	1.5
<b>Achieving productivity and quality standards</b>	PC18. ensure zero material loss while packing		2.5	1	1.5
	PC19. ensure no leakage after packing		2	0.5	1.5
	PC20. follow organization standards and procedures on labelling and packing		2	0.5	1.5
	PC21. achieve the targets specified		2	0.5	1.5
	PC22. ensure to perform packing as per the job sheet requirement		2	0.5	1.5
	<b>POINTS</b>		<b>50</b>	<b>17</b>	<b>33</b>
	<b>TOTAL POINTS</b>		<b>50</b>		

<b>PCS/N9901 Coordinate with colleagues and/or customers</b>					
	<b>Performance Criteria</b>	<b>Total Marks (300)</b>	<b>Out of</b>	<b>Theory</b>	<b>Skills Practical</b>
<b>Interacting with superior</b>	PC1. receive job order and instructions from reporting superior	50	0.5	0.0	0.5
	PC2. understand the work output requirements, targets, performance indicators and incentives		2.0	0.5	1.5

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	PC3. deliver quality work on time and report any anticipated reasons for delays		2.0	0.5	1.5
	PC4. escalate unresolved problems or complaints to the relevant senior		2.0	0.5	1.5
	PC5. communicate maintenance and repair schedule proactively to the superior		2.0	0.5	1.5
	PC6. receive feedback on work standards		1.0	0.0	1.0
	PC7. document the completed work schedule and handover to the superior		2.0	0.5	1.5
<b>Communicating with colleagues</b>	PC8. exhibit trust, support and respect to all the colleagues in the workplace		1.0	0.25	0.75
	PC9. aim to achieve smooth workflow		2.0	0.5	1.5
	PC10. help and assist colleagues with information and knowledge		1.0	0.0	1.0
	PC11. seek assistance from the colleagues when required		1.0	0.25	0.75
	PC12. identify the potential and existing conflicts with the colleagues and resolve		1.0	0.25	0.75
	PC13. pass on essential information to other colleagues on timely basis		1.0	0.0	1.0
	PC14. maintain the etiquette, use polite language, demonstrate responsible and disciplined behaviours to the colleagues		2.0	0.5	1.5
	PC15. interact with colleagues from different functions clearly and effectively on all aspects to carry out the work among the team and understand the nature of their work		1.0	0.25	0.75
	PC16. put team over individual goals and multi task or share work where necessary supporting the colleagues		2.0	0.0	2.0
	PC17. highlight any errors of colleagues, help to rectify and ensure quality output		1.0	0.25	0.75
<b>Communicating effectively with customers, if required</b>	PC18. work with cooperation, coordination, communication and collaboration, with shared goals and supporting each other's performance		1.0	0.0	1.0
	PC19. ask more questions to the customers and identify their needs		1.0	0.25	0.75
	PC20. possess strong knowledge on the product, services and market		2.0	0.5	1.5
	PC21. brief the customers clearly on potential costs and hazards		1.0	0.25	0.75
	PC22. communicate with the customers in a polite, professional and friendly manner		1.0	0.25	0.75
	PC23. build effective but impersonal relationship with the customers		0.5	0.25	0.25
	PC24. ensure the appropriate language and tone are used with customers		1.0	0.25	0.75



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	PC25. listen actively and have a two way communication		1.0	0.25	0.75
	PC26. be sensitive to the gender, cultural and social differences such as modes of greeting, formality, etc.		1.0	0.25	0.75
	PC27. understand the customer expectations correctly and provide the appropriate products and services		2.0	0.5	1.5
	PC28. understand the customer dissatisfaction and address or escalate their complaints effectively		2.0	0.5	1.5
	PC29. maintain a positive, sensible and cooperative manner all time		1.0	0.25	0.75
	PC30. ensure to maintain a proper body language, dress code, gestures and etiquettes towards the customers		1.0	0.25	0.75
	PC31. avoid interrupting the customers while they talk		1.0	0.0	1.0
	PC32. ensure to avoid negative questions and statements to the customers		1.0	0.0	1.0
	PC33. inform the customers on any issues or problems before hand and also on the developments involving them		2.0	0.5	1.5
	PC34. ensure to respond back to the customer immediately for their voice messages, e-mails, apps, etc.		1.0	0.0	1.0
	PC35. develop good rapport with the customers and promote other products and services		2.0	0.5	1.5
	PC36. seek feedback from the customers on their understanding to what was discussed		1.0	0.0	1.0
	PC37. explain the terms and conditions clearly		2.0	0.5	1.5
	<b>POINTS</b>		<b>50</b>	<b>10</b>	<b>40</b>

PCS/N9902 Maintain standards of product/ service quality					
	Performance Criteria	Total Marks (300)	Out of	Theory	Skills Practical
<b>Engaging with superior or customers to understand product/ service quality requirements</b>	PC1. keep in mind the profiles of expected customers	50	2.0	0.5	1.5
	PC2. understand the target customers and their product/ service quality requirements as defined by the company		3.0	0.5	2.5
	PC3. receive superior's/ customer feedback regularly		2.0	0.0	2.0
	PC4. aim to build a good connect with the customers through quality product/ service		2.0	0.5	1.5

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	PC5. keep tab on frequent discussions with regular customers on general likes and dislikes in the market, latest trends, customer expectations, etc.		2.0	0.5	1.5
	PC6. receive updates on regular feedbacks from the clients on current service, complaints, and improvements to be made, etc.		2.0	0.5	1.5
	PC7. if necessary, compulsively seek customer rating of product/ service in order to help develop a set of regularly improved procedures		2.0	0.5	1.5
	PC8. demonstrate quality orientation at all level		4.0	1.5	2.5
	PC9. aim to gain their long lasting loyalty through satisfaction		3.0	1.0	2.0
<b>Achieving 100% customer satisfaction for given quality</b>	PC10. ensure 100% customer satisfaction via product/ service quality		3.0	0.5	2.5
	PC11. treat the customers fairly and with due respect		3.0	0.5	2.5
	PC12. focus on executing company's marketing strategies and product development needs		3.0	1.0	2.0
	PC13. focus on enhancing brand value of company by maintaining or enhancing quality standards		3.0	1.0	2.0
<b>Fulfilling customer requirement</b>	PC14. ensure that customer expectations are met		2.0	0.5	1.5
	PC15. learn to read customers' needs and wants		2.0	0.5	1.5
	PC16. willingly accept and implement new and innovative products and services that help improve customer satisfaction		3.0	1.0	2.0
	PC17. communicate feedback of customer to senior, especially, the negative feedback		2.0	0.5	1.5
	PC18. maintain close contact with the customers and focus groups		2.0	0.5	1.5
	PC19. offer promotions to improve product satisfaction level to the customers periodically		3.0	1.0	2.0
	PC20. weigh the cost of fulfilling unscheduled customer requests, consult with senior and advise the customer on alternatives		2.0	0.5	1.5
	<b>POINTS</b>		<b>50</b>	<b>13</b>	<b>37</b>

**PCS/N9903 Maintain O&HS standards and follow environmental norms**

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	Performance Criteria	Total Marks (300)	Out of	Theory	Skills Practical
<b>Taking precautionary measures to avoid health, safety and environmental hazards</b>	PC1. assess the various health, safety and environmental hazards in the work areas	50	1.5	0.4	1.1
	PC2. take necessary steps to eliminate or minimize the hazards		1.0	0.4	0.6
	PC3. analyze the causes of accidents at the workplace		1.5	0.4	1.1
	PC4. suggest measures to prevent such accidents from taking place		1.5	0.4	1.1
	PC5. take preventive measures to avoid risk of burns and other injury due to contact with hot surfaces, gas, fire, hot fluids/ liquids, etc.		1.5	0.4	1.1
	PC6. suggest methods to improve the existing safety procedures at the workplace		1.5	0.4	1.1
	PC7. dispose waste in the designated areas safely as per company's policies and rules		1.5	0.4	1.1
	PC8. maintain appropriate ventilation in the rooms while there is more exposure to paint vapours		1.0	0.4	0.6
	PC9. avoid dumping unused cans to safeguard the environment		1.0	0.0	1.0
<b>Following standard health, safety and environmental policies and procedure</b>	PC10. be aware of the locations of fire extinguishers, emergency exits, etc.	50	1.0	0.4	0.6
	PC11. practice correct emergency procedures		1.5	0.4	1.1
	PC12. check and review the storage areas frequently		1.5	0.4	1.1
	PC13. stack items in an organized way and use safe lifting techniques to reduce risk of injuries from handling procedures at the storage areas		1.5	0.4	1.1
	PC14. ensure to be safe while handling materials, tools, acids, chemicals, equipment, etc.		1.0	0.4	0.6
	PC15. store the chemicals and acids in a well-ventilated and locked areas with warning signs displayed		1.5	0.4	1.1
	PC16. ensure safe techniques while moving furniture and fixtures		1.5	0.4	1.1
	PC17. ensure to reduce risk of injury from use of electrical tools		1.5	0.4	1.1
	PC18. read the manufacturer's manual carefully before use of any equipment		1.0	0.0	1.0
	PC19. unplug the electrical equipment		1.0	0.4	0.6

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	before performing maintenance			
	PC20. keep the floors free from oil, water and grease to avoid slippery surface	1.0	0.4	0.6
	PC21. use rubber mats in the places where floors are constantly wet	1.0	0.0	1.0
	PC22. ensure safety from injuries of cuts to loss of fingers, while handling sharp hazardous tools and equipment	1.5	0.4	1.1
	PC23. use flat surfaces, secure holding and protective wear while using such sharp tools	1.5	0.4	1.1
	PC24. use health, safety and environmental protection practices for storing, cleaning, and maintaining tools, equipment, and supplies	1.5	0.4	1.1
	PC25. practice ergonomic lifting, bending, or moving equipment and supplies	1.5	0.4	1.1
	PC26. identify the requirement for maintaining environmental norms	1.0	0.4	0.6
	PC27. comply with the environmental safety norms while on work to prevent accidents and health hazards	1.0	0.4	0.6
	PC28. follow company policies and rules regarding use of hazardous materials to avoid health, safety and environmental impacts caused by them	1.0	0.4	0.6
<b>Using safety tools or Personal Protective Equipment</b>	PC29. ensure the employees have access to first aid kit when needed	1.0	0.0	1.0
	PC30. ensure all equipment and tools are stored and maintained properly and safe to use	1.0	0.4	0.6
	PC31. ensure to use personal protective equipment and safety gear such as gloves, mask, headwear, footwear, glasses, goggles, etc. for specific tasks and work conditions where required	1.5	0.4	1.1
	PC32. ensure to display safety signs at places where necessary for people to be cautious	1.5	0.4	1.1
	PC33. ensure electrical precautions such as insulated clothing, adequate equipment insulation, dry work area, switch off the power supply when not required, etc.	1.5	0.4	1.1
	PC34. ensure availability of general health and safety equipment such as fire extinguishers, first aid equipment, safety equipment, clothing, safety installations such as fire exits, exhaust fans, etc.	1.5	0.4	1.1

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<b>Achieving health, safety and environmental standards</b>	PC35. document all the first aid treatments, inspections, etc., conducted to keep track of the safety measures undertaken		1.0	0.4	0.6
	PC36. document all the environmental hazards caused and the measures undertaken to comply with the established safety procedures of the workplace		1.0	0.0	1.0
	PC37. report to the supervisor on any problems and hazards identified and any breach of environmental procedures.		1.0	0.4	0.6
	PC38. ensure zero accident at workplace		1.0	0.4	0.6
	PC39. adhere to safety standards and ensure no material damage		1.0	0.4	0.6
	PC40. take necessary action and correct any environmental hazards caused		1.0	0.4	0.6
	<b>POINTS</b>		<b>50</b>	<b>14</b>	<b>36</b>

<b>PCS/N9904 Maintain IPR of organisation and customer</b>					
	<b>Performance Criteria</b>	<b>Total Marks (300)</b>	<b>Out of</b>	<b>Theory</b>	<b>Skills Practical</b>
<b>Securing company's IPR</b>	PC1. prevent leak of new plans and designs to competitors by reporting on time	50	7.0	0.0	7.0
	PC2. be aware of any of company's product or design patents		8.0	1.0	7.0
	PC3. report IPR violations observed in the market, to supervisor or company head		8.0	2.0	6.0
<b>Respecting customer's copyright</b>	PC4. read copyright clause of the material published on the internet and any other printed material		8.0	0.5	7.5
	PC5. protect infringement upon customer's business or design plans		8.0	2.0	6.0
	PC6. consult supervisor or senior management when in doubt about using information available from customer		6.0	0.0	6.0
	PC7. report any infringement observed by anyone in the company		5.0	0.0	5.0
	<b>POINTS</b>		<b>50</b>	<b>5.5</b>	<b>44.5</b>
	<b>TOTAL POINTS</b>				<b>50</b>

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	<b>GRAND TOTAL</b>	300		
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## QUALIFICATION FILE

### SECTION 2

#### SUMMARY EVIDENCE OF LEVEL

Title/Name of qualification/component: Filling and Packing Operator PCS/Q0508		Level: 3	
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
Process	Understand the job sheet. Obtain volume of powder/ paint to be obtained. Feed label details in the system and label cans/ containers. Fill bags / cans with proper quantity of powder / paint and pack.	Person may carry out job which may require limited range of activities routine and predictable	3
Professional knowledge	Knowledge of process involved in filling and packaging, measurement for packaging, data entry process, and operation of retail and bulk machines.	Basic facts, process and principles applied in trade of employment	3
Professional skill	Practical skills to enter label details, label cans/ bags, fill paint/ powder onto cans/ bags, seal the cans/ bags repetitively in a routine.	Recall and demonstrate practical skill, routine and repetitive in narrow range of application	3
Core skill	Understand work order. Ability to read job sheet. Ability to write label details. Communicate issues to the supervisor.	Communication written and oral with minimum required clarity, skill of basic arithmetic and algebraic principles, personal banking, basic understanding of social and natural environment	3
Responsibility	Responsible for labelling empty cans, containers, drums or bags with the labels provided by the supervisor. Responsible for filling the finished liquid or powder paint as per the quantity indicated by the supervisor, sealing the lid or bag, and packing them into carton boxes.	Under close supervision. Some responsibility for own work within defined limit	3

## QUALIFICATION FILE

### SECTION 3

#### EVIDENCE OF NEED

**What evidence is there that the qualification is needed?**

Information was gathered from industry interactions and data from desk research to arrive at metrics for estimation of current and future employment in the sub-sector and its further break-down for each job role including this one. Please refer to meetings notes and occupation maps. This enabled prioritization of the development of the qualification packs.

**What is the estimated uptake of this qualification and what is the basis of this estimate?**

Information gathered from industry interactions, Occupation Map and Functional Analysis for the skill gap between the industry demand institutional supply - provide the basis for estimated uptake. This is the basis for planning training with the industry and training providers.

**What steps were taken to ensure that the qualification(s) does/do not duplicate already existing or planned qualifications in the NSQF?**

NSDC QRC has already checked this.

**What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated?**

NOS Sub-committee inputs are sought from time-to-time as needed to check the relevance of QP/NOSs, and the revision exercise is undertaken, as needed.

The qualification will be revised or updated on 31<sup>st</sup> March, 2018

Please attach any documents giving further information about any of the topics above.

Give details of the document(s) here:

Refer page 1 for the list of attachments.



## QUALIFICATION FILE

### SECTION 4

#### EVIDENCE OF RECOGNITION AND PROGRESSION

**What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?**

Vertical mobility options are available in the Occupation map. Filling and Packing Operator, with experience can become Filling & Packing Supervisor.

Please attach any documents giving further information about any of the topics above.

Give details of the document(s) here:

#### **Occupation Map**

Refer page 1 for the list of attachments