QUALIFICATION FILE

Ayurvedic Aesthetic Assistant

☒ **Short Term Training (STT)** ☐ **Long Term Training (LTT)** ☒ **Apprenticeship**

☐ **Upskilling** ☐ **Dual/Flexi Qualification** ☒ **For ToT** ☒ **For ToA**

☒**General** ☐ **Multi-skill (MS)** ☐ **Cross Sectoral (CS)** ☐ **Future Skills** ☐ **OEM**

NCrF/NSQF Level: 3

Submitted By:

Healthcare Sector Skill Council

Office No. 520-521, 5th Floor, DLF Tower A, Jasola, New Delhi - 110025, India

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Section 1: Basic Details

1.	Qualification Name	Ayurvedic Aesthetic Assistant	
2.	Sector/s	Healthcare (Ayush)	
3.	**Type of Qualification:** ☒ **New** ☐ **Revised** ☐ **Has Electives/Options** ☐**OEM**	**NQR Code & version of existing/previous qualification:** *(change to previous, once approved)*	**Qualification Name of existing/previous version:**
4.	a. **OEM Name** b. **Qualification Name** (*Wherever applicable*)		
5.	**National Qualification Register (NQR) Code &Version** (*Will be issued after NSQC approval*)	QG-03-HE-01021-2023-V1-HSSC, V1.0	**6. NCrF/NSQF Level:** *3*
7.	**Award (Certificate/Diploma/Advance Diploma/ Any Other** *(Wherever applicable specify multiple entry/exits also & provide details in annexure)*	Skill Certificate	
8.	**Brief Description of the Qualification**	The Ayurvedic Aesthetic assistant assist the Ayurvedic physician in client management for skin related interventions required for Aesthetic therapy in lines with ayurvedic principles. They also help to perform basic administrative functions including storekeeping and record maintenance of day-to-day activities at workplace.	
9.	**Eligibility Criteria for Entry for Student/Trainee/Learner/Employee**	a. **Entry Qualification & Relevant Experience:**	

b. Age: 18 yrs

S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)
1	10th grade pass	
	OR	
2	8th grade pass	with 2 Years of experience relevant experience
	OR	
3	8th grade pass and pursuing continuous schooling (in regular school with vocational subject)	
	OR	
4	Previous relevant Qualification of NSQF Level (2.5)	with 1.5 years of relevant experience

10.	**Credits Assigned to this Qualification, Subject to Assessment** *(as per National Credit Framework (NCrF))*	16	**11. Common Cost Norm Category (I/II/III)** *(wherever applicable)***:** Category II

12.	**Any Licensing requirements for Undertaking Training on This Qualification** *(wherever applicable)*	Not Applicable

13.	**Training Duration by Modes of Training Delivery** *(Specify **Total Duration** as per selected training delivery modes and as per requirement of the qualification)*

☒Offline ☐Online ☐Blended

Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)
Classroom (offline)	150	180	150	NA	480
Online					

(Refer Blended Learning Annexure for details)

14.	**Aligned to NCO/ISCO Code/s** *(if no code is available mention the same)*	NCO/2015/2230

15.	**Progression path after attaining the qualification** *(Please show Professional and Academic progression)*	Vertical Progression: NSQF level 4 Ayurveda Ahar & Poshan Sahyaka

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		NSQF level 4 Hospital Front Desk Coordinator
16.	**Other Indian languages in which the Qualification & Model Curriculum are being submitted**	**Hindi**
17.	**Is similar Qualification(s) available on NQR-if yes, justification for this qualification**	☐ **Yes ☒ No URLs of similar Qualifications:**
18.	**Is the Job Role Amenable to Persons with Disability**	☐ **Yes ☒ No** **If "Yes", specify applicable type of Disability: All types of disability**
19.	**How Participation of Women will be Encouraged**	This Job role will be promoting participation amongst women as it leads to saundarya therapy in the Ayurveda domain which empowers preventive, promotive , rehabilitative, wellness healthcare delivery .
20.	**Are Greening/ Environment Sustainability Aspects Covered** *(Specify the NOS/Module which covers it)*	☒ **Yes ☐ No**
21.	**Is Qualification Suitable to be Offered in Schools/Colleges**	**Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No**
22.	**Name and Contact Details of Submitting / Awarding Body SPOC** *(In case of CS or MS, provide details of both Lead AB & Supporting ABs)*	**Name: Mr. Ashish Jain** **Email: ashish.jain@healthcare-ssc.in** **Contact No.: 011-40505850,011 41017346** **Website: www.healthcare-ssc.in**
23.	**Final Approval Date by NSQC: 29/09/2023**	**24. Validity Duration: 3 years** **25. Next Review Date: 29/09/2026**

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Section 2: Module Summary

NOS/s of Qualifications
(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory   Pr.-Practical   OJT-On the Job **Man.**-*Mandatory   Training* **Rec.**-*Recommended* **Proj.**-*Project*

S. No	NOS/Module Name	NOS/Module Code & Version *(if applicable)*	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) *(if applicable)*
1.	Conduct pre-procedural requirements for Ayurvedic Aesthetic Therapy procedure	HSS/N3620, Version 1.0	Core	3	3.5	30	45	30	0	105	72	50	40	40	202	15
2.	Assist in Pradhan karma related to Ayurvedic Aesthetic Therapy	HSS/N3621, Version 1.0	Core	3	3.5	30	45	30	0	105	70	80	40	40	230	20
3.	Assist in Paschat karma related to Ayurvedic Aesthetic Therapy	HSS/N3622, Version 1.0	Core	3	3.5	30	45	30	0	105	74	50	20	30	174	15
4.	Provide support in day-to-day activities at a unit	HSS/N3623, Version 1.0	Core	3	2.5	15	30	30	0	75	68	60	37	33	198	10
5.	Maintain a safe and secure working environment	HSS/N9624, Version 2.0	Core	4	1	5	5	20	0	30	10	10	0	10	30	10
6.	Maintain interpersonal relationships and professional conduct	HSS/N9625 Version 2.0	Core	4	0.5	5	5	5	0	15	15	20	0	17	52	10
7.	Follow infection control policies & procedures including biomedical waste disposal	HSS/N9618, Version 1.0	Core	4	0.5	5	5	5	0	15	21	0	13	30	64	10

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
8.	DGT/VSQ/N0101 Employability Skills (30 Hours)	DGT/VSQ/N0101 Version 1.0	Non-Core	2	1	30	0	0	0	30	20	30	0	0	0	10
Duration (in Hours) / Total Marks				16	16	150	180	150	0	480	350	300	150	200	1000	100

Elective NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Optional NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Assessment - Minimum Qualifying Percentage
*Please specify **any one** of the following:*

Minimum Pass Percentage – Aggregate at qualification level: 70% *(Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)*

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Minimum Pass Percentage – NOS/Module-wise: ___% *(Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)*

Section 3: Training Related

1.	**Trainer's Qualification and experience in the relevant sector (in years)** *(as per NCVET guidelines)*	Diploma in Cosmetology with 3 years of experience (Cosmetology experience In field of Ayurveda) Or Graduate in Cosmetology with 2 years of experience (Cosmetology experience In field of Ayurveda) Or MSC Saundarya (Ayurveda Cosmetology) with 1 year of experience Or BAMS with 2 years relevant experience Or MD Ayurveda with 1-year relevant experience
2.	**Master Trainer's Qualification and experience in the relevant sector (in years)** *(as per NCVET guidelines)*	Diploma in Cosmetology with 3 years of experience (Cosmetology experience In field of Ayurveda) Or Graduate in Cosmetology with 2 years of experience (Cosmetology experience In field of Ayurveda) Or MSC Saundarya (Ayurveda Cosmetology) with 2 year of experience Or BAMS with 3 years relevant experience Or MD Ayurveda with 2 year relevant experience
3.	**Tools and Equipment Required for Training**	☒Yes ☐No *(If "Yes", details to be provided in Annexure)*
4.	**In Case of Revised Qualification, Details of Any Upskilling Required for Trainer**	

Section 4: Assessment Related

1.	**Assessor's Qualification and experience in relevant sector (in years)** *(as per NCVET guidelines)*	Diploma in Cosmetology with 4 years of experience Or Graduate in Cosmetology with 3 years of experience

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		Or Msc Saundarya (Ayurveda Cosmetology) with 1 year of experience Or BAMS with 3 years relevant experience Or MD Ayurveda with 1-year relevant experience
2.	**Proctor's Qualification and experience in relevant sector (in years)** *(as per NCVET guidelines)*	Diploma/Graduate
3.	**Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years)** *(as per NCVET guidelines)*	Diploma in Cosmetology with 4 years of experience Or Graduate in Cosmetology with 3 years of experience Or Msc Saundarya (Ayurveda Cosmetology) with 1 year of experience Or BAMS with 3 years relevant experience Or MD Ayurveda with 1-year relevant experience
4.	**Assessment Mode** *(Specify the assessment mode)*	Blended (Theory: Online, Practical and Viva: Blended)
5.	**Tools and Equipment Required for Assessment**	☒ Same as for training ☐ Yes ☐ No *(details to be provided in Annexure-if it is different for Assessment)*

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	**Latest Skill Gap Study (not older than 2 years) (Yes/No):** No
2.	**Latest Market Research Reports or any other source (not older than 2 years) (Yes/No):** No
3.	**Government /Industry initiatives/ requirement (Yes/No):** Yes
4.	**Number of Industry validation provided:** 53
5.	**Estimated nos. of persons to be trained and employed:** 100

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6.	**Evidence of Concurrence/Consultation with Line Ministry/State Departments: Attached**
	If "No", why:

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	**Annexure:** NCrF/NSQF level justification based on NCrF level/NSQF descriptors *(Mandatory)*	*Yes*
2.	**Annexure:** List of tools and equipment relevant for qualification *(Mandatory, except in case of online course)*	*Yes*
3.	**Annexure:** Detailed Assessment Criteria *(Mandatory)*	*Yes*
4.	**Annexure:** Assessment Strategy *(Mandatory)*	*Yes*
5.	**Annexure:** Blended Learning *(Mandatory, in case selected Mode of delivery is "Blended Learning")*	*No*
6.	**Annexure:** Multiple Entry-Exit Details *(Mandatory, in case qualification has multiple Entry-Exit)*	*No*
7.	**Annexure:** Acronym and Glossary *(Optional)*	*Yes*
8.	**Supporting Document:** Model Curriculum *(Mandatory – Public view)*	*Yes*
9.	**Supporting Document:** Career Progression *(Mandatory - Public view)*	*Yes*
10.	**Supporting Document:** Occupational Map *(Mandatory)*	*Yes*
11.	**Supporting Document:** Assessment SOP *(Mandatory)*	*Yes*
12.	**Any other document you wish to submit:**	

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	**Work in familiar, predictable, routine, situation of clear choice.** • The individual help maintain a suitable healthy environment.	The individual in the job possesses knowledge involving a defined range of standard procedures employed in routine contexts Hence it falls under Level 3	3

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	• They would maintain interpersonal relationships with others. • They would maintain professional conduct at all times. • They understand the concept and fundamental principles of Ayurveda such as Sharir Rachna & Sharir kriya • Basic understanding of self-care according to Ayurveda Siddhanta. • Basic understanding of Ayurvedic Aesthetic regime according to Ayurveda. • Maintain personal hygiene, grooming, and personal behavior in accordance with the organization's standards.		
Professional and Technical Skills/ Expertise/ Professional Knowledge	**Factual knowledge of field of knowledge or study.** • Understand the concept and role of Ayurvedic Aesthetic Assistant • Understand the concept of Ritucharya on skin hair, and nails. • process, condition, and resources required by the body to support healthy functioning	The individual in the job follows a range of skills and technical capabilities of carrying out a choice of processes and procedures within the range of familiar contexts. Refer to the evidences provided in the adjacent column. Hence it falls under Level 3	3
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	**Recall and demonstrate practical skill, routine and repetitive in narrow range of application, using appropriate rule and tool, using quality concept** • Demonstrate his practical skill, as per the scope of the job role, using appropriate tool, quality concepts, responsible for	The individual should have practical skills which are routine and repetitive and should use quality concepts. These professionals work as a member of a team/ within a team. They display self Motivation, Positive Attitude & Passion for Work .	3

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	carrying out range of activities, requiring either laid down approach or may adopt alternative approaches as per the best evidenced practices.	Refer to the evidences provided in the adjacent column. Hence it falls under Level 3	
Broad Learning Outcomes/Core Skill	**Language to communicate written or oral, with required clarity** • Essential attributes of individual is to record the completion of the procedure with relevant details by marking the template. Read the instructions to follow and cross check in case of any clarifications • Answer questions which requires communication skills (written or oral) with required clarity and indicates that he/she should have the basic understanding of social, political and natural environment.	The candidate in this roles are skilled to be able to carry out assigned tasks in a familiar, predictable, routine, situation of clear choice. These professionals focus on range of application of standard procedures in range of services. Refer to the evidences provided in the adjacent column. Hence it falls under Level 3	3
Responsibility	**Responsibility for own work and learning.** • The individual help maintain a suitable healthy environment. • Assist in arranging various aesthetic products as prescribed by the physician. • Understanding the pre-procedure of Aesthetic Therapy. • Understanding the Procedure of Aesthetic Therapy and support required by the assistants	These professional takes responsibility for own work Refer to the evidences provided in the adjacent column. Hence it falls under Level 3	3

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	• Understanding the post-procedure requirements of Aesthetic Therapy. • Prepare the work area to ensure the efficiency and effectiveness of the outcome. • They would maintain interpersonal relationships with others. • They would maintain professional conduct at all times. • They would maintain a safe, healthy, and secure working environment. • They would follow infection control and sanitization policies and procedures as per sectoral work requirements. • They would segregate and dispose of waste disposal according to the SOPs		

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment
    Batch Size: 20

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	3D models of human body and accessory organs	Each	2
2	Model human skeletal system	Each	1
3	Sink	Each	2
4	Liquid Soap	Each	5
5	Hand washing Poster	Each	1
6	Paper Towel	Each	1

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7	Fire extinguisher	Each	2
8	CPR Nursing Mannequin (adult)	Each	2
9	Full Body Mannequin	Each	1
10	Ambu Bag with Mask Adult	Each	2
11	Torch	Each	2
12	Scoop stretcher	Each	1
13	Derma Roller	Each	2
14	Derma Pen	Each	10
15	Diagnostic Software for Skin and Hair	Each	optional
16	Autoclave Machine	Each	1
17	Different Combos (Wooden, Plastic, Laser Combs)	Each	Assorted
18	Panchkarma Abhyanga Table(multipurpose table)	Each	2
19	Panchakarma Swedan peti (steam bath)	Each	2
20	Panchkarma Swedan Peti Temperature Controller	Each	2
21	Facial Swedan Yantra with Temperature Controller (Steamer)	Each	2
22	Therapy Chairs	Each	2
23	Aesthetic Trolley	Each	1
24	Shirodhara Yantra	Each	1
25	Face Massager	Each	optional
26	Cold & Hot Skin probe	Each	optional
27	Hair Wash Unit	Each	1
28	Aesthetic Brushes	Each	Assorted
29	Disposable Sheets	Each	4
30	Mirror (Face)	Each	1
31	Mirror (Full Body)	Each	2
32	Personal Protective Equipment Kit (PPE)	Each	1

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33	Refrigerator	Each	1
34	Induction unit	Each	2
35	Mixer Grinder	Each	1
36	Electronic Balance	Each	1
37	Steel vessels of different sizes	Each	Assorted
38	Ladles and spoons	Each	Assorted
39	Plates	Each	Assorted
40	Seives	Each	Assorted
41	Mortar & pestle	Each	1
42	Peeler	Each	1
43	Grater	Each	1

Classroom Aids
The aids required to conduct sessions in the classroom are:

1. AV Aids
2. Computer (PC) with latest configurations – and Internet connection with standard operating system and standard word processor and worksheet software (Licensed)
3. (all software should either be latest version or one/two version below)
4. UPS
5. Computer Tables
6. Computer Chairs
7. White Board/Smart Board 1200mm x 900mm
8. Marker
9. Duster
10. Charts
11. Flip Chart

Annexure: Industry Validations Summary
Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

Sr. No	Organisation	Name Of Representative	Designation
1	SDM Udupi Karnataka	Dr Shubha P U	Consultant Department of Aesthetic Medicine
2	Ideal Ayurvada clinic	D Shams Tabrez m Alam	Medical officer

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3	Life care clinic	Dr Munzarin Zohra	Medical officer
4	National institute of Unani medicine	Dr Mohd Nayab	Medical officer
5	Al -Reza clinic	Dr Seema	Medical officer
6	Khair clinic	Dr Soyeb A Shaikh	Medical officer
7	Sherat clinic	Dr Parvez bharik	Medical officer
8	Studio De Ayur clinic	Dr Gayatri Kulkarnipandav	Medical officer
9	Arogyam institute	Dr Harveer kaur	Director
10	unmat Ayurveda clinic	Dr Lukman Menon	Medical officer
11	Ruby Hospital	Dr Ruby khan	Medical officer
12	sangham clinic	Dr Shamshergulla sheikh	Medical officer
13	Sunaina clinic	Dr Sunaina	Medical officer
14	Bidwai Nursing home	Dr Vihar Bidwai	consultant
15	Ayurveda yoga Nisarge Aro tourism	Santosh pandurang	Director
16	Keshayurveda hair and skin care	Dr Harish Patankar	Director
17	Soarath clinic	DR Sartaj T Sida	Doctor
18	Shifa clinic	Dr Imran Amardiya	Medical officer
19	Nirvikar Ayurvedic Hospital	Dr Sarika nilesh londhe	Medical officier
20	Srinivas clinic	DR Nagarjum Kp	Medical officer
21	AlKamar linic	Dr Javed Morkaj	Medical officer
22	Dispensaries	Dr Saadiya A menon	Medical officer
23	Institute of teaching and research in Ayurveda jamnagar	Dr Varsha Solanki	Professor and deputy director
24	National institute of jaipur	Dr Jagriti Sharma	Assosiate proffessor
25	Jivan Deep Clinic	Dr. Arif	Medical officer
26	Sehat Clinic	Dr Llyas	Medical officier

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27	Dhatri Chikitsalaya	Dr Padmavathi	Medical officer
28	<u>Vadaliwala Nursing home</u>	Dr Zainab Vadaliwala	Medical officer
29	Dr Draksha Healthcare	Dr Draksha	Medical officer
30	SDM Udupi Karnataka	Dr Shubha R Shetty	RMO and consultant in dept of Aesthetic Medicine
31	Stri Arogyam Ayurvedic chikitsalya	Dr Mrunal chetan patil	Medical officer
32	Param Ayurveda healthcare	Dr Sarika Mahesh Bijbal	Medical officer

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2023	100	70				
2024	200	140				
2025	300	210				
2026	400	280				

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1.
2.

Content availability for previous versions of qualifications:

☐ Participant Handbook   ☐ Facilitator Guide ☐ Digital Content   ☐ Qualification Handbook ☐ Any Other:

Languages in which Content is available:

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Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET "Guidelines for Blended Learning for Vocational Education, Training & Skilling" available on:
https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☐Theory/ Lectures - Imparting theoretical and conceptual knowledge		
2	☐Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	Learning Management Solution	50:50
3	☐Showing Practical Demonstrations to the learners		
4	☐Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training		
5	☐Tutorials/ Assignments/ Drill/ Practice		
6	☐Proctored Monitoring/ Assessment/ Evaluation/ Examinations	Theory component shall be assessed leveraging blended approach	30:70
7	☐On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

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Annexure: Detailed Assessment Criteria
Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks
HSS/N3620: Conduct pre procedural requirements for Ayurvedic Aesthetic procedure	*Preparation of client*	72	40	40	50	202
	PC1. introduce oneself to the client and communicate in a gender neutral manner					
	PC2. seek permission and orient client about the procedure to be carried out					
	PC3. obtain filled written consent and other documents/form from the client as per protocol					
	PC4. wear appropriate personal protective equipment (PPE)					
	PC5. maintain client privacy through out procedure					
	PC6. respect the client rights and wishes relating to their sex, age, culture, privacy, beliefs, and dignity					
	PC7. follow the code of conduct and avoid personal conversation.					
	PC8. assist client in maintaining position for required aesthetic procedure as per the instructions					
	PC9. maintain conducive ambience, environment and cleanliness in the set up					
	PC10. ensure that personal articles of the individual are taken and kept secured as per organizational policies					
	PC11. take prompt appropriate action in response to any problems which occur during the preparations or inform to the concerned authority					
	PC12. cross check availability of all required equipment to initiate Pradhan karma process					
	PC13. assemble the required medicine as per order					
	PC14. keep the required resources ready for therapy, and remove all obstructions					
	PC15. maintain the stock of medicines and equipment, and inform the authority for any requirement					

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	PC16. inform to appropriate authority/professionals in case of any concern arise during procedure					
	Nos Total	**72**	**40**	**40**	**50**	**202**
HSS/N3621; Assist for Pradhan karma related to Ayurvedic Aesthetic Therapy	*Assist the Paricharak or Expert for Pradhana Karma*	70	40	40	80	230
	PC1. assist paricharak/expert in maintaining hygiene and safety protocol during the procedure					
	PC2. maintain client privacy and comfort throughout					
	PC3. maintain the essential records as per instruction of expert during the procedure for further sessions					
	PC4. maintain position of the client correctly in a comfortable manner as per expert/paricharaka order during the procedure					
	PC5. identify and provide essential material or equipment to Paricharak/expert during procedure					
	PC6. assist Paricharak/expert during the procedure as advised by expert					
	PC7. check the working condition of the equipment or material during the procedure as per instruction. (Eg. Temperature of steam/consistency of pack)					
	PC8. check the name and expiry date of medicaments					
	PC9. maintain the hygiene and quality of required equipment and materials					
	Nos Total	**70**	**40**	**40**	**80**	**230**
HSSN/3622: Assist for Paschat karma related to Ayurvedic Aesthetic Therapy.	*Paschat Karma Compliances*	74	30	20	50	174
	PC1. Clean the client after the procedure is complete					
	PC2. Help client change clothing's and equipment's used for procedure					
	PC3. Hand over all the accessories and valuables to client that were taken off before therapy with proper receiving					
	PC4. To notify and report any post procedural complications to paricharak/expert					
	PC5. Follow the instructions as given by paricharak /expert regarding any preparations to be done for next session					

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	PC6. Follow the standard procedures for the rearrangement of equipment's					
	PC7. Use of appropriate cleaning material for cleansing of equipment's and materials					
	PC8. Follow the standard protocol of recycling and disposal of the material					
	PC9. Inform client about next schedule of visit					
	PC10. Restock and reuse the materials which can be reused					
	PC11. Calibrate equipment's as and when required					
	PC12. Maintain the proper record of the material that were used in the procedure					
	PC13. Protect the confidentiality of clients in accordance with legal and ethical requirements of agency /organization /profession					
	PC14. Arrange and maintain records					
	Nos Total	**74**	**30**	**20**	**50**	**174**
HSS/N3623 - Provide support in day to day activities at a unit	*Administrative support in the unit*	68	33	37	60	198
	PC1. Follow the organizational policies and protocols in day today task					
	PC2. Check the participant requirements and plan the session accordingly					
	PC3. Identify limitations or comfort areas of participant basis on preferences considering factors such as gender, religion, culture, language etc.					
	PC4. Assist in coordinating day-to-day administrative tasks, including organizing files, maintaining unit supplies					
	PC5. Answer incoming and outgoing communications such as emails, phone calls etc as per organizational policies and protocols					
	PC6. Assist in coordinating appointments for smooth functioning					
	PC7. Enter data into databases, maintaining records, and updating information as required					

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	PC8. Assist clients with inquiries, complaints, or requests					
	Nos Total	**68**	**33**	**37**	**60**	**198**
HSS/N9624 : Maintain a safe and secure working environment	*Workplace safety and security*	10	10		10	30
	PC1. identify potential hazards of safe work practices					
	PC2. use various hospital codes for emergency situations					
	PC3. comply with safety, and security procedures within the defined scope of competence and authority					
	PC4. provide Basic Life Support (BLS) and first aid whenever applicable under defined scope of work					
	PC5. follow organizations' procedures related to any emergency efficiently					
	PC6. report any identified breaches in health, safety, and security procedures to the designated person					
	PC7. complete any health and safety records accurately					
	Nos Total	**10**	**10**	**0**	**10**	**30**
HSS/N9625 : Maintain interpersonal relationships and professional conduct	*Maintain professional behaviour*	15	17		20	52
	PC1. wear appropriate attire					
	PC2. communicate effectively with all individuals regardless of age, caste etc.					
	PC3. adopt a gender neutral behaviour while communicating with the patient and others as per organizational policy					
	PC4. use appropriate IEC material as and when necessary					
	PC5. respond to queries as per defined scope of competence and authority					
	PC6. maintain any records required at the end of the interaction					
	PC7. work collaboratively with other team members					
	PC8. ensure that the privacy of the individual is not intruded					
	PC9. work in a way that shows respect to others					
	Nos Total	**15**	**17**	**0**	**20**	**52**

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HSS/N9618 Follow biomedical waste disposal and infection control policies and procedures	Classification of the waste generated, segregation of biomedical waste, proper collection and storage of waste	5	10	3		18
	Complying with effective infection control protocols that ensures the safety of the patient(or end-user of health-related products/services)	8	10	5		23
	Maintaining personal protection and preventing the transmission of infection from person to person	8	10	5		23
	Nos Total	**21**	**30**	**13**	**0**	**64**
DGT/VSQ/N0101, V1.0, Employability Skills (30 Hours)	*Introduction to Employability Skills*	1			1	**2**
	PC1. understand the significance of employability skills in meeting the job requirements					
	Constitutional values – Citizenship	1			1	**2**
	PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices					
	Becoming a Professional in the 21st Century	1			3	**4**
	PC3. explain 21st Century Skills such as Self-Awareness, Behavior Skills, Positive attitude, selfmotivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.					
	Basic English Skills	2			3	**5**
	PC4. speak with others using some basic English phrases or sentences					
	Communication Skills	1			1	**2**
	PC5. follow good manners while communicating with others					
	PC6. work with others in a team					
	Diversity & Inclusion	1			1	**2**
	PC7. communicate and behave appropriately with all genders and PwD					
	PC8. report any issues related to sexual harassment					
	Financial and Legal Literacy	3			4	**7**

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	PC9. use various financial products and services safely and securely					
	PC10. calculate income, expenses, savings etc.					
	PC11. approach the concerned authorities for any exploitation as per legal rights and laws					
	Essential Digital Skills	4			6	**10**
	PC12. operate digital devices and use its features and applications securely and safely					
	PC13. use internet and social media platforms securely and safely					
	Entrepreneurship	3			5	**8**
	PC14. identify and assess opportunities for potential business					
	PC15. identify sources for arranging money and associated financial and legal challenges					
	Customer Service	2			2	**4**
	PC16. identify different types of customers					
	PC17. identify customer needs and address them appropriately					
	PC18. follow appropriate hygiene and grooming standards					
	Getting ready for apprenticeship & Jobs	1			3	**4**
	PC19. create a basic biodata					
	PC20. search for suitable jobs and apply					
	PC21. identify and register apprenticeship opportunities as per requirement					
	NOS Total	**20**	**0**	**0**	**30**	**50**
	Grand Total	**350**	**200**	**150**	**300**	**1000**

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email

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- Assessment agencies send the assessment confirmation to TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:
- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:
- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:
- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:
- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access
- Hard copies of the documents are stored

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description

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National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf

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