

QUALIFICATION FILE

Airline Security Assistant

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☒ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills ☐ OEM

NCrF/NSQF Level: 3

Submitted By:

Aerospace and Aviation Sector Skill Council

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Section 1: Basic Details

1.	Qualification Name	Airline Security Assistant											
2.	Sector/s	Airline											
3.	Type of Qualification: ☐ New ☒ Revised ☐ Has Electives/Options ☐ OEM	NQR Code & version of existing/previous qualification: QG-03-AA-03900-2025-V2-AASSC	Qualification Name of existing/previous version: Airline Security Executive										
4.	a. OEM Name b. Qualification Name (Wherever applicable)	Na Airline Security Executive											
5.	National Qualification Register (NQR) Code & Version (Will be issued after NSQC approval)	QG-03-AA-03900-2025-V2-AASSC	6. N C r F /NSQF Level: 3										
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other (Wherever applicable specify multiple entry/exits also & provide details in annexure)	Certificate											
8.	Brief Description of the Qualification	A security executive efficiently maintains the security environment while coordinating airline operations. The individual constantly assess risks and ensures maintenance of security standards while efficiently handling passengers, cargo, mail, catering and other operations											
9.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience: <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Grade 10th Pass OR Equivalent</td> <td>-</td> </tr> <tr> <td>2</td> <td>Previous relevant qualification of NSQF Level 2</td> <td>with minimum 3 Years Experience</td> </tr> </tbody> </table> b. Age: 18			S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	Grade 10 th Pass OR Equivalent	-	2	Previous relevant qualification of NSQF Level 2	with minimum 3 Years Experience
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)											
1	Grade 10 th Pass OR Equivalent	-											
2	Previous relevant qualification of NSQF Level 2	with minimum 3 Years Experience											
10.	Credits Assigned to this Qualification, Subject to Assessment (as per National Credit Framework (NCrF))	12	11. Common Cost Norm Category (I/II/III) (wherever applicable): I										
12.	Any Licensing requirements for Undertaking Training on This Qualification (wherever applicable)	NA											

13.	Training Duration by Modes of Training Delivery (<i>Specify Total Duration as per selected training delivery modes and as per requirement of the qualification</i>)	☒ Offline ☐ Online ☐ Blended <table border="1" data-bbox="952 167 2049 343"> <thead> <tr> <th>Training Delivery Modes</th> <th>Theory (Hours)</th> <th>Practical (Hours)</th> <th>OJT Mandatory (Hours)</th> <th>OJT Recommended (Hours)</th> <th>Total (Hours)</th> </tr> </thead> <tbody> <tr> <td>Classroom (offline)</td> <td>130:00</td> <td>170:00</td> <td>60:00</td> <td>00:00</td> <td>360:00</td> </tr> <tr> <td>Online</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <i>(Refer Blended Learning Annexure for details)</i>					Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	130:00	170:00	60:00	00:00	360:00	Online					
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																			
Classroom (offline)	130:00	170:00	60:00	00:00	360:00																			
Online																								
14.	Aligned to NCO/ISCO Code/s (<i>if no code is available mention the same</i>)	NCO-2015/5169.10																						
15.	Progression path after attaining the qualification (<i>Please show Professional and Academic progression</i>)	Supervisor airline Security, Airline Security Executive.																						
16.	Other Indian languages in which the Qualification & Model Curriculum are being submitted	NA																						
17.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:																						
18.	Is the Job Role Amenable to Persons with Disability	☐ Yes ☒ No If "Yes", specify applicable type of Disability:																						
19.	How Participation of Women will be Encouraged	Encouraging women's participation in airline security can be achieved by offering equal career opportunities, mentorship, and leadership roles. Additionally, creating inclusive work environments and addressing gender-specific challenges will foster greater female representation.																						
20.	Are Greening/ Environment Sustainability Aspects Covered (<i>Specify the NOS/Module which covers it</i>)	☐ Yes ☒ No																						
21.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☐ Yes ☒ No Colleges ☒ Yes ☐ No																						
22.	Name and Contact Details of Submitting / Awarding Body SPOC (<i>In case of CS or MS, provide details of both Lead AB & Supporting ABs</i>)	Name: Aerospace and Aviation Sector Skill Council Email: touchdown@aassc.in Contact No.: 08028398506 Website: https://www.aassc.in/																						
23.	Final Approval Date by NSQC: 08/05/2025	24. Validity Duration: 3 years			25. Next Review Date: 30/04/2028																			

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Module 2: Secure the entry to aircraft when aircraft is on ground	AAS/N0604 & 2.0	Core	3	3	30:00	45:00	15:00	00:00	90:00	64	36	-	-	100	25
2.	Module 1: Take actions to deal with incidents, Accidents and Emergencies in the aviation security Environment	AAS/N0501& 2.0	Core	4	1	10:00	15:00	05:00	00:00	30:00	51	49	-	-	100	15
3.	Module 3: Ensure Effective Threat Assessment and Response	AAS/N0643& 1.0	Core	3	3	30:00	40:00	20:00	00:00	90:00	46	54	-	-	100	25
4.	Module 4: Oversee Security Operations at Airports	AAS/N0644 & 1.0	Core	3	3	30:00	40:00	20:00	00:00	90:00	50	50	-	-	100	25
5.	Module 5: Employability skills	DGT/VSQ/N0 102 & 1.0	Non-Core	4	2	30:00	30:00	00:00	00:00	60:00	20	30	-	-	50	10
Duration (in Hours) / Total Marks					12	130:00	170:00	60:00	00:00	360:00	231	219	-	-	550	100

Elective NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Duration (in Hours) / Total Marks																

Optional NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/Non-Core	NCrF/N SQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
Duration (in Hours) / Total Marks																

Assessment - Minimum Qualifying Percentage

Please specify **any one** of the following:

Minimum Pass Percentage – Aggregate at qualification level: 60% (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Educational Qualification: 12 th Class Industry experience: Minimum 2-3 years' experience in Security Supervisor domain Training experience: Minimum 2-3 -year experience
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Educational Qualification: 12 th Class Industry experience: Minimum 5-10 years' experience in Security Supervisor domain Training experience: Minimum 5-10-year experience
3.	Tools and Equipment Required for Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	Na

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	Educational Qualification: 12 th Class Industry experience: Minimum 2-3 years' experience in Security Supervisor domain Training experience: Minimum 2-3 -year experience
2.	Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	Educational Qualification: 12 th Class Industry experience: Minimum 2-3 years' experience in Security Supervisor domain
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	Educational Qualification: 12 th Class Industry experience: Minimum 5-10 years' experience in Security Supervisor domain Training experience: Minimum 5-10-year experience
4.	Assessment Mode <i>(Specify the assessment mode)</i>	Blended
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☐ Yes ☐ No <i>(details to be provided in Annexure-if it is different for Assessment)</i>

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): No
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 2
5.	Estimated nos. of persons to be trained and employed: 1550
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: Yes

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Attached
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Attached
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Attached
4.	Annexure: Assessment Strategy (Mandatory)	Attached
5.	Annexure: Blended Learning (Mandatory, in case selected Mode of delivery is "Blended Learning")	NA
6.	Annexure: Multiple Entry-Exit Details (Mandatory, in case qualification has multiple Entry-Exit)	NA
7.	Annexure: Acronym and Glossary (Optional)	NA
8.	Supporting Document: Model Curriculum (Mandatory – Public view)	Attached
9.	Supporting Document: Career Progression (Mandatory - Public view)	Attached
10.	Supporting Document: Occupational Map (Mandatory)	Attached
11.	Supporting Document: Assessment SOP (Mandatory)	Attached
12.	Any other document you wish to submit:	NA

Annexure: Evidence of Level

NCrf/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrf/NSQF level descriptor	NCrf/NSQF Level
Professional Theoretical Knowledge/Process	A security executive has to efficiently direct customers into and out of aviation vehicle security environment. It also has to use aviation security equipment for detection purposes. It also has to assess risks and ensure health and safety by dealing with incidents and emergencies.	The job holder is responsible for efficiently directing customers into and out of aviation vehicle security environment. It also has to use aviation security equipment for detection purposes. It also has to assess risks and ensure health and safety by dealing with incidents and emergencies. Hence, it qualifies as a Level 3 Role. Since it does not involve working in a familiar, predictable, routine situation of clear choice, role does not qualify for Level	3

		4. As the job role holder is not expected to carry out process that are repetitive on regular basis with little application, for ex., The job holder is not ensuring the passengers have de-boarded the aircraft but also to ensure that there are no items left behind the aircraft by passengers while de- boarding by performing a visual check etc., the job role cannot be pegged at level 2. Hence NSQF level should be 3	
Professional and Technical Skills/ Expertise/ Professional Knowledge	The individual on the job needs to know and understand how to: different types of breaches of safety and security and how and when to report these, evacuation procedures for workers and passengers, how to summon medical assistance and the emergency services, where necessary, how to use the health, safety and accident reporting procedures and the importance of these, regulatory guidelines on dealing with safety and security emergencies, aircraft design and access doors of an aircraft, information on boarding cards to identify Bonafide passenger , regulatory security policies and procedures, frisking procedure, additional security measures to be implemented during emergency situations as defined by regulatory guidelines, performance of anti-sabotage check, responsibilities when dealing with emergencies, incidents or accidents, possible emergencies, incidents or accidents an individual may have to deal with or advise colleagues	The job holder is expected know basic facts, process and principle applied in trade of employment in the field of airline security executive. For ex: different types of breaches of safety and security and how and when to report these, evacuation procedures for workers and passengers, how to summon medical assistance and the emergency services, where necessary, how to use the health, safety and accident reporting procedures and the importance of these, regulatory guidelines on dealing with safety and security emergencies, aircraft design and access doors of an aircraft, information on boarding cards to identify Bonafide passenger , regulatory security policies and procedures, frisking procedure, additional security measures to be implemented during emergency situations as defined by regulatory guidelines, performance of anti-sabotage check, responsibilities when dealing with emergencies, incidents or accidents, possible emergencies, incidents or accidents an individual may have to deal with or advise colleagues on how to deal with for evacuation, passenger behavior, illness or death, stolen property, suspect or unclaimed baggage, suspicious items, natural disasters, fires and security alerts including terrorist threats, action that can	3

	on how to deal with for evacuation, passenger behavior, illness or death, stolen property, suspect or unclaimed baggage, suspicious items, natural disasters, fires and security alerts including terrorist threats, action that can be taken and the authority matrix, how to take actions to deal with emergencies, incidents or accidents, how to reduce as far as possible any possible risks in typical travel related emergencies, incidents or accidents, effect on customer service and goodwill in emergencies, incidents or accidents	be taken and the authority matrix, how to take actions to deal with emergencies, incidents or accidents, how to reduce as far as possible any possible risks in typical travel related emergencies, incidents or accidents, effect on customer service and goodwill in emergencies, incidents or accidents, Since all the above mentioned areas are related to know basic facts, process and principle applied in trade of employment, the role qualifies for Level 3. As the job holder does not require material, tools and application in a limited context, understand context of work and quality For ex: The job holder is not only expected to check if the passengers carry the boarding cards but also the information on boarding cards to identify Bonafide passenger. He is also to know regulatory security policies and procedures, frisking procedure, additional security measures to be implemented during emergency situations as defined by regulatory guidelines, performance of anti-sabotage check, responsibilities when dealing with emergencies, incidents or accidents, possible emergencies, incidents or accidents an individual may have to deal with or advise colleagues on how to deal with for evacuation, passenger behavior, illness or death, stolen property, suspect or unclaimed baggage, suspicious items, natural disasters, fires and security alerts including terrorist threats, etc., therefore it cannot be pegged at level 2.	
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	The individual on the job needs to know and understand how to: make decisions on a suitable course of action or response if permitted by the authority matrix, monitor efficient functioning of	The job holder is expected to recall and demonstrate practical skills, routine and repetitive activities in a narrow range of application. For instance, the job holder makes decisions on a suitable course of action or response if permitted by the	

	all activities, plan and organize work to achieve targets and deadlines, communicate with customers in a courteous manner, maintain effective relationship with the customers, identify trends/common causes for errors and suggest possible solutions to the supervisor / management, ability to identify and correct errors, analyse best possible solutions (cost, time, effort, etc) suited for operations, ability to concentrate on task at hand and complete it without errors, apply balanced judgments to different situations, identify prohibited/suspect items and take action in line with organization procedure, identify suspect passengers and take action in line with organisation procedure, Initiate action to mitigate an emergent risk/ emergency situation.	authority matrix, for ex: Barring of entry for passengers not carrying boarding cards, barring of entry of passengers carrying prohibited items like sharp objects and dangerous goods etc., He also has to monitor efficient functioning of all activities, plan and organize work to achieve targets and deadlines, communicate with customers in a courteous manner, maintain effective relationship with the customers, identify trends/common causes for errors and suggest possible solutions to the supervisor / management, ability to identify and correct errors, analyse best possible solutions (cost, time, effort, etc) suited for operations, ability to concentrate on task at hand and complete it without errors, apply balanced judgments to different situations, identify prohibited/suspect items and take action in line with organization procedure, identify suspect passengers and take action in line with organisation procedure, Initiate action to mitigate an emergent risk/ emergency situation. All these activities are mostly repetitive and have a narrow range of applications, hence qualifying the role for a Level 3. As the job does not require limited service skills used in limited context , select and apply tools For ex: He is not identifying thebonafide passengers for entry into the airport and the aircraft but also identify prohibited/suspect items and take action in line with organisation procedure. He should analyse best possible solutions (cost, time, effort, etc) suited for operations, ability to concentrate on task at hand and complete it without errors, apply balanced judgments to different	3
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		situations, identify prohibited/suspect items and take action in line with organization procedure, identify suspect passengers and take action in line with organisation procedure, Initiate action to mitigate an emergent risk/ emergency situation. etc., Therefore, it cannot be pegged at level 2.	
Broad Learning Outcomes/Core Skill	The individual on the job needs to know and understand how to: complete accurate, well written report in English language detailing the situations of emergency with attention to detail, read instructions, guidelines/procedures/rules, listen to and orally communicate information with all concerned, effect log book entries and anti-sabotage check sheet, write any report required by management, Read and understand the organization policies & procedures, communicate clearly with supervisors, peers and passengers , regularly communicate with all employees in the chain of activities to ensure activities are running smoothly, share best practices with peers and juniors, Write in English language a brief and concise report on the emergency and its handling, Read and understand the organisation's policies & procedures, communicate clearly with supervisors and peers, communicate with passengers in a courteous manner, regularly communicate with all employees in the chain of activities to ensure	The job holder is expected to complete accurate, well written report in English language detailing the situations of emergency with attention to detail, read instructions, guidelines/procedures/rules, listen to and orally communicate information with all concerned, effect log book entries and anti- sabotage check sheet, write any report required by management, Read and understand the organisation policies & procedures, communicate clearly with supervisors, peers and passengers , regularly communicate with all employees in the chain of activities to ensure activities are running smoothly, share best practices with peers and juniors, Write in English language a brief and concise report on the emergency and its handling, Read and understand the organisation's policies & procedures, communicate clearly with supervisors and peers, communicate with passengers in a courteous manner, regularly communicate with all employees in the chain of activities to ensure activities are running smoothly, share best practices with peers and juniors. Hence, this role qualifies for Level 3. The job holder is not only receiving and transmitting written messages, understanding of social political and religious diversity, hygiene and environment. The job holder is not only	3

	activities are running smoothly, share best practices with peers and juniors	receiving the security procedures to be followed but also making logbook entries and anti-sabotage check sheet, writing any report required by management and report on emergencies and its handling. Hence the job role does not qualify for level 2.	
Responsibility	The Airline security executive is responsible for Compulsory: 1. Secure the entry to aircraft when aircraft is on ground 2. Take action to deal with incidents, accidents and emergencies in the aviation security environment 3. Ensure Effective Threat Assessment and Response 4. Oversee Security Operations at Airports 5. Employability Skills	The job holder as an Airline Security Executive is a partly skilled worker and performing a limited range straight forward job. The Airline security executive will be performing tasks relating to Secure the entry of bonafide passengers into the aircraft, Secure the entry of bonafide employees into the aircraft and secure the entry of cargo or baggage into the aircraft. For ex: He /she will perform a physical check of the boarding pass of each passenger to verify that the passenger is holding a valid boarding pass to enter the aircraft, perform a visual check of the hand baggage tags affixed on the handbags of a passenger to verify that the hand baggage has been tagged appropriately. They also perform tasks related to ensuring health and safety in the work environment and dealing with incidents and emergencies. Identifying hazards, assessing and managing risks to limit the danger to self and others and damage to property. For ex: have to deal with or advise colleagues on how to deal with for evacuation, passenger behaviour, illness or death, stolen property, suspect or unclaimed baggage, suspicious items, natural disasters, fires and security alerts including terrorist threats. They also should be good in teamwork. Hence, this role qualifies for Level 3. It does not comprise of any supervisory activities. As this job is about having no responsibility	3

		and under instruction and close supervision. For ex: The job holder will be responsible for securing the entry to aircraft when aircraft is on ground and limited to bonafide passengers., Take actions to deal with incidents like security procedures in case of emergencies like terrorist threats, need of medical aid etc. accidents and emergencies in the aviation security environment. etc., Therefore it cannot be pegged at level	
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Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Black/White Board & Markers		1
2	PC based projection system		1
3	Door frame & handheld metal detector		1
4	Baton, whistle, torch, etc		1
5	Walkie talkie		1
6	Computer aided instructional packages (video films/software)		1
7	Concerned wall charts		1
8	Personal protective equipment (PPE) (consisting of safety jacket & safety shoes)		10
9	XBIS (X-ray Baggage Inspection System)		1
10	ETD (Explosive Trace Detector)		1
11	First aid kit		3
12	Aircraft handling manual (AHM) of widely used aircraft		1
13	Basic fire safety aids		1

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White/Black, board, Markers,
2. computer and projector
3. Trainer's guide, student handbook

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	Jettwings Airways	Sanjay Aditya Singh	CEO & MD	SURYA TOWER, DR. B BARUAH ROAD, GUWAHATI, Kamrup Metropolitan, Assam, 781007	9954004007	ceo@jettwingsairways.com	
2.	Go Fly Airline LTD	Nakul Tuteja	Vice President- Human Resources	Pandurang Budhkar marg, Worli, Mumbai 400025	9967720012	nakul.tuteja@flygofirst.com	

Training and Employment Projections:**Annexure: Training & Employment Details**

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2025	250	200				
2026	500	400				
2027	800	700				

Data to be provided year-wise for the next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
2	2022	75	68	63									
2	2023	45	35	32									
2	2023	115	110	105									

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. BvOC
2. State Scheme
3. International Skill Development Corporation Scheme

Content availability for previous versions of qualifications:

☒ Participant Handbook ☒ Facilitator Guide ☐ Digital Content ☒ Qualification Handbook ☐ Any Other:

Languages in which Content is available: English

Annexure: Blended Learning**Blended Learning Estimated Ratio & Recommended Tools:**

Refer NCVET "Guidelines for Blended Learning for Vocational Education, Training & Skilling" available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☐ Theory/ Lectures - Imparting theoretical and conceptual knowledge		
2	☐ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners		
3	☐ Showing Practical Demonstrations to the learners		
4	☐ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training		
5	☐ Tutorials/ Assignments/ Drill/ Practice		
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
AAS/N0604 – Secure the entry to aircraft when aircraft is on ground	<i>Secure the aircraft</i>	32	16	-	-
	PC1. perform visual check of the aircraft cabin before passenger boarding to ensure that there are no restricted items left unattended inside the aircraft.	4	2	-	-
	PC2. perform visual check of the aircraft post deplaning of the passengers to ensure no items have been left behind by any passengers inside the aircraft	4	2	-	-
	PC3. perform visual check of the aircraft post cleaning to ensure that no restricted item or unclaimed items are on board the aircraft post the disembarkation of cleaners.	4	2	-	-
	PC4. receive and check the catering document provided by the catering service provider	4	2	-	-

	PC5. perform check to verify that the catering is as per documents submitted by the catering supplier and no tampering has occurred with the catering units by comparing the catering seal(s).	4	2	-	-
	PC6. perform visual check of the boarding cards of the passengers on board the aircraft (for transit flights) to ensure that the passenger is a bonafide passenger to undertake the next leg of the journey on the aircraft.	4	2	-	-
	PC7. perform visual reconciliation of on-board cabin baggage by identification of the owner of the baggage (for a transit flight) to ensure that on-board cabin baggage is owned by a bonafide passenger on the aircraft.	4	2	-	-
	PC8. ensure identified on-board bag(s) have been marked in compliance with regulatory and organisation procedures.	4	2	-	-
	<i>Secure the entry of passengers into the aircraft</i>	11	6	-	-
	PC9. perform a physical check of the boarding pass of each passenger to verify that the passenger is holding a valid boarding pass to enter the aircraft	4	2	-	-
	PC10. perform a visual check of the hand baggage tags affixed on the handbags of a passenger to verify that the hand baggage has been tagged appropriately	4	2	-	-
	PC11. take decisions to withhold any passenger(s) and or his hand baggage in case of any suspicion of a possible act of unlawful interference	3	2	-	-
	<i>Secure the entry of bonafide employees into the</i>			-	-

	<i>aircraft</i>	21	14		
	PC12. guard the entry into the aircraft at the points of boarding and loading	3	2	-	-
	PC13. verify the bonafide credentials of the employee seeking entry into the aircraft	3	2	-	-
	PC14. update the security log book as per organisational and regulatory policies with details of every person entering the aircraft along with the signature of personnel	3	2	-	-
	PC15. frisk the employee entering the aircraft through the passenger door to ensure that the employee is not carrying any restricted items on himself/herself.	3	2	-	-
	PC16. frisk the employee entering the aircraft through the baggage or cargo loading doors of the aircraft to ensure that the employee is not carrying any restricted items on himself/herself	3	2	-	-
	PC17. Frisk every employee exiting the aircraft through the passenger door to ensure that the employee has not taken any restricted property from the aircraft	3	2	-	-
	PC18. frisk every employee exiting the aircraft through the baggage or cargo loading doors of the aircraft to ensure that the employee has not taken any restricted property from the aircraft.	3	2	-	-
	NOS Total	64	36	-	-
AAS/N0501– Take action to deal with incidents, accidents and emergencies	Take action to deal with incidents, accidents and emergencies	51	49	-	-
	PC1. assess the probability and severity of emergency situations	10	10	-	-
	PC2. take action to deal with emergencies, incidents or accidents in line with its organisations procedures and regulatory guidelines	10	10	-	-
	PC3. make sure the action planned does not increase the risk or threat to oneself and others	5	5	-	-
	PC4. consider the needs of others when acting	5	5	-	-

	PC5. keep all the relevant and appropriate person(s) informed on action taken in line with organisations procedures	6	4	-	-
	PC6. get help from the appropriate sources in situations that are outside your own authority or ability	10	10	-	-
	PC7. document all actions taken to mitigate risks/ emergencies in line with organisation procedures and regulatory guidelines	5	5	-	-
	NOS Total	51	49	-	-
AAS/N0643: Ensure Effective Threat Assessment and Response	<i>1. Conduct Threat Identification and Assessment</i>	12	12	-	-
	PC1: Regularly evaluate potential threats to the airport environment, including physical, operational, and cyber risks.	3	3	-	-
	PC2: Analyze intelligence from internal and external sources to identify emerging threats.	3	3	-	-
	PC3: Classify and prioritize risks based on their severity, likelihood, and impact on operations.	3	3	-	-

PC4: Document and update threat profiles to ensure comprehensive situational awareness.	3	3	-	-
2. Develop Threat Mitigation Strategies	12	12	-	-
PC5: Design and implement countermeasures to address identified threats effectively.	3	3	-	-
PC6: Coordinate with relevant stakeholders to align mitigation strategies with operational objectives.	3	3	-	-
PC7: Ensure security personnel are trained in recognizing and responding to specific threat scenarios.	3	3	-	-
PC8: Test and refine mitigation plans through regular drills and simulations.	3	3	-	-
3. Respond to Threats and Incidents	4	12	-	-
PC9: Activate appropriate response protocols upon identification of a credible threat.	1	3	-	-
PC10: Communicate threat details promptly to relevant personnel and stakeholders.	1	3	-	-
PC11: Minimize operational disruptions while ensuring passenger and staff safety during threat response.	1	3	-	-
PC12: Evaluate the effectiveness of the response and incorporate lessons learned into future planning.	1	3	-	-
4. Monitor and Update Risk Management Practices	6	6	-	-
PC13: Continuously monitor changes in the threat landscape to identify new vulnerabilities.	2	2	-	-
PC14: Update risk management policies to reflect technological advancements and evolving threats.	2	2	-	-
PC15: Conduct periodic reviews and audits to ensure alignment with regulatory standards	2	2	-	-

	and organizational goals.				
	5. Maintain Stakeholder Coordination and Communication	6	6	-	-
	PC16: Foster collaborative relationships with law enforcement, regulatory bodies, and intelligence agencies.	2	2	-	-
	PC17: Provide clear and timely updates on threat assessments and response actions to senior management.	2	2	-	-
	PC18: Address passenger concerns related to potential threats in a professional manner.	2	2	-	-
	6. Ensure Compliance and Preparedness	6	6	-	-
	PC19: Stay informed about international and national security guidelines (e.g., ICAO, TSA, BCAS).	2	2	-	-
	PC20: Ensure threat assessment and response activities comply with applicable laws and standards.	2	2	-	-
	PC21: Maintain readiness through periodic training and readiness exercises.	2	2	-	-
	Nos Total	46	54	-	-
AAS/N0644: Oversee Security Operations at Airports	1. Supervise Airport Security Systems and Operations	12	12	-	-
	PC1: Oversee the daily functioning of airport security systems and checkpoints, ensuring smooth and effective operations.	3	3	-	-
	PC2: Regularly inspect and verify that all security measures, including surveillance, baggage checks, and access controls, meet organizational and regulatory requirements.	3	3	-	-
	PC3: Identify vulnerabilities in security protocols and implement necessary corrective measures.	3	3	-	-
	PC4: Ensure proper deployment and functioning of security equipment, such as	3	3	-	-

	X-ray machines, biometric scanners, and CCTV.				
	2. Manage Security Personnel	12	12	-	-
	PC5: Assign duties and responsibilities to security personnel based on operational needs.	3	3	-	-
	PC6: Provide training and mentoring to team members to ensure they are well-prepared to handle security challenges.	3	3	-	-
	PC7: Monitor the performance of staff and enforce adherence to organizational security policies.	3	3	-	-
	PC8: Address grievances and resolve conflicts among team members to maintain a positive work environment.	3	3	-	-
	3. Handle Security Breaches and Incidents	8	8	-	-
	PC9: Respond promptly to any breaches or threats, ensuring minimal disruption to airport operations.	2	2	-	-
	PC10: Coordinate with internal and external stakeholders, including law enforcement, customs, and emergency services, during incidents.	2	2	-	-
	PC11: Evaluate the effectiveness of the response to incidents and update protocols as needed.	2	2	-	-
	PC12: Maintain a thorough record of incidents, actions taken, and outcomes for future reference and compliance audits.	2	2	-	-
	4. Ensure Compliance with Regulations	6	6	-	-
	PC13: Stay updated on international, national, and local aviation security guidelines (e.g., ICAO, TSA, BCAS).	2	2	-	-
	PC14: Conduct routine audits and inspections to ensure compliance with all applicable regulations.	2	2	-	-

	PC15: Implement recommendations from regulatory bodies and update security protocols accordingly.	2	2	-	-
	5. Maintain Communication and Stakeholder Engagement	6	6	-	-
	PC16: Communicate effectively with airline representatives, ground staff, and regulatory authorities regarding security operations.	2	2	-	-
	PC17: Address passenger concerns regarding security measures in a professional and courteous manner.	2	2	-	-
	PC18: Provide regular updates to senior management on security operations and performance metrics.	2	2	-	-
	6. Risk Mitigation and Contingency Planning	6	6	-	-
	PC19: Conduct risk assessments to identify potential threats and vulnerabilities at the airport.	2	2	-	-
	PC20: Develop and implement contingency plans to address emergencies such as security alerts, natural disasters, or system failures.	2	2	-	-
	PC21: Regularly review and update contingency plans based on emerging risks and feedback from drills and audits.	2	2	-	-
	NOS Total	50	50	-	-
	Introduction to Employability Skills	1	1	-	-
	PC1. identify employability skills required for jobs in various industries	-	-	-	-
	PC2. identify and explore learning and employability portals	-	-	-	-
	Constitutional values – Citizenship	1	1	-	-
	PC3. recognize the significance of constitutional values, including civic rights and	-	-	-	-

DGT/VSQ/N0102: Employability Skills (60 Hours)	duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.				
	PC4. follow environmentally sustainable practices	-	-	-	-
	<i>Becoming a Professional in the 21st Century</i>	2	4	-	-
	PC5. recognize the significance of 21st Century Skills for employment	-	-	-	-
	PC6. practice the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
	<i>Basic English Skills</i>	2	3	-	-
	PC7. use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
	PC8. read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
	PC9. write short messages, notes, letters, e-mail etc. in English	-	-	-	-
	<i>Career Development & Goal Setting</i>	1	2	-	-
	PC10. understand the difference between job and career	-	-	-	-
	PC11. prepare a career development plan with short- and long-term goals, based on aptitude	-	-	-	-
	<i>Communication Skills</i>	2	2	-	-
	PC12. follow verbal and non-verbal communication etiquette and active	-	-	-	-

	listening techniques in various settings				
	PC13. work collaboratively with others in a team	-	-	-	-
	<i>Diversity & Inclusion</i>	1	2	-	-
	PC14. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC15. escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
	<i>Financial and Legal Literacy</i>	2	3	-	-
	PC16. select financial institutions, products and services as per requirement	-	-	-	-
	PC17. carry out offline and online financial transactions, safely and securely	-	-	-	-
	PC18. identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
	PC19. identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
	<i>Essential Digital Skills</i>	3	4	-	-
	PC20. operate digital devices and carry out basic internet operations securely and safely	-	-	-	-
	PC21. use e- mail and social media platforms and virtual collaboration tools to work effectively	-	-	-	-
	PC22. use basic features of word processor, spreadsheets, and presentations	-	-	-	-
	<i>Entrepreneurship</i>	2	3	-	-
	PC23. identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-
	PC24. develop a business plan and a work			-	-

	model,considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-		
	PC25. identify sources of funding, anticipate, andmitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
	<i>Customer Service</i>	1	2	-	-
	PC26. identify different types of customers	-	-	-	-
	PC27. identify and respond to customer requestsand needs in a professional manner.	-	-	-	-
	PC28. follow appropriate hygiene and groomingstandards	-	-	-	-
	<i>Getting ready for apprenticeship & Jobs</i>	2	3	-	-
	PC29. create a professional Curriculum vitae (Résumé)	-	-	-	-
	PC30. search for suitable jobs using reliable offlineand online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
	PC31. apply to identified job openings using offline /online methods as per requirement	-	-	-	-
	PC32. answer questions politely, with clarity andconfidence, during recruitment and selection	-	-	-	-
	PC33. identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
	NOS Total	20	30	-	-
	Grant Total	231	219	-	-

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the learner on the required competencies of the program.

All QP/NOS go through a rigorous review and approval process before they are finally ready to be utilized for skill training and assessment. The QP is assigned for assessment criteria to the various performance outcomes expected from the candidate. The assessment criteria is thoroughly examined and approved by independent industry experts, academic SMEs and regulatory bodies during the QP/NOS creation and approval.

Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. Under the Assessment Criteria in a QP/NOS, PCs are allotted against the following four methodologies:

- a. Theory: A theory assessment is a written/digital question paper that aims at assessing the knowledge of the candidate. The assessment for the theory part will be based on knowledge bank of questions created by the SSC
- b. Practical: A practical assessment assesses the practical application/hands-on ability demonstrated by the candidate
- c. Viva: A viva voce is an oral questioning method where the assessor and candidate usually sit one- on-one. In addition to evaluating theoretical knowledge, this method also allows for assessment of soft skills, body language, etc
- d. Project: A project could include a variety of methods to assess the candidate such as an evaluation of the candidate's portfolio, inclusion of formative assessment marks, evaluations from OJT logs, or any other initiatives undertaken
 1. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC
 2. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training center (as per assessment criteria below)
 3. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training center based on this criterion
 4. The assessment is done through the SSC accredited Assessment Agency platform.
 5. To pass the Qualification Pack, every trainee should score a minimum of 60% in aggregate
 6. The marks are allocated PC wise, however, every NOS will carry a weightage in the total marks allocated to the specific QP

The SSC uses the devised 'Assessment Blueprint' which is a detailed outline of the plan of action of assessment and as a document. It aims to enable stakeholders implementing skill assessments, like Sector Skill Councils, Assessment Agencies and other assessment regulation bodies to define the complex relationship between performance outcomes/assessment

criteria, theory and practical items, difficulty levels, time and marks allocated to each question, assessment methodology and the evaluation thereof. The blueprints are used to design the assessment to measure the mastery of the standard(s), improve consistency across test forms, set goals and monitoring matrices for test forms, and more.

1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment onSDSM/SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Confirm that the centre is available at the same address as mentioned on SDMS or SIP
- Check the duration of the training.
- Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & PracticalAssessment is correct.
- Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
- Confirm the number of TABs on the ground are correct to execute the Assessmentsmoothly.
- Check the availability of the Lab Equipment for the particular Job Role.

3. Assessment Quality Assurance levels / Framework:

- Question bank and question paper created by the Subject Matter Experts (SME) from SSC certified Assessment Agency and the other In-house team of SSC
- Questions are mapped with NOS and PC
- Question papers are prepared considering that level 1 to 3 is for the unskilled & semi- skilled individuals, and level 4 and above are for the skilled, supervisor & higher management
- Assessor must be ToA certified & trainer must be ToT Certified
- Assessment agency mustfollow the assessment guidelines to conduct the assessment

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
- Biometric or manual attendance sheet (stamped by TP) of the trainees during thetraining period
- Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos

5. Method of verification or validation:

- Surprise visit to the assessment location
- Random audit of the batch
- Random audit of any candidate

6. Method of verification or validation:

- Surprise visit to the assessment location

- Random audit of the batch
- Random audit of any candidate

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf