



QUALIFICATION FILE

SAFETY STEWARD

Short Term Training (STT) Long Term Training (LTT) Apprenticeship
 Upskilling Dual/Flexi Qualification For ToT For ToA

General Multi-skill (MS) Cross Sectoral (CS) Future Skills OEM

NCrF/NSQF Level: 4.0

Submitted By:

SAFETY SKILL DEVELOPMENT FOUNDATION

D-507, LightHouse, Town Square, Sector 82-A, Vatika India Next,

Gurugram -122004 (Haryana)

+91-1243634989

Table of Contents

Section 1: Basic Details	3
Section 2: Module Summary	6
NOS/s of Qualifications	6
Mandatory NOS/s:	6
Optional NOS/s:	6
Assessment - Minimum Qualifying Percentage	7
Section 3: Training Related	7
Section 4: Assessment Related	7
Section 5: Evidence of the need for the Qualification	8
Section 6: Annexure & Supporting Documents Checklist	8
Annexure: Evidence of Level	9
Annexure: Tools and Equipment (Lab Set-Up)	11
Annexure: Industry Validations Summary	12
Annexure: Training & Employment Details	17
Annexure: Detailed Assessment Criteria	18
Annexure: Assessment Strategy	24
Annexure: Acronym and Glossary	25

Section 1: Basic Details

1. Qualification Name	Safety Steward																			
2. Sector/s	Hydrocarbon, Iron & steel, Mining, Power, Automotive, Construction, Chemical / Petrochemical, and others																			
3. Type of Qualification: <input checked="" type="checkbox"/> New <input type="checkbox"/> Revised <input type="checkbox"/> Has Electives/Options <input type="checkbox"/> OEM	NQR Code & version of existing/previous qualification: <i>(change to previous, once approved)</i>	Qualification Name of existing/previous version:																		
4. a. OEM Name b. Qualification Name <i>(Wherever applicable)</i>	Safety Steward																			
5. National Qualification Register (NQR) Code &Version <i>(Will be issued after NSQC approval)</i>	QC-04-CO-02081-2024-V1-SSDF	6. NCrF/NSQF Level: 4.0																		
7. Award (Certificate/Diploma/ Advance Diploma/ Any Other <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	Certificate																			
8. Brief Description of the Qualification	The Safety Steward is responsible for assisting in the implementation of health and safety policies, ensuring health and safety compliances as per the legislative requirements, identify workplace hazards and suggest actionable controls for mitigating the hazard and advise the management in maintaining safe working conditions in the organization, promote positive safety culture and escalate existing hazards, risks and grievances related to improper or unsafe working conditions in the organisation.																			
9. Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience: <table border="1" data-bbox="824 1086 2078 1450"> <thead> <tr> <th data-bbox="824 1086 920 1155">S. No.</th> <th data-bbox="920 1086 1503 1155">Academic/Skill Qualification (with Specialization - if applicable)</th> <th data-bbox="1503 1086 2078 1155">Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td data-bbox="824 1155 920 1225">1</td> <td data-bbox="920 1155 1503 1225">Completed 12th grade with science or equivalent</td> <td data-bbox="1503 1155 2078 1225">2</td> </tr> <tr> <td data-bbox="824 1225 920 1295">2</td> <td data-bbox="920 1225 1503 1295">Completed 3-year diploma (after 10th) in relevant field</td> <td data-bbox="1503 1225 2078 1295">2</td> </tr> <tr> <td data-bbox="824 1295 920 1339">3</td> <td data-bbox="920 1295 1503 1339">Completed 2-year NTC (after 10th)</td> <td data-bbox="1503 1295 2078 1339">2</td> </tr> <tr> <td data-bbox="824 1339 920 1409">4</td> <td data-bbox="920 1339 1503 1409">Previous relevant Qualification of NSQF level 3.5</td> <td data-bbox="1503 1339 2078 1409">1.5</td> </tr> <tr> <td data-bbox="824 1409 920 1450">5</td> <td data-bbox="920 1409 1503 1450">Previous relevant qualification of NSQF level 3</td> <td data-bbox="1503 1409 2078 1450">3</td> </tr> </tbody> </table>		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	Completed 12th grade with science or equivalent	2	2	Completed 3-year diploma (after 10th) in relevant field	2	3	Completed 2-year NTC (after 10th)	2	4	Previous relevant Qualification of NSQF level 3.5	1.5	5	Previous relevant qualification of NSQF level 3	3
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)																		
1	Completed 12th grade with science or equivalent	2																		
2	Completed 3-year diploma (after 10th) in relevant field	2																		
3	Completed 2-year NTC (after 10th)	2																		
4	Previous relevant Qualification of NSQF level 3.5	1.5																		
5	Previous relevant qualification of NSQF level 3	3																		

		b. Age- 18 Years																							
10	Credits Assigned to this Qualification, Subject to Assessment (as per National Credit Framework (NCrF))	17	11. Common Cost Norm Category (I/II/III) (wherever applicable): I																						
12	Any Licensing requirements for Undertaking Training on This Qualification (wherever applicable)	No																							
13	Training Duration by Modes of Training Delivery (Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)	<input checked="" type="checkbox"/> Offline <input type="checkbox"/> Online <input type="checkbox"/> Blended																							
		<table border="1"> <thead> <tr> <th>Training Delivery Modes</th> <th>Theory (Hours)</th> <th>Practical (Hours)</th> <th>OJT Mandatory (Hours)</th> <th>OJT Recommended (Hours)</th> <th>Total (Hours)</th> </tr> </thead> <tbody> <tr> <td>Classroom (offline)</td> <td>255</td> <td>165</td> <td>90</td> <td>-</td> <td>510</td> </tr> <tr> <td>Online</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table>	Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	255	165	90	-	510	Online	-	-	-	-	-					
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																				
Classroom (offline)	255	165	90	-	510																				
Online	-	-	-	-	-																				
		<i>(Refer Blended Learning Annexure for details)</i>																							
14	Aligned to NCO/ISCO Code/s (if no code is available mention the same)	NCO-2015/2141.2600 Occupational Health and Safety Specialist.																							
15	Progression path after attaining the qualification (Please show Professional and Academic progression)	VERTICAL PROGRESSION- Safety Supervisor (OSHE) (Level 4.5), Safety Executive (OSHE) (Level 5) HORIZONTAL PROGRESSION- Industrial Safety Steward (Level 4)																							
16	Other Indian languages in which the Qualification & Model Curriculum are being submitted	English, Hindi																							
17	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No URLs of similar Qualifications:																							
18	Is the Job Role Amenable to Persons with Disability	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," specify applicable type of Disability:																							
19	How Participation of Women will be Encouraged	Women will be encouraged to join.																							
20	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																							

21	Is Qualification Suitable to be Offered in Schools/Colleges	Schools <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Colleges <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
22	Name and Contact Details of Submitting / Awarding Body SPOC <i>(In case of CS or MS, provide details of both Lead AB & Supporting ABs)</i>	Name: Anand Kumar Singh Email: aksingh@ssdfindia.org +91-8505955506 Website: www.ssdfindia.org	Contact No.:
23	Final Approval Date by NSQC: 31-01-2024	24. Validity Duration: 3 Years	25. Next Review Date: 31-01-2027

NSQC Approved

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer to the curriculum document.

Th.-Theory Pr.-Practical OJT-On the Job Man.-Mandatory Training Rec.-Recommended Proj.-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/non-core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Occupational Safety in Industries	SSD/N0101, v1.0	Core	4.0	4	60	30	30	0	120	50	50	-	-	100	23%
2.	Fire Safety and Evacuation plan	SSD/N0102, v1.0	Core	4.0	4	60	40	20	0	120	50	50	-	-	100	23%
3.	Hazard Identification and Risk Assessment	SSD/N0103, v1.0	Core	4.0	4	60	30	30	0	120	50	50	-	-	100	24%
4.	Plan, Organize and Emergency protocols	SSD/N0104, v1.0	Non-Core	4.5	2	30	20	10	0	60	50	50	-	-	100	12%
5.	Introduction to Safety Regulations	SSD/N0105, v1.0	Non-Core	4	1	15	15	-	-	30	50	50	-	-	100	6%
6.	Employability Skills	DGT/VSQ/N0102	Non-Core	4	2	30	30	-	-	60	25	25	-	-	50	12%
Duration (in Hours) / Total Marks				-	17	255	165	90	0	510	275	275	-	-	550	100%

Optional NOS/s: No

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/non-core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	N/A															

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/non-core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
Duration (in Hours) / Total Marks																

Assessment - Minimum Qualifying Percentage

Please specify **any one** of the following:

Minimum Pass Percentage – Aggregate at qualification level: 50% (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 35% (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer’s Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Completed UG/PG in relevant field with 2 years’ experience Completed UG in any discipline / Diploma in relevant field with 4 years’ experience Completed ITI/12TH with 8 years’ experience
2.	Master Trainer’s Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Completed UG/PG in relevant field with 3 years’ experience Completed UG in any discipline / Diploma in relevant field with 5 years’ experience
3.	Tools and Equipment Required for Training	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If “Yes,” details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	

Section 4: Assessment Related

1.	Assessor’s Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	Completed UG/PG in relevant field with 2 years’ experience Completed UG in any discipline / Diploma in relevant field with 4 years’ experience Completed ITI/12TH with 8 years’ experience
2.	Proctor’s Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	Completed UG/PG in relevant field with 1 years’ experience Completed UG in any discipline / Diploma in relevant field with 2 years’ experience

		Completed ITI/12TH with 5 years' experience
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	Completed UG/PG in relevant field with 3 years' experience Completed UG in any discipline / Diploma in relevant field with 5 years' experience
4.	Assessment Mode (Specify the assessment mode)	Offline and online
5.	Tools and Equipment Required for Assessment	<input checked="" type="checkbox"/> Same as for training <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): No
4.	Number of Industry validation provided: 30
5.	Estimated nos. of persons to be trained and employed: 34,700
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: "No"

Section 6: Annexure & Supporting Documents Checklist

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Yes
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Yes
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Yes
4.	Annexure: Assessment Strategy (Mandatory)	Yes

5.	Annexure: Blended Learning (<i>Mandatory, in case selected Mode of delivery is "Blended Learning"</i>)	No
6.	Annexure: Multiple Entry-Exit Details (<i>Mandatory, in case qualification has multiple Entry-Exit</i>)	Yes
7.	Annexure: Acronym and Glossary (<i>Optional</i>)	Yes
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Yes
9.	Supporting Document: Career Progression (<i>Mandatory - Public view</i>)	Yes
10.	Supporting Document: Occupational Map (<i>Mandatory</i>)	Yes
11.	Supporting Document: Assessment SOP (<i>Mandatory</i>)	Yes
12.	Any other document you wish to submit:	No

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	The job holder requires a wide range of specialized theoretical & practical skill, experience, and technical knowledge to perform the task as Safety Steward in accordance with the applicable standards, regulations, and procedures in respect of followings. <ul style="list-style-type: none"> ● Accident prevention ● Fire safety 	The job holder requires a well-developed skill and theoretical & knowledge with clear choices of procedures and in familiar context & situation.	4.0
Professional and Technical Skills/ Expertise/ Professional Knowledge	Job holder is required to ensure safety process compliances as per standing order procedures, as per standards, regulation, and norms. The job holder will have very good factual & theoretical knowledge of regulations,	The job holder should have very good factual & theoretical knowledge & principles in context of safety requirements of the organization and various steps involved are:	4.0

	<p>statutory requirements, implementation processes, steps involved to ensure safety of employees, workers, and assets of the organization.</p>	<ul style="list-style-type: none"> ● Hazard identification, categorization. ● Accident Prevention Measures. ● Indian safety standards 	
<p>Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill</p>	<p>The job holder is expected to have cognitive & practical skills to ensure safety, generate solutions to specific issues related to safety and ability to ensure compliance of the safety norms and measures as per SOP and deployment of safety equipment.</p>	<p>The outcomes expected from the job holder require cognitive & practical skills to ensure safety plan of employees & workers, suggest solutions to specific problems. It also needs to exhibit proactive cooperation and collaboration with the other teams & members.</p> <p>The job holder will have knowledge of operation & deployment for safety equipments. He will provide timely communication, suggestions in deployment of safety equipment.</p>	<p>4.0</p>
<p>Broad Learning Outcomes/Core Skill</p>	<p>The job holder is expected to analyze the risks & hazards, categorize, and suggest suitable methods for prevention and deployment of the equipment and ensure processes & statutory requirements. He is also expected to have core skills to demonstrate team work, time management, effective guidance, and communication to ensure compliance to set standards and procedures.</p>	<p>The job holder will require mathematical analysis to arrive at the methods, equipment & process compliance needs & checks. He is also expected to demonstrate;-</p> <ul style="list-style-type: none"> ● Team work ● Time management ● Effective guidance and communication ● Ensure compliance to standards. 	<p>4.0</p>
<p>Responsibility</p>	<p>The Job holder carries out safety requirements in the organization and is directly responsible to ensure compliance of all applicable standards, regulations and procedures and deployment of safety equipment. He is also responsible for the subordinates working directly under him.</p>	<p>The Job holder is directly responsible for his work in carrying out implementation of safety procedures and ensuring compliances. He is responsible for his work & learning and subordinates working directly under him. He needs to have adequate knowledge of the standard, safety measures and the statutes & standards.</p>	<p>4.0</p>

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

No	Tools/Equipment Name	Specifications	Quantity for specified Batch size
1	Safety goggles	Nos	15
2	Full face shield	Nos	10
3	Leather gloves	Nos	9
4	Puncture resistant gloves	Nos	9
5	Chemical resistant gloves	Nos	9
6	Electrically insulated latex gloves	Nos	9
7	Safety helmets/hard hats	Nos	15
8	Ear plugs	Nos	15
9	Ear muffs	Nos	15
10	Safety shoes	Nos	15
11	Safety gumboots	Nos	15
12	High visibility jackets	Nos	15
13	N95 masks	Nos	15
12	Double filter half face mask	Nos	5
13	Double filter full face mask	Nos	5

No	Tools/Equipment Name	Specifications	Quantity for specified Batch size
14	SCBA – Self-contained breathing apparatus	Nos	1
15	Safety harness	Nos	15
16	Lanyard	Nos	15
17	Fall arrestor	Nos	15
18	CO2 Fire extinguisher	Nos	25
19	Dry Chemical Powder Fire extinguisher	Nos	25
20	Fire hydrant system	Nos	1
21	Multiple gas detector	Nos	1
22	TDS Meter	Nos	1

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Black/White board
2. Marker
3. Projector
4. Computer with relevant software

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
-------	-------------------	---------------------	-------------	-----------------	------------------	-----------	---------------------------------

1	Irrigation Department Government of UP	Er. Manoj Kumar Arya	Junior Engineer	Aligarh, Uttar Pradesh	9412818118	-	-
2	Shaheed Bhagat Singh College, University of Delhi	Dr. Chandrakanta	Former Faculty	Delhi University, New Delhi	-	chandrakantajnu@gmail.com	-
3	Surya Contractors	Mr. Rajendra Kumar	Billing Engineer (Civil)	Amritsar, Punjab	8802661569	-	-
4	Accurate Institute of Management and Technology	Dr. S L Rajput	Associate Professor	Greater Noida, Uttar Pradesh	807626549	-	-
5	Pratham education foundation	Mr. Ashutosh Sharma Mr. Raman Singh	Program Associate (Civil)	Noida, Uttar Pradesh	7982315949 7827582148	-	-
6	CPWD, New Delhi	Mr. Bharat Singh Chauhan	Junior Engineer (Civil)	O/A Assistant Engineer, 4/N, CPWD Shahjahan road, New Delhi	-	-	-
7	UPPCL, Lucknow	Ms. Sandhya Mishra	Junior Engineer (Civil)	UPPCL, Left Bank Gomti Barrage, Gomti Nagar, Lucknow, UP	-	-	-

8	Deepam Contractors Pvt. Ltd.	Mr. R. B. Singh	Director	H-156 Beta 2, Greater Noida, UP- 203010	7503920973	deepamcontractor@gmail.com	-
9	IIT Guwahati	Dr. Sparsh Johari	Assistant Professor	Indian Institute of Technology, Guwahati	7827060976	sparshjohari@iitg.ac.in	-
10	Ciria India Limited	Mr. Akash Nirvan	Head EHSS	C-116, 2 ND & 3 RD Floor, Sector-2, Noida- 201301, UP	8800377994	Akash.nirvan@morganplc.com	-
11	IIT Roorkee	Mr. Amarjeet	Research Scholar (Dept. of Civil Engg)	Indian Institute of Technology Roorkee, Uttarakhand	7839116059	-	-
12	N.R., Indian Railways	Bishun Dayal Verma	SSE	Carriage workshop, Alam Bagh, Lucknow- Uttar Pradesh	8707481190 9794830451	-	-
13	Larsen & Toubro Limited	Mr. Rahul Sinha	Assistant Construction Manager	NCRTC RRTS Project, Meerut, Uttar Pradesh	-	Rahul.sinhal@Intecc.com	-
14	Ask EHS engineering & consultants Pvt ltd	Mahesh S Lanjekar	Business Head	Surat, Gujarat	9227695202	Mahesh.lanjekar@askehspmc.com	-
15	Symplico	Ms. Lata Rawat	Manager	Surat, Gujarat	9484825000	-	-
16	Pooja Enterprises	Mr. Karan Aggarwal	General Manager	Surat, Gujarat	9725348874	-	-
17	Structural Specialties & Projects Pvt Ltd	Mr. Sawant	-	801, Odyssey, Road No. 9, Wagle Estate, Thane (West),	022 2580 1080	-	-

				Thane, Maharashtra 400604			
18	Jobby Industrial Services Pvt Ltd	Mr. B Naik	-	UNIT NO. 25 & 26, NAHUR UDYOG CO-OP SOCIETY LTD. PANDIT M. M. MALVIYA MARG, MULUND (W), MUMBAI Mumbai City MH 400080 IN	02221675100	-	-
19	Enercore Power Builders	Mr. S Paramasiram	-	351 / 270, 1st Floor, MKN Road, Alandur, Chennai, Tamil Nadu 600016	(949) 732-4400	-	-
20	Munn Engineers & Developers Pvt Ltd	-	-	Ward No. 3, House No: 26, Nadikhandisahi, Phulbani, IGndhamal, Odisha- 762001	-	-	-
21	Micron Electricals	Syed Akbar Ahmed Zaidi Mr. Mohan Rangala	Safety Head EHS Engineer	No.86/E-1,2nd Cross,3rd Main Road, Industrial Suburb,2nd Stage Yeshwanthpur, BANGALORE – 560 022	9885092841 9515470663	qhseakbar@gmail.com rangalamohanrao@gmail.com	-

22	Tata Project	SK Mohammad Ali Akbar	Safety Officer	Mumbai, Maharashtra, India	9040597712	-	-
23	Reliance Industries Limited	Ravi Ballabh	GM, S&OR-Const. Safety		9725007688	Ravi.ballabh@ril.com	-
24	Signify Innovation India Limited	Pradeep Singh Parhar	Manager Health & Safety	9 th floor, Building 9B, DLF cyber city, Gurugram-Haryana	9814721820	Pradeep.parhar@signify.com	-
25	ASK EHS	Harshit Parikh	Business Development Overseas (HSE Recruitment & Projects)	Surat, Gujarat	6359922897	harshitparikh@askehspmc.com	-
26	JSW	Veerendra Kumar	Safety Consultant			Veerendra.kumar@jsw.in	-
27	Carrier India Limited	Md. Mukaram	Safety Head			md.mukaram@carrier.com	-
28	Kalpataru Group	Lalit Tiwari	President-EHS & Group chief sustainability officer			lalitkumar.tiwari@kalpataru.com	-

29	United Fire & Safety Services	Sandeep Mehta	Owner	GIDC, Industrial estate, makarpura, Vadodara-390010	6358827798	Usafe.fire@gmail.com	-
30	L&T Limited	Manish Gupta	HSE Head	L&T Energy-Hydrocarbon (HSE), Hazira			

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2024	400	400	60	60	-	-
2025	700	700	100	100	-	-
2026	700	700	100	100	-	-

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented: This is a new qualification.

Content availability for previous versions of qualifications: This is a new qualification.

Participant Handbook Facilitator Guide Digital Content Qualification Handbook Any Other:

Languages in which Content is available: Hindi and English

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
SSD/N0101 v1.0 : Occupational Safety in Industries	PC-1 Understand the concept of Health, Safety and Environment management at workplace, its importance and the moral, financial and legal reasons for health and safety at workplace.	5	5		
	PC-2 Understand "Accident Cost- Iceberg" theory of direct and indirect cost incurred from an incident	5	5		
	PC-3 Understand the employer responsibilities in providing safe working conditions and the employee rights & responsibilities at a workplace, safety culture, its indicators and role of International Labor Organization in health & safety.	5	5		
	PC-4 Understand safety Policy, the general statement of intent in a safety policy, its aim, objective, and "SMART" concept of goal setting.	5	5		
	PC-5 Understand the role of management in an organization, role of safety executive, safety supervisor, safety officer, safety engineer, and safety manager.	3	3		
	PC-6 Understand the role of occupier, controller of premise, role & need of contractors in the organization & work permit to contractors, role of safety committee.	4	4		
	PC-7 Understand the selection prerequisites of a contractor, management of contractors, review meetings, safety committee meetings, method statements, accident reporting, training programs, statutory inspections, permit to work, gaps in contractor safety implementation of contractor safety.	4	4		

	PC-8 Understand fundamentals of process safety, OSHA standards. QRA, LOPA, SIL, FERA, EERA.	4	4		
	PC-9 Understand the requirement of Plan-Do-Check-Act (PDCA) Cycle in safety management system; understand and analyze “Plan” & “Do” stages and “Check” and “Act” stages of PDCA cycle.	5	5		
	PC-10 Understand the need of training, the contents of induction training & competent persons at the workplace, carry out “Toolbox talk” and “Induction training”.	5	5		
	PC-11 Learn gas testing using – LEL sensor, O2 sensor, H2S sensor, Co Sensor.	5	5		
	NOS Total Marks	50	50	-	-
SSD/N0102 v1.0 : Fire Safety and Evacuation plan	PC-1 Understand basic definitions- Flammable liquids, Combustible matter/liquids, Combustible gases, combustion, oxygen percentage in air, exothermic and endothermic reactions, flash point and fire point and transmission of heat by conduction, convection, and radiation.	5	5		
	PC-2 Understand the Fire triangle and classification fire. Understand the common reason for fire accidents.	5	5		
	PC-3 Preventing fire and spread by controlling fuel source, ignition source control and oxygen control.	5	5		
	PC-4 Understand different types of extinguishing media-water, foam, dry chemical powder, carbon dioxide.	5	5		
	PC-5 Learn and perform extinguishing of fire using PASS technique & operation of fire hydrants.	5	5		
	PC-6 Understand the use of smoke detectors, fire alarm, emergency lighting, flashing light, sprinklers, and pressure requirements in fire hydrants.	5	5		
	PC-7 Identify new technological interventions in fire safety like water mist system, online hydrant pressure monitoring, wireless fire detection system etc.	5	5		
	PC-8 Understanding use of PPEs in fire safety – Helmet, turnout gear, gloves, boots, SCBA (Self-contained breathing apparatus) and use of SCBA.	5	5		
	PC-9 Understand Fire door, emergency directional signages, assembly point, evacuation, evacuation of differently abled, evacuation procedure, role of “Fire Marshals”.	5	5		
	PC-10 Carry out fire drills on emergency evacuation and fire fighting equipment.	5	5		

	NOS Total Marks	50	50	-	-
SSD/N0103 v1.0 : Hazard Identification and Risk Assessment	PC-1 Understand the basic definitions: Hazards, unsafe conditions & acts, incidents & accidents; fatal, non-fatal, near miss incidents & accidents; lost time injury & first aid injury.	2	2	-	-
	PC-2 Understand hazard categories and risks introduced by PPEs.	2	2	-	-
	PC-3 Know the different types of safety signs and signals.	2	2	-	-
	PC-4 Understand the hierarchy of controls in safety.	2	2	-	-
	PC-5 Understanding the steps in the hierarchy of control.	2	2	-	-
	PC-6 Understand different hazard categories & control : Electricity and Fire.	5	5	-	-
	PC-7 Understand different hazard categories & control : Tools, equipment, and machinery.	5	5	-	-
	PC-8 Understand different hazard categories & control : Health and workplace hazard - Work at height, confined space, working in an excavation, lone working, and slips & trips.	5	5	-	-
	PC-9 Understand different hazard categories & control : Movement of workforce, Work related driving and vehicles at workplace.	5	5	-	-
	PC-10 Understand different hazard categories & control : Hazardous substances.	5	5	-	-
	PC-11 Understand different hazard categories & control : Musculoskeletal disorders, manual handling, and load handling equipment.	5	5	-	-
	PC-12 Understand different hazard categories & control : Noise, vibration, radiation, mental ill- health, violence at work, substance abuse at workplace.	5	5	-	-
	PC-13 Understand different hazard categories & control: Lifting and Rigging hazards and control.	5	5	-	-
	NOS Total Marks	50	50	-	-
SSD/N0104 v1.0 : Plan, Organize and Emergency protocols	PC-1 Planning of safety resources, schedules, measures, and timelines for readiness as per overall work timelines.	5	5	-	-
	PC-2 Communication to other team members, co-workers, subordinates & superiors, and coordination with other team members.	5	5	-	-
	PC-3 Task identification and allotment to subordinates, supervision, and coordination among the team members for readiness in sync with overall task & timelines.	5	5	-	-
	PC-4 Resource collection, provisioning of resources to team members as per task & timelines.	6	6	-	-

	PC-5 Communicate & brief to concerned co-workers, subordinates & superiors, provide guidance to subordinate & co-workers for timely and correct completion.	6	6	-	-
	PC-6 Supervision & monitoring progress of work, reporting the progress & completion, preparation of reports & documents.	6	5	-	-
	PC-7 Set up medical emergency measures, in case of accidents/incidents at the workplace.	6	6	-	-
	PC-8 Set up fire emergency measures as per plans in case of any fire accidents at the workplace.	6	6	-	-
	PC-9 Set up emergency assembly area, evacuation plan, sign boards and guidance.	5	6	-	-
	NOS Total Marks	50	50	-	-
SSD/N0105 v1.0: Introduction to Safety Regulations	PC-1 Apply regulatory obligations pertaining to safety, health, and environmental compliance in accordance with the BOCW Act of 1996.	4	4	-	-
	PC-2 Apply regulatory obligations pertaining to safety, health & environment compliance as per Factories Act, 1948.	4	4	-	-
	PC-3 Apply regulatory obligations pertaining to safety, health & environment compliance as per OSH Code 2020 & Occupational Safety & Health Administration (OSHA) compliance requirements.	4	4	-	-
	PC-4 Apply regulatory obligations pertaining to Environment Protection Act, 1986 & ILO Guidelines related to EHS.	3	3	-	-
	PC-5 Apply regulatory obligations pertaining to Oil Industry Safety Directorate (OSID) Guidelines	4	4	-	-
	PC-6 Apply regulatory obligations pertaining to Mines Vocational Training Rules – DGMS	4	4	-	-
	PC-7 Apply regulatory obligations pertaining to Electricity Act 2010 & 2003	3	3	-	-
	PC-8 Apply regulatory obligations pertaining to National Building Code (NBC) – 2016	3	3	-	-
	PC-9 Apply regulatory obligations pertaining to National Fire Protection Association regulations.	4	4	-	-
	PC-10 Apply regulatory obligations pertaining to Petroleum & Explosive Safety Organization (PESO)-Explosive Act 1884.	3	3	-	-
	PC-11 Apply regulatory obligations pertaining to Gas Cylinders Rule 2016	3	3	-	-
	PC-12 Apply regulatory obligations pertaining to The Boilers Act 1923	2	2	-	-

	PC-13 Apply regulatory obligations pertaining to Workmen Compensation Act 1923 & Employee State Insurance Act 1948 and related compliance.	3	3	-	-
	PC-14 Apply regulatory obligations pertaining to Motor vehicle Act 1988	3	3	-	-
	PC-15 Apply regulatory obligations pertaining to First Aid at workplaces and training on first aid.	3	3	-	-
	NOS Total Marks	50	50	-	-
DGT/VSQ/N0102: Employability Skills	PC- 1 Identify employability skills required for jobs in various industries	0.5	0.5	-	-
	PC- 2 Identify and explore learning and employability portals	0.5	0.5	-	-
	PC- 3 Recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	0.5	0.5	-	-
	PC- 4 Follow environmentally sustainable practices	0.5	0.5	-	-
	PC- 5 Recognize the significance of 21st Century Skills for employment	1.5	1.5	-	-
	PC- 6 Practice the 21st Century Skills such as Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	1.5	1.5	-	-
	PC- 7 Use basic English for everyday conversation in different contexts, in person and over the telephone	1	1	-	-
	PC- 8 Read and understand routine information, notes, instructions, mails, letters etc. written in English	1	1	-	-
	PC- 9 Write short messages, notes, letters, e-mails etc. in English	1	1	-	-
	PC- 10 Understand the difference between job and career	0.5	0.5	-	-
	PC- 11 Prepare a career development plan with short- and long-term goals, based on aptitude	1	1	-	-
	PC- 12 Follow verbal and non-verbal communication etiquette and active listening techniques in various settings	1	1	-	-
	PC- 13 Work collaboratively with others in a team	1	1	-	-
	PC- 14 Communicate and behave appropriately with all genders and PwD	0.5	0.5	-	-
	PC- 15 Escalate any issues related to sexual harassment at workplace according to POSH Act	0.5	0.5	-	-
	PC- 16 Select financial institutions, products, and services as per requirement	0.5	0.5	-	-

PC- 17 Carry out offline and online financial transactions, safely and securely	1	1	-	-
PC- 18 Identify common components of salary and compute income, expenses, taxes, investments etc.	0.5	0.5	-	-
PC- 19 Identify relevant rights and laws and use legal aids to fight against legal exploitation	0.5	0.5	-	-
PC- 20 Operate digital devices and carry out basic internet operations securely and safely	1	1	-	-
PC- 21 Use e- mail and social media platforms and virtual collaboration tools to work effectively	2	2	-	-
PC- 22 Use basic features of word processor, spreadsheets, and presentations	1	1	-	-
PC- 23 Identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	1	1	-	-
PC- 24 Develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	1	1	-	-
PC- 25 Identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	1	1	-	-
PC- 26 Identify different types of customers	0.5	0.5	-	-
PC- 27 Identify and respond to customer requests and needs in a professional manner.	0.5	0.5	-	-
PC- 28 Follow appropriate hygiene and grooming standards	0.5	0.5	-	-
PC- 29 Create a professional Curriculum vitae (Résumé)	-	0.5	-	-
PC- 30 Search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	0.5	-	-	-
PC- 31 Apply to identified job openings using offline /online methods as per requirement	0.5	0.5	-	-
PC- 32 Answer questions politely, with clarity and confidence, during recruitment and selection	0.5	-	-	-
PC- 33 Identify apprenticeship opportunities and register for it as per guidelines and requirement	-	0.5	-	-
Total Marks	25	25	-	-
Grand Total	275	275	-	-

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches are assigned to the assessment agencies for conducting the assessment on SIP/Portal or email
- Assessment agencies send the assessment confirmation to VTP/TC looping Awarding Body(AB)
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- AB ensures the assessment process & records

2. Testing Environment:

- Check the assessment location, date, and time
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the AA/Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor will be ToA certified & trainer will be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Center photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location
- Method for assessment documentation, archiving, and access
- Soft/Hard copies of the documents are stored

On the Job:

1. The candidate works for all modules.
2. The candidate must score 50% in assessment to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills, understanding needs & requirements.
 - Report prepared by trainees during OJT.
4. Assessment of task ensure that the candidate can perform all tasks of the job role required:
 ->

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS defines the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities based on their main economic function, product, service, or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf