

## QUALIFICATION FILE

### Willow Craft Artisan

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills

NCrF/NSQF Level: **NSQF Level 3**

**Submitted By:**

**Handicrafts and Carpet Sector Skill Council-HCSSC**

**Tel number(s): 011-26139834**

**E-mail address: [ceo@hcsc.in](mailto:ceo@hcsc.in)**

## Table of Contents

|                                                             |    |
|-------------------------------------------------------------|----|
| Section1: Basic Details .....                               | 3  |
| Section 2: Module Summary .....                             | 6  |
| NOS/s of Qualifications .....                               | 6  |
| Mandatory NOS/s: .....                                      | 6  |
| Assessment - Minimum Qualifying Percentage .....            | 7  |
| Section 3: Training Related .....                           | 8  |
| Section 4: Assessment Related .....                         | 8  |
| Section 5: Evidence of Need for the Qualification .....     | 9  |
| Section 6: Annexure & Supporting Documents Check List ..... | 9  |
| Annexure 1: Evidence of Level .....                         | 12 |
| Annexure 2: Tools and Equipment (Lab Set-Up) .....          | 14 |
| Annexure 3: Industry Validations Summary .....              | 16 |
| Annexure 4: Training & Employment Details .....             | 24 |
| Annexure 5: Blended Learning .....                          | 25 |
| Annexure 6: Detailed Assessment Criteria .....              | 27 |
| Annexure 7: Assessment Strategy .....                       | 35 |
| Annexure 8: Acronym and Glossary .....                      | 37 |

## Section1: Basic Details

| 1.     | <b>Qualification Name</b>                                                                                                                                                                                | Willow Craft Artisan                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                                                                                                             |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------|--------|--------------------------------------------------------------------|-----------------------------------------------------------|---|-----------------------------|--|---|----------------------------|-----------------------------|
| 2.     | <b>Sector/s</b>                                                                                                                                                                                          | Handicrafts and Carpet Sector Skill Council                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                                             |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
| 3.     | <b>Type of Qualification</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Revised <input type="checkbox"/> Has Electives/Options<br><input checked="" type="checkbox"/> Rationalized | <b>NQR Code &amp; version of the existing /previous qualification:</b><br><i>(change to previous, once approved)</i><br><b>Previous NQR Code:</b> QG-2.5-HC-01750-2023-V1.1-HCSSC<br><b>Version of qualification:</b> 1.0                                                                                                                                                                                                                                         |  | <b>Qualification Name of the existing version:</b> <i>(previous, once approved)</i><br>Willow Craft Artisan |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
| 4.     | <b>National Qualification Register (NQR) Code &amp; Version</b><br><i>(Will be issued after NSQC approval)</i>                                                                                           | <b>NQR Code:</b> QG-03-HC-045222025-V2-HCSSC<br><b>Version of qualification:</b> 2.0                                                                                                                                                                                                                                                                                                                                                                              |  | <b>5. NCrf/NSQF Level:</b> <i>NSQF Level 3</i>                                                              |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
| 6.     | <b>Award (Certificate/Diploma/ Advanced Diploma/Any Other)</b><br><i>(Wherever applicable specify multiple entry/exits also &amp; provide details in annexure)</i>                                       | Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                                             |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
| 7.     | <b>Brief Description of the Qualification</b>                                                                                                                                                            | Willow crafts artisan prepare willow by performing various steps to make a final willow product                                                                                                                                                                                                                                                                                                                                                                   |  |                                                                                                             |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
| 8.     | <b>Eligibility Criteria for Entry for Student/Trainee/Learner/Employee</b>                                                                                                                               | <b>a. Entry Qualification &amp; Relevant Experience</b> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Relevant Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>10<sup>th</sup> Grade pass</td> <td></td> </tr> <tr> <td>2</td> <td>8<sup>th</sup> Grade pass</td> <td>1-year relevant experience*</td> </tr> </tbody> </table> |  |                                                                                                             | S. No. | Academic/Skill Qualification (with Specialization - if applicable) | Relevant Experience (with Specialization - if applicable) | 1 | 10 <sup>th</sup> Grade pass |  | 2 | 8 <sup>th</sup> Grade pass | 1-year relevant experience* |
| S. No. | Academic/Skill Qualification (with Specialization - if applicable)                                                                                                                                       | Relevant Experience (with Specialization - if applicable)                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                                                                                             |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
| 1      | 10 <sup>th</sup> Grade pass                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |                                                                                                             |        |                                                                    |                                                           |   |                             |  |   |                            |                             |
| 2      | 8 <sup>th</sup> Grade pass                                                                                                                                                                               | 1-year relevant experience*                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                                             |        |                                                                    |                                                           |   |                             |  |   |                            |                             |

|                         |                                                                                                                                                                                   | <table><tr><td>3</td><td>5<sup>th</sup> Grade pass</td><td>2.5 years relevant experience*</td></tr><tr><td>4</td><td>Ability to read and write</td><td>5 years relevant experience*</td></tr><tr><td>5</td><td>Previous relevant Qualification of NSQF Level 2.5</td><td>1.5 years relevant experience</td></tr></table> <p><b>* Applicable to existing artisans within the sector. Academic equivalence of learners will be subject to the provision of NCrF.</b></p>                                  | 3                                                                                | 5 <sup>th</sup> Grade pass | 2.5 years relevant experience* | 4                     | Ability to read and write | 5 years relevant experience* | 5                   | Previous relevant Qualification of NSQF Level 2.5 | 1.5 years relevant experience         |    |    |     |        |  |  |  |  |  |  |  |  |  |
|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------------------|--------------------------------|-----------------------|---------------------------|------------------------------|---------------------|---------------------------------------------------|---------------------------------------|----|----|-----|--------|--|--|--|--|--|--|--|--|--|
| 3                       | 5 <sup>th</sup> Grade pass                                                                                                                                                        | 2.5 years relevant experience*                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                  |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| 4                       | Ability to read and write                                                                                                                                                         | 5 years relevant experience*                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                  |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| 5                       | Previous relevant Qualification of NSQF Level 2.5                                                                                                                                 | 1.5 years relevant experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                  |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| 9.                      | <b>Credits Assigned to this Qualification</b> <i>(as per National Credit Framework (NCrF))</i>                                                                                    | 13                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>10. Common Cost Norm Category (I/II/III)</b> <i>(wherever applicable): II</i> |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| 11.                     | <b>Any Licensing Requirements for Undertaking Training on This Qualification</b> <i>(wherever applicable)</i>                                                                     | NA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                  |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| 12.                     | <b>Training Duration by Modes of Training Delivery</b> <i>(Specify <b>Total Duration</b> as per selected training delivery modes and as per requirement of the qualification)</i> | <input checked="" type="checkbox"/> Offline Only <input type="checkbox"/> Online Only <input type="checkbox"/> Blended                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                  |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
|                         |                                                                                                                                                                                   | <table><tr><th>Training Delivery Modes</th><th>Theor y (Hours )</th><th>Practica l (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recomm ended (Hours)</th><th>Total (Hours )</th></tr><tr><td>Classroom (offline)</td><td>130 (Includi ng 20 hrs. of ES modul e)</td><td>260 (Includin g 10 hrs. of ES module)</td><td>NA</td><td>NA</td><td>390</td></tr><tr><td>Online</td><td></td><td></td><td></td><td></td><td></td></tr></table> <p><i>(Refer Blended Learning Annexure for details)</i></p> | Training Delivery Modes                                                          | Theor y (Hours )           | Practica l (Hours)             | OJT Mandatory (Hours) | OJT Recomm ended (Hours)  | Total (Hours )               | Classroom (offline) | 130 (Includi ng 20 hrs. of ES modul e)            | 260 (Includin g 10 hrs. of ES module) | NA | NA | 390 | Online |  |  |  |  |  |  |  |  |  |
| Training Delivery Modes | Theor y (Hours )                                                                                                                                                                  | Practica l (Hours)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | OJT Mandatory (Hours)                                                            | OJT Recomm ended (Hours)   | Total (Hours )                 |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| Classroom (offline)     | 130 (Includi ng 20 hrs. of ES modul e)                                                                                                                                            | 260 (Includin g 10 hrs. of ES module)                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | NA                                                                               | NA                         | 390                            |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| Online                  |                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                  |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |
| 13.                     | <b>Aligned to NCO/ISCO Code/s</b> <i>(if code is not available, then mention the same)</i>                                                                                        | NCO-2015/3122.2500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                  |                            |                                |                       |                           |                              |                     |                                                   |                                       |    |    |     |        |  |  |  |  |  |  |  |  |  |

|     |                                                                                                                                               |                                                                                                                                                                                                                                                                                                  |                                         |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| 14. | <b>Progression Path After Attaining the Qualification</b><br>(Please show Professional and Academic progression)<br>(wherever applicable)     | <b>Vertical Progression</b><br>Merchandiser (Level 4.5)<br><b>Horizontal Progression</b><br>Natural Fibre Maker (Level 3)                                                                                                                                                                        |                                         |
| 15. | <b>Other Indian Languages in which the Qualification &amp; Model Curriculum are being Submitted</b>                                           | Hindi                                                                                                                                                                                                                                                                                            |                                         |
| 16. | <b>Is similar Qualification(s) available on NQR-if yes, justification for this qualification</b>                                              | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No URLs of similar Qualifications:                                                                                                                                                                                              |                                         |
| 17. | <b>Is the Job Role Amenable to Persons with Disability</b>                                                                                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", specify applicable type of Disability: applicable to all types of disability except vision Impairment, mental health conditions, intellectual disability or (limited to physical disability where hands are used). |                                         |
| 18. | <b>How participation of women will be encouraged?</b>                                                                                         | Handicrafts and Carpet Sector has around 40 to 50% of Women Artisan.                                                                                                                                                                                                                             |                                         |
| 19. | <b>Are Greening/ Environment Sustainability Aspects Covered</b> (Specify the NOS/Module which covers it), wherever applicable                 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                              |                                         |
| 20. | <b>Is Qualification Suitable to be Offered in Schools/Colleges</b>                                                                            | Schools <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Colleges <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                         |                                         |
| 21. | <b>Name and Contact Details of Submitting / Awarding Body SPOC</b><br>(In case of CS or MS, provide details of both Lead AB & Supporting ABs) | <b>Name:</b> Mr. Krishan Kumar<br><b>Email:</b> ceo@hcssc.in<br><b>Contact No.:</b> 011-26139834<br><b>Website:</b> www.hcssc.in                                                                                                                                                                 |                                         |
| 22. | <b>Final Approval Date by NSQC:</b> 07/10/2025                                                                                                | <b>23. Validity Duration:</b> 3 Years                                                                                                                                                                                                                                                            | <b>24. Next Review Date:</b> 07/10/2028 |

## Section 2: Module Summary

### NOS/s of Qualifications

(In exceptional cases these could be described as components)

### Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

**Th.**-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

| S. No | NOS/Module Name                                      | NOS/Module Code & Version<br>(if applicable) | Core / Non-Core | NCrF/ NSQF Level | Credits as per NCrF | Training Duration (Hours) |        |          |          |        | Assessment Marks |     |       |      |       |                                  |
|-------|------------------------------------------------------|----------------------------------------------|-----------------|------------------|---------------------|---------------------------|--------|----------|----------|--------|------------------|-----|-------|------|-------|----------------------------------|
|       |                                                      |                                              |                 |                  |                     | Th.                       | Pr.    | OJT-Man. | OJT-Rec. | Total  | Th.              | Pr. | Proj. | Viva | Total | Weightage (%)<br>(if applicable) |
| 1.    | Carry out the process of making willow wicker basket | HCS/N8307<br>NOS<br>Version 1.0              | Core            | 3                | 4                   | 60:00                     | 150:00 | NA       | 00:00    | 210:00 | 30               | 70  | -     | -    | 100   |                                  |
| 2.    | Entrepreneurship skill for Willow Craft Artisan      | HCS/N8528<br>NOS<br>Version 1.0              | Core            | 3                | 1                   | 20:00                     | 40:00  | NA       | 00:00    | 60:00  | 30               | 70  | -     | -    | 100   |                                  |
| 3.    | Working in a team                                    | HCS/N9908<br>NOS<br>Version 1.0              | Non-core        | 3                | 1                   | 10:00                     | 20:00  | NA       | 00:00    | 30:00  | 30               | 70  | -     | -    | 100   |                                  |

| S. No                                    | NOS/Module Name                         | NOS/Module Code & Version<br>(if applicable) | Core / Non-Core | NCrF/ NSQF Level | Credits as per NCrF | Training Duration (Hours) |               |            |              |               | Assessment Marks |            |          |          |            |                                    |
|------------------------------------------|-----------------------------------------|----------------------------------------------|-----------------|------------------|---------------------|---------------------------|---------------|------------|--------------|---------------|------------------|------------|----------|----------|------------|------------------------------------|
|                                          |                                         |                                              |                 |                  |                     | Th.                       | Pr.           | OJ T-Ma n. | OJT-Rec.     | Total         | Th.              | Pr.        | Proj .   | Viv a    | Total      | Weighta ge (%)<br>(if applicabl e) |
| 4.                                       | Maintaining workplace health and safety | HCS/N99 45 NOS Version 1.0                   | Non-core        | 3                | 1                   | 10:00                     | 20:00         | NA         | 00:00        | 30:00         | 30               | 70         | -        | -        | 100        |                                    |
| 5.                                       | Maintain Personal Cleanliness           | HCS/N99 35 NOS Version 1.0                   | Non-core        | 3                | 1                   | 10:00                     | 20:00         | NA         | 00:00        | 30:00         | 30               | 70         | -        | -        | 100        |                                    |
| 6.                                       | Employability & Entrepreneurship Skills | DGT/VSQ /N0101 NOS Version 1.0               | Non-core        | 2                | 1                   | 20:00                     | 10:00         | NA         | 00:00        | 30:00         | 20               | 30         | -        | -        | 50         |                                    |
| <b>Duration (in Hours) / Total Marks</b> |                                         |                                              |                 |                  | <b>13</b>           | <b>130:00</b>             | <b>260:00</b> | <b>NA</b>  | <b>00:00</b> | <b>390:00</b> | <b>170</b>       | <b>380</b> | <b>-</b> | <b>-</b> | <b>550</b> |                                    |

### Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

**Minimum Pass Percentage – Aggregate at qualification level: 70 %** (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

**Minimum Pass Percentage – NOS/Module-wise: 50 %** (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

### Section 3: Training Related

|    |                                                                                                                  |                                                                                                                    |
|----|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)</b>        | 12 <sup>th</sup> grade pass with 2 years' experience in the relevant sector and 1 year of teaching experience      |
| 2. | <b>Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)</b> | Graduate with Basic IT Skills with 3 years experience in the relevant sector and 6 years of teaching experience    |
| 3. | <b>Tools and Equipment Required for the Training</b>                                                             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (If "Yes", details to be provided in Annexure) |
| 4. | <b>In Case of Revised Qualification, Details of Any Upskilling Required for Trainer</b>                          | NA                                                                                                                 |

### Section 4: Assessment Related

|    |                                                                                                                           |                                                                                                                                                                            |
|----|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)</b>                    | 12 <sup>TH</sup> Grade pass with 1 year experience of preparing willow by performing various steps to make a final willow product and with 1 year experience of assessing. |
| 2. | <b>Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable</b> | 12 <sup>TH</sup> Grade pass with 1 year experience of preparing willow by performing various steps to make a final willow product and with 1 year experience of assessing. |

|    |                                                                                                                                           |                                                                                                                                                                                                     |
|----|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3. | <b>Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable</b> | Graduate with Basic IT skills with 3 years experience of preparing willow by performing various steps to make a final willow product and with 6 years experience of assessing.                      |
| 4. | <b>Assessment Mode (Specify the assessment mode)</b>                                                                                      | Blended                                                                                                                                                                                             |
| 5. | <b>Tools and Equipment Required for Assessment</b>                                                                                        | <input checked="" type="checkbox"/> Same as for training <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (details to be provided in Annexure-if it is different for Assessment) |

### Section 5: Evidence of Need for the Qualification

Provide Annexure/Supporting documents name.

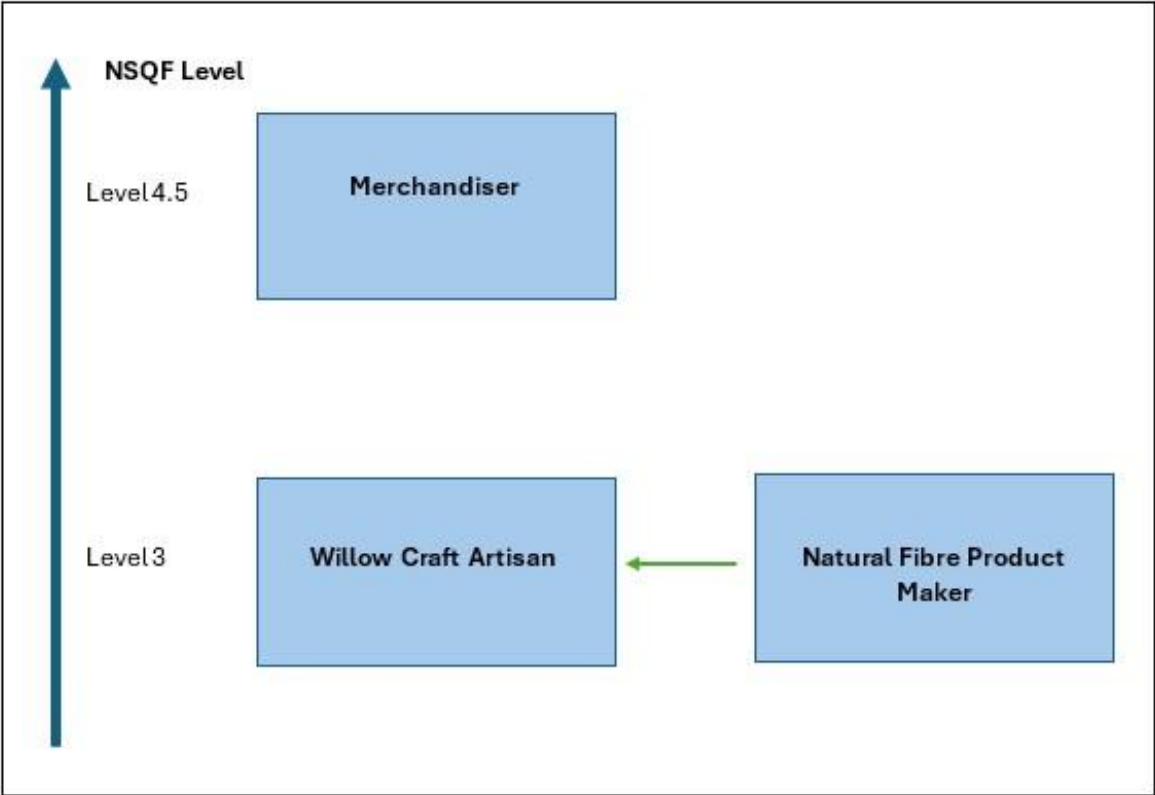
|    |                                                                                                    |
|----|----------------------------------------------------------------------------------------------------|
| 1. | <b>Latest Skill Gap Study (not older than 2 years) (Yes/No):</b> Yes                               |
| 2. | <b>Latest Market Research Reports or any other source (not older than 2 years) (Yes/No):</b> No    |
| 3. | <b>Government /Industry initiatives/ requirement (Yes/No):</b> Yes                                 |
| 4. | <b>Number of Industry validations provided:</b> 42                                                 |
| 5. | <b>Estimated nos. of persons to be trained and employed:</b> 750 approx.                           |
| 6. | <b>Evidence of Concurrence/Consultation with Line Ministry/State Departments</b> If "No", why: Yes |

### Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

|    |                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Annexure:</b> NCrf/NSQF level justification based on NCrf level/NSQF descriptors<br>(Mandatory)                   | <b>Annexure 1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2. | <b>Annexure:</b> List of tools and equipment relevant for qualification (Mandatory, except in case of online course) | <b>Annexure 2</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 3. | <b>Annexure:</b> Detailed Assessment Criteria<br>(Mandatory)                                                         | <b>Annexure 6</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 4. | <b>Annexure:</b> Assessment Strategy (Not Mandatory)                                                                 | <b>Annexure 7</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 5. | <b>Annexure:</b> Blended Learning (Mandatory, in case selected Mode of delivery is Blended Learning)                 | <p>Blended learning called a “flipped classroom”, “hybrid learning” or “mixed learning,” is an approach that mixes instructor-led classroom training with online content, which could be in the form of on-demand videos that learners review outside of class. The live instruction can be face-to-face or online (via a live virtual classroom or even two-way video), or there might be no live lecture at all.</p> <p>Blended learning represents a learning model that combines both formal (traditional classroom) and non-formal (online) methodologies.</p> <p><b>(Annexure 5)</b></p> |
| 6. | <b>Annexure:</b> Multiple Entry-Exit Details<br>(Mandatory, in case qualification has multiple Entry-Exit)           | The Multiple entry and exit criteria would help in fragmenting an entire program into smaller units with due acknowledgement being given to each unit of learning. The credit transfer mechanism will also enable a student to enter, exit and re-enter the educational ecosystem both general and vocational at any point of time.                                                                                                                                                                                                                                                            |
| 7. | <b>Annexure:</b> Acronym and Glossary (Optional)                                                                     | <b>(Annexure 8)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 8. | <b>Supporting Document:</b> Model Curriculum<br>(Mandatory – Public view)                                            | Model Curriculum attached separately                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|     |                                                                                   |                                                         |
|-----|-----------------------------------------------------------------------------------|---------------------------------------------------------|
| 9.  | <b>Supporting Document:</b> Career Progression<br><i>(Optional - Public view)</i> | Career Progression/ Job Role Progression appended below |
| 10. | <b>Any other document you wish to submit:</b>                                     |                                                         |



## Annexure 1: Evidence of Level

| NCrF/NSQF Level Descriptors                                                 | Key requirements of the job role/ outcome of the qualification                                                                                                                                                                                                                                                                       | How the job role/ outcomes relate to the NCrF/NSQF level descriptor                                                                                                                                                                                                                                                                                                            | NCrF/NSQF Level |
|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>Professional Theoretical Knowledge/Process</b>                           | <p>The incumbent's role as Willow craft artisan is to prepare willow to make willow products</p> <p>Example:</p> <ul style="list-style-type: none"> <li>• preparing raw materials for willow wicker baskets</li> <li>• perform the process of willow wicker basket making</li> <li>• check quality of the prepared basket</li> </ul> | <p>This is at level 3, it requires clear choice of procedures, as here the procedure is standardised by the direction of the supervisor</p> <p>Example</p> <ul style="list-style-type: none"> <li>• preparing raw materials for willow wicker baskets</li> <li>• perform the process of willow wicker basket making</li> <li>• check quality of the prepared basket</li> </ul> | 3               |
| <b>Professional and Technical Skills/ Expertise/ Professional Knowledge</b> | <p>The incumbent has factual knowledge of field of knowledge or study Examples:</p> <ul style="list-style-type: none"> <li>• preparing raw materials for willow wicker baskets</li> </ul>                                                                                                                                            | <p>It is at level 3 as this level as outlined above requires factual knowledge of field of study and not mere basic facts, process and principle knowledge of trade of employment</p>                                                                                                                                                                                          | 3               |

|                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                              |   |
|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|---|
|                                                                                             | <ul style="list-style-type: none"> <li>perform the process of willow wicker basket making</li> <li>check quality of the prepared basket</li> </ul>                                                                                                                                                                                                                                                                                                                                               |                                                                                                                              |   |
| <b>Employment Readiness &amp; Entrepreneurship Skills &amp; Mind-set/Professional Skill</b> | <p>Most of the work involves recall and demonstration of practical skill, which is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rule and tool and quality concepts to complete their work.</p> <p>This is evident through:</p> <ul style="list-style-type: none"> <li>preparing raw materials for willow wicker baskets</li> <li>perform the process of willow wicker basket making</li> <li>check quality of the prepared basket</li> </ul> | This is at level 3 as it is missing required cognitive skills and range of methods for problem solving which is for level 3. | 3 |
| <b>Broad Learning Outcomes/Core Skill</b>                                                   | <p>The incumbent needs language to communicate written or oral, with required clarity, to interact with customers, various departments, supervisors, personnel and teams, confirm requirements and communicate the same for shared understanding.</p> <p>Also prepare a range of routine documentation. Examples:</p>                                                                                                                                                                            | Written and oral communication is required with clarity so its level 3.                                                      | 3 |

|                       |                                                                                                                                                                                                                                                                                                                                                                                             |                                                            |   |
|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|---|
|                       | <ul style="list-style-type: none"> <li>• preparing raw materials for willow wicker baskets</li> <li>• perform the process of willow wicker basket making</li> <li>• check quality of the prepared basket</li> </ul>                                                                                                                                                                         |                                                            |   |
| <b>Responsibility</b> | <p>The incumbent also needs skill pertaining to basic arithmetic and algebraic principles, for calculating various quantities and parameters, etc.<br/>For example:</p> <ul style="list-style-type: none"> <li>• preparing raw materials for willow wicker baskets</li> <li>• perform the process of willow wicker basket making</li> <li>• check quality of the prepared basket</li> </ul> | Responsible for own work and learning therefore at level 3 | 3 |

## Annexure 2: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

**Batch Size: 30**

| S. No. | Tool / Equipment Name | Specification                                                   | Quantity for specified Batch size |
|--------|-----------------------|-----------------------------------------------------------------|-----------------------------------|
| 1      | Knife                 | A sharp tool used for cutting and shaping willow sticks neatly. | 30 pieces                         |

|   |                          |                                                                                                                            |            |
|---|--------------------------|----------------------------------------------------------------------------------------------------------------------------|------------|
| 2 | <b>Rasp &amp; File</b>   | Hand tools used to smoothen, refine, and finish the surface of willow.                                                     | 10 pieces  |
| 3 | <b>Measuring Tape</b>    | A flexible tape used to measure willow sticks and finished products accurately.                                            | 10 pieces  |
| 4 | <b>First Aid Kit</b>     | A safety kit with basic medical supplies for treating minor cuts and injuries.                                             | 1 eqpt Nos |
| 5 | <b>Boiling Vessel</b>    | A large vessel used to boil willow rods to soften them for weaving.                                                        | 2 pieces   |
| 6 | <b>Soaking Container</b> | A container used to soak willow sticks, making them pliable and easier to weave.                                           | 2 pieces   |
| 7 | <b>Cutting Board</b>     | A sturdy surface for safely cutting and trimming willow rods.                                                              | 2 pieces   |
| 8 | <b>Dyeing Tub</b>        | A container used for dyeing willow rods to achieve desired colours.                                                        | 1 eqpt Nos |
| 9 | <b>Willow rods</b>       | Willow rods are long, flexible stems of the willow tree used as the primary material for weaving baskets and other crafts. | 30 pieces  |

## Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White Board
2. Marker/Pen
3. Duster
4. First-aid
5. PPE Kit

## Annexure 3: Industry Validations Summary

| S. No. | Organisation Name*            | Representative Name | Designation*  | Contact Address*                                                           | Contact Phone No* | E-mail ID*                                                                 | LinkedIn Profile | Organisation URL*                                                                           |
|--------|-------------------------------|---------------------|---------------|----------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------|
| 1      | Thenga                        | Maria Kuriakose     | Founder & CEO | Manjali Building CBC Road, Sultanpet, Palakkad-678001 (Kerala)             | 9619964286        | <a href="mailto:operations@thengaco.co.com">operations@thengaco.co.com</a> | NA               | <a href="http://www.thengaco.co.com">www.thengaco.co.com</a>                                |
| 2      | EPIC Green (opc) Private Ltd. | V. Utharakkannan    | Director      | 83A, Subramania Nagar, Kalingarayanpalayam, Bhauani TK), Erode-638301 (TN) | 9661455548        | epicgreennopprivatelimited@gmail.com                                       | NA               | <a href="https://share.google/DfgNsR2mrVKcjkMhz">https://share.google/DfgNsR2mrVKcjkMhz</a> |

|   |                                            |                      |         |                                                                   |                      |                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                 |
|---|--------------------------------------------|----------------------|---------|-------------------------------------------------------------------|----------------------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | Ranti Handicrafts Producer Company Limited | Aditya Choudhary     | CEO     | Babu saheb Dyodhi, Madhubani-847211 (Bihar)                       | 8789957614           | rhpc12023@gmail.com             | <a href="https://www.linkedin.com/shareArticle?mini=true&amp;url=https://www.thecompanycheck.com/company/ranti-handicrafts-producer-company-limited/U13999BR2023PTC063617&amp;title=Ranti%20Handicrafts%20Producer%20Company%20Limited%20-%202025%20Insights&amp;summary=&amp;source=TheCompanyCheck">https://www.linkedin.com/shareArticle?mini=true&amp;url=https://www.thecompanycheck.com/company/ranti-handicrafts-producer-company-limited/U13999BR2023PTC063617&amp;title=Ranti%20Handicrafts%20Producer%20Company%20Limited%20-%202025%20Insights&amp;summary=&amp;source=TheCompanyCheck</a> | <a href="https://www.thecompanycheck.com/company/ranti-handicrafts-producer-company-limited/U13999BR2023PTC063617">https://www.thecompanycheck.com/company/ranti-handicrafts-producer-company-limited/U13999BR2023PTC063617</a> |
| 4 | Kisan Kalyan Foundation                    | Chandra Kanta Kumari | Trustee | 2nd Floor, H-54, Sector-9, Near Harolla Market, Noida-201301 (UP) | 81783460647011447737 | kisankalyanfoundation@gmail.com | NA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <a href="http://www.kisankalyanfoundation.com">www.kisankalyanfoundation.com</a>                                                                                                                                                |

|   |                            |                 |                  |                                                                                                     |            |                                                                        |                                                                                                                                                                               |                                                                                                               |
|---|----------------------------|-----------------|------------------|-----------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| 5 | Evanjalin Charitable Trust | A. Edward Raj   | Managing Trustee | N.S. Complex, Near EB-Office, Hospital Road, Neyyoor, (PO), Kanyakumari District, 629802 Tamil Nadu | 8903532969 | <a href="mailto:evanjalininst@gmail.com">evanjalininst@gmail.com</a>   | <a href="https://in.linkedin.com/in/evanjalin-trust-evanjalin-charitable-trust-b223aa296">https://in.linkedin.com/in/evanjalin-trust-evanjalin-charitable-trust-b223aa296</a> | <a href="https://share.google/vF1lI6D8dGO3ZNACN">https://share.google/vF1lI6D8dGO3ZNACN</a>                   |
| 6 | MSME                       | A. Esakki Muthu | Artisan          | 16/2260 Ttaylor Villai, Govt. School Back Sode, Kanyakumari-659702 (Tamil Nadu)                     | 9789123868 | <a href="mailto:weoweagrit ech@gmail.com">weoweagrit ech@gmail.com</a> | NA                                                                                                                                                                            | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 7 | MSME                       | Asha Kumari     | Artisan          | Mokrapur Madhubani-847231 (Bihar)                                                                   | 9934037362 | <a href="mailto:asha.kumari@gmail.com">asha.kumari@gmail.com</a>       | NA                                                                                                                                                                            | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 8 | MSME                       | Aruliya Devi    | Artisan          | Barhampur, Sakri, Darbhanga-897239 (Bihar)                                                          | 9430988408 | <a href="mailto:aruliya87@gmail.com">aruliya87@gmail.com</a>           | NA                                                                                                                                                                            | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 9 | MSME                       | Asha Devi       | Artisan          | 01, Kanhauli, Manigacchi, Darbhanga-847237 (Bihar)                                                  | 8102912548 | <a href="mailto:asha91@gmail.com">asha91@gmail.com</a>                 | NA                                                                                                                                                                            | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |

|    |      |               |         |                                                                                                  |                |                                                                          |    |                                                                                                               |
|----|------|---------------|---------|--------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------|
| 10 | MSME | B. Maheshwari | Artisan | 16/2260<br>Ttayal Vilai,<br>Govt. School<br>Back Sode,<br>Kanyakumari-<br>659702 (Tamil<br>Nadu) | 801217131<br>7 | <a href="mailto:a.Maheshwari001@gmail.com">a.Maheshwari001@gmail.com</a> | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 11 | MSME | Bhola Devi    | Artisan | Kanhauli,<br>Manigacchi,<br>Darbhanga-<br>897239 (Bihar)                                         | 879705613<br>9 | <a href="mailto:bhola.D104@GMAIL.COM">bhola.D104@GMAIL.COM</a>           | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 12 | MSME | Budhni Devi   | Artisan | Kanhauli,<br>Manigacchi,<br>Dharbhanga-<br>847239 (Bihar)                                        | 969315706<br>5 | <a href="mailto:bushni.D@gmail.com">bushni.D@gmail.com</a>               | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 13 | MSME | Deepak Gupta  | Artisan | 211/414,<br>Batorda<br>Chhak,<br>Bhubaneswer,<br>Khurda.                                         | 720543103<br>6 | <a href="mailto:deepakGupta6810@gmail.com">deepakGupta6810@gmail.com</a> | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 14 | MSME | Devi Prasad   | Artisan | 1560 Punama<br>Gate,<br>Bhubaneswar,<br>Khurda<br>(Orisha)                                       | 904000012<br>8 | <a href="mailto:dpdash.mcm@gmail.com">dpdash.mcm@gmail.com</a>           | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 15 | MSME | Devki Devi    | Artisan | 01, Kanhauli,<br>Manigacchi,<br>Darbhanga-<br>897239 (Bihar)                                     | 952361925<br>4 | <a href="mailto:devki1987@gmail.com">devki1987@gmail.com</a>             | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |

|    |      |                    |         |                                                                    |            |                                                                      |    |                                                                                                               |
|----|------|--------------------|---------|--------------------------------------------------------------------|------------|----------------------------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------|
| 16 | MSME | Dralipta Mohan Das | Artisan | 3710, Maneshwar Station, Rangamatia, Bhubaneswer, Khurda (Odisha)  | 8327702115 | <a href="mailto:d.Mohan06@gmail.com">d.Mohan06@gmail.com</a>         | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 17 | MSME | Dukhni Devi        | Artisan | Dukhni Devi – 01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)   | 9523059576 | <a href="mailto:dukhmi.devi12@gmail.com">dukhmi.devi12@gmail.com</a> | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 18 | MSME | Ful Devi           | Artisan | 01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)                 | 9661455548 | <a href="mailto:phool10@gmail.com">phool10@gmail.com</a>             | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 19 | MSME | Gita Devi          | Artisan | Gita Devi – 01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)     | 9661455548 | <a href="mailto:gita.devi001@gmail.com">gita.devi001@gmail.com</a>   | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 20 | MSME | Gopi T.P.          | Artisan | Namishalayam Beypore Erulikandi Parambu, Kozhikode-676315 (Kerala) | 9961128328 | <a href="mailto:gopiTP23@gmail.com">gopiTP23@gmail.com</a>           | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 21 | MSME | Kala Devi          | Artisan | Kanhaula, Manigacchi,                                              | 8271791848 | <a href="mailto:kala.Devi07@gmail.com">kala.Devi07@gmail.com</a>     | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |

|    |      |                   |         |                                                                     |            |                                                                          |    |                                                                                                               |
|----|------|-------------------|---------|---------------------------------------------------------------------|------------|--------------------------------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------|
|    |      |                   |         | Darbhanga-847238 (Bihar)                                            |            |                                                                          |    | <a href="https://v.in/en/users/login">v.in/en/users/login</a>                                                 |
| 22 | MSME | Hemanta Ku Beher  | Artisan | Jophan, Kajisahi, Puri-752105 (Orisha)                              | 9040180755 | <a href="mailto:hemanta.k98@gmail.com">hemanta.k98@gmail.com</a>         | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 23 | MSME | Mala Kumari       | Artisan | Mala Kumari-Bhaur, Pandaul, Madhubani-847231 (Bihar)                | 9570286009 | <a href="mailto:mala.kumari34@gmail.com">mala.kumari34@gmail.com</a>     | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 24 | MSME | Manita Kumari     | Artisan | Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)                     | 9431690246 | <a href="mailto:manti.kumari27@gmail.com">manti.kumari27@gmail.com</a>   | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 25 | MSME | Mahathevan P      | Artisan | H. No.-9/99 West Street, Marungoor, Kanyakumari-629402 (Tamil Nadu) | 7339453526 | <a href="mailto:mahathevan.p005@gmail.com">mahathevan.p005@gmail.com</a> | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 26 | MSME | Manoj Kumar Sahoo | Artisan | Pathangarh, Daruthenga, Bhubaneswer, Khurda, (Orisha)               | 9937003130 | <a href="mailto:manoj.kumar19@gmail.com">manoj.kumar19@gmail.com</a>     | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 27 | MSME | Neha Kumari       | Artisan | Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)                     | 9430988408 | <a href="mailto:nehakumari009@gmail.com">nehakumari009@gmail.com</a>     | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |

|    |      |                 |         |                                                                            |                |                                                                              |    |                                                                                                               |
|----|------|-----------------|---------|----------------------------------------------------------------------------|----------------|------------------------------------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------|
| 28 | MSME | Nutan Sauraj    | Artisan | Hayaghai,<br>Manigacchi,<br>Dharbhanga-<br>847301 (Bihar)                  | 879736306<br>5 | <a href="mailto:nutan.Sauraj@gmail.com">nutan.Sauraj@gmail.com</a>           | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 29 | MSME | Parataneya Devi | Artisan | 01, Kanhauli,<br>Manigacchi,<br>Darbhanga-<br>897239 (Bihar)               | 993403736<br>2 | <a href="mailto:parataneya1984@gmail.com">parataneya1984@gmail.com</a>       | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 30 | MSME | Priyanka Kumari | Artisan | Kanhauli,<br>Manigacchi,<br>Dharbhanga-<br>847239 (Bihar)                  | 961685346<br>0 | <a href="mailto:priyanka.Kumari04@gmail.com">priyanka.Kumari04@gmail.com</a> | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 31 | MSME | Puja Devi       | Artisan | Barhampur,<br>Sakri,<br>Darbhanga-<br>897239 (Bihar)                       | 827146939<br>2 | <a href="mailto:puja.devi29@gmail.com">puja.devi29@gmail.com</a>             | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 32 | MSME | Rekha Kumari    | Artisan | Rekha Kumari-<br>Barhampur,<br>Sakri,<br>Darbhanga-<br>897239 (Bihar)      | 980691271<br>7 | <a href="mailto:rekha.kumari67@gmail.com">rekha.kumari67@gmail.com</a>       | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 33 | MSME | Samtola Devi    | Artisan | Samtola Devi –<br>Kanhauli,<br>Manigacchi,<br>Darbhanga-<br>847223 (Bihar) | 629983142<br>5 | <a href="mailto:satola.devi18@gmail.com">satola.devi18@gmail.com</a>         | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 34 | MSME | Sarita Kumari   | Artisan | Sarita Kumari-<br>Barhampur,<br>Sakri,                                     | 734886557<br>4 | <a href="mailto:sarita.k1994@gmail.com">sarita.k1994@gmail.com</a>           | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |

|    |      |               |         |                                                       |            |                                                                            |    |                                                                                                               |
|----|------|---------------|---------|-------------------------------------------------------|------------|----------------------------------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------|
|    |      |               |         | Darbhangha-897239 (Bihar)                             |            |                                                                            |    |                                                                                                               |
| 35 | MSME | Shail Devi    | Artisan | 01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)    | 6204167682 | <a href="mailto:shail.devi84@gmail.com">shail.devi84@gmail.com</a>         | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 36 | MSME | Shikha Kumari | Artisan | Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)       | 9846257150 | <a href="mailto:shikha.Kumari77@gmail.com">shikha.Kumari77@gmail.com</a>   | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 37 | MSME | Sondai Devi   | Artisan | Barhampur, Skri Manigachhi, Dharbhanga-847239 (Bihar) | 7643898772 | <a href="mailto:sondai.Devi1986@gmail.com">sondai.Devi1986@gmail.com</a>   | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 38 | MSME | Sujita Kumari | Artisan | Barhampur, Sakri, Darbhanga-897239 (Bihar)            | 6204478138 | <a href="mailto:sujitakumari1991@gmail.com">sujitakumari1991@gmail.com</a> | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 39 | MSME | Suleha Devi   | Artisan | Barhampur, Sakri, Darbhanga-897239 (Bihar)            | 9570286009 | <a href="mailto:suleha.Devi189@gmail.com">suleha.Devi189@gmail.com</a>     | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 40 | MSME | Susmita Math  | Artisan | 2086, Dhimandia Temple, Bhubaneswar, Khurda (Orisha)  | 7978541583 | <a href="mailto:susmita.Math88@gmail.com">susmita.Math88@gmail.com</a>     | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |

|    |      |                   |         |                                                            |            |                                                                                |    |                                                                                                               |
|----|------|-------------------|---------|------------------------------------------------------------|------------|--------------------------------------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------|
| 41 | MSME | Swarnaprabha Pati | Artisan | 1034, Pamama Gate Chask, Khurda (Orisha)                   | 9861404442 | <a href="mailto:swarnaprabha.P006@gmail.com">swarnaprabha.P006@gmail.com</a>   | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 42 | MSME | Vibha Devi        | Artisan | 09, Brahmampur, Sakri Manigachhi, Darbhanga-847239 (Bihar) | 6276250096 | <a href="mailto:vibha.Devi02071987@gmail.com">vibha.Devi02071987@gmail.com</a> | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |
| 43 | MSME | Usha Devi         | Artisan | Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar))           | 9264264479 | <a href="mailto:usha.Devi@gmail.com">usha.Devi@gmail.com</a>                   | NA | <a href="https://indianhandicrafts.gov.in/en/users/login">https://indianhandicrafts.gov.in/en/users/login</a> |

## Annexure 4: Training & Employment Details

### Training and Employment Projections:

| Year    | Total Candidates     |                                    | Women                |                                    | People with Disability |                                    |
|---------|----------------------|------------------------------------|----------------------|------------------------------------|------------------------|------------------------------------|
|         | Estimated Training # | Estimated Employment Opportunities | Estimated Training # | Estimated Employment Opportunities | Estimated Training #   | Estimated Employment Opportunities |
| 2025-26 | 750                  | Self-employment                    | Approx. 60%          | Self-employment                    | N/A                    | N/A                                |
| 2026-27 | 1000                 | Self-employment                    | Approx. 60%          | Self-employment                    | N/A                    | N/A                                |
| 2027-28 | 1250                 | Self-employment                    | Approx. 60%          | Self-employment                    | N/A                    | N/A                                |

Data to be provided year-wise for next 3 years.

### Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

| Year | Total Candidates | Women | People with Disability |
|------|------------------|-------|------------------------|
|------|------------------|-------|------------------------|

| Qualification Version |         | Trained | Assessed | Certified | Placed          | Trained       | Assessed      | Certified     | Placed          | Trained       | Assessed      | Certified     | Placed          |
|-----------------------|---------|---------|----------|-----------|-----------------|---------------|---------------|---------------|-----------------|---------------|---------------|---------------|-----------------|
| 1.0                   | 2022-23 | -       | -        | -         | Self-employment | More Than 60% | More Than 60% | More Than 60% | Self-employment | More Than 60% | More Than 60% | More Than 60% | Self-employment |
| 1.0                   | 2023-24 | 14248   | 13098    | 13098     | Self-employment | More Than 60% | More Than 60% | More Than 60% | Self-employment | More Than 60% | More Than 60% | More Than 60% | Self-employment |
| 1.0                   | 2024-25 | 39883   | 32134    | 32134     | Self-employment | More Than 60% | More Than 60% | More Than 60% | Self-employment | More Than 60% | More Than 60% | More Than 60% | Self-employment |

*Applicable for revised qualifications only, data to be provided for past 3 years.*

#### List Schemes in which the previous version of Qualification was implemented:

1. Skill India Mission
2. National Handicrafts Development Program
3. PM Vishwakarma
4. Samarth
5. National Urban Livelihood Mission-NULM
6. Sankalp
7. One District One Product
8. National Rural Livelihood Mission-DDU-GKY
9. SFURTI-Ministry of Micro Small and Medium Enterprises

#### Content availability for previous versions of qualifications:

☒ Participant Handbook ☒ Facilitator Guide ☒ Digital Content ☒ Qualification Handbook ☐ Any Other:

#### Languages in which Content is available:

1- English

2- Hindi

## Annexure 5: Blended Learning

#### Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

| S. No. | Select the Components of the Qualification                                                                               | List Recommended Tools – for all Selected Components                                                                           | Offline : Online Ratio                                                                                                                                                                                                                                          |
|--------|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | <input checked="" type="checkbox"/> Theory/ Lectures - Imparting theoretical and conceptual knowledge                    | <ul style="list-style-type: none"> <li>• Qualification/ Syllabus</li> <li>• Books/ e-books</li> <li>• Presentations</li> </ul> | <ul style="list-style-type: none"> <li>• Without use of appropriate tech tools 80% Offline and only upto 20% online otherwise.</li> <li>• Online Instructor led teaching, can be one-to-one or one to many or many-to-many: up to 80% to 100% online</li> </ul> |
| 2      | <input checked="" type="checkbox"/> Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners | <ul style="list-style-type: none"> <li>• Presentations</li> <li>• E-Content/ Curated digital content</li> </ul>                | <ul style="list-style-type: none"> <li>• Without use of appropriate tech tools, 80% Offline and only upto 20% online otherwise.<br/>100% virtual while working in virtual teams / virtual collaboration</li> </ul>                                              |
| 3      | <input checked="" type="checkbox"/> Showing Practical Demonstrations to the learners                                     | <ul style="list-style-type: none"> <li>• Projector, laptop various tools and equipment</li> </ul>                              | <ul style="list-style-type: none"> <li>• For all skills, where a physical product is created, at least 50% shall be on practical demonstrations and site visits</li> </ul>                                                                                      |
| 4      | <input checked="" type="checkbox"/> Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training         | <ul style="list-style-type: none"> <li>• Projector, laptop various tools and equipment</li> </ul>                              | <ul style="list-style-type: none"> <li>• 100% offline without the use of any technology tools.</li> </ul>                                                                                                                                                       |
| 5      | <input checked="" type="checkbox"/> Tutorials/ Assignments/ Drill/ Practice                                              | <ul style="list-style-type: none"> <li>• Learning Management system</li> </ul>                                                 | <ul style="list-style-type: none"> <li>• 70% offline and upto 30% online where a physical product is created as part of skilling</li> </ul>                                                                                                                     |
| 6      | <input type="checkbox"/> Proctored Monitoring/ Assessment/ Evaluation/ Examinations                                      |                                                                                                                                |                                                                                                                                                                                                                                                                 |

|   |                                                                                                      |  |  |
|---|------------------------------------------------------------------------------------------------------|--|--|
| 7 | <input type="checkbox"/> On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training |  |  |
|---|------------------------------------------------------------------------------------------------------|--|--|

## Annexure 6: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

| NOS/Module Name                                                        | Assessment Criteria for Performance Criteria/Learning Outcomes                                                           | Theory Marks | Practical Marks | Project Marks | Viva Marks |
|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--------------|-----------------|---------------|------------|
| <b>HCS/N8307: Carry out the process of making willow wicker basket</b> | <b>Understanding the Craft and Market Potential</b>                                                                      | 5            | 12              | -             | -          |
|                                                                        | PC1. Discuss the cultural and economic importance of willow craft in traditional and modern markets.                     | 2            | 4               | -             | -          |
|                                                                        | PC2. Recognise the increasing demand for sustainable, handmade products and their role in environmental conservation     | 1            | 3               | -             | -          |
|                                                                        | PC3. Explain how craftsmanship, durability, and creative design contribute to customer satisfaction and business growth. | 1            | 3               | -             | -          |
|                                                                        | PC4. Identify emerging trends in willow craft, including new product applications and evolving consumer preferences.     | 1            | 2               | -             | -          |
|                                                                        | <b>Material Selection and Preparation</b>                                                                                | 4            | 10              | -             | -          |
|                                                                        | PC5. Identify high-quality willow suitable for different products and ensure proper sourcing from sustainable suppliers. | 1            | 4               | -             | -          |
|                                                                        | PC6. Demonstrate correct methods of harvesting, sorting, and storing willow to maintain its flexibility and strength.    | 1            | 2               | -             | -          |
|                                                                        | PC7. Perform soaking and drying processes effectively to prepare willow for weaving.                                     | 1            | 2               | -             | -          |
|                                                                        | PC8. Show how to soften and bend willow sticks without breaking to create smooth curves and strong structures.           | 1            | 2               | -             | -          |
|                                                                        | <b>Weaving and Crafting Techniques</b>                                                                                   | 4            | 10              | -             | -          |

|                                                                                                                                                                                                                                |   |   |   |   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|
| PC9. Demonstrate various traditional and modern weaving patterns used in crafting baskets, furniture, and decor items.                                                                                                         | 1 | 2 | - | - |
| PC10. Perform precise cutting, shaping, and assembling techniques to create uniform and aesthetically pleasing products.                                                                                                       | 1 | 3 | - | - |
| PC11. Show how to reinforce joints and weaving structures to enhance product durability and longevity.                                                                                                                         | 1 | 3 | - | - |
| PC12. Implement innovative weaving techniques to create unique, high-value designs that attract modern consumers.                                                                                                              | 1 | 2 | - | - |
| <b>Product Specification in willow Product Making</b>                                                                                                                                                                          | 5 | 9 | - | - |
| PC13. Describe the key materials used in willow craft, including natural willow branches, binding threads, and natural dyes, ensuring sustainability and durability in products like baskets, furniture, and decorative items. | 2 | 3 | - | - |
| PC14. Identify the standard dimensions, weight, and size variations of willow products such as storage baskets, chairs, and trays, considering functionality and customer preferences.                                         | 1 | 1 | - | - |
| PC15. Explain the different weaving techniques used in willow craft, highlighting traditional patterns and methods that enhance strength and aesthetics in products like picnic baskets, lamp shades, wall décor, etc.         | 1 | 3 | - | - |
| PC16. Discuss the significance of surface finish, colour variations, and natural treatments in improving the quality and appeal of willow products, including garden planters, woven trays, storage organisers, etc.           | 1 | 2 | - | - |
| <b>Product Finishing and Quality Control</b>                                                                                                                                                                                   | 3 | 8 | - | - |
| PC17. Identify common quality issues such as loose weaving, weak joints, or uneven finishing and apply corrective measures                                                                                                     | 1 | 3 | - | - |
| PC18. Demonstrate polishing, sanding, and protective coating applications to improve product durability and visual appeal.                                                                                                     | 1 | 2 | - | - |

|                                                                                                                                                                                                                          |           |           |   |   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|---|---|
| PC19. Show how to add decorative elements such as colours, patterns, and natural embellishments to enhance product attractiveness.                                                                                       | 1         | 3         | - | - |
| <b>Storage, Packaging, and Handling</b>                                                                                                                                                                                  | 5         | 11        | - | - |
| PC20. Recognise the importance of proper storage to prevent moisture damage, warping, or pest infestation in willow products.                                                                                            | 1         | 3         | - | - |
| PC21. Demonstrate appropriate packaging techniques to protect products during transport and storage.                                                                                                                     | 1         | 2         | - | - |
| PC22. Show safe handling methods to prevent damage to delicate or intricately woven pieces.                                                                                                                              | 1         | 2         | - | - |
| PC23. Perform labelling and branding techniques to make products easily identifiable and appealing to customers.                                                                                                         | 1         | 2         | - | - |
| PC24. Ensure all finished products meet quality standards before they are packed and dispatched for sale or delivery.                                                                                                    | 1         | 2         | - | - |
| <b>Tool Maintenance and Upkeep</b>                                                                                                                                                                                       | 4         | 10        | - | - |
| PC25. Explain the importance of regular maintenance and proper storage of tools to ensure longevity and efficiency in willow craft making.                                                                               | 1         | 4         | - | - |
| PC26. Identify common tools used in willow craft, such as pruning shears, knives, awls, weaving frames, and measuring tapes, and discuss best practices for their upkeep.                                                | 1         | 2         | - | - |
| PC27. Discuss cleaning techniques for different tools, including removing dirt, sharpening blades, oiling metal parts to prevent rust, and ensuring wooden handles remain smooth and splinter-free.                      | 1         | 2         | - | - |
| PC28. Identify eco-friendly and cost-effective methods for repairing and preserving tools, such as using natural oils for wooden tool handles, repurposing worn-out tools, and minimising waste in the crafting process. | 1         | 2         | - | - |
| <b>Total Marks</b>                                                                                                                                                                                                       | <b>30</b> | <b>70</b> | - | - |

|                                                                               |                                                                                                                                             |          |           |   |   |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|---|---|
| <b>HCS/N8528:<br/>Entrepreneurship<br/>skill for Willow<br/>Craft Artisan</b> | <b>Understanding Entrepreneurship in Willow Craft</b>                                                                                       | <b>6</b> | <b>19</b> | - | - |
|                                                                               | PC1. Discuss the role of Willow Craft Artisan as both a skilled artisan and an entrepreneur, balancing creativity with business strategies. | <b>2</b> | <b>5</b>  | - | - |
|                                                                               | PC2. Recognise the demand for eco-friendly handcrafted willow products in domestic and international markets.                               | <b>1</b> | <b>5</b>  | - | - |
|                                                                               | PC3. Explain the importance of craftsmanship, quality, and innovation in building a strong customer base and business growth.               | <b>2</b> | <b>4</b>  | - | - |
|                                                                               | PC4. Identify how product uniqueness, cultural significance, and traditional weaving techniques add value to willow crafts.                 | <b>1</b> | <b>5</b>  | - | - |
|                                                                               | <b>Product Development and Quality Control</b>                                                                                              | <b>4</b> | <b>13</b> | - | - |
|                                                                               | PC5. Identify common quality issues in willow products and apply techniques to improve durability, strength, and finish.                    | <b>2</b> | <b>4</b>  | - | - |
|                                                                               | PC6. Demonstrate the ability to modify traditional designs to create innovative and customer-friendly products.                             | <b>1</b> | <b>4</b>  | - | - |
|                                                                               | PC7. Perform quality checks at different production stages to minimise defects and enhance product appeal.                                  | <b>1</b> | <b>5</b>  | - | - |
|                                                                               | <b>Market Research and Customer Understanding</b>                                                                                           | <b>4</b> | <b>9</b>  | - | - |
|                                                                               | PC8. Analyse market trends to identify the most indemand willow craft products.                                                             | <b>1</b> | <b>3</b>  | - | - |
|                                                                               | PC9. Recognise different customer preferences and tailor products to meet market demands.                                                   | <b>2</b> | <b>2</b>  | - | - |
|                                                                               | PC10. Use customer feedback to improve product design, pricing strategies, and overall business performance.                                | <b>1</b> | <b>4</b>  | - | - |
|                                                                               | <b>Cost and Resource Management</b>                                                                                                         | <b>3</b> | <b>12</b> | - | - |
|                                                                               | PC11. Calculate production costs, including raw materials, labour, and transportation, to determine profitable selling prices.              | <b>1</b> | <b>5</b>  | - | - |

|                                         |                                                                                                                                                                                    |    |    |   |   |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|---|---|
|                                         | PC12. Reduce material wastage by optimising weaving techniques and using sustainable raw material sourcing.                                                                        | 1  | 3  | - | - |
|                                         | PC13. Manage inventory efficiently to ensure smooth production flow without overstocking or shortages.                                                                             | 1  | 4  | - | - |
|                                         | <b>Legal Perspectives for Willow Craft Artisan</b>                                                                                                                                 | 8  | 10 | - | - |
|                                         | PC14. Obtain the necessary business registration, such as GST registration, required Certification, and trade licenses to operate legally.                                         | 2  | 2  | - | - |
|                                         | PC15. Understand copyright, trademark, and rights to protect unique willow craft designs and traditional techniques.                                                               | 1  | 2  | - | - |
|                                         | PC16. Ensure product quality and safety standards to avoid legal disputes and maintain customer trust under consumer protection laws.                                              | 2  | 2  | - | - |
|                                         | PC17. Comply with taxation laws, including GST filing, invoicing, and maintaining proper financial records for business transparency.                                              | 2  | 2  | - | - |
|                                         | PC18. Follow export documentation, customs regulations, and fair trade standards to expand business in international markets while ensuring ethical sourcing and labour practices. | 1  | 2  | - | - |
|                                         | <b>Sales, Marketing, and Business Growth</b>                                                                                                                                       | 5  | 7  |   |   |
|                                         | PC19. Demonstrate how to market willow craft products through exhibitions, craft fairs, social media, and online platforms.                                                        | 2  | 3  |   |   |
|                                         | PC20. Show negotiation skills while dealing with suppliers and customers to ensure fair pricing and better profit margins.                                                         | 3  | 4  |   |   |
|                                         | <b>Total Marks</b>                                                                                                                                                                 | 30 | 70 | - | - |
| <b>HCS/N9908:<br/>Working in a team</b> | <b>Commitment and trust</b>                                                                                                                                                        | 7  | 15 | - | - |
|                                         | <b>PC1. Be accountable to one's role in the whole process</b>                                                                                                                      | 4  | 8  | - | - |
|                                         | <b>PC2. Perform all roles with full</b>                                                                                                                                            | 3  | 7  | - | - |
|                                         | <b>Communication</b>                                                                                                                                                               | 10 | 18 | - | - |
|                                         | <b>PC3. Report problems faced during the process.</b>                                                                                                                              | 3  | 7  | - | - |

|                                                                       |                                                                                                            |           |           |   |   |
|-----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------|-----------|---|---|
|                                                                       | <b>PC4.</b> Talk politely with other team members and colleagues                                           | 4         | 4         | - | - |
|                                                                       | <b>PC5.</b> Submit a daily report of own performance                                                       | 3         | 7         | - | - |
|                                                                       | <b>Adaptability</b>                                                                                        | <b>8</b>  | <b>22</b> | - | - |
|                                                                       | <b>PC6.</b> Adjust in different work situations                                                            | 3         | 7         | - | - |
|                                                                       | <b>PC7.</b> Give due importance to other's point of view                                                   | 3         | 7         | - | - |
|                                                                       | <b>PC8.</b> Avoid conflicting situations.                                                                  | <b>2</b>  | <b>8</b>  | - | - |
|                                                                       | <b>Creative freedom</b>                                                                                    | <b>4</b>  | <b>16</b> | - | - |
|                                                                       | <b>PC9.</b> Develop new ideas for work procedures                                                          | 2         | 6         | - | - |
|                                                                       | <b>PC10.</b> Improve upon the existing techniques to increase process efficiency                           | 2         | 10        | - | - |
|                                                                       | <b>Total Marks</b>                                                                                         | <b>29</b> | <b>71</b> | - | - |
| <b>HCS/N9945:<br/>Maintaining<br/>workplace health<br/>and safety</b> | <b>Comply with health, safety, and security requirements at work</b>                                       | <b>30</b> | <b>70</b> | - | - |
|                                                                       | <b>PC1.</b> Comply with health and safety related instructions applicable to the workplace.                | 2         | 6         | - | - |
|                                                                       | <b>PC2.</b> Use and maintain personal protective equipment as per protocol.                                | 2         | 6         | - | - |
|                                                                       | <b>PC3.</b> Carry out own activities in line with approved guidelines and procedures                       | 2         | 6         | - | - |
|                                                                       | <b>PC4.</b> Maintain a healthy lifestyle and guard against dependency on intoxicants.                      | 2         | 6         | - | - |
|                                                                       | <b>PC5.</b> Follow environment management system related procedures                                        | 2         | 4         | - | - |
|                                                                       | <b>PC6.</b> Store materials and tools in line with manufactures and organisational requirements            | 2         | 3         | - | - |
|                                                                       | <b>PC7.</b> Safely handle and move waste and debris.                                                       | 1         | 3         | - | - |
|                                                                       | <b>PC8.</b> Minimize health and safety risks to self and other due to own actions.                         | 2         | 4         | - | - |
|                                                                       | <b>PC9.</b> Seeks clarifications from supervisors or other authorized personnel in case of perceived risks | 1         | 3         | - | - |

|                                                         |                                                                                                                                                            |           |           |   |   |
|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|---|---|
|                                                         | <b>PC10.</b> Monitor the workplace and work processes for potential risks and threats.                                                                     | 1         | 3         | - | - |
|                                                         | <b>PC11.</b> Carry out periodic walk-through to keep work area free from hazards and obstructions, if assigned                                             | 2         | 3         | - | - |
|                                                         | <b>PC12.</b> Report hazards and potential risks/threats to supervisors or other authorized personnel                                                       | 3         | 4         | - | - |
|                                                         | <b>PC13.</b> Participate in mock drills/ evacuation procedures organized at the workplace                                                                  | 2         | 3         | - | - |
|                                                         | <b>PC14.</b> Undertake first aid, fire-fighting and emergency response training, if asked to do so                                                         | 2         | 4         | - | - |
|                                                         | <b>PC15.</b> Take action based on instructions in the event of fire, emergencies or accidents                                                              | 2         | 6         | - | - |
|                                                         | <b>PC16.</b> Follow organization procedures for evacuation when required                                                                                   | 2         | 6         | - | - |
|                                                         | <b>Total Marks</b>                                                                                                                                         | <b>30</b> | <b>70</b> | - | - |
| <b>HCS/N9935:<br/>Maintain Personal<br/>Cleanliness</b> | <b>Adopt healthy work practices</b>                                                                                                                        | <b>18</b> | <b>48</b> | - | - |
|                                                         | <b>PC1.</b> Always cover the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust.                            | 3         | 8         | - | - |
|                                                         | <b>PC2.</b> Follow work instructions strictly to reduce the amount of pollution at the work place e.g. wet the rock / craft material before working on it. | 3         | 8         | - | - |
|                                                         | <b>PC3.</b> Wear protective goggles over eyes and replace them when scratches on it obscure the vision.                                                    | 3         | 8         | - | - |
|                                                         | <b>PC4.</b> wear gloves as per the materials used for making handicraft to avoid blisters; scratches and cuts.                                             | 3         | 8         | - | - |
|                                                         | <b>PC5.</b> Undergo preventive health checkups at regular intervals.                                                                                       | 3         | 8         | - | - |
|                                                         | <b>PC6.</b> Take prompt treatment from the doctor in case of illness.                                                                                      | 3         | 8         | - | - |
|                                                         | <b>Achieve work productivity while maintaining health</b>                                                                                                  | <b>12</b> | <b>22</b> | - | - |
|                                                         | <b>PC7.</b> Follow SOPs for dealing with blisters; scratches; accidental fires or any other type of emergencies at work.                                   | <b>4</b>  | <b>7</b>  | - | - |

|                                                               |                                                                                                                                                                                                                                                                |           |           |   |   |
|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|---|---|
|                                                               | <b>PC8.</b> Ensure the absence of no productivity loss or absenteeism from work due to illness.                                                                                                                                                                | <b>4</b>  | <b>7</b>  | - | - |
|                                                               | <b>PC9.</b> Ensure no long term ill effect on the personal health.                                                                                                                                                                                             | 4         | 8         | - | - |
|                                                               | <b>NOS Total</b>                                                                                                                                                                                                                                               | <b>30</b> | <b>70</b> | - | - |
| <b>DGT/VSQ/N0101:<br/>Employability Skills<br/>(30 Hours)</b> | <b>Introduction to Employability Skills</b>                                                                                                                                                                                                                    | 1         | 1         | - | - |
|                                                               | <b>PC1.</b> understand the significance of employability skills in meeting the job requirements                                                                                                                                                                | -         | -         | - | - |
|                                                               | <b>Constitutional values – Citizenship</b>                                                                                                                                                                                                                     | 1         | 1         | - | - |
|                                                               | <b>PC2.</b> identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices                                                                                                                         | -         | -         | - | - |
|                                                               | <b>Becoming a Professional in the 21st Century</b>                                                                                                                                                                                                             | 1         | 3         | - | - |
|                                                               | <b>PC3.</b> explain 21st Century Skills such as Self-awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc. | -         | -         | - | - |
|                                                               | <b>Basic English Skills</b>                                                                                                                                                                                                                                    | 2         | 3         | - | - |
|                                                               | <b>PC4.</b> speak with others using some basic English phrases or sentences                                                                                                                                                                                    | -         | -         | - | - |
|                                                               | <b>Communication Skills</b>                                                                                                                                                                                                                                    | 1         | 1         | - | - |
|                                                               | <b>PC5.</b> follow good manners while communicating with others                                                                                                                                                                                                | -         | -         | - | - |
|                                                               | <b>PC6.</b> work with others in a team                                                                                                                                                                                                                         | -         | -         | - | - |
|                                                               | <b>Diversity &amp; Inclusion</b>                                                                                                                                                                                                                               | 1         | 1         | - | - |
|                                                               | <b>PC7.</b> communicate and behave appropriately with all genders and PwD                                                                                                                                                                                      | -         | -         | - | - |
|                                                               | <b>PC8.</b> report any issues related to sexual harassment                                                                                                                                                                                                     | -         | -         | - | - |
|                                                               | <b>Financial and Legal Literacy</b>                                                                                                                                                                                                                            | 3         | 4         | - | - |
|                                                               | <b>PC9.</b> use various financial products and services safely and securely                                                                                                                                                                                    | -         | -         | - | - |
|                                                               | <b>PC10.</b> calculate income, expenses, savings etc.                                                                                                                                                                                                          | -         | -         | - | - |
|                                                               | <b>PC11.</b> approach the concerned authorities for any exploitation as per legal rights and laws                                                                                                                                                              | -         | -         | - | - |
|                                                               | <b>Essential Digital Skills</b>                                                                                                                                                                                                                                | 4         | 6         | - | - |

|  |                                                                                                 |            |            |   |   |
|--|-------------------------------------------------------------------------------------------------|------------|------------|---|---|
|  | <b>PC12.</b> operate digital devices and use its features and applications securely and safely  | -          | -          | - | - |
|  | <b>PC13.</b> use internet and social media platforms securely and safely                        | -          | -          | - | - |
|  | <b>Entrepreneurship</b>                                                                         | <b>3</b>   | <b>5</b>   | - | - |
|  | <b>PC14.</b> identify and assess opportunities for potential business                           | -          | -          | - | - |
|  | <b>PC15.</b> identify sources for arranging money and associated financial and legal challenges | -          | -          | - | - |
|  | <b>Customer Service</b>                                                                         | <b>2</b>   | <b>2</b>   | - | - |
|  | <b>PC16.</b> identify different types of customers                                              | -          | -          | - | - |
|  | <b>PC17.</b> identify customer needs and address them appropriately                             | -          | -          | - | - |
|  | <b>PC18.</b> follow appropriate hygiene and grooming standards                                  | -          | -          | - | - |
|  | <b>Getting ready for apprenticeship &amp; Jobs</b>                                              | <b>1</b>   | <b>3</b>   | - | - |
|  | <b>PC19.</b> create a basic biodata                                                             | -          | -          | - | - |
|  | <b>PC20.</b> search for suitable jobs and apply                                                 | -          | -          | - | - |
|  | <b>PC21.</b> identify and register apprenticeship opportunities as per requirement              | -          | -          | - | - |
|  | <b>NOS Total</b>                                                                                | <b>20</b>  | <b>30</b>  | - | - |
|  | <b>Grand Total</b>                                                                              | <b>169</b> | <b>381</b> | - | - |

## Annexure 7: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

### <1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

### 2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
- .....

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified
- .....

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
- .....

5. Method of verification or validation:

- Surprise visit to the assessment location
- ...

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
- ....

**On the Job:**

1. Each module (which covers the job profile of Willow Craft Artisan) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
  - Videos of Trainees during OJT

4. Assessment of each Module will ensure that the candidate is able to:

- Effective engagement with the customers
- Understand the working of various tools and equipment.....>

## Annexure 8: Acronym and Glossary

### Acronym

| Acronym | Description                                          |
|---------|------------------------------------------------------|
| AA      | Assessment Agency                                    |
| AB      | Awarding Body                                        |
| ISCO    | International Standard Classification of Occupations |
| NCO     | National Classification of Occupations               |
| NCrF    | National Credit Framework                            |
| NOS     | National Occupational Standard(s)                    |
| NQR     | National Qualification Register                      |
| NSQF    | National Skills Qualifications Framework             |
| OJT     | On the Job Training                                  |

### Glossary

| Term                                         | Description                                                                                                                                                                                                                            |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>National Occupational Standards (NOS)</b> | NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.                                               |
| <b>Qualification</b>                         | A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards                                                       |
| <b>Qualification File</b>                    | A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification. |
| <b>Sector</b>                                | A grouping of professional activities on the basis of their main economic function, product, service or technology.                                                                                                                    |
| <b>Long Term Training</b>                    | Long-term skilling means any vocational training program undertaken for a year and above.<br><a href="https://ncvet.gov.in/sites/default/files/NCVET.pdf">https://ncvet.gov.in/sites/default/files/NCVET.pdf</a>                       |