



Please refer [Guidelines for STT/LTT/Apprenticeship/OEM Qualification File](#)

QUALIFICATION FILE

Transplant Coordinator

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☒ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☒ For ToT ☒ For ToA

☐ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☒ Future Skills ☐ OEM

NCrF/NSQF Level: 6

Submitted By:

Healthcare Sector Skill Council

Office No. 520-521, 5th Floor, DLF Tower A, Jasola, New Delhi - 110025, India

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Section 1: Basic Details

1.	Qualification Name	Transplant Coordinator																			
2.	Sector/s	Healthcare																			
3.	Type of Qualification: ☐ New ☒ Revised ☐ Has Electives/Options ☐ OEM	NQR Code & version of existing/previous qualification: 2022/HLT/HSSC/06133, V1.0	Qualification Name of existing/previous version: Transplant Coordinator																		
4.	a. OEM Name b. Qualification Name <i>(Wherever applicable)</i>																				
5.	National Qualification Register (NQR) Code &Version <i>(Will be issued after NSQC approval)</i>	QG-06-HE-00666-2025-V2-HSSC	6. NCrf/NSQF Level: 6																		
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	Skill Certificate																			
8.	Brief Description of the Qualification	The individual would undertake grief counselling of family members of the deceased. They also coordinate live and deceased organ and tissue donation, retrieval, storage, transport for transplantation and engages in organ donation awareness related initiatives. Individuals would keep oneself abreast of the latest technologies and future opportunities of broadening the scope of work in context of emerging era of 3D bioprinting in organ transplantation, drone technologies in human organ transportation and other advancements.																			
9.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience: <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>4-year UG (Medical Graduate (MBBS/ BHMS/ BAMS/ BUMS)/Graduate (Nursing/BDS)</td> <td></td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>2</td> <td>Completed 3-year UG (any subject)</td> <td>with 3 years of experience in healthcare</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>3</td> <td>PG (social work or Psychiatry or Sociology or Social Science or Public Health)</td> <td></td> </tr> </tbody> </table>		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	4-year UG (Medical Graduate (MBBS/ BHMS/ BAMS/ BUMS)/Graduate (Nursing/BDS)			or		2	Completed 3-year UG (any subject)	with 3 years of experience in healthcare		or		3	PG (social work or Psychiatry or Sociology or Social Science or Public Health)	
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)																			
1	4-year UG (Medical Graduate (MBBS/ BHMS/ BAMS/ BUMS)/Graduate (Nursing/BDS)																				
	or																				
2	Completed 3-year UG (any subject)	with 3 years of experience in healthcare																			
	or																				
3	PG (social work or Psychiatry or Sociology or Social Science or Public Health)																				

		b. Age: NA																								
10	Credits Assigned to this Qualification, Subject to Assessment (as per National Credit Framework (NCrF))	19	11. Common Cost Norm Category (I/II/III) (wherever applicable): Category I																							
12	Any Licensing requirements for Undertaking Training on This Qualification (wherever applicable)	Not Applicable																								
13	Training Duration by Modes of Training Delivery (Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)	☒ Offline ☐ Online ☐ Blended	<table border="1"> <thead> <tr> <th>Training Delivery Modes</th><th>Theory (Hours)</th><th>Practical (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recommended (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>240+ES 90 (330)</td><td>210</td><td>30</td><td>NA</td><td>570</td></tr> <tr> <td>Online</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> (Refer Blended Learning Annexure for details)						Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	240+ES 90 (330)	210	30	NA	570	Online					
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																					
Classroom (offline)	240+ES 90 (330)	210	30	NA	570																					
Online																										
14	Aligned to NCO/ISCO Code/s (if no code is available mention the same)	NCO/2015/2635																								
15	Progression path after attaining the qualification (Please show Professional and Academic progression)	Progression to Diploma/Degree qualifications in the relevant field after training. (NCAHP)																								

16	Other Indian languages in which the Qualification & Model Curriculum are being submitted	Hindi	
17	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:	
18	Is the Job Role Amenable to Persons with Disability	☐ Yes ☒ No If "Yes", specify applicable type of Disability:	
19	How Participation of Women will be Encouraged	Healthcare is a field where equal opportunity and participation of women is being given as patients could belong to all genders.	
20	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it)	☒ Yes ☐ No Comply with infection control and biomedical waste disposal policies	
21	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☐ Yes ☒ No Colleges ☒ Yes ☐ No	
22	Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Mr. Ashish Jain Email: ashish.jain@healthcare-ssc.in Contact No.: 011-40505850, 011 41017346 Website: www.healthcare-ssc.in	
23	Final Approval Date by NSQC: 08/05/2025	24. Validity Duration: 3 years	25. Next Review Date : 08/05/2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory Pr.-Practical OJT-On the Job Man.-Mandatory Training Rec.-Recommended Proj.-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Orientation to organ donation, transplantation and transportation	HSS/N8719,V1.0	Core	6	3	50	40	0	0	90	60	40	25	65	190	25
2.	Coordinate operations related to living organ or tissue donation	HSS/N8709, V3.0	Core	6	3.5	50	50	05	0	105	56	30	15	30	131	10
3.	Coordinate operations related to the deceased organ or tissue donation	HSS/N8710, V3.0	Core	6	6.5	85	95	15	0	195	66	26	30	81	203	20
4.	Support family members in the bereavement process	HSS/N8711, V3.0	Core	6	1.5	25	12	08	0	45	93	60	50	58	261	20
5.	Create awareness related to organ or tissue donation	HSS/N8712, V3.0	Core	6	1	20	08	02	0	30	34	30	25	20	109	10
6.	Comply with infection control and biomedical waste disposal policies	HSS/N9620,V2.0	Non-Core	4	0.5	10	5	0	0	15	21	14	5	16	56	5
7.	Employability Skills (90 Hours)	DGT/VSQ/N0103, Version 1.0	Non-Core	5	3	90	0	0	0	90	20	30	0	0	50	10
Duration (in Hours) / Total Marks					19	330	210	30	0	570	350	230	150	270	1000	100

Elective NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Optional NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Assessment - Minimum Qualifying Percentage

Please specify **any one** of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70% (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: _____% (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	<i>Post-graduate (Transplant Surgeon) from recognized system of modern medicine with 5-year experience working in hospitals with Transplant units and 2 year of teaching experience</i> Or <i>MSc Nursing (Transplant Nurse) with 7-year experience working in hospitals with Transplant units and 3 year of teaching experience</i> Or <i>Master's degree (Social work or Psychiatry or Sociology or Social Science or Public Health) with 7-year experience working in hospitals with Transplant units and 3 year of teaching experience</i>
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	<i>Post-graduate (Transplant Surgeon) from recognized system of modern medicine with 6-year experience working in hospitals with Transplant units and 2 year of teaching experience</i> Or <i>MSc Nursing (Transplant Nurse) with 8-year experience working in hospitals with Transplant units and 3 year of teaching experience</i> Or <i>Master's degree (Social work or Psychiatry or Sociology or Social Science or Public Health) with 8-year experience working in hospitals with Transplant units and 3 year of teaching experience</i>
3.	Tools and Equipment Required for Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	<i>Post-graduate (Transplant Surgeon) from recognized system of modern medicine with 5-year experience working in hospitals with Transplant units and 4 year of teaching/assessment experience</i> Or <i>MSc Nursing (Transplant Nurse) with 7-year experience working in hospitals with Transplant units and 3 year of teaching/assessment experience</i> Or
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		<i>Master's degree (Social work or Psychiatry or Sociology or Social Science or Public Health) with 7-year experience working in hospitals with Transplant units and 3 year of teaching/assessment experience</i>
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	Diploma/Graduate
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	<i>Post-graduate (Transplant Surgeon) from recognized system of modern medicine with 6-year experience working in hospitals with Transplant units and 3 year of teaching/assessment experience</i> <i>Or</i> <i>MSc Nursing (Transplant Nurse) with 8-year experience working in hospitals with Transplant units and 4 year of teaching/assessment experience</i> <i>Or</i> <i>Master's degree (Social work or Psychiatry or Sociology or Social Science or Public Health) with 8-year experience working in hospitals with Transplant units and 4 year of teaching/assessment experience</i>
4.	Assessment Mode (Specify the assessment mode)	Blended (Theory: Online, Practical and Viva: Blended)
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☐ Yes ☐ No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): No
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 25
5.	Estimated nos. of persons to be trained and employed: 150 Trained and to be employed
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: Yes If "No", why:

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (<i>Mandatory</i>)	Yes
2.	Annexure: List of tools and equipment relevant for qualification (<i>Mandatory, except in case of online course</i>)	Yes
3.	Annexure: Detailed Assessment Criteria (<i>Mandatory</i>)	Yes
4.	Annexure: Assessment Strategy (<i>Mandatory</i>)	Yes
5.	Annexure: Blended Learning (<i>Mandatory, in case selected Mode of delivery is “Blended Learning”</i>)	No
6.	Annexure: Multiple Entry-Exit Details (<i>Mandatory, in case qualification has multiple Entry-Exit</i>)	No
7.	Annexure: Acronym and Glossary (<i>Optional</i>)	Yes
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Yes
9.	Supporting Document: Career Progression (<i>Mandatory - Public view</i>)	Yes
10.	Supporting Document: Occupational Map (<i>Mandatory</i>)	Yes
11.	Supporting Document: Assessment SOP (<i>Mandatory</i>)	Yes
12.	Any other document you wish to submit:	

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	Work in familiar, predictable, routine, situation of clear choice. • Individuals in this job are responsible for assisting and supporting patients & visitors as per their needs along with effectively managing front desk services in a healthcare setup without giving any opinions / assurances on clinical matters. They perform certain administrative task such as maintenance of records, paperwork, billing, basic management concepts & computer knowledge etc.	The Transplant Coordinator during the job works require well developed skill, with clear choice of procedures in familiar context Refer to the evidence provided in the adjacent column. Hence it falls under Level 6.	6

Professional and Technical Skills/ Expertise/ Professional Knowledge	Factual knowledge of field of knowledge or study. • Transplant coordinator is expected to coordinate for processes related to organ/ tissue transplantation, both living and deceased. • Basic structure and function of the body systems. • He/ She must have factual knowledge of field or study in order to perform activities correctly. • Maintain the wait lists according to program policies and procedures, regulatory requirements, and national guidelines. • Apply ethical and legal regulations related to transplantation and living/ deceased organ donation. • Create community and professional awareness programs to promote organ donation and transplantation in the respective areas. • Listen in a responsive and empathetic manner to establish rapport. This requires communication skills (written or oral) with required clarity and indicates that he/she should have a basic understanding of the social environment.	The Transplant Coordinator must have knowledge of facts, principles, processes and general concepts, to perform activities correctly Refer to the evidence provided in the adjacent column. Hence it falls under Level 6.	6
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Recall and demonstrate practical skills, routine and repetitive in narrow range of applications, using appropriate rules and tool, using quality concepts • Transplant coordinator requires to have good communication and interpersonal skills along with a pleasing personality to attend to all sorts of enquiries from the patients with efficient rapport building. The job requires individuals to possess key qualities such as patience, confidence, maturity, compassion, patient centricity, good listening. They must be skilled to interact with a wide range of personality types in both pleasant and difficult circumstances. It is also important for the individual to have a good level of physical fitness and healthy body with well-maintained hygiene circumstances. They should be able to exhibit fine motor skills, Analytical skills, Detail oriented, Integrity, Interpersonal skills, technical skills, Computer Skills	The Transplant Coordinator required to demonstrate a range of cognitive and practical skills, required to accomplish tasks and solve problems by selecting and applying basic methods, tools, materials and information. Refer to the evidence provided in the adjacent column. Hence it falls under Level 6.	6
Broad Learning Outcomes/Core Skill	Language to communicate written or oral, with required clarity • Transplant coordinators should have the ability to understand and follow complex technical instructions, ability to pay close attention to detail, ability to effectively use computer applications such as spreadsheets, word processing, ability to read, write, speak, understand, and communicate in English sufficiently to	The Transplant Coordinator requires desired mathematical skill, understanding of social, political and natural environment, collecting and organizing information and communication.	6

	perform the essential duties of the position, familiarity with the techniques of maintaining a filing system, accuracy, good dexterity, dependability, initiative, good judgment, and physical condition commensurate with the demands of the position. Keep abreast of the latest knowledge by reading internal Communications and legal framework changes related to roles and responsibilities	Refer to the evidence provided in the adjacent column. Hence it falls under Level 6.	
Responsibility	Responsibility for own work and learning. The transplant coordinator is responsible for aspects of coordination at the hospital front desk to ensure customer satisfaction. Assess patient requirements and act, accordingly, Prepare for patient admission, registration & direct patient to accurate unit as per medical advice, Liaison & coordinate with healthcare team for effective patient management Individuals must always perform their duties in calm, reassuring empathetic and efficient manner.	The Transplant Coordinator should know how to take responsibility for his own work and learning. responsible for carrying out the job not only in familiar situations, but also where problems may arise as they are dealing with clients with varied types of issues. Refer to the evidence provided in the adjacent column. Hence it falls under Level 6.	6

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Standard protocols/ guideline document for tissue typing and cross matching	Nos	3
2	Chart for color coding of bins	Nos	1
3	Different coded color bins (Red, Blue, Black, Yellow)	Each	1
4	Spill Kit	Nos	3
5	Disposable cartridge and syringes	Nos	3
6	Cotton rolls	Nos	3
7	Towels	Nos	3

8	Safety goggles	Nos	3
9	Shoe cover	Bundle	3
10	Cap Disposable	Bundle	3
11	Mask Disposable	Bundle	3
12	Gloves Disposable	Bundle	3
13	Lab coat	Nos	3
14	Apron	Nos	3
15	Alcohol swab	Nos	3
16	Chlorhexidine	ml	3
17	Hypochlorite solution	ml	3
18	Sample formats of reports and hospital documents	Bundle	5
19	Transplant Protocols	Bundle	5
20	Pamphlets	Bundle	5
21	Charts	Bundle	5
22	Flip charts	Bundle	5
23	Instructional videos on counseling techniques	Bundle	5
24	Appropriate consent forms for organ donation	Bundle	5
25	Documents on brain stem death certification	Bundle	5
26	Sample checklist of brain- stem death	Bundle	5
27	Sample bill forms	Bundle	5
28	Sample forms and formats in medico-legal cases	Nos	5
29	Regulatory guidelines on advanced directives and living wills	Bundle	5
30	Guidelines on end of life care	Bundle	5
31	Guidelines of Maastricht categories for DCD	Nos	5
32	Sample follow up plan format	Bundle	5
33	Consent forms	Bundle	5
34	Copy of THOTA	Nos	1
35	ABO compatibility equipment such as cover slips, glass slides, instructional videos, sample registration process SOPs	Each	3
36	Guidelines and standard documents on organ donation and transplantation	Nos	3

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. AV Aids
2. Computer (PC) with latest configurations – and Internet connection with standard operating system and standard word processor and worksheet software (Licensed)
3. (all software should either be latest version or one/two version below)
4. UPS
5. Scanner cum Printer
6. Computer Tables
7. Computer Chairs
8. LCD Projector
9. White Board/Smart Board 1200mm x 900mm
10. Marker
11. Duster
12. Charts
13. Models
14. Flip Chart

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S.No	Organization	Name of Representative	Designation	City/State
1	NA	Ms Aneka Paul	Independent Consultant	
2	ASTER CMI HOSPITAL	Dr Rohini Paul	Chief Nursing Officer	Bangalore
3	Life care Hospital	Dr H Abdul Kareem	BAMS, MD PHD	Bangalore
4	NA	Ms Jaimika Patel	Assistant Professor	Noida
5	Sir Ganga Ram Hospital	Dr Harsha Jauhari	Chairman	New Delhi
6	Aurobindo EMS, Hyderabad	DR. Parashuramulu Ch K	Training Manager	Hyderabad

7	Prime Life Hospital	Dr Kashwar Zamani	BAMS, MHA	Bangalore
8	NA	Dr Mohammed Abdul Muqsit	Emergency Physician Doctor(MBBS, FEM)	Hyderabad
9	Bodycare Wellness Center	Dr B. Nadeem	Ayurvedic Consultant	Hyderabad
10	Om Prakash Ayurveda Clinic and Panchkarma Center	Dr Pavan Kumar Jain	BAMS, MD	Karnataka
11	NA	Dr Sabah Bin Saleh	MBBS, FEM (UK)	Hyderabad
12	Safercare CIHS	DR. VIJAYANAND BASUTHKAR	HOD	Hyderabad
13	Sri Sai Hospital, Siwan	Dr. Rameshwar Kumar	Founder & Chairman, Orthopedic & Joint Replacement Surgeon	Bihar
14	Emversity	Ms Anja Stodtmeister	Head of Nursing Excellence	Bangalore
15	Marengo Asia Hospitals	Dr V P Bhalla	Group Medical Director	Faridabad
16	AIIMS , DELHI	Dr Rakesh Garg	Professor, Department of Onco-Anaesthesia and Palliative Medicine Professor & In Charge, Pediatric Critical care	New Delhi
17	AIIMS , RAIPUR	Dr Atul Jindal		Raipur
18	Maharaja Agrasen Hospital, New Delhi	Dr Deepak Singla		New Delhi
19	Dr.Mehtas Hospital	Dr.Saravana Kumar	Group Unit Head	Bangalore
20	Sparsh Hospital	Dr.T.S Srinath	Group Head, Emergency Medicine	Bangalore
21	Bodycare Wellness Center	Dr Nabasmita Deka	General Physician	Bangalore
22	Al-Rehaman Polyclinic	Dr Nagarjun KP	Consultant Specialist	Bangalore
23	Zeus Institute of Healthcare Management Pvt Ltd	Dr Vijay Kumar Reddy	Director	Bangalore

24	<u>The ALPS, Chennai</u>	Dr SURYAKUMARI	Life Skills Coach ,Soft Skills Faculty, MOHAN Foundation	Chennai
25	SRI AUROBINDO INSTITUTE OF MEDICAL SCIENCES & SRI AUROBINDO UNIVERSITY , INDORE	DR. VINOD BHANDARI	FOUNDER CHAIRMAN	Madhya Pradesh

1Annexure: Training & Employment Details

Training and Employment Projections:150

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2026	30	50				
2027	60	50				
2028	60	50				

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:30

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
Version 2	2022-23	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Version 2	2023-24	20	18	18	12	NA	NA	NA	NA	NA	NA	NA	NA
Version 2	2024-25	10	5	5	4	NA	NA	NA	NA	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1.
2.

Content availability for previous versions of qualifications:

☐ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:

Languages in which Content is available:

Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education.%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☐ Theory/ Lectures - Imparting theoretical and conceptual knowledge		
2	☐ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners		
3	☐ Showing Practical Demonstrations to the learners		
4	☐ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training		
5	☐ Tutorials/ Assignments/ Drill/ Practice		
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

National Occupational Standards (NOS)	Element	Theory	Viva	OJT	Skills Practical	Total
HSS/N8719: Orientation to organ donation, transplantation and transportation	the healthcare delivery system in India at primary, secondary, tertiary, and quaternary level	18	10	10	20	58
	an Overview of organ donation and transplantation with associated needs and processes.	15	10	5	25	55
	the scope of practice of a transplant coordinator	12	10	5	10	37

	the concept of living donation. Differentiate between the concepts of the two types of donors i.e. live donors and deceased donors	15	10	5	10	40
	Nos Total	60	40	25	65	190
HSS/N8709: Coordinate operations related to living organ or tissue donation	Pre- transplantation procedures	18	10	5	10	43
	Care of living organ or tissue	20	10	5	10	45
	Post-transplantation procedures and follow up with live donor	18	10	5	10	43
	Nos Total	56	30	15	30	131
HSS/N8710: Coordinate operations related to deceased organ or tissue donation	Coordinating deceased organ or tissue donation, retrieval, storage and transport	15	6	10	21	52
	Manage wait lists of organ or tissue donation	28	10	10	30	78
	Assist in organ or tissue donation in medico legal cases (MLCs)	23	10	10	30	73
	Nos Total	66	26	30	81	203
HSS/N8711: Support family members in the bereavement process	Assist the medical team in brain- stem death identification and certification	22	10	10	18	60
	Undertake grief counselling	22	15	10	10	57
	Obtain consent for organ or tissue donation	17	15	10	10	52
	Donor assessment and management	15	15	10	10	50
	Follow up with the family	17	5	10	10	42
	Nos Total	93	60	50	58	261
HSS/N8712: Create awareness related to organ or tissue donation		17	15	15	10	57
	carry out awareness activities in the community/public					
	carry out awareness activities amongst the hospital staf	17	15	10	10	52
	Nos Total	34	30	25	20	109

HSS/N9620: Comply with Infection Control and Bio Medical Waste Disposal Policies	Management of Healthcare Waste (Biomedical and General waste)	9	7	2	8	26
	Infection control practices	12	7	3	8	30
	Nos Total	21	14	5	16	56
DGT/VSQ/N0103, V1.0, Employability Skills (90 Hours)	Introduction to Employability Skills	1	1			2
	Constitutional values – Citizenship	1	1			2
	Becoming a Professional in the 21st Century	1	3			4
	Basic English Skills	3	4			7
	Career Development & Goal Setting	1	2			3
	Communication Skills	2	2			4
	Diversity & Inclusion	1	1			2
	Financial and Legal Literacy	2	3			5
	Essential Digital Skills	3	5			8
	Entrepreneurship	2	3			5
	Customer Service	1	2			3
	Getting ready for apprenticeship & Jobs	2	3			5
	NOS Total	20	30	0	0	50
	Grand Total	350	230	150	270	1000

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time

- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location
6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

On the Job:

1. Each module will be assessed separately.
2. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos/Photographs of Trainees during OJT
 - OJT Log Book/Portfolio
3. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf