QUALIFICATION FILE

Geriatric Care Assistant

☒ **Short Term Training (STT)** ☐ **Long Term Training (LTT)** ☒ **Apprenticeship**

☐ **Upskilling** ☐ **Dual/Flexi Qualification** ☒ **For ToT** ☒ **For ToA**

☒**General** ☐ **Multi-skill (MS)** ☐ **Cross Sectoral (CS)** ☐ **Future Skills** ☐ **OEM**

NCrF/NSQF Level: 4

Submitted By:

Healthcare Sector Skill Council

Office No. 520-521, 5th Floor, DLF Tower A, Jasola, New Delhi - 110025, India

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Section 1: Basic Details

1.	**Qualification Name**	**Geriatric Care Assistant**	
2.	**Sector/s**	**Healthcare Sector Skill Council**	
3.	**Type of Qualification:** ☒ **New** ☐ **Revised** ☐ **Has Electives/Options** ☐**OEM**	**NQR Code & version of existing/previous qualification:** *(change to previous, once approved)* 2022/HLT/HSSC/06141, V2.0	**Qualification Name of existing/previous version: Geriatric Care Assistant**
4.	a. **OEM Name** b. **Qualification Name** *(Wherever applicable)*		
5.	**National Qualification Register (NQR) Code &Version** *(Will be issued after NSQC approval)*	QG-03-HE-00663-2023-V1.1-HSSC	**6. NCrF/NSQF Level:** *4*
7.	**Award (Certificate/Diploma/Advance Diploma/ Any Other** *(Wherever applicable specify multiple entry/exits also & provide details in annexure)*	Skill Certificate	
8.	**Brief Description of the Qualification**	Provides routine individualized care to geriatrics at hospitals/ home set up/old age homes/community centers etc. They assist in maintaining activities of daily living for geriatrics & work in collaboration with healthcare team, individuals and care takers to deliver the prescribed healthcare services.	
9.	**Eligibility Criteria for Entry for Student/Trainee/Learner/Employee**	a. **Entry Qualification & Relevant Experience:**	

b. Age: <18 Years>

S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)
1	12th Grade Pass	
	Or	
2	Completed 2nd year of the 3-year regular diploma after 10th	
	Or	
3	10th Grade Pass	with 2 years relevant experience
	Or	
4	11th Grade pass	with 1-year relevant experience
	Or	
5	10th grade pass and pursuing continuous schooling	
	Or	
6	Previous relevant Qualification of NSQF Level 3.5	with 1.5-year relevant experience
	Or	
7	Previous relevant qualification of NSQF Level 3	with 3 years of relevant experience
	Or	
8	ANM (Auxiliary Nurse and Midwife)	

10.	**Credits Assigned to this Qualification, Subject to Assessment** *(as per National Credit Framework (NCrF))*	49	**11. Common Cost Norm Category (I/II/III)** *(wherever applicable)*: **II**
12.	**Any Licensing requirements for Undertaking Training on This Qualification** *(wherever applicable)*	Not Applicable	

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| 13. | **Training Duration by Modes of Training Delivery** (Specify **Total Duration** as per selected training delivery modes and as per requirement of the qualification) | ☒Offline ☐Online ☐Blended | | | | | |

Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)
Classroom (offline)	360	330	780	NA	1470
Online					

(Refer Blended Learning Annexure for details)

14.	**Aligned to NCO/ISCO Code/s** (if no code is available mention the same)	NCO-2015/5322.9900
15.	**Progression path after attaining the qualification** (Please show Professional and Academic progression)	Progression will be possible in both academic as well as professional area as: Horizontal: Level 4: Emergency Care Assistant Vertical: Level 5- Supervisor, Trainer, Assessor Progression to Diploma/Degree qualifications in the relevant field after training. (NCAHP)
16.	**Other Indian languages in which the Qualification & Model Curriculum are being submitted**	**Hindi**
17.	**Is similar Qualification(s) available on NQR-if yes, justification for this qualification**	☐ Yes ☒ No URLs of similar Qualifications:
18.	**Is the Job Role Amenable to Persons with Disability**	☐ Yes ☒ No **If "Yes", specify applicable type of Disability:**
19.	**How Participation of Women will be Encouraged**	**Healthcare is a field where equal opportunity and participation of women is being given as patients could belong to all genders.**
20.	**Are Greening/ Environment Sustainability Aspects Covered** (Specify the NOS/Module which covers it)	☒ Yes ☐ No
21.	**Is Qualification Suitable to be Offered in Schools/Colleges**	Schools ☐ Yes ☒ No Colleges ☒ Yes ☐ No
22.	**Name and Contact Details of Submitting / Awarding Body SPOC** (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	**Name: Mr. Ashish Jain** **Email: ashish.jain@healthcare-ssc.in Contact No.: 011-40505850,011 41017346** **Website: www.healthcare-ssc.in**
23.	**Final Approval Date by NSQC:** *28/07/2022*	**24. Validity Duration: 3 years**	**25. Next Review Date: 28/07/2025**

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Section 2: Module Summary

NOS/s of Qualifications
(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory *Pr.*-Practical *OJT*-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version *(if applicable)*	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) *(if applicable)*
1.	Implement Interventions to prioritize safety of geriatric	HSS/N6001, V2.0	Core	4	3.5	30	30	45	0	105	53	0	28	30	111	10
2.	Assist in routine checkup and vital parameters measurement	HSS/N6002, V2.0	Core	4	3.5	15	30	60	0	105	37	60	10	10	117	10
3.	Support geriatrics in maintaining daily living activities	HSS/N6003, V2.0	Core	4	16	90	90	300	0	480	95	130	50	30	305	20
4.	Assist to cope up with the ill health conditions and promote rehabilitation	HSS/N6004, V2.0	Core	4	13.5	80	100	225	0	405	67	60	30	60	217	10
5.	Maintain interpersonal relationship with patients, colleagues and others	HSS/N9615, V2.0	Non-Core	4	2	15	15	30	0	60	13	0	0	0	13	10
6.	Maintain professional & medico-legal conduct	HSS/N9616, V2.0	Non-Core	4	1.5	10	5	30	0	45	19	0	0	0	19	10
7.	Maintain a safe, healthy and secure working environment	HSS/N9617, V2.0	Non Core	4	3.5	30	30	45	0	105	20	0	9	30	59	10
8.	Follow infection control policies and procedures including biomedical waste disposal protocols	HSS/N9618, V2.0	Non-Core	4	3.5	30	30	45	0	105	21	0	13	30	64	10

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S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
9.	Employability Skills	DGT/VSQ/N 0102, V1.0	Non-Core	4	2	60	0	0	0	60	20	30	0	0	50	10
Duration (in Hours) / Total Marks					49	360	330	780	0	1470	350	300	150	200	1000	100

Elective NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Optional NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NS QF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Assessment - Minimum Qualifying Percentage

*Please specify **any one** of the following:*

Minimum Pass Percentage – Aggregate at qualification level: 70 % *(Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)*

Minimum Pass Percentage – NOS/Module-wise: ____% *(Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)*

Section 3: Training Related

1.	**Trainer's Qualification and experience in the relevant sector (in years)** *(as per NCVET guidelines)*	Medical Graduate (MBBS/BAMS/BHMS/BUMS) with 1 year experience working with geriatrics and 1 year of teaching experience. Or PhD (Nursing) with 1 year experience working with geriatrics and 1 year of teaching experience Or M. Sc. (Nursing) with 1 year experience working with geriatrics and 1 year of teaching experience Or B.Sc. (Nursing/Post Basic Bsc Nursing) with 2 year experience working with geriatrics and 1 year of teaching experience Or Diploma General Nursing and Midwife (GNM) with 3 year experience working with the home set up/Old Age Home) and 1 year of teaching experience
2.	**Master Trainer's Qualification and experience in the relevant sector (in years)** *(as per NCVET guidelines)*	Medical Graduate (MBBS/BAMS/BHMS/BUMS) with 2 year experience working with geriatrics and 2 year of teaching experience. Or PhD (Nursing) with 2-year experience working with geriatrics and 2 year of teaching experience Or M. Sc. (Nursing) with 2-year experience working with geriatrics and 2 year of teaching experience Or B.Sc. (Nursing/Post Basic Bsc Nursing) with 3-year experience working with geriatrics and 2 year of teaching experience Or Diploma General Nursing and Midwife (GNM) with 4-year experience working with the home set up/Old Age Home) and 2 year of teaching experience
3.	**Tools and Equipment Required for Training**	☒Yes ☐No (*If "Yes", details to be provided in Annexure*)
4.	**In Case of Revised Qualification, Details of Any Upskilling Required for Trainer**	

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Section 4: Assessment Related

1.	**Assessor's Qualification and experience in relevant sector (in years)** *(as per NCVET guidelines)*	Medical Graduate (MBBS/BAMS/BHMS/BUMS) with 2 year experience working with geriatrics and 2 year of teaching/assessment experience. Or PhD (Nursing) with 2-year experience working with geriatrics and 2 year of teaching/assessment experience Or M. Sc. (Nursing) with 2-year experience working with geriatrics and 2 year of teaching/assessment experience Or B.Sc. (Nursing/Post Basic Bsc Nursing) with 3-year experience working with geriatrics and 2 year of teaching/assessment experience Or Diploma General Nursing and Midwife (GNM) with 4-year experience working with the home set up/Old Age Home) and 3 year of teaching/assessment experience
2.	**Proctor's Qualification and experience in relevant sector (in years)** *(as per NCVET guidelines)*	Diploma/Graduate
3.	**Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years)** *(as per NCVET guidelines)*	Medical Graduate (MBBS/BAMS/BHMS/BUMS) with 2 year experience working with geriatrics and 3 year of teaching/assessment experience. Or PhD (Nursing) with 2-year experience working with geriatrics and 3 year of teaching/assessment experience Or M. Sc. (Nursing) with 2-year experience working with geriatrics and 3 year of teaching/assessment experience Or B.Sc. (Nursing/Post Basic Bsc Nursing) with 3-year experience working with geriatrics and 3 year of teaching/assessment experience Or Diploma General Nursing and Midwife (GNM) with 4-year experience working with the home set up/Old Age Home) and 4 year of teaching/assessment experience
4.	**Assessment Mode** *(Specify the assessment mode)*	Blended (Theory: Online, Practical and Viva: Blended)
5.	**Tools and Equipment Required for Assessment**	☒ Same as for training ☐ Yes ☐ No *(details to be provided in Annexure-if it is different for Assessment)*

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Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	**Latest Skill Gap Study (not older than 2 years) (Yes/No):** Yes
2.	**Latest Market Research Reports or any other source (not older than 2 years) (Yes/No):** No
3.	**Government /Industry initiatives/ requirement (Yes/No):**
4.	**Number of Industry validation provided:**
5.	**Estimated nos. of persons to be trained and employed:**
6.	**Evidence of Concurrence/Consultation with Line Ministry/State Departments:** *Yes* If "No", why:

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	**Annexure:** NCrF/NSQF level justification based on NCrF level/NSQF descriptors *(Mandatory)*	*Yes*
2.	**Annexure:** List of tools and equipment relevant for qualification *(Mandatory, except in case of online course)*	*Yes*
3.	**Annexure:** Detailed Assessment Criteria *(Mandatory)*	*Yes*
4.	**Annexure:** Assessment Strategy *(Mandatory)*	*Yes*
5.	**Annexure:** Blended Learning *(Mandatory, in case selected Mode of delivery is "Blended Learning")*	*No*
6.	**Annexure:** Multiple Entry-Exit Details *(Mandatory, in case qualification has multiple Entry-Exit)*	*No*
7.	**Annexure:** Acronym and Glossary *(Optional)*	*Yes*
8.	**Supporting Document:** Model Curriculum *(Mandatory – Public view)*	*Yes*
9.	**Supporting Document:** Career Progression *(Mandatory - Public view)*	*Yes*
10.	**Supporting Document:** Occupational Map *(Mandatory)*	*Yes*
11.	**Supporting Document:** Assessment SOP *(Mandatory)*	*Yes*
12.	**Any other document you wish to submit:**	

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	Work in familiar, predictable, routine, situation of clear choice. Provide routine individualized care to geriatrics at home/Old Age Homes etc. Assist in maintaining activities of daily living. They work in collaboration with individuals, family members and under the supervision of doctors, nurses, and other healthcare providers to deliver the prescribed healthcare services	The Geriatric Care Assistant during the job works in familiar, predictable, routine, and situation of clear choice. Refer to the evidences provided in the adjacent column. Hence it falls under Level 4.	4
Professional and Technical Skills/ Expertise/ Professional Knowledge	Factual knowledge of field of knowledge or study. Geriatric Care Assistant is expected Implement Interventions to prioritize safety of geriatric, conduct routine check-up and vital parameters measurement under the guidance, Support geriatrics for activities of daily living, Assist to cope up with the ill health conditions and promote rehabilitation, Monitor, report and maintain record of changes in health status. They should be able to exhibit fine motor skills, Analytical skills, Detail oriented, Integrity, Interpersonal skills, Technical skills, Computer Skills	The Geriatric Care Assistant during the job works in familiar, predictable, routine, and situation of clear choice. Refer to the evidences provided in the adjacent column. Hence it falls under Level 4.	4
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Recall and demonstrate practical skill, routine and repetitive in narrow range of application, using appropriate rule and tool, using quality concepts Geriatric Care Assistant should have the ability to understand and follow complex technical instructions, ability to pay close attention to detail, ability to effectively use computer applications such as spreadsheets, word processing, ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position, familiarity with the techniques of maintaining a filing system, accuracy, good dexterity, dependability, initiative, good judgment, physical condition commensurate with the demands of the position. Keep abreast of the latest knowledge by reading internal communications and legal framework changes related to roles and responsibilities.	The Geriatric Care Assistant during the job works in familiar, predictable, routine, and situation of clear choice. Refer to the evidences provided in the adjacent column. Hence it falls under Level 4.	4
Broad Learning Outcomes/Core Skill	Geriatric Care Assistant should have the ability to understand and follow complex technical instructions, ability to pay close attention to detail, ability to effectively use computer	Geriatric Care Assistant requires to recall and demonstrate practical skill, routine and repetitive in narrow range of application, using	4

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	applications such as spreadsheets, word processing, ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position, familiarity with the techniques of maintaining a filing system, accuracy, good dexterity, dependability, initiative, good judgment, physical condition commensurate with the demands of the position. Keep abreast of the latest knowledge by reading internal communications and legal framework changes related to roles and responsibilities.	appropriate rule and tool, using quality concepts, language to communicate written or oral, with required clarity, skill to basic arithmetic and algebraic principles, basic understanding of social political and natural environment.	
Responsibility	Geriatric Care Assistant is responsible for aspects of taking care of geriatrics at their place such as at homes/old age home care etc. Individuals must always perform their duties in a calm, reassuring empathetic and efficient manner.	The Geriatric Care Assistant should know to take responsibility of own work and learning. Refer to the evidences provided in the adjacent column. Hence it falls under Level 4.	4

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Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Ambu Mask (Adult)	Equip Nos	3
2	Watch	Equip Nos	1
3	Oxygen Cylinder	Equip Nos	1
4	Oxygen Key	Equip Nos	1
5	Oxygen Cylinder Trolley	Equip Nos	1
6	3 fold Mattress	Equip Nos	2
7	Home Bed	Equip Nos	1
8	Hospital bed	Equip Nos	1
9	Bed Sheet	Equip Nos	6
10	Pillow	Equip Nos	4
11	Pillow Cover	Equip Nos	4
12	Blanket	Equip Nos	4
13	Wheel Chair	Equip Nos	2
14	Walker	Equip Nos	2
15	Crutch	Equip Nos	2
16	Table (3 Ft By 6 Ft)/ Racks for display	Equip Nos	1
17	Cupboard	Equip Nos	1
18	Stretcher	Equip Nos	2
19	Cane adjustable	Equip Nos	3
20	Back Rest	Equip Nos	3
21	Foot Rest	Equip Nos	3
22	Steel Basin Large	Equip Nos	3
23	Bed Pan	Equip Nos	3
24	Urinal (Male)	Equip Nos	3
25	Sand Bag	Equip Nos	2
26	Weighing Machine	Equip Nos	2
27	Scissors	Equip Nos	2
28	Nail Cutter & Filer	Equip Nos	5
29	Splint Large	Equip Nos	1
30	Cervical Collar Large/ Medium/ Small	Equip Nos	1
31	Steel Plate/ Steel Glass/ Steel Bowl	Equip Nos	4

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32	Spoon	Equip Nos	4
33	Steel Jug	Equip Nos	2
34	Bath Tub	Equip Nos	2
35	Kidney Tray - Small/ Medium/ Large	Equip Nos	2
36	IV Stand	Equip Nos	2
37	Measuring Glass	Equip Nos	3
38	Measuring Tape	Equip Nos	3
39	Spirometer	Equip Nos	1
40	Air Mattress	Equip Nos	1
41	Sputum Mug	Equip Nos	3
42	Denture	Equip Nos	2
43	Magnifying Glass	Equip Nos	2
44	Chair Commode	Equip Nos	1
45	Support Handle	Equip Nos	1
46	Steam Inhaler	Equip Nos	1
47	AED Trainer With Adult Pad	Equip Nos	1
48	Registers for Records & Attendance	Equip Nos	2
49	Diaper Adult/ Infant	Equip Nos	1
50	Nursing Manikin adult male/ female	Equip Nos	1
51	CPR Mainikin	Equip Nos	2
52	Cleaning Solution (Colin)	Equip Nos	2
53	Hydrogen Peroxide Bottle	Equip Nos	2
54	Wooden Spatula	Equip Nos	5
55	Micropore of different size	Equip Nos	5
56	Normal Saline Bottle	Equip Nos	2
57	Cotton Absorbent	Equip Nos	2
58	Cotton Rolls	Equip Nos	2
59	Betadine Solution Bottle	Equip Nos	3
60	Gauze Piece	Equip Nos	10
61	Sample Collection Bottle	Equip Nos	10
62	Uro Bag	Equip Nos	3
63	Different Colour (Red/ Blue/ Black/ Yellow) Plastic Bags With Dustbins	Equip Nos	1
64	Bath Soap	Equip Nos	3
65	Shampoo Bottle	Equip Nos	2
66	Hair Oil	Equip Nos	2

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67	Toothpaste	Equip Nos	2
68	Tooth Brush	Equip Nos	3
69	Comb	Equip Nos	3
70	Wet Wipes - Packet	packet	2
71	Sponge Cloth	Equip Nos	2
72	Hair Cap - Packet	packet	1
73	Shoe Cover - Packet	packet	1
74	Hair Cap - Packe	packet	1
75	Goggles (PPE)	Equip Nos	3
76	Disposable Face Mask	packet	1
77	Suction Apparatus	Equip Nos	1
78	Needle Burner	Equip Nos	1
79	Thermometer	Equip Nos	3
80	Syringe 50 cc/ ml	Equip Nos	4
81	B.P. Monitoring Machine Digital	Equip Nos	3
82	Hot Water Bottle	Equip Nos	2
83	Ice Caps	Equip Nos	2
84	Drum	Equip Nos	1
85	Dressing Scissors	Equip Nos	3
86	Foley Catheter of varied size	Equip Nos	1
87	Ryle's Tube of Varied Size	Equip Nos	1
88	Vaccutanour (Red/ Black/ Violet)	Equip Nos	1
89	Tourniquet	Equip Nos	3
90	Call Bell	Equip Nos	2
91	Rubber Sheet/ Mackintosh	Equip Nos	1
92	Draw Sheet	Equip Nos	4
93	Suction Catheter of varied size	Equip Nos	1
94	Bulb Syringe	Equip Nos	2
95	Oxygen Mask Adult	Equip Nos	4
96	Stethoscope	Equip Nos	4
97	Big Towel	Equip Nos	4
98	Gown	Equip Nos	3
99	Gloves (Disposable) - Packet	packet	5
100	Gloves (Surgical) - Packet	packet	4
101	Liquid Soap Bottle	Equip Nos	2
102	Steel Basin Medium	Equip Nos	3

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103	Steel Basin Small	Equip Nos	3
104	Urinal (Female)	Equip Nos	3
105	Splint Medium	Equip Nos	1
106	Splint Small	Equip Nos	1
107	Bandage	Equip Nos	10
108	Oxygen Mask Paediatric	Equip Nos	4

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. AV Aids
2. Computer (PC) with latest configurations – and Internet connection with standard operating system and standard word processor and worksheet software (Licensed)
3. (all software should either be latest version or one/two version below)
4. UPS
5. Scanner cum Printer
6. Computer Tables
7. Computer Chairs
8. LCD Projector
9. White Board/Smart Board 1200mm x 900mm
10. Marker
11. Duster
12. Charts
13. Models
14. Flip Chart

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile *(if available)*
1	Quess Corp	Dr Umashankar Raju	DGM- Quality	Bengaluru	9148434266	umashankar.raju@quesscorp.com	
2	Bangalore Baptist Hospital	Dr Carolin Elizabeth George	Head, Community Health, Palliative care	Bengaluru	9972156838	carolinelizabethj@gmail.com	
3	Sunshine Global Hospital	Dr Biren Chauhan	COO	Gujarat	9833890515	birenchauhan@sunshineglobalhospitals.com	
4	Vidyanta Skills	Mr Jaideep Herbert	COO	Gurugram	9717717736	Jaideep.herbert@vidyanta.com	
5	Narayana Hrudalaya	Dr Mahesh Kumar	Consultant-General Medicine	Bengaluru		Mahesh.kumar.dr@narayanahealth.com	

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| 6 | Sehgal Neo Hospital | Dr Narin Sehgal | Medical Director | Delhi | 9871291660 | narinsehgal@gmail.com | |

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	**Estimated Employment Opportunities**	**Estimated Training #**	**Estimated Employment Opportunities**	**Estimated Training #**	**Estimated Employment Opportunities**
2023	100	50				
2024	200	100				
2025	300	150				

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	**Assessed**	**Certified**	**Placed**	**Trained**	**Assessed**	**Certified**	**Placed**	**Trained**	**Assessed**	**Certified**	**Placed**
Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable
	2018-19	80	55	40									
	2019-20	130	122	92									
	2021-22	253	215	184									
	2022-23	67	57	49									

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1.
2.

Content availability for previous versions of qualifications:

☐ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:

Languages in which Content is available:

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Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET "Guidelines for Blended Learning for Vocational Education, Training & Skilling" available on:
https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☐Theory/ Lectures - Imparting theoretical and conceptual knowledge		
2	☐Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners		
3	☐Showing Practical Demonstrations to the learners		
4	☐Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training		
5	☐Tutorials/ Assignments/ Drill/ Practice		
6	☐Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks	Total Marks
HSS/N6001: Implement Interventions to prioritize safety of geriatric	Inform about procedures & services to be provided	18	0	10	10	38
	Keep the environment conducive and safe	17	0	8	10	35
	Escalations of unresolved problems as per protocol	18	0	10	10	38
	Nos Total	**53**	**0**	**28**	**30**	**111**
HSS/N6002: Assist in routine checkup and vital parameters measurement	Assist & collaborate with healthcare team during measurement of vital parameters	17	30	5	10	62

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	Raising an alarm in case of deviation from normal parameters	20				
			30	5	0	55
	Nos Total	**37**	**60**	**10**	**10**	**117**
HSS/N6003: Support geriatrics in maintaining daily living activities	Assist during bathing	20	30	10	5	65
	Assist for grooming and dressing up	17	30	10	5	62
	Support to eat & drink	18	30	10	10	68
	Assist for movements in & out	20	20	10	0	50
	Assist to maintain normal elimination	20	20	10	10	60
	Nos Total	**95**	**130**	**50**	**30**	**305**
HSS/N6004: Assist to cope up with the ill health conditions and promote rehabilitation	Promote rehabilitation of geriatric	27	20	10	30	87
	Administration of medication as per prescribed dose, route and frequency	27	30	20	30	107
	Observing and reporting changes in geriatric condition	18	30	10	10	68
	Nos Total	**72**	**80**	**40**	**70**	**262**
HSS/N9615 Maintain a professional relationship with patients, colleagues and others	Communicate and maintain professional behavior with co-workers and patients and their families	5	0	0	0	5
	Work with other people to meet requirements	5	0	0	0	5
	Establish and manage requirements, planning and organizing work, ensuring accomplishment of the requirements	3	0	0	0	3
	Nos Total	**13**	**0**	**0**	**0**	**13**
HSS/N9616 Maintain professional & medico-legal conduct	Maintain professional behavior	5	0	0	0	5
	Act within the limit of one's competence and authority	7	0	0	0	7
	Follow the code of conduct and demonstrate best practices in the field	7	0	0	0	7
	Nos Total	**19**	**0**	**0**	**0**	**19**
HSS/N9617 Maintain a safe, healthy and secure working environment	Comply the health, safety and security requirements and procedures for workplace	7	0	2	10	19
	Handle any hazardous situation with safely, competently and within the limits of authority	8	0	5	10	23

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	Report any hazardous situation and breach in procedures to ensure a safe, healthy, secure working environment	5	0	2	10	17
	Nos Total	**20**	**0**	**9**	**30**	**59**
HSS/N9618 Follow biomedical waste disposal and infection control policies and procedures	Classification of the waste generated, segregation of biomedical waste, proper collection and storage of waste	5	0	3	10	18
	Complying with effective infection control protocols that ensures the safety of the patient(or end-user of health-related products/services)	8	0	5	10	23
	Maintaining personal protection and preventing the transmission of infection from person to person	8	0	5	10	23
	Nos Total	**21**	**0**	**13**	**30**	**64**
DGT/VSQ/N0102, V1.0, Employability Skills (60 Hours)	Introduction to Employability Skills	1	1	0	0	2
	Constitutional values – Citizenship	1	1	0	0	2
	Becoming a Professional in the 21st Century	2	4	0	0	6
	Basic English Skills	2	3	0	0	5
	Career Development & Goal Setting	1	2	0	0	3
	Communication Skills	2	2	0	0	4
	Diversity & Inclusion	1	2	0	0	3
	Financial and Legal Literacy	2	3	0	0	5
	Essential Digital Skills	3	4	0	0	7
	Entrepreneurship	2	3	0	0	5
	Customer Service	1	2	0	0	3
	Getting ready for apprenticeship & Jobs	2	3	0	0	5
	NOS Total	**20**	**30**	**0**	**0**	**50**
	Grand Total	**350**	**300**	**150**	**200**	**1000**

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

   6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

On the Job:

1. Each module (which covers the job profile of Automotive Service Assistant Technician) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:

   • Videos of Trainees during OJT

   •

4. Assessment of each Module will ensure that the candidate is able to:

- Effective engagement with the customers
- Understand the working of various tools and equipment
- …..>

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Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf

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