

QUALIFICATION FILE

Moonjh Craft Maker

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills

NCrF/NSQF Level: NSQF **Level 3**

Submitted By:

Handicrafts and Carpet Sector Skill Council-HCSSC

Tel number(s): 011-26139834

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Section1: Basic Details

1.	Qualification Name	Moonjh Craft Maker											
2.	Sector/s	Handicrafts and Carpet Sector Skill Council											
3.	Type of Qualification ☐ New ☒ Revised ☐ Has Electives/Options ☐ Rationalized	NQR Code & version of the existing /previous qualification: <i>(change to previous, once approved)</i> Previous NQR Code: QG-2.5-HC-01737-2023-V1.1-HCSSC Version of qualification: 1.0		Qualification Name of the existing version: <i>(previous, once approved)</i> Moonjh Craft Maker									
4.	National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval)</i>	NQR Code: QG-03-HC-045212025-V2-HCSSC Version of qualification: 2.0		5. NCrf/NSQF Level: <i>NSQF Level 3</i>									
6.	Award (Certificate/Diploma/ Advanced Diploma/Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	Certificate											
7.	Brief Description of the Qualification	The individual is responsible for performing various steps to moonjh grass craft											
8.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Relevant Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>10th Grade pass</td> <td></td> </tr> <tr> <td>2</td> <td>8th Grade pass</td> <td>1 year's relevant experience*</td> </tr> </tbody> </table>			S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)	1	10 th Grade pass		2	8 th Grade pass	1 year's relevant experience*
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)											
1	10 th Grade pass												
2	8 th Grade pass	1 year's relevant experience*											

		<table><tr><td>3</td><td>5th Grade pass</td><td>2.5 Year relevant experience*</td></tr><tr><td>4</td><td>Ability to read and write</td><td>5 years relevant experience*</td></tr><tr><td>5</td><td>Previous relevant Qualification of NSQF Level 2.5</td><td>1.5 years relevant experience</td></tr></table> * Applicable to existing artisans within the sector. Academic equivalence of learners will be subject to the provision of NCrF.	3	5 th Grade pass	2.5 Year relevant experience*	4	Ability to read and write	5 years relevant experience*	5	Previous relevant Qualification of NSQF Level 2.5	1.5 years relevant experience													
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4	Ability to read and write	5 years relevant experience*																						
5	Previous relevant Qualification of NSQF Level 2.5	1.5 years relevant experience																						
9.	Credits Assigned to this Qualification (as per National Credit Framework (NCrF))	13	10. Common Cost Norm Category (I/II/III) (wherever applicable): II																					
11.	Any Licensing Requirements for Undertaking Training on This Qualification (wherever applicable)	NA																						
12.	Training Duration by Modes of Training Delivery (Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)	☒ Offline Only ☐ Online Only ☐ Blended																						
		<table><tr><th>Training Delivery Modes</th><th>Theor y (Hours)</th><th>Practica l (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recomme nded (Hours)</th><th>Total (Hours)</th></tr><tr><td>Classroom (offline)</td><td>130 (Includi ng 20 hrs of ES modul e)</td><td>260 (Includin g 10 Hrs of ES module)</td><td></td><td>-</td><td>390</td></tr><tr><td>Online</td><td></td><td></td><td></td><td></td><td></td></tr></table> (Refer Blended Learning Annexure for details)	Training Delivery Modes	Theor y (Hours)	Practica l (Hours)	OJT Mandatory (Hours)	OJT Recomme nded (Hours)	Total (Hours)	Classroom (offline)	130 (Includi ng 20 hrs of ES modul e)	260 (Includin g 10 Hrs of ES module)		-	390	Online									
Training Delivery Modes	Theor y (Hours)	Practica l (Hours)	OJT Mandatory (Hours)	OJT Recomme nded (Hours)	Total (Hours)																			
Classroom (offline)	130 (Includi ng 20 hrs of ES modul e)	260 (Includin g 10 Hrs of ES module)		-	390																			
Online																								
13.	Aligned to NCO/ISCO Code/s (if code is not available, then mention the same)	NCO-2015/7318.2300																						

14.	Progression Path After Attaining the Qualification (Please show Professional and Academic progression) (wherever applicable)	Vertical Progression Merchandiser (Level 4.5) Horizontal Progression Natural Fibre Product Maker (Level 3)	
15.	Other Indian Languages in which the Qualification & Model Curriculum are being Submitted	Hindi	
16.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:	
17.	Is the Job Role Amenable to Persons with Disability	☒ Yes ☐ No If “Yes”, specify applicable type of Disability: applicable to all types of disability except vision Impairment, mental health conditions, intellectual disability or (limited to physical disability where hands are used).	
18.	How participation of women will be encouraged?	Handicrafts and Carpet Sector has around 40 to 50% of Women Artisan.	
19.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it), wherever applicable	☒ Yes ☐ No	
20.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No	
21.	Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Mr. Krishan Kumar Email: ceo@hcssc.in Contact No.: 011-26139834 Website: www.hcssc.in	
22.	Final Approval Date by NSQC: 07/10/2025	23. Validity Duration: 3 Years	24. Next Review Date: 07/10/2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT- Man.	OJT- Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Carry out the process of making Moonjh Craft	HCS/N8306 NOS Version 1.0	Core	3	5	60:00	150:00	NA	00:00	210:00	30	70	-	-	100	
2.	Entrepreneurship skill for Moonjh Craft Maker	HCS/N8527 NOS Version 1.0	Core	3	1	20:00	40:00	NA	00:00	60:00	30	70			100	
3.	Working in a team	HCS/N9908 NOS Version 1.0	Non-core	3	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJ T-Ma n.	OJT-Rec.	Total	Th.	Pr.	Proj .	Viv a	Total	Weightage (%) (if applicable)
4.	Maintaining workplace health and safety	HCS/N9945 NOS Version 1.0	Non-core	3	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	
5.	Maintain Personal Cleanliness	HCS/N9935 NOS Version 1.0	Non-core	3	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	
6.	Employability & Entrepreneurship Skills	DGT/VSQ/N0101 NOS Version 1.0	Non-core	2	1	20:00	10:00	NA	00:00	30:00	20	30	-	-	50	
Duration (in Hours) / Total Marks					13	130:00	260:00	NA	00:00	390:00	170	380	-	-	550	

Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	12 th grade pass with 2 years' experience in the relevant sector and 1 year of teaching experience
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Graduate with 3 years' experience in the relevant sector and 4 years of teaching experience
3.	Tools and Equipment Required for the Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	12 TH Grade pass/ Graduate with Basic IT skills with 1 year experience of performing various steps to make moonjh grass craft and with 1 year experience of assessing.
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	12 TH Grade pass/ Graduate with Basic IT skills with 1 year experience of performing various steps to make moonjh grass craft and with 1 year experience of assessing.
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	12 TH Grade pass/ Graduate with Basic IT skills with 1 year experience of performing various steps to make moonjh grass craft and with 1 year experience of assessing.
4.	Assessment Mode (Specify the assessment mode)	Blended
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☒ Yes ☐ No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of Need for the Qualification

Provide Annexure/Supporting documents name.

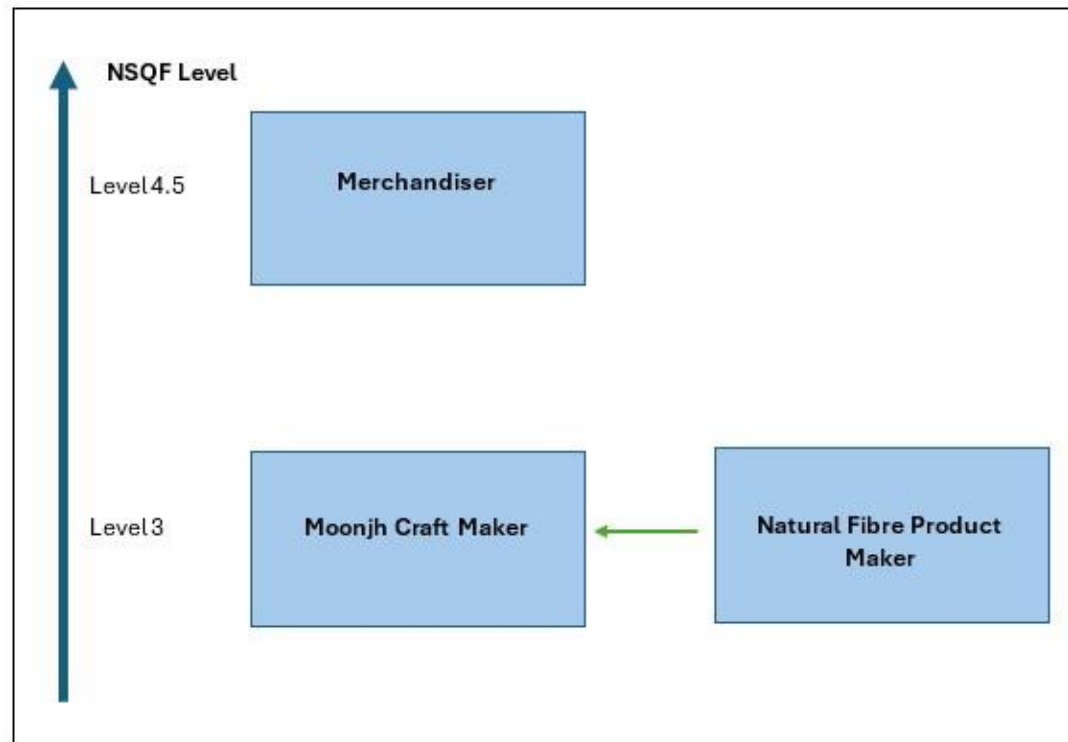
1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validations provided: 42
5.	Estimated nos. of persons to be trained and employed: 750 approx.
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments If "No", why: Yes

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Annexure 1
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Annexure 2
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Annexure 6
4.	Annexure: Assessment Strategy (Not Mandatory)	Annexure 7
5.	Annexure: Blended Learning (Mandatory, in case selected Mode of delivery is Blended Learning)	Blended learning called a “flipped classroom”, “hybrid learning” or “mixed learning,” is an approach that mixes instructor-led classroom training with online content, which could be in the form of on-demand videos that learners review outside of class. The live instruction can be face-to-face or online (via a live virtual classroom or even two-way video), or there might be no live lecture at all. Blended learning represents a learning model that combines both formal (traditional classroom) and non-formal (online) methodologies. (Annexure 5)
6.	Annexure: Multiple Entry-Exit Details (Mandatory, in case qualification has multiple Entry-Exit)	The Multiple entry and exit criteria would help in fragmenting an entire program into smaller units with due acknowledgement being given to each unit of learning. The credit transfer mechanism will also enable a student to enter, exit and re-enter the educational ecosystem both general and vocational at any point of time.

7.	Annexure: Acronym and Glossary (<i>Optional</i>)	(Annexure 8)
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Model Curriculum attached separately
9.	Supporting Document: Career Progression (<i>Optional - Public view</i>)	Career Progression/ Job Role Progression appended below
10.	Any other document you wish to submit:	



Annexure 1: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	The incumbent's role as an Moonjh Craft Maker is to assist senior to prepare raw material to make glass toy. Example: • prepare raw materials for moonjh craft • perform the process of dyeing the moonjh grass • perform the process of making moonjh grass products • check quality of prepared Moonjh Grass product	This is at level 3 ,it requires clear choice of procedures, as here the procedure is standardised by the direction of the supervisor Example • prepare raw materials for moonjh craft • perform the process of dyeing the moonjh grass • perform the process of making moonjh grass products • check quality of prepared Moonjh Grass product	3
Professional and Technical Skills/ Expertise/ Professional Knowledge	The incumbent has factual knowledge of field of knowledge or study Examples: • prepare raw materials for moonjh craft • perform the process of dyeing the moonjh grass • perform the process of making moonjh grass products • check quality of prepared Moonjh Grass product	It is at level 3 as this level as outlined above requires factual knowledge of field of study and not mere basic facts, process and principle knowledge of trade of employment	3

Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Most of the work involves recall and demonstration of practical skill, is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rule and tool and quality concepts to complete their work. This is evident through: • prepare raw materials for moonjh craft • perform the process of dyeing the moonjh grass • perform the process of making moonjh grass products check quality of prepared Moonjh Grass product	This is at level 3 as it is missing required cognitive skills and range of methods for problem solving which is for level 3.	3
Broad Learning Outcomes/Core Skill	The incumbent needs language to communicate written or oral, with required clarity, to interact with customers, various departments, supervisors, personnel and teams, confirm requirements and communicate the same for shared understanding. Also prepare a range of routine documentation. Examples: • prepare raw materials for moonjh craft	Written and oral communication is required with clarity so its level 3.	3

	- perform the process of dyeing the moonjh grass - perform the process of making moonjh grass products - check quality of prepared Moonjh Grass product		
Responsibility	The incumbent also needs skill pertaining to basic arithmetic and algebraic principles, for calculating various quantities and parameters, etc. For example: - prepare raw materials for moonjh craft - perform the process of dyeing the moonjh grass - perform the process of making moonjh grass products - check quality of prepared Moonjh Grass product	Responsible for own work and learning therefore at level 3.	3

Annexure 2: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Cutting Knife	A sharp blade used to trim and shape moonjh grass neatly for weaving.	30 Eqpt Nos

2	First Aid Kit	A small safety kit containing essential medical supplies for minor injuries during craftwork.	1 eqpt Nos
3	Wooden Mallet	A light wooden hammer used to flatten, shape, or secure grass bundles without causing damage.	15 each
4	Needle	A large hand needle designed for threading and binding moonjh grass firmly together.	30 pieces
5	Moonjh Grass	The primary raw material, a durable natural grass known for its strength and flexibility in weaving.	1 each
6	Colour Dyes	Natural or synthetic colours used to dye moonjh grass, enhancing its aesthetic appeal.	15 pieces
7	Water Soaking Bucket	A container used for soaking moonjh grass to soften it and make it easier for weaving.	1 eqpt
8.	Thread	Strong cotton or nylon strands used for binding, stitching, and reinforcing the woven product.	15 pieces

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White Board
2. Marker/Pen
3. Duster
4. First-aid
5. PPE Kit

Annexure 3: Industry Validations Summary

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
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1	Ranti Handicrafts Producer Company Limited	Aditya Choudhary	CEO	Babu saheb Dyodhi, Madhubani-847211 (Bihar)	8789957614	rhpcl2023@gmail.com	
2	EPIC Green (opc) Private Ltd.	V. Utharakkannan	Director	83A, Subramania Nagar, Kalingarayanpalayam, Bhauani TK), Erode-638301 (TN)	9661455548	epicgreenopcprivatelimited@gmail.com	
3	Gulistan Art & Craft Emporium	Nazir Ahmad Tantray	Proprietor	Lal Bazar Near Foot Ball Ground, Srinagar, Kasmir-190011 (J&K)	9622886688	Gac.emporium@gmail.com	
4	Parihar Seva Sansthan	Mrs. Sunita	Proprietor	01, A-17, Birla Colony, Phulwarisarif, Patna (Bihar)-801505	9334047932	lalan96@gmail.com	
5	MSME	A. Esakki Muthu	Artisan	16/2260 Ttaya Villai, Govt. School Back Sode, Kanyakumari-659702 (Tamil Nadu)	9789123868		
6	MSME	Asha Kumari	Artisan	Mokrapur Madhubani-847231 (Bihar)	9934037362		
7	MSME	Aruliya Devi	Artisan	Barhampur, Sakri, Darbhanga-897239 (Bihar)	9430988408		
8	MSME	Asha Devi	Artisan	01, Kanhauli, Manigacchi, Darbhanga-847237 (Bihar)	8102912548		
9	MSME	B. Maheshwari	Artisan	16/2260 Ttaya Vilai, Govt. School Back	8012171317		

				Sode, Kanyakumari-659702 (Tamil Nadu)			
10	MSME	Bhola Devi	Artisan	Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)	8797056139		
11	MSME	Budhni Devi	Artisan	Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)	9693157065		
12	MSME	Deepak Gupta	Artisan	211/414, Batorda Chhak, Bhubaneswer, Khurda.	7205431036		
13	MSME	Devi Prasad	Artisan	1560 Punama Gate, Bhubaneswar, Khurda (Orisha)	9040000128		
14	MSME	Devki Devi	Artisan	01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)	9523619254		
15	MSME	Draliptra Mohan Das	Artisan	3710, Maneshwar Station, Rangamatia, Bhubaneswer, Khurda (Odisha)	8327702115		
16	MSME	Dukhni Devi	Artisan	Dukhni Devi – 01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)	9523059576		
17	MSME	Ful Devi	Artisan	01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)	9661455548		

18	MSME	Gita Devi	Artisan	Gita Devi – 01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)	9661455548		
19	MSME	Gopi T.P.	Artisan	Namishalayam Beypore Erulikandi Parambu, Kozhikode- 676315 (Kerala)	9961128328		
20	MSME	Kala Devi	Artisan	Kanhaula, Manigacchi, Darbhanga-847238 (Bihar)	8271791848		
21	MSME	Hemanta Ku Behar	Artisan	Jophan, Kajisahi, Puri-752105 (Orisha)	9040180755		
22	MSME	Mala Kumari	Artisan	Mala Kumari- Bhaur, Pandaul, Madhubani- 847231 (Bihar)	9570286009		
23	MSME	Manita Kumari	Artisan	Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)	9431690246		
24	MSME	Mahathevan P	Artisan	H. No.-9/99 West Street, Marungoor, Kanyakumari-629402 (Tamil Nadu)	7339453526		
25	MSME	Manoj Kumar Sahoo	Artisan	Pathangarh, Daruthenga , Bhubaneswer, Khurda, (Orisha)	9937003130		
26	MSME	Neha Kumari	Artisan	Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)	9430988408		

27	MSME	Nutan Sauraj	Artisan	Hayaghai, Manigacchi, Dharbhanga-847301 (Bihar)	8797363065		
28	MSME	Parataneya Devi	Artisan	01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)	9934037362		
29	MSME	Priyanka Kumari	Artisan	Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)	9616853460		
30	MSME	Puja Devi	Artisan	Barhampur, Sakri, Darbhanga-897239 (Bihar)	8271469392		
31	MSME	Rekha Kumari	Artisan	Rekha Kumari- Barhampur, Sakri, Darbhanga-897239 (Bihar)	9806912717		
32	MSME	Samtola Devi	Artisan	Samtola Devi – Kanhauli, Manigacchi, Darbhanga-847223 (Bihar)	6299831425		
33	MSME	Sarita Kumari	Artisan	Sarita Kumari- Barhampur, Sakri, Darbhanga-897239 (Bihar)	7348865574		
34	MSME	Shail Devi	Artisan	01, Kanhauli, Manigacchi, Darbhanga-897239 (Bihar)	6204167682		

35	MSME	Shikha Kumari	Artisan	Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar)	9846257150		
36	MSME	Sondai Devi	Artisan	Barhampur, Skri Manigachhi, Dharbanga-847239 (Bihar)	7643898772		
37	MSME	Sujita Kumari	Artisan	Barhampur, Sakri, Darbhanga-897239 (Bihar)	6204478138		
38	MSME	Suleha Devi	Artisan	Barhampur, Sakri, Darbhanga-897239 (Bihar)	9570286009		
39	MSME	Susmita Math	Artisan	2086, Dhimandia Temple, Bhubaneswar, Khurda (Orisha)	7978541583		
40	MSME	Swarnaprabha Pati	Artisan	1034, Pamama Gate Chask, Khurda (Orisha)	9861404442		
41	MSME	Vibha Devi	Artisan	09, Brahampur, Sakri Manigachhi, Darbhanga-847239 (Bihar)	6276250096		
42	MSME	Usha Devi	Artisan	Kanhauli, Manigacchi, Dharbhanga-847239 (Bihar))	9264264479		

Annexure 4: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2025-26	750	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2026-27	1000	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2027-28	1250	Self-employment	Approx. 60%	Self-employment	N/A	N/A

Data to be provided year-wise for next 3 years.

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
1.0	2022-23	1376	376	376	Self-employment	More Than 60%	More Than 60%	More Than 60%	Self-employment	More Than 60%	More Than 60%	More Than 60%	Self-employment
1.0	2023-24	2862	2500	2500	Self-employment	More Than 60%	More Than 60%	More Than 60%	Self-employment	More Than 60%	More Than 60%	More Than 60%	Self-employment
1.0	2024-25	43624	41587	41587	Self-employment	More Than 60%	More Than 60%	More Than 60%	Self-employment	More Than 60%	More Than 60%	More Than 60%	Self-employment

Applicable for revised qualifications only, data to be provided for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. Skill India Mission
2. National Handicrafts Development Program
3. PM Vishwakarma
4. Samarth
5. National Urban Livelihood Mission-NULM
6. Sankalp
7. One District One Product
8. National Rural Livelihood Mission-DDU-GKY

9. SFURTI-Ministry of Micro Small and Medium Enterprises

Content availability for previous versions of qualifications:

☒ Participant Handbook ☒ Facilitator Guide ☒ Digital Content ☒ Qualification Handbook ☒ Any Other:

Languages in which Content is available:

1- Hindi

2- English

Annexure 5: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☒ Theory/ Lectures - Imparting theoretical and conceptual knowledge	- Qualification/ Syllabus - Books/ e-books - Presentations	- Without use of appropriate tech tools 80% Offline and only upto 20% online otherwise. - Online Instructor led teaching, can be one-to-one or one to many or many-to-many: up to 80% to 100% online
2	☒ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	- Presentations - E-Content/ Curated digital content	Without use of appropriate tech tools, 80% Offline and only upto 20% online otherwise. 100% virtual while working in virtual teams / virtual collaboration
3	☒ Showing Practical Demonstrations to the learners	Projector, laptop various tools and equipment	For all skills, where a physical product is created, at least 50% shall be on

			practical demonstrations and site visits
4	☒ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	Projector, laptop various tools and equipment	100% offline without the use of any technology tools.
5	☒ Tutorials/ Assignments/ Drill/ Practice	Learning Management system	70% offline and upto 30% online where a physical product is created as part of skilling
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure 6: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N8306: Carry out the process of making Moonjh Craft	Understanding the Craft and Its Value	5	12	-	-
	PC1. Discuss the cultural and economic significance of Moonjh craft in traditional and modern markets.	2	4	-	-
	PC2. Recognise the increasing demand for ecofriendly, handmade products and their importance in environmental sustainability.	1	3	-	-
	PC3. Explain how craftsmanship, durability, and innovative designs help build a loyal customer base.	1	3	-	-

	PC4. Identify emerging trends in Moonjh craft, including new product applications and evolving consumer preferences.	1	2	-	-
	Material Selection and Preparation	4	12		
	PC5. Identify high-quality Moonjh grass suitable for different products and ensure ethical and sustainable sourcing.	1	3	-	-
	PC6. Demonstrate proper techniques for cleaning, sorting, and drying Moonjh grass to maintain its strength and flexibility.	1	3	-	-
	PC7. Perform soaking and softening processes effectively to prepare Moonjh grass for weaving	1	3	-	-
	PC8. Show how to handle and store raw materials properly to prevent spoilage, mould, or pest infestation.	1	3	-	-
	Weaving and Crafting Techniques	4	11		
	PC9. Demonstrate various traditional and contemporary weaving patterns used in baskets, mats, and decorative items.	1	3	-	-
	PC10. Perform accurate cutting, shaping, and assembling techniques to ensure uniform and visually appealing products.	1	3	-	-
	PC11. Show how to reinforce weaving structures to improve durability and product lifespan.	1	2	-	-
	PC12. Implement innovative weaving techniques to create unique, high-value products that attract modern consumers.	1	3	-	-
	Product Specification in Moonjh Product Making	5	9		
	PC13. Describe the key materials used in Moonjh product making, including natural Moonjh grass, cotton or jute threads, and natural dyes, ensuring sustainability and durability in products like baskets, mats, trays, and coasters.	2	3		

	PC14. Identify the standard dimensions, weight, and size variations of Moonjh products such as storage baskets, decorative trays, and floor mats, considering functionality and customer preferences.	1	2		
	PC15. Explain the different weaving techniques used in Moonjh craft, highlighting traditional patterns and methods that enhance strength and aesthetics in products like handwoven wall hangings, table mats, fruit baskets, etc.	1	2		
	PC16. Discuss the significance of surface finish, colour variations, and natural treatments in improving the quality and appeal of Moonjh products, including planters, lampshades, laundry baskets, etc.	1	2		
	Product Finishing and Quality Control	3	7		
	PC17. Identify common quality issues such as uneven weaving, weak joints, or rough edges, and apply corrective measures.	1	3	-	-
	PC18. Demonstrate finishing techniques, such as trimming, smoothing, and decorative enhancements, to improve product quality.	1	2	-	-
	PC19. Show how to apply natural dyes or protective coatings to enhance product durability and aesthetic appeal.	1	2	-	-
	Storage, Packaging, and Handling	5	10		
	PC20. Recognise the importance of proper storage to prevent moisture damage, discolouration, or pest attacks.	1	2	-	-
	PC21. Demonstrate appropriate packaging techniques to protect Moonjh craft products during transportation and storage.	1	2	-	-
	PC22. Show safe handling methods to prevent breakage or damage to delicate woven items.	1	2	-	-

	PC23. Perform labelling and branding techniques to make products easily identifiable and more appealing to customers.	1	2	-	-
	PC24. Ensure all finished products meet quality standards before they are packed and dispatched for sale or delivery.	1	2	-	-
	Tool Maintenance and Upkeep	4	9		
	PC25. Explain the importance of regular maintenance and proper storage of tools to ensure longevity and efficiency in Moonjh craft making.	1	3		
	PC26. Identify common tools used in Moonjh craft, such as scissors, knives, wooden moulds, and weaving needles, and discuss best practices for their upkeep.	1	2		
	PC27. Discuss cleaning techniques for different tools, including removing dirt, sharpening blades, and preventing rust or wear to maintain functionality.	1	2		
	PC28. Identify eco-friendly and cost-effective methods for repairing and preserving tools, reducing waste and improving sustainability.	1	2		
	NOS Total	30	70	-	-
HCS/N8527: Entrepreneurship skill for Moonjh Craft Maker	Understanding Entrepreneurship in Moonjh Craft	6	17		
	PC1. Discuss the role of a Moonjh Craft Maker as an artisan and entrepreneur, balancing creativity with business strategies.	2	5		
	PC2. Recognise the demand for eco-friendly handcrafted products and their potential in domestic and international markets.	2	5		
	PC3. Explain the importance of craftsmanship, quality, and innovation in building a strong customer base.	1	3		
	PC4. Identify how product uniqueness, storytelling, and traditional weaving techniques add value to Moonjh crafts.	1	4		

	Product Development and Quality Control	5	14		
	PC5. Identify common quality issues in Moonjh products and implement techniques to ensure durability and finish.	2	4		
	PC6. Demonstrate the ability to modify traditional designs to create innovative and customer-friendly products.	1	5		
	PC7. Perform quality checks at different production stages to minimise defects and improve final output.	2	5		
	Market Research and Customer Understanding	5	12		
	PC8. Analyse market trends to identify the bestselling Moonjh craft products.	2	5		
	PC9. Recognise different customer segments, their preferences, and how to cater to them effectively.	2	2		
	PC10. Use customer feedback to improve product design, pricing, and overall business strategies.	1	5		
	Cost and Resource Management	5	10		
	PC11. Calculate production costs, including raw materials, labour, and transportation, to determine selling prices.	2	3		
	PC12. Reduce material wastage by optimising cutting, weaving, and finishing processes.	1	5		
	PC13. Manage inventory efficiently to balance demand and supply without overstocking or understocking.	2	2		
	Legal Perspectives for Moonjh Craft Maker	7	12		
	PC14. Obtain the necessary business registration, such as GST registration, and trade licenses to operate legally, etc.	2	2		
	PC15. Understand copyright, trademark, and rights to protect unique Moonjh craft designs and traditional techniques.	2	2		

	PC16. Ensure product quality and safety standards to avoid legal disputes and maintain customer trust under consumer protection laws.	1	3		
	PC17. Comply with taxation laws, including GST filing, invoicing, and maintaining proper financial records for business transparency.	1	3		
	PC18. Follow export documentation, customs regulations, and fair trade standards to expand business in international markets while ensuring ethical sourcing and labour practices.	1	2		
	Sales, Marketing, and Business Growth	2	5		
	PC19. Demonstrate how to market Moonjnh craft products through social media, exhibitions, and online platforms.	1	2		
	PC20. Show negotiation skills while dealing with suppliers and customers to ensure fair pricing and profitability	1	3		
	Total	30	70		
HCS/N9908: Working in a team	Commitment and trust	7	15	-	-
	PC1. Be accountable to one's role in the whole process	4	8	-	-
	PC2. Perform all roles with full	3	7	-	-
	Communication	10	18	-	-
	PC3. Report problems faced during the process.	3	7	-	-
	PC4. Talk politely with other team members and colleagues	4	4	-	-
	PC5. Submit a daily report of own performance	3	7	-	-
	Adaptability	8	22	-	-
	PC6. Adjust in different work situations	3	7	-	-
	PC7. Give due importance to other's point of view	3	7	-	-
	PC8. Avoid conflicting situations.	2	8	-	-
	Creative freedom	4	16	-	-
	PC9. Develop new ideas for work procedures	2	6	-	-

	PC10. Improve upon the existing techniques to increase process efficiency	2	10	-	-
	Total Marks	29	71	-	-
HCS/N9945: Maintaining workplace health and safety	Comply with health, safety, and security requirements at work	30	70	-	-
	PC1. Comply with health and safety related instructions applicable to the workplace.	2	6	-	-
	PC2. Use and maintain personal protective equipment as per protocol.	2	6	-	-
	PC3. Carry out own activities in line with approved guidelines and procedures	2	6	-	-
	PC4. Maintain a healthy lifestyle and guard against dependency on intoxicants.	2	6	-	-
	PC5. Follow environment management system related procedures	2	4	-	-
	PC6. Store materials and tools in line with manufactures and organisational requirements	2	3	-	-
	PC7. Safely handle and move waste and debris.	1	3	-	-
	PC8. Minimize health and safety risks to self and other due to own actions.	2	4	-	-
	PC9. Seeks clarifications from supervisors or other authorized personnel in case of perceived risks	1	3	-	-
	PC10. Monitor the workplace and work processes for potential risks and threats.	1	3	-	-
	PC11. Carry out periodic walk-through to keep work area free from hazards and obstructions, if assigned	2	3	-	-
	PC12. Report hazards and potential risks/threats to supervisors or other authorized personnel	3	4	-	-
	PC13. Participate in mock drills/ evacuation procedures organized at the workplace	2	3	-	-
	PC14. Undertake first aid, fire-fighting and emergency response training, if asked to do so	2	4	-	-

	PC15. Take action based on instructions in the event of fire, emergencies or accidents	2	6	-	-
	PC16. Follow organization procedures for evacuation when required	2	6	-	-
	Total Marks	30	70	-	-
HCS/N9935: Maintain Personal Cleanliness	Adopt healthy work practices	18	48	-	-
	PC1. Always cover the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust.	3	8	-	-
	PC2. Follow work instructions strictly to reduce the amount of pollution at the work place e.g. wet the rock / craft material before working on it.	3	8	-	-
	PC3. Wear protective goggles over eyes and replace them when scratches on it obscure the vision.	3	8	-	-
	PC4. wear gloves as per the materials used for making handicraft to avoid blisters; scratches and cuts.	3	8	-	-
	PC5. Undergo preventive health checkups at regular intervals.	3	8	-	-
	PC6. Take prompt treatment from the doctor in case of illness.	3	8	-	-
	Achieve work productivity while maintaining health	12	22	-	-
	PC7. Follow SOPs for dealing with blisters; scratches; accidental fires or any other type of emergencies at work.	4	7	-	-
	PC8. Ensure the absence of no productivity loss or absenteeism from work due to illness.	4	7	-	-
	PC9. Ensure no long term ill effect on the personal health.	4	8	-	-
	NOS Total	30	70	-	-
DGT/VSQ/N0101: Employability Skills (30 Hours)	Introduction to Employability Skills	1	1	-	-
	PC1. understand the significance of employability skills in meeting the job requirements	-	-	-	-

	Constitutional values – Citizenship	1	1	-	-
	PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices	-	-	-	-
	Becoming a Professional in the 21st Century	1	3	-	-
	PC3. explain 21st Century Skills such as Self-awareness, Behaviour Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.	-	-	-	-
	Basic English Skills	2	3	-	-
	PC4. speak with others using some basic English phrases or sentences	-	-	-	-
	Communication Skills	1	1	-	-
	PC5. follow good manners while communicating with others	-	-	-	-
	PC6. work with others in a team	-	-	-	-
	Diversity & Inclusion	1	1	-	-
	PC7. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC8. report any issues related to sexual harassment	-	-	-	-
	Financial and Legal Literacy	3	4	-	-
	PC9. use various financial products and services safely and securely	-	-	-	-
	PC10. calculate income, expenses, savings etc.	-	-	-	-
	PC11. approach the concerned authorities for any exploitation as per legal rights and laws	-	-	-	-
	Essential Digital Skills	4	6	-	-
	PC12. operate digital devices and use its features and applications securely and safely	-	-	-	-

	PC13. use internet and social media platforms securely and safely	-	-	-	-
	Entrepreneurship	3	5	-	-
	PC14. identify and assess opportunities for potential business	-	-	-	-
	PC15. identify sources for arranging money and associated financial and legal challenges	-	-	-	-
	Customer Service	2	2	-	-
	PC16. identify different types of customers	-	-	-	-
	PC17. identify customer needs and address them appropriately	-	-	-	-
	PC18. follow appropriate hygiene and grooming standards	-	-	-	-
	Getting ready for apprenticeship & Jobs	1	3	-	-
	PC19. create a basic biodata	-	-	-	-
	PC20. search for suitable jobs and apply	-	-	-	-
	PC21. identify and register apprenticeship opportunities as per requirement	-	-	-	-
	NOS Total	20	30	-	-
	Total	160	380		

Annexure 7: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment

- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
-

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified
-

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
-

5. Method of verification or validation:

- Surprise visit to the assessment location
- ...

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
-

On the Job:

1. Each module (which covers the job profile of Moonjh Craft Maker) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.

3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment.....>

Annexure 8: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.

Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf
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