

QUALIFICATION FILE

Puppet Maker

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills

NCrF/NSQF Level: **NSQF Level 4**

Submitted By:

Handicrafts and Carpet Sector Skill Council-HCSSC

Tel number(s): 011-26139834

E-mail address: ceo@hcsc.in

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Section1: Basic Details

1.	Qualification Name	Puppet Maker	
2.	Sector/s	Handicrafts and Carpet Sector Skill Council	
3.	Type of Qualification ☐ New ☒ Revised ☐ Has Electives/Options	NQR Code & version of the existing /previous qualification: 2022/HC/HCSSC/06750 Version of qualification: 2.0	Qualification Name of the existing version: <i>(previous, once approved)</i> Puppet maker artisan
4.	National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval)</i>	NQR Code: QG-04-HC-03615-2025-V2-HCSSC Version of qualification: 3.0	5. NCrf/NSQF Level: <i>NSQF Level 4</i>
6.	Award (Certificate/Diploma/ Advanced Diploma/Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	NA	
7.	Brief Description of the Qualification	Puppet Maker makes puppet toy using various raw materials to make an end product	

8. Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience <table border="1" data-bbox="1048 244 2056 611"> <tr> <th>S. No.</th><th>Academic/Skill Qualification (with Specialization - if applicable)</th><th>Relevant Experience (with Specialization - if applicable)</th></tr> <tr> <td>1</td><td>12th Grade Pass</td><td></td></tr> <tr> <td>2</td><td>8th Grade Pass</td><td>1.5 Year experience</td></tr> <tr> <td>3</td><td>5th Grade Pass</td><td>3 Year experience</td></tr> <tr> <td>4</td><td>Ability to read and write</td><td>5 Year experience</td></tr> <tr> <td>5</td><td>Previous relevant Qualification of NSQF Level 3.5</td><td>1.5 Year experience</td></tr> </table>						S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)	1	12 th Grade Pass		2	8 th Grade Pass	1.5 Year experience	3	5 th Grade Pass	3 Year experience	4	Ability to read and write	5 Year experience	5	Previous relevant Qualification of NSQF Level 3.5	1.5 Year experience
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)																						
1	12 th Grade Pass																							
2	8 th Grade Pass	1.5 Year experience																						
3	5 th Grade Pass	3 Year experience																						
4	Ability to read and write	5 Year experience																						
5	Previous relevant Qualification of NSQF Level 3.5	1.5 Year experience																						
9. Credits Assigned to this Qualification (as per National Credit Framework (NCrF))	16	10. Common Cost Norm Category (I/II/III) (wherever applicable): II																						
11. Any Licensing Requirements for Undertaking Training on This Qualification (wherever applicable)	NA																							
12. Training Duration by Modes of Training Delivery (Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)	☒ Offline Only ☐ Online Only ☐ Blended <table border="1" data-bbox="1008 927 2101 1374"> <tr> <th>Training Delivery Modes</th><th>Theor y (Hours)</th><th>Practica l (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recomme nded (Hours)</th><th>Total (Hours)</th></tr> <tr> <td>Classroom (offline)</td><td>130 (Includi ng 40 hrs. of ES modul e)</td><td>350 (Includin g 20 Hrs. of ES module)</td><td></td><td></td><td>480</td></tr> <tr> <td>Online</td><td></td><td></td><td></td><td></td><td></td></tr> </table>						Training Delivery Modes	Theor y (Hours)	Practica l (Hours)	OJT Mandatory (Hours)	OJT Recomme nded (Hours)	Total (Hours)	Classroom (offline)	130 (Includi ng 40 hrs. of ES modul e)	350 (Includin g 20 Hrs. of ES module)			480	Online					
Training Delivery Modes	Theor y (Hours)	Practica l (Hours)	OJT Mandatory (Hours)	OJT Recomme nded (Hours)	Total (Hours)																			
Classroom (offline)	130 (Includi ng 40 hrs. of ES modul e)	350 (Includin g 20 Hrs. of ES module)			480																			
Online																								

		(Refer Blended Learning Annexure for details)	
13.	Aligned to NCO/ISCO Code/s (if code is not available, then mention the same)	NCO-2015/2659.1200	
14.	Progression Path After Attaining the Qualification (Please show Professional and Academic progression) (wherever applicable)	Horizontal Progression Merchandisers (Level 4.5)	
15.	Other Indian Languages in which the Qualification & Model Curriculum are being Submitted	Hindi	
16.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:	
17.	Is the Job Role Amenable to Persons with Disability	☒ Yes ☐ No If "Yes", specify applicable type of Disability: applicable to all types of disability except vision Impairment, mental health conditions, intellectual disability or (limited to physical disability where hands are used).	
18.	How participation of women will be encouraged?	Handicrafts and Carpet Sector has around 40 to 50% of Women Artisan.	
19.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it), wherever applicable	☒ Yes ☐ No	
20.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No	
21.	Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Mr. Krishan Kumar Email: ceo@hcssc.in Contact No.: 011-26139834 Website: www.hcssc.in	
22.	Final Approval Date by NSQC: 18/02/2025	23. Validity Duration: 3 years	24. Next Review Date: 18/02/2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / non-core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Introduction to Puppetry in India	HCS/N9031 NOS Version 1.0	Core	4	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	
2.	Carry out the process of making string puppet	HCS/N9009 NOS Version 2.0	Core	4	2	10:00	50:00	NA	00:00	60:00	39	61	-	-	100	
3.	Carry out the process of making thermocol puppet	HCS/N9010 NOS Version 2.0	Core	4	2	10:00	50:00	NA	00:00	60:00	32	68			100	
4.	Carry out the process of	HCS/N90	Core	4	2	10:00	50:00	NA	00:00	60:00	23	77			100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / non-core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
	making glove puppet	11 NOS Version 2.0					0		0							
5.	Carry out the process of making rod puppet	HCS/N9012 NOS Version 2.0	Core	4	2	10:00	50:00	NA	00:00	60:00	23	77			100	
6.	Carry out the process of making paper puppet	HCS/N9013 NOS Version 2.0	Core	4	2	10:00	50:00	NA	00:00	60:00	31	69				
7.	Coordinate with colleagues and work as a team	HCS/N9901 NOS Version 6.0	Non-core	4	1	10:00	20:00	NA	00:00	30:00	35	65	-	-	100	
8.	Maintain health, safety	HCS/N99	Non-	4	1	10:00	20:0	NA	00:0	30:00	30	70	-	-	100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / non-core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
	and security at workplace	13 NOS Version 1.0	Core				0		0							
9.	Maintain Personal Hygiene	HCS/N9903 NOS Version 3.0	Non-core	4	1	10:00	20:00	NA	00:00	30:00	27	73	-	-	100	
10.	Employability & Entrepreneurship Skills	DGT/VSQ/N0102 NOS Version 1.0	Non-core	4	2	40:00	20:00	NA	NA	60:00	20	30	-	-	50	
Duration (in Hours) / Total Marks					16	130:00	350:00	NA	00:00	480:00	290	660	-	-	950	

Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	12 th grade pass with 2 years' experience in the relevant sector and 1 year of teaching experience
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Graduate with 3 years' experience in the relevant sector and 4 years of teaching experience
3.	Tools and Equipment Required for the Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	12 TH Grade pass/ Graduate with Basic IT skills in the experience of making puppet toy using various raw materials to make a final end
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		product
2.	Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines) wherever applicable</i>	12 TH Grade pass/ Graduate with Basic IT skills in the experience of making puppet toy using various raw materials to make a final end product
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines) wherever applicable</i>	12 TH Grade pass/ Graduate with Basic IT skills in the experience of making puppet toy using various raw materials to make a final end product
4.	Assessment Mode <i>(Specify the assessment mode)</i>	Blended
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☒ Yes ☐ No <i>(details to be provided in Annexure-if it is different for Assessment)</i>

Section 5: Evidence of Need for the Qualification

Provide Annexure/Supporting documents name.

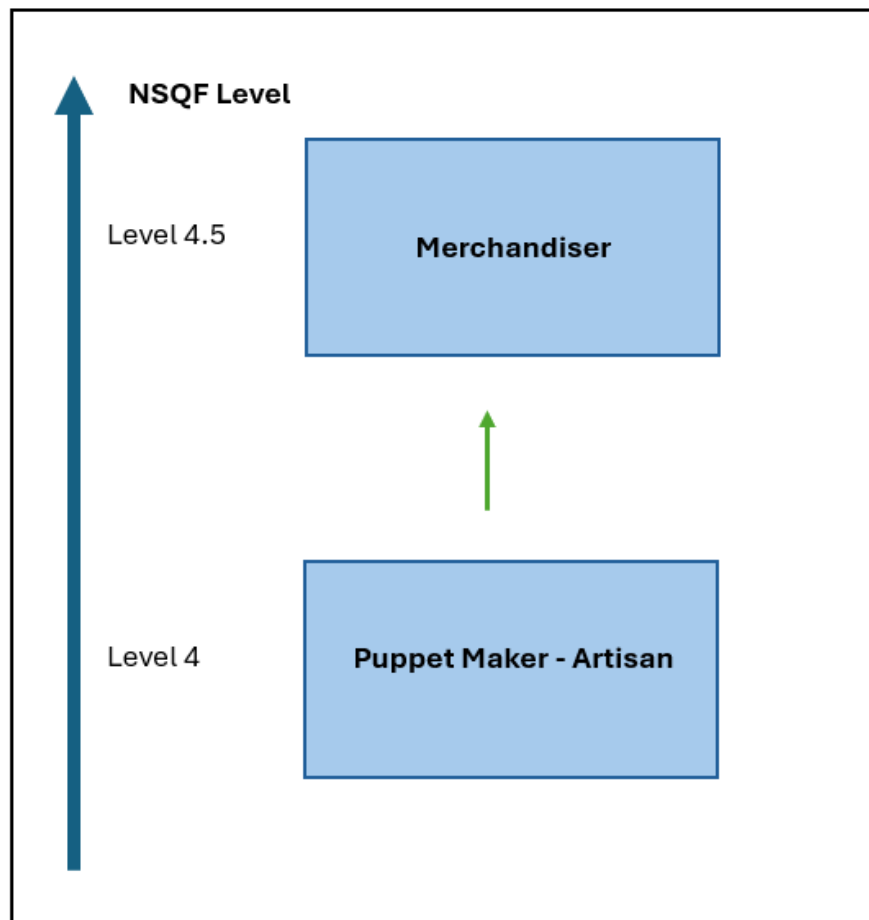
1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 30
5.	Estimated nos. of persons to be trained and employed: 750 approx.
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments If "No", why: Yes

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Annexure 1
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Annexure 2
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Annexure 6
4.	Annexure: Assessment Strategy (Not Mandatory)	Annexure 7
5.	Annexure: Blended Learning (Mandatory, in case selected Mode of delivery is Blended Learning)	Blended learning called a “flipped classroom”, “hybrid learning” or “mixed learning,” is an approach that mixes instructor-led classroom training with online content, which could be in the form of on-demand videos that learners review outside of class. The live instruction can be face-to-face or online (via a live virtual classroom or even two-way video), or there might be no live lecture at all. Blended learning represents a learning model that combines both formal (traditional classroom) and non-formal (online) methodologies. (Annexure 5)
6.	Annexure: Multiple Entry-Exit Details (Mandatory, in case qualification has multiple Entry-Exit)	The Multiple entry and exit criteria would help in fragmenting an entire program into smaller units with due acknowledgement being given to each unit of learning. The credit transfer mechanism will also enable a student to enter, exit and re-enter the educational ecosystem both general and vocational at any point of time.

7.	Annexure: Acronym and Glossary (<i>Optional</i>)	(Annexure 8)
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Model Curriculum attached separately
9.	Supporting Document: Career Progression (<i>Optional - Public view</i>)	Career Progression/ Job Role Progression appended below
10.	Any other document you wish to submit:	



Annexure 1: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	The incumbent's role as a leather toy maker is to prepare various raw materials to make leather toy. Example: • prepare/assemble required raw materials • follow safety measures while handling wood • perform string puppet making operation as per the standard procedures • check string puppet quality and productivity standards • perform thermocol puppet making operation as per the standard procedures • check thermocol puppet quality and productivity standards • perform glove puppet making operation as per the standard procedures • check glove puppet quality and productivity	This is at level 4 ,it requires clear choice of procedures, as here the procedure is standardised by the direction of the supervisor Example • ensure clothes and stuffed cotton clothes are stitched appropriately and stitches are covered with the help of ribbon • ensure colours are dried and strings are attached appropriately • prepare a sample template to collect information during inspection based on drawn puppet	4

	standards • perform rod puppet making operation as per the standard procedures • check rod puppet quality and productivity standards • perform paper puppet making operation as per the standard procedures • check paper puppet quality and productivity standards		
Professional and Technical Skills/ Expertise/ Professional Knowledge	The incumbent has factual knowledge of field of knowledge or study Examples: • identify raw material like wood, decorative clothes, jewelry, colours, etc. for making string puppet • identify tools like hammer, chisel, needle, sewing machine, scissor, hand saw, etc. for making string puppet • identify raw material like thermocol block, decorative ornaments, colours, fevicol, brown paper, etc. for making thermocol puppet • identify tools like files, chisel, blade, drill	It is at level 4 as this level as outlined above requires factual knowledge of field of study and not mere basic facts, process and principle knowledge of trade of employment	4

	machine, etc. for making thermocol puppet • collect raw materials like colours, thermocol block, in prescribed quantities • identify raw material like clothes, a pair of scissors, marker, fevicol, etc. for making glove puppet • identify tools like needle, sewing machine, scissor, etc. for making glove puppet • identify raw material like pencil, tag board, thin rods, hangers, scissors, strong tape, hole punch, etc. for making rod puppet • collect raw materials like tagboard, thin rods, hangers in prescribed quantities • identify raw material like plane paper, scraped paper, glaze paper, decorative ornaments, • colours, glue, etc. for making paper puppet • identify tools like a pair of scissors, pencil, marker, etc. for making paper puppet		
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Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Most of the work involves recall and demonstration of practical skill, is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rule and tool and quality concepts to complete their work. This is evident through: • identify the raw material required to glue paper and ornaments to make paper puppet, raw material to colour paper puppet	This is at level 4 as it is missing required cognitive skills and range of methods for problem solving which is for level 5. Not level 3 as there is independent work and not mere assisting, at the same time there are variables involved	4
Broad Learning Outcomes/Core Skill	The incumbent needs language to communicate written or oral, with required clarity, to interact with customers, various departments, supervisors, personnel and teams, confirm requirements and communicate the same for shared understanding. Also prepare a range of routine documentation. Examples:	Written and oral communication is required with clarity so its level 4	4
Responsibility	The incumbent also needs skill pertaining to basic arithmetic and algebraic principles, for calculating various quantities and parameters, etc.	Responsible for own work and learning therefore at level 4	4

	For example: • production how to plan for material requirement		
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Annexure 2: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / equipment name	Specification	Quantity for specified batch size
1	Thermocol block	Used as a lightweight and easily moldable material for crafting puppet heads, bodies, and other components	20 Eqpt Nos
2	Pencil	Used for sketching and outlining puppet designs on various materials	30 Eqpt Nos
3	Hanger	Used as a structural frame for puppets, providing support for body parts and facilitating movement	10 Eqpt Nos
4	Thin rod	Used to create articulated joints in puppets, allowing for controlled movement and manipulation during puppetry	20 Pair
5	Tag board	Tag board serves as a sturdy material for puppet makers to create templates, patterns, and structural elements in the construction of puppet parts	1 Each
6	Scissor	Used for precise cutting of materials such as fabric, paper, and foam, ensuring accurate shaping of puppet components	15 Pair
7	Needle	Needles are used for sewing together fabric pieces, attaching accessories, and creating intricate details on puppet costumes	1 Each

8	Chisel	Chisels are used to carve and shape wooden or foam components	6 Eqpt Nos
9	Glue	Glue is a vital adhesive for puppet makers to join various materials such as fabric, paper, and foam	3 Kgs
10	Glace paper	Glace paper is utilized by puppet makers to add a glossy finish to puppet costumes	30 Eqpt Nos
11	Scraped paper	Scraped paper serves as a texturing material for puppet makers	1 Each
12	Plain paper	Plain paper is used for sketching, planning, and creating templates	30 Eqpt Nos
13	Brown paper	Brown paper can be used by puppet makers as a natural-toned material for creating puppet costume	1 Each
14	Hand saw	A hand saw is employed by puppet makers to cut and shape wooden components	10 Eqpt Nos
15	Sewing machine	A sewing machine is used by puppet makers to efficiently stitch fabric components	8 Eqpt Nos
16	Chisel	Chisels are used in puppet making for detailed carving and shaping of wooden or foam elements	8 Eqpt Nos
17	Colour	Applied by puppet makers to add vibrant and lifelike hues to puppet features, costumes, and accessories	4 Bundle
18	Hammer	A hammer is used by puppet makers to drive nails into wooden components	18 Eqpt Nos
19	Jewellery	Jewelry pieces may be repurposed by puppet makers as embellishments to enhance the aesthetics of puppet costumes	15 Types

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White Board
2. Marker/Pen
3. Duster
4. First-aid
5. PPE Kit

Annexure 3: Industry Validations Summary

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	RAJASTHAN RURAL HANDICRAFTS	MADAN LAL	Proprietor	VPO-Bhanwata Kuchaman City, Didwana Kuchaman - 341508 (RJ)	9828780359	rajasthanruralhandicraft@gmail.Com	
2	KRISHANA HANDICRAFTS	Billu Ram Bhat	Proprietor	H.NO.-263/469 Sector-26 Pratap Nagar Sanganer, Jaipur-302033 (RJ)	9810523135	br.traditionalfolkart@gmail.com	
3	RAJASTHANI PUPPETEER	Nathu lal	Proprietor	41, Kalakar Colony, Panipech, Shastri Nagar, Jaipur-302016	9928326142	Rajasthanipuppeteer@gmail.com	
4	Poddar Associates	Akshay Poddar	Proprietor	F-14, Rathor Nagar, Amarpali Marg. Vaishali Nagar, Jaipur-302021 (RJ)	9829090313	pods@poddarassociates.com	
5	MSME	ARTI	Artisan	Near Ramdev Temple Bhanwata, Nagaur-341508 (Rajasthan)	9828780359		
6	MSME	ASHOK BHAT	Artisan	ASHOK BHAT , Aalu Factory Kathputli Colony, Jyoti Nagar,	9649476157		

				Jaipur-302005 (RJ)			
7	MSME	BACCHI	Artisan	29 New Kathputli Colony, Malviya Nagar, Jaipur-302017 (RJ)	9602019704		
8	MSME	BANVAREE LAL BHAR	Artisan	Jaipur-302005 (RJ)	9521090127		
9	MSME	BANTI BHAAT	Artisan	9 New Kathputli Colony, Kacchi Basti Manoharpura, Jagatpura, Jaipur-302017 (Rajasthan)	9887925258		
10	MSME	BASANTI DEVI	Artisan	136 New Vidhan Sabha Bhawani Singh Road, SCEME, , Jaipur-302017 (RJ)	9828308235		
11	MSME	BILLU RAM BHAT	Artisan	H. No.-263/469 Sec.-26, Pratap Nagar Sanganer, Jaipur-302033 (RJ)	9810523135		
12	MSME	BIMLA DEVI	Artisan	Jaipur-302012 (RJ)	8742011679		
13	MSME	BIRJU BHATT	Artisan	29 New Kathputli Colony, Malviya Nagar, Jaipur-302017 (RJ)	9602019704		
14	MSME	GANESH BHAT	Artisan	24 Kathputli Colony, Jyoti Nagar Jagatpura, Bhawani Singh Road, Jaipur- 302017 (Rajasthan)	8696828507		
15	MSME	GARYASHI BHAT	Artisan	Aalu Factory Kathputli Colony, Jyoti Nagar, Jaipur-302005 (RJ)	9509870553		
16	MSME	GUDDI BHAT	Artisan	Aalu Factory Kathputli Colony,	9509870553		

				Jyoti Nagar, Jaipur-302005 (RJ)			
17	MSME	HARI BHAT	Artisan	Bhawani Singh Road, Kathputli Colony, Kacchi Bali, 22 Goudam, Jaipur- 302005 (Rajasthan)	7410828199		
18	MSME	HEMLATA DEVI	Artisan	Jaipur-302005 (RJ)	9571972711		
19	MSME	HRITIK BHATT	Artisan	43 New Kathputli Colony Jagatpura, Jaipur-302017 (RJ)	7425842505		
20	MSME	KANTA DEVI	Artisan	Kathputli Colony Jagatpura, Jaipur-302017 (RJ)	8502963194		
21	MSME	KISHAN	Artisan	259 Kathputli Udyog Bhawan, Jyoti Nagar, Jaipur-302005 (RJ)	9521090127		
22	MSME	KOMAL BHAT	Artisan	KOMAL BHAT , Aalu Factory Kathputli Colony, Jyoti Nagar, Jaipur-302005 (RJ)	9649476157		
23	MSME	LALA BHAT	Artisan	42 New Kathputli Colony, Malviya Nagar, Jaipur-302017 (RJ)	8949322107		
24	MSME	MADAN LAL	Artisan	Madan Lal, VPO- Bhanwata Kuchaman City, Didwana Kuchaman - 341508 (RJ)	9828780359		
25	MSME	MEENA DEVI	Artisan	24 Kathputli Colony, Kacchi Bali, Bhawani Singh Road, Jaipur- 302017 (Rajasthan)	8696700519		

26	MSME	MUGTI BHAT	Artisan	Aalu Factory Kathputli Colony, Jyoti Nagar, Jaipur- 302005 (RJ)	7357094340		
27	MSME	PUJA DEVI	Artisan	135 Jaipur-302005 (RJ)	9521090127		
28	MSME	RAJASH BHAT	Artisan	RAJASH BHAT, 9 New Kathputli Colony, Malvia Nagar, Jaipur- 302017 (Rajasthan)	9887925258		
29	MSME	RAJU BHAR	Artisan	Jaipur-302005 (RJ)	9521090127		
30	MSME	RAKESH BHAR	Artisan	Jaipur-302005 (RJ)	9636576471		
31	MSME	RAVI BHAT	Artisan	Aalu Factory Kathputli Colony, Jyoti Nagar, Jaipur- 302005 (RJ)	9649476157		
32	MSME	REKHA ADITYA	Artisan	Ganesh Dham Colony Kumar Khadi, Indore- 452015 (Rajasthan)	9753565003		
33	MSME	RENCHO	Artisan	RENCHO , 43 New Kathputli Colony Jagatpura, Jaipur- 302017 (RJ)	9929284447		
34	MSME	ROSHAN LAL BHAT	Artisan	10 Nandpuri Colony Kathputli Colony, Malviya Nagar, Jaipur-302017 (RJ)	8875336812		
35	MSME	SANTRA DEVI	Artisan	Jaipur-302005 (RJ)	9521090127		
36	MSME	SAYREE DEVI	Artisan	Jaipur-302005 (RJ)	9521090127		
37	MSME	SUNITA BHAT	Artisan	Aalu Factory Kathputli Colony, Jyoti Nagar, Jaipur- 302005 (RJ)			
38	MSME	SURENDRA	Artisan	SURENDRA , Jaipur- 302012 (RJ)	8996828057		

39	MSME	VIJAY KUMARI	Artisan	758 Jaipur-302005 (RJ)	9521090127		
40	MSME	VIKAS	Artisan	9 New Kathputli Colony, Kacchi Basti Manoharpura, Jagatpura, Jaipur-302017 (Rajasthan)	9887925250		
41	MSME	VIKASH BHAT	Artisan	Aalu Factory Kathputli Colony, Jyoti Nagar, Jaipur-302005 (RJ)	8003459882		
42	MSME	VIMLA REGAR	Artisan	10 New Kathputli Colony, Jagatpura Road, Malvia Nagar, Jaipur- 302017 (Rajasthan)	9680546182		
43	MSME	VISHAL BHAT	Artisan	VISHAL BHAT, Aalu Factory Kathputli Colony, Jyoti Nagar, Jaipur-302005 (RJ)	9521650345		

Annexure 4: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2023-24	750	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2024-25	1000	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2025-26	1250	Self-employment	Approx. 60%	Self-employment	N/A	N/A

Data to be provided year-wise for next 3 years.

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
2	2021-2022	-	-	-	Self-Employment	Approx. 60%	Approx. 60%	Approx. 60%	NA	NA	NA	NA	NA
2	2022-2023	65	56	56	Self-Employment	Approx. 60%	Approx. 60%	Approx. 60%	NA	NA	NA	NA	NA
2	2023-2024	131	89	89	Self-Employment	Approx. 60%	Approx. 60%	Approx. 60%	NA	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. PMKVY
2. PMVK
3. HPKVN
4. VSSY
5. UPSDM
6. Other state skill development Mission

Content availability for previous versions of qualifications:

☐ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:

Languages in which Content is available:

Annexure 5: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S.	Select the Components of the	List Recommended Tools – for	Offline : Online Ratio
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No.	Qualification	all Selected Components	
1	☒ Theory/ Lectures - Imparting theoretical and conceptual knowledge	• Qualification/ Syllabus • Books/ e-books • Presentations	• Without use of appropriate tech tools 80% Offline and only upto 20% online otherwise. • Online Instructor led teaching, can be one-to-one or one to many or many-to-many: up to 80% to 100% online
2	☒ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	• Presentations • E-Content/ Curated digital content	• Without use of appropriate tech tools, 80% Offline and only upto 20% online otherwise. 100% virtual while working in virtual teams / virtual collaboration
3	☒ Showing Practical Demonstrations to the learners	• Projector, laptop various tools and equipment	• For all skills, where a physical product is created, at least 50% shall be on practical demonstrations and site visits
4	☒ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	• Projector, laptop various tools and equipment	• 100% offline without the use of any technology tools.
5	☒ Tutorials/ Assignments/ Drill/ Practice	• Learning Management system	• 70% offline and upto 30% online where a physical product is created as part of skilling
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure 6: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N9031: Introduction to Puppetry in India	Understanding the history of Puppetry	6	12	-	-
	PC1. Identify the origins and evolution of puppetry in India, including major historical milestones.	2	4	-	-
	PC2. Explain the cultural significance of puppetry in different regions of India.	2	4	-	-
	PC3. Describe the role of puppetry in preserving folklore, myths, and regional traditions.	2	4	-	-
	Recognizing different types of Puppetry	6	12	-	-
	PC4. Identify the primary forms of puppetry in India, such as String puppets, Paper puppets, Glove puppets, Thermocol puppets, and Rod puppets.	2	4	-	-
	PC5. Describe the unique characteristics of each puppet form, including their construction and performance style.	2	4	-	-
	PC6. Understand the materials used to create different types of puppets, such as wood, cloth, leather, and fabric.	2	4	-	-
	Understanding the cultural context of Puppetry	6	12	-	-
	PC7. Describe how puppetry relates to Indian cultural practices, festivals, and rituals.	2	4	-	-
	PC8. Understand how puppetry is used as a medium for storytelling, education, and social commentary.	2	4	-	-
	PC9. Describe the role of puppetry in preserving oral traditions and indigenous knowledge systems.	2	4	-	-
	Role of Puppetry in Indian performing arts	4	10	-	-
	PC10. Understand the integration of puppetry with other performing arts, such as dance, theatre, and music, in India.	2	4	-	-

	PC11. Describe how puppetry is adapted for contemporary performances and educational purposes.	2	6	-	-
	Exploring Puppet-making materials and techniques	8	24	-	-
	PC12. Describe the basic materials used in making traditional Indian puppets.	2	6	-	-
	PC13. Different techniques of puppet-making, including carving, stitching, and painting.	2	6	-	-
	PC14. Understanding of the tools required for puppet-making and maintenance.	2	6	-	-
	PC15. Sustainability of materials and methods used in puppetry production.	2	6	-	-
	Total Marks	30	70	-	-
HCS/N9009: Carry out the process of making string puppet	Prepare/assemble required raw materials	9	18	-	-
	PC1. identify raw material like wood, decorative clothes, jewelry, colours, etc. for making string puppet	1	2	-	-
	PC2. identify tools like hammer, chisel, needle, sewing machine, scissor, hand saw, etc. for making string puppet	1	2	-	-
	PC3. differentiate between various types of clothes like decorative clothes and simple old clothes, etc that are required for decoration purpose of puppet	1	2	-	-
	PC4. collect raw materials like colours, wood piece, ribbon, cloth in prescribed quantities	1	2	-	-
	PC5. assemble tools like hammer, chisel, to cut wooden logs into required shape	1	2	-	-
	PC6. identify the raw material required to stitch clothes to make string puppet, raw material to colour string puppet	1	2	-	-
	PC7. prepare wood piece prior to the processing stage using tools like, hammer, chisel, etc.	1	2	-	-
	PC8. arrange raw materials carefully for further usage in making appropriate string puppet	1	2	-	-
	PC9. deliver remaining raw material to the designated storage	1	2	-	-

	locations				
	Follow safety measures while handling wood	4	8	-	-
	PC10. use PPE for specific tasks and work conditions	1	2	-	-
	PC11. handle chisel, hammer, etc. carefully	1	2	-	-
	PC12. perform sanding process of wood carefully	1	2	-	-
	PC13. cut rough knots of the wooden log safely	1	2	-	-
	Perform string puppet making process as per the standard procedures	19	21	-	-
	PC14. cut seasoned wooden blocks into required size as per the final product requirement	1	2	-	-
	PC15. cut rough knots of the wooden block using hammer, chisel, etc.	1	1	-	-
	PC16. demonstrate the process of cutting wooden blocks into smaller/similar pieces using mini band saw/chisel	1	1	-	-
	PC17. perform carving of wooden piece to make face of the puppet using chisel	1	1	-	-
	PC18. remove the outer layer of wood	1	1	-	-
	PC19. slowly remove the unwanted piece of wood to carve the face	1	1	-	-
	PC20. perform scraping of wood to even the surface	1	1	-	-
	PC21. perform the step of carving to provide details to the face by using chisel and hammer	1	1	-	-
	PC22. let the carved wooden face piece dry	1	1	-	-
	PC23. apply touch wood to the face as basic coat	1	1	-	-
	PC24. let the coated face dry	1	1	-	-
	PC25. colour the facial features are painted using red, black and white colours	1	1	-	-
	PC26. make the hands using old clothes and attached to the wooden body	1	1	-	-
	PC27. fix the ribbon to the puppet with the help of nails	1	1	-	-
	PC28. hand stitch the clothes to make the puppet	1	1	-	-

	PC29. stuff the cotton clothes to make puppet's body	1	1	-	-
	PC30. make legs of male puppet with stuffed cotton and stitch	1	1	-	-
	PC31. dress of male is made out of sari to make dhoti	1	1	-	-
	PC32. embellish the female dress lehanga beautifully with heavy embroidery work	1	2	-	-
	Check string puppet product quality and productivity standards	7	14	-	-
	PC33. demonstrate the inspection process based on the quality standard parameters to ensure appropriate carving, sanding dressing, decorating, parts making is being achieved	1	2	-	-
	PC34. demonstrate the steps to be followed while maintaining records of inspection results/tests	1	2	-	-
	PC35. ensure that there is no wastage of materials	1	2	-	-
	PC36. prepare a sample template to collect information during inspection based on puppet's carved face, surface, color, clothes and polishing quality.	1	2	-	-
	PC37. achieve periodical targets set by the supervisor	1	2	-	-
	PC38. identify different types of parameters required to ensure appropriate amount of inventory is being stored at the time of production	1	2	-	-
	PC39. ensure clothes and stuffed cotton clothes are stitched appropriately and stitches are covered with the help of ribbon	1	2	-	-
	Total Marks	39	61	-	-
HCS/N9010: Carry out the process of making thermocol puppet	Prepare/assemble required raw materials	8	16	-	-
	PC1. identify raw material like thermocol block, decorative ornaments, colours, fevicol, brown paper, etc. for making thermocol puppet	1	2	-	-
	PC2. identify tools like files, chisel, blade, drill machine, etc. for making thermocol puppet	1	2	-	-
	PC3. collect raw materials like colours, thermocol block, in prescribed quantities	1	2	-	-

	PC4. assemble tools like hammer, chisel, to cut thermocol block into required shape	1	2	-	-
	PC5. identify the raw material required to shape, detail and colour the thermocol puppet	1	2	-	-
	PC6. prepare thermocol block prior to the processing stage using tools like, hammer, chisel, drill machine, blade, cutter, etc.	1	2	-	-
	PC7. arrange raw materials carefully for further usage in making appropriate thermocol puppet	1	2	-	-
	PC8. deliver remaining raw material to the designated storage locations	1	2	-	-
	Follow safety measures while handling tools	3	6	-	-
	PC9. use PPE for specific tasks and work conditions	1	2	-	-
	PC10. handle chisel, hammer, etc. carefully	1	2	-	-
	PC11. perform cutting and drilling process of thermocol carefully	1	2	-	-
	Perform thermocol puppet making process as per the standard procedures	14	28	-	-
	PC12. cut thermocol block into required size as per the final product requirement	1	2	-	-
	PC13. demonstrate the process of cutting thermocol block into face shape using cutter and chisel	1	2	-	-
	PC14. create sketch of face on a plane paper	1	2	-	-
	PC15. perform the step of transferring sketch face to the thermocol shape	1	2	-	-
	PC16. perform carving/detailing step using chisel to obtain desired shape and depth	1	2	-	-
	PC17. demonstrate refining and detailing step	1	2	-	-
	PC18. once the face is created, apply putti primer onto detailed face to form a smooth colouring base and let it dry for 20	1	2	-	-

	minutes				
	PC19. apply fevicol and paste brown paper bits to form a smooth surface and let it dry for 1 hour	1	2	-	-
	PC20. apply base colour over face and let it dry for 30 minutes	1	2	-	-
	PC21. apply different colours on eyes, lips nose and other parts to enhance features and let it dry for 30 minutes	1	2	-	-
	PC22. collect devising mechanism to connect body and head of the puppet	1	2	-	-
	PC23. perform the step of dressing up puppet using cloth, jewelry, etc.	1	2	-	-
	PC24. attach strings to play the puppet in ways convenient to the puppeteer	1	2	-	-
	PC25. intricate mechanism to move the jaw, eye, etc.	1	2	-	-
	Check thermocol puppet product quality and productivity standards	7	18	-	-
	PC26. demonstrate the inspection process based on the quality standard parameters to ensure appropriate carving, detailing, cutting dressing, decorating, parts making is being achieved	1	2	-	-
	PC27. demonstrate the steps to be followed while maintaining records of inspection results/tests	1	2	-	-
	PC28. ensure that there is no wastage of materials	1	2	-	-
	PC29. prepare a sample template to collect information during inspection based on puppet's carved face, surface, color, clothes and feature enhancing quality.	1	3	-	-
	PC30. achieve periodical targets set by the supervisor	1	3	-	-
	PC31. identify different types of parameters required to ensure appropriate amount of inventory is being stored at the time of production	1	3	-	-
	PC32. ensure colours are dried and strings are attached appropriately	1	3	-	-

	Total Marks	32	68		
HCS/N9011: Carry out the process of making glove puppet	Prepare/assemble required raw materials	8	24	-	-
	PC1. identify raw material like clothes, a pair of scissors, marker, fevicol, etc. for making glove puppet	1	3	-	-
	PC2. identify tools like needle, sewing machine, scissor, etc. for making glove puppet	1	3	-	-
	PC3. collect raw materials like clothes, needle in prescribed quantities	1	3	-	-
	PC4. assemble tools like marker, and a pair of scissors to cut cloth into required shape	1	3	-	-
	PC5. identify the raw material required to stitch clothes to make glove puppet	1	3	-	-
	PC6. prepare cloth prior to the processing stage using tools like a pair of scissors	1	3	-	-
	PC7. arrange raw materials carefully for further usage in making appropriate glove puppet	1	3	-	-
	PC8. deliver remaining raw material to the designated storage locations	1	3	-	-
	Perform glove puppet making process as per the standard procedures	9	29	-	-
	PC9. trace your hand on plain fabric	1	3	-	-
	PC10. put the traced fabric on two piece of fabric	1	3	-	-
	PC11. cut cloth into required size as per the traced fabric	1	3	-	-
	PC12. demonstrate the process of cutting cloth into required shape	1	3	-	-
	PC13. perform the step of sewing two pieces of fabric.	1	3	-	-
	PC14. ensure to leave a whole at the bottom to put your hand in there	1	3	-	-
	PC15. ensure the fabric pieces are sewn around the outline of your cut of fabric	1	3	-	-

	PC16. perform embroidery of your puppet	1	4	-	-
	PC17. create eyes and other features using buttons, and other accessories	1	4	-	-
	Check string puppet product quality and productivity standards	6	24	-	-
	PC18. demonstrate the inspection process based on the quality standard parameters to ensure appropriate tracing, cutting sewing is being achieved	1	4	-	-
	PC19. demonstrate the steps to be followed while maintaining records of inspection results/tests	1	4	-	-
	PC20. ensure that there is no wastage of materials	1	4	-	-
	PC21. prepare a sample template to collect information during inspection based on hand traced fabric, cut fabric, sewn fabric and final product	1	4	-	-
	PC22. achieve periodical targets set by the supervisor	1	4	-	-
	PC23. identify different types of parameters required to ensure appropriate amount of inventory is being stored at the time of production	1	4	-	-
	Total Marks	23	77		
HCS/N9012: Carry out the process of making rod puppet	Prepare/assemble required raw materials	6	18	-	-
	PC1. identify raw material like pencil, tag board, thin rods, hangers, scissors, strong tape, hole punch, etc. for making rod puppet	1	3	-	-
	PC2. collect raw materials like tagboard, thin rods, hangers in prescribed quantities	1	3	-	-
	PC3. assemble tools like scissor to cut tag board into required shape	1	3	-	-
	PC4. identify the raw material required to make rod puppet	1	3	-	-
	PC5. arrange raw materials carefully for further usage in making appropriate string puppet	1	3	-	-

	PC6. deliver remaining raw material to the designated storage locations	1	3	-	-
	Perform string puppet making process as per the standard procedures	10	31	-	-
	PC7. draw the character on a piece of tag board in required size as per the final product requirement	1	3	-	-
	PC8. decide what parts of the puppet must move	1	4	-	-
	PC9. demonstrate the process of cutting figure and movable parts	1	4	-	-
	PC10. perform the step of connecting movable parts of the puppet with paper fastener	1	4	-	-
	PC11. demonstrate how to attach rod to the back of puppet using strong tape	1	4	-	-
	PC12. ensure to add rod to back of each movable part so that you can control it	1	4	-	-
	PC13. perform the step of adding yarn to give hair effect	2	4	-	-
	PC14. apply paint to give facial features	2	4	-	-
	Check string puppet product quality and productivity standards	7	28	-	-
	PC15. demonstrate the inspection process based on the quality standard parameters to ensure appropriate drawing, cutting, connecting and attaching parts making is being achieved	1	4	-	-
	PC16. demonstrate the steps to be followed while maintaining records of inspection results/tests	1	4	-	-
	PC17. ensure that there is no wastage of materials	1	4	-	-
	PC18. prepare a sample template to collect information during inspection based on drawn puppet	1	4	-	-
	PC19. achieve periodical targets set by the supervisor	1	4	-	-
	PC20. identify different types of parameters required to ensure appropriate amount of inventory is being stored at the time of	1	4	-	-

	production				
	PC21. ensure rod is connected to each movable part of the puppet	1	4	-	-
	Total Marks	23	77		
HCS/N9013: Carry out the process of making paper puppet	Prepare/assemble required raw materials	8	23	-	-
	PC1. identify raw material like plane paper, scraped paper, glaze paper, decorative ornaments, colours, glue, etc. for making paper puppet	1	3	-	-
	PC2. identify tools like a pair of scissors, pencil, marker, etc. for making paper puppet	1	3	-	-
	PC3. differentiate between various types of paper like decorative paper and simple paper, etc that are required for decoration purpose of puppet	1	3	-	-
	PC4. collect raw materials like colours, ornaments, ribbon, card board in prescribed quantities	1	3	-	-
	PC5. assemble tools like a pair of scissor to cut paper pieces into required shape	1	3	-	-
	PC6. identify the raw material required to glue paper and ornaments to make paper puppet, raw material to colour paper puppet	1	3	-	-
	PC7. arrange raw materials carefully for further usage in making appropriate paper puppet	1	3	-	-
	PC8. deliver remaining raw material to the designated storage locations	1	2	-	-
	Perform paper puppet making process as per the standard procedures	16	32	-	-
	PC9. cut plain paper to make a paper bag of required size as per the final product requirement	1	2	-	-
	PC10. cut paper using a pair of scissor for proper cutting	1	2	-	-
	PC11. make a paper bag by folding and pasting paper using glue	1	2	-	-

	PC12. once paper bag is made colour the entire paper bag with a basic colour using acrylic colour and normal size paint brush	1	2	-	-
	PC13. demonstrate the process of colouring paper bag to avoid sagging of paper	1	2	-	-
	PC14. let the paint dry for at least 30-45 minutes	1	2	-	-
	PC15. cut plain paper of required size to make hands and legs of the puppet	1	2	-	-
	PC16. attach paper hands and legs to the paper bag body using glue	1	2	-	-
	PC17. paste the paper bag along with hands and legs to the cardboard using glue	1	2	-	-
	PC18. once puppet is dried, cut glaze paper into shapes to make clothes of puppet using different coloured glaze paper	1	2	-	-
	PC19. paste glaze paper of cloth size onto the plain paper puppet using glue	1	2	-	-
	PC20. make eyes nose and lips on the puppet using bright colours and marker	1	2	-	-
	PC21. cut wool thread into 3-5 inches size to make hair of the puppet	1	2	-	-
	PC22. tie puppet hair using ribbon from bottom to make ponytail	1	2	-	-
	PC23. paste puppet wool hair on top of the puppet face using glue'	1	2	-	-
	PC24. let the puppet dry for 45 minutes	1	2	-	-
	Check paper puppet product quality and productivity standards	7	14	-	-
	PC25. demonstrate the inspection process based on the quality standard parameters to ensure appropriate cutting, pasting, colouring, dressing, decorating, parts making is being achieved	1	2	-	-
	PC26. demonstrate the steps to be followed while maintaining records of inspection results/tests	1	2	-	-

	PC27. ensure that there is no wastage of materials	1	2	-	-
	PC28. prepare a sample template to collect information during inspection based on puppet's hair, face, body parts, color, clothes and pasting quality	1	2	-	-
	PC29. achieve periodical targets set by the supervisor	1	2	-	-
	PC30. identify different types of parameters required to ensure appropriate amount of inventory is being stored at the time of production	1	2	-	-
	PC31. ensure paper pieces are pasted, coloured appropriately	1	2	-	-
	Total Marks	31	69		
HCS/N9901: Coordinate with colleagues and work as a team	Interact with supervisor or superior	14	30	-	-
	PC1. Comply with health, safety gender, and PwD (People with disability) related instructions applicable to the workplace.	2	5	-	-
	PC2. Actively participate in mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and PwD awareness organized at the workplace.	2	5	-	-
	PC3. Receive job orders and instructions from reporting supervisor and receive feedback on work standards.	2	5	-	-
	PC4. Understand the work output requirements, targets, performance indicators and incentives.	2	5	-	-
	PC5. Deliver quality work on time and report any anticipated reasons for delays and handover completed work to supervisor.	3	5	-	-
	PC6. Report on any grievances, production defects and any potential hazards.	3	5	-	-
	Work as a team by coordinating with colleagues within and outside the department and include inputs on PwD & Gender Sensitisation	6	10	-	-
	PC7. Communicate maintenance and repair schedule proactively to the supervisor.	3	5	-	-
	PC8. Interact and clarify doubts on design, usage of materials & tools, quality & standards compliance, etc.	3	5	-	-

	Report and Document	15	25	-	-
	PC9. Report in time for shortage or need of raw materials.	3	5	-	-
	PC10. Communicate with colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the team.	3	5	-	-
	PC11. Maintain the etiquette, use polite language, demonstrate responsible and disciplined behavior towards colleagues.	3	5	-	-
	PC12. Put team over individual goals and multitask or share work where necessary supporting the colleagues.	3	5	-	-
	PC13. Document all the details accurately relating to ones role as required.	3	5	-	-
	Total Marks	35	65	-	-
HCS/N9913: Maintain health, safety and security at workplace	Comply with health, safety and security requirements at work	30	70	-	-
	PC1. Comply with health and safety related instructions applicable to the workplace.	2	6	-	-
	PC2. Use and maintain personal protective equipment as per protocol.	2	6	-	-
	PC3. Carry out own activities in line with approved guidelines and procedures.	2	6	-	-
	PC4. Maintain a healthy lifestyle and guard against dependency on intoxicants.	2	6	-	-
	PC5. Follow environment management system related procedures.	2	4	-	-
	PC6. Store materials and tools in line with manufacturers and organisational requirements.	2	3	-	-
	PC7. Safely handle and move waste and debris.	1	3	-	-
	PC8. Minimize health and safety risks to self and others due to own actions.	2	4	-	-
	PC9. Seek clarifications, from supervisors or other authorized	1	3	-	-

	personnel in case of perceived risks.				
	PC10. Monitor the workplace and work processes for potential risks and threats.	1	3	-	-
	PC11. Carry out periodic walk-through to keep work area free from hazards and obstructions, if assigned.	2	3	-	-
	PC12. Report hazards and potential risks/ threats to supervisors or other authorized personnel.	3	4	-	-
	PC13. Participate in mock drills/ evacuation procedures organized at the workplace.	2	3	-	-
	PC14. Undertake first aid, fire-fighting and emergency response training, if asked to do so.	2	4	-	-
	PC15. Take action based on instructions in the event of fire, emergencies or accidents.	2	6	-	-
	PC16. Follow organisation procedures for evacuation when required.	2	6	-	-
	Total Marks	30	70	-	-
HCS/N9903: Maintain Personal Hygiene	Adopt healthy work practices	18	48	-	-
	PC1. always cover the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust	3	8	-	-
	PC2. wear safety shoes while visiting the production unit to avoid any damage	3	8	-	-
	PC3. wear personal protective equipment while visiting the different departments during production. or example mask in the washing section, glasses and mask in an assembly line, and gloves in the printing section, etc.	3	8	-	-
	PC4. always wash sanitize your hands after a factory unit before touching any document, laptop, cell phone, etc.	3	8	-	-
	PC5. undergo preventive health checkups at regular intervals.	3	8	-	-
	PC6. take prompt treatment from the doctor in case of illness.	3	8	-	-
	Achieve work productivity while maintaining health	12	22	-	-
	PC7. follow SOPs for dealing with blisters; scratches;	4	7	-	-

	accidental fires or any other type of emergencies at work				
	PC8. ensure no productivity loss or absenteeism from work due to illness	4	7	-	-
	PC9. ensure no long-term ill effect on personal health.	4	8	-	-
	Total Marks	27	73	-	-
DGT/VSQ/N0102: Employability Skills (60 Hours)	Introduction to Employability Skills	1	1	-	-
	PC1. identify employability skills required for jobs in various industries	-	-	-	-
	PC2. identify and explore learning and employability portals	-	-	-	-
	Constitutional values – Citizenship	1	1	-	-
	PC3. recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
	PC4. follow environmentally sustainable practices	-	-	-	-
	Becoming a Professional in the 21st Century	2	4	-	-
	PC5. recognize the significance of 21st Century Skills for employment	-	-	-	-
	PC6. practice the 21st Century Skills such as Self Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
	Basic English Skills	2	3	-	-
	PC7. use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
	PC8. read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
	PC9. write short messages, notes, letters, e-mails etc. in English	-	-	-	-
	Career Development & Goal Setting	1	2	-	-

PC10. understand the difference between job and career	-	-	-	-
PC11. prepare a career development plan with short- and long-term goals, based on aptitude	-	-	-	-
Communication Skills	2	2	-	-
PC12. follow verbal and non-verbal communication etiquette and active listening techniques in various settings	-	-	-	-
PC13. work collaboratively with others in a team	-	-	-	-
Diversity & Inclusion	1	2	-	-
PC14. communicate and behave appropriately with all genders and PwD	-	-	-	-
PC15. escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
Financial and Legal Literacy	2	3	-	-
PC16. select financial institutions, products and services as per requirement	-	-	-	-
PC17. carry out offline and online financial transactions, safely and securely	-	-	-	-
PC18. identify common components of salary and compute income, expenses, taxes, investments etc.	-	-	-	-
PC19. identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
Essential Digital Skills	3	4	-	-
PC20. operate digital devices and carry out basic internet operations securely and safely	-	-	-	-
PC21. use e- mail and social media platforms and virtual collaboration tools to work effectively	-	-	-	-
PC22. use basic features of word processor, spreadsheets, and presentations	-	-	-	-
Entrepreneurship	2	3	-	-
PC23. identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business	-	-	-	-

	through research				
	PC24. develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-
	PC25. identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
	Customer Service	1	2	-	-
	PC26. identify different types of customers	-	-	-	-
	PC27. identify and respond to customer requests and needs in a professional manner.	-	-	-	-
	PC28. follow appropriate hygiene and grooming standards	-	-	-	-
	Getting ready for apprenticeship & Jobs	2	3	-	-
	PC29. create a professional Curriculum vitae (Résumé)	-	-	-	-
	PC30. search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
	PC31. apply to identified job openings using offline /online methods as per requirement	-	-	-	-
	PC32. answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
	PC33. identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
	Total Marks	20	30	-	-
	Grand Total	290	660		

Annexure 7: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
-

3. Assessment of Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified
-

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
-

5. Method of verification or validation:

- Surprise visit to the assessment location
- ...

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
-

On the Job:

1. Each module (which covers the job profile of Puppet Maker- Artisan) will be assessed separately.

2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment.....>

Annexure 8: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS defines the measurable performance outcomes required from an individual engaged in a particular task. They list what an individual performing that task should know and do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities based on their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf

