

QUALIFICATION FILE

Product Maker - Fashion Jewellery

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills

NCrF/NSQF Level: **NSQF Level 3.5**

Submitted By:

Handicrafts and Carpet Sector Skill Council-HCSSC

Tel number(s): 011-26139834

E-mail address: ceo@hcsc.in

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Section1: Basic Details

1.	Qualification Name	Product Maker - Fashion Jewellery	
2.	Sector/s	Handicrafts and Carpet Sector Skill Council	
3.	Type of Qualification ☐ New ☒ Revised ☐ Has Electives/Options	NQR Code & version of the existing /previous qualification: <i>(change to previous, once approved)</i> QG-3.5-HC-01741-2023-V1.1-HCSSC Version of qualification: 2.0	Qualification Name of the existing version: <i>(previous, once approved)</i> Product Maker (Fashion Jewellery)
4.	National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval)</i>	NQR Code: QG-3.5-HC-03859-2025-V2-HCSSC Version of qualification: 3.0	5. NCrf/NSQF Level: <i>NSQF Level</i> 3.5
6.	Award (Certificate/Diploma/ Advanced Diploma/Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	NA	
7.	Brief Description of the Qualification	The individual at work is responsible for assembling a variety of materials for the jewel for the final finish. The person has to ensure the final finished jewel is defect-free, meets specified requirements and customer satisfaction levels	

8. Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience <table border="1" data-bbox="1048 316 2051 794"> <thead> <tr> <th>S. No.</th><th>Academic/Skill Qualification (with Specialization - if applicable)</th><th>Relevant Experience (with Specialization - if applicable)</th></tr> </thead> <tbody> <tr> <td>1</td><td>Grade 11 pass</td><td></td></tr> <tr> <td>2</td><td>8th Grade pass</td><td>1 year relevant experience</td></tr> <tr> <td>3</td><td>5th grade pass</td><td>2.5 years relevant experience</td></tr> <tr> <td>4</td><td>Ability to read and write</td><td>5 years relevant experience</td></tr> <tr> <td>5</td><td>Previous relevant Qualification of NSQF Level 3</td><td>1.5 year relevant experience</td></tr> </tbody> </table>						S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)	1	Grade 11 pass		2	8th Grade pass	1 year relevant experience	3	5th grade pass	2.5 years relevant experience	4	Ability to read and write	5 years relevant experience	5	Previous relevant Qualification of NSQF Level 3	1.5 year relevant experience
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1	Grade 11 pass																							
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3	5th grade pass	2.5 years relevant experience																						
4	Ability to read and write	5 years relevant experience																						
5	Previous relevant Qualification of NSQF Level 3	1.5 year relevant experience																						
9. Credits Assigned to this Qualification (as per National Credit Framework (NCrF))	14			10. Common Cost Norm Category (I/II/III) (wherever applicable): II																				
11. Any Licensing Requirements for Undertaking Training on This Qualification (wherever applicable)	NA																							
12. Training Duration by Modes of Training Delivery (Specify <i>Total Duration</i> as per selected training delivery modes and as per requirement of the qualification)	☒ Offline Only ☐ Online Only ☐ Blended <table border="1" data-bbox="1008 1129 2101 1391"> <thead> <tr> <th>Training Delivery Modes</th><th>Theory (Hours)</th><th>Practical (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recommended (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>150 (Including 40 hrs of</td><td>270 (Including 20 Hrs of ES</td><td></td><td></td><td>420</td></tr> </tbody> </table>						Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	150 (Including 40 hrs of	270 (Including 20 Hrs of ES			420						
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																			
Classroom (offline)	150 (Including 40 hrs of	270 (Including 20 Hrs of ES			420																			

			ES module)	module)			
		Online					
		(Refer Blended Learning Annexure for details)					
13.	Aligned to NCO/ISCO Code/s (if code is not available, then mention the same)	NCO-2015/7313.9900					
14.	Progression Path After Attaining the Qualification (Please show Professional and Academic progression) (wherever applicable)	Vertical Progression Quality Checker - Fashion Jewellery (Level 4)					
15.	Other Indian Languages in which the Qualification & Model Curriculum are being Submitted	Hindi					
16.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:					
17.	Is the Job Role Amenable to Persons with Disability	☒ Yes ☐ No If "Yes", specify applicable type of Disability: applicable to all types of disability except vision Impairment, mental health conditions, intellectual disability or (limited to physical disability where hands are used).					
18.	How participation of women will be encouraged?	Participants of women in the handicrafts and carpet sector can be encouraged by providing them skill development programs and creating accessible work opportunities for handicrafts products which is well known by the women of India.					
19.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it), wherever applicable	☒ Yes ☐ No					
20.	Is Qualification Suitable to be Offered in	Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No					

	Schools/Colleges	
21. Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Mr. Krishan Kumar Email: ceo@hcsc.in Contact No.: 011-26139834 Website: www.hcsc.in	
22. Final Approval Date by NSQC: 18/02/2025	23. Validity Duration: 3 years	24. Next Review Date: 18/02/2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory Pr.-Practical OJT-On the Job Man.-Mandatory Training Rec.-Recommended Proj.-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Perform final finish to the jewellery	HCS/N1306 NOS Version 2.0	Core	3.5	6	50:00	130:00	NA	00:00	180:00	30	70	-	-	100	
2.	Entrepreneurship skills	HCS/N85	Core	3.5	2	20:00	40:00	NA	00:00	60:00	33	67	-	-	100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-T-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
	for fashion jewellery maker	04 NOS Version 1.0					0		0							
3.	Working in a team	HCS/N9929 NOS Version 1.0	Non-Core	3.5	1	10:00	20:00	NA	00:00	30:00	35	65	-	-	100	
4.	Maintain health and safety at workplace	HCS/N9931 NOS Version 1.0	Non-core	3.5	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	
5.	Maintain Personal Sanitation	HCS/N9934 NOS Version 1.0	Non-core	3.5	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	
6.	Managing people and	HCS/N99	Non-	3.5	1	10:00	20:00	NA	00:00	30:00	35	65	-	-	100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-T-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
	resources in Business	40 NOS Version 1.0	core				0		0							
7.	Employability & Entrepreneurship Skills	DGT/VSQ /N0102 NOS Version 1.0	Non-core	4	2	40:00	20:00	NA	00:00	60:00	20	30	-	-	50	
Duration (in Hours) / Total Marks					14	150:00	270:00	NA	00:00	420:00	213	437			650	

Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	12 th grade pass with 2 years' experience in the relevant sector and 1 year of teaching experience
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Graduate with 3 years' experience in the relevant sector and 4 years of teaching experience
3.	Tools and Equipment Required for the Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	12 TH Grade pass/ Graduate with Basic IT skills in the experience of assembling variety of materials to ensure final finish of defect free jewel that meets specified requirements
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	12 TH Grade pass/ Graduate with Basic IT skills in the experience of assembling variety of materials to ensure final finish of defect free jewel that meets specified requirements

3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	12 TH Grade pass/ Graduate with Basic IT skills in the experience of assembling variety of materials to ensure final finish of defect free jewel that meets specified requirements
4.	Assessment Mode (Specify the assessment mode)	Blended
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☒ Yes ☐ No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of Need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 30
5.	Estimated nos. of persons to be trained and employed: 750 approx.
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments If "No", why: Yes

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Annexure 1
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Annexure 2
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Annexure 6
4.	Annexure: Assessment Strategy (Not Mandatory)	Annexure 7
5.	Annexure: Blended Learning (Mandatory, in case selected Mode of delivery is Blended Learning)	Blended learning called a “flipped classroom”, “hybrid learning” or “mixed learning,” is an approach that mixes instructor-led classroom training with online content, which could be in the form of on-demand videos that learners review outside of class. The live instruction can be face-to-face or online (via a live virtual classroom or even two-way video), or there might be no live lecture at all. Blended learning represents a learning model that combines both formal (traditional classroom) and non-formal (online) methodologies. (Annexure 5)
6.	Annexure: Multiple Entry-Exit Details (Mandatory, in case qualification has multiple Entry-Exit)	The Multiple entry and exit criteria would help in fragmenting an entire program into smaller units with due acknowledgement being given to each unit of learning. The credit transfer mechanism will also enable a student to enter, exit and re-enter the educational ecosystem both general and vocational at any point of time.
7.	Annexure: Acronym and Glossary (Optional)	(Annexure 8)
8.	Supporting Document: Model Curriculum	Model Curriculum attached separately

	(Mandatory – Public view)	
9.	Supporting Document: Career Progression (Optional - Public view)	Career Progression/ Job Role Progression appended below
10.	Any other document you wish to submit:	



Annexure 1: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	The incumbent works in the familiar and predictable routine of creating models from customer cues and brief in ceramics manufacturing. The situation of clear choice is evident through the following examples • mix and match the various materials according to the specifications or based on latest fashion trends • improve and alter the received jewel in a creative way with respect to color, design, shape, etc. • decorate the jewel piece with gems, stones, stickers, bone, horn or other decorative materials to embellish the finishing jewel • check the jewel if it matches the design • make necessary	This is at level 3.5, it requires clear choice of procedures, as here the procedure is standardised by the direction of the buyer Example • receive the jewellery from the concerned person • understand the job sheet, design and the customer requirement • check for defects check if the jewellery matches the market requirement	3.5

	adjustments if any • rectify and rework if any mistakes are found un-matching the design specifications and requirements		
Professional and Technical Skills/ Expertise/ Professional Knowledge	The incumbent has factual knowledge of field of knowledge or study which is in this case includes jewellery making and design • jewellery making process and types of jewellery • various kinds of raw materials involved in the process of making the jewel • preparing raw materials according to the specific jewel requirement • defects and errors involved in every process of jewel making • This is not level 5 as there is a requirement of principles and general concepts at	It is at level 3.5 as this level as outlined above requires factual knowledge of field of study and not mere basic facts, process and principle knowledge of trade of employment	3.5

	level 5 which is not required here. Also, not level 3 as this level as outlined above requires factual knowledge of field of study and not mere basic facts, process and principle knowledge of trade of employment.		
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Most of the work involves recall and demonstration of practical skill, is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rules and tool and quality concepts to complete their work. This is evident through: Examples: • perform coloring, pasting, cutting, hammering, brushing, etc. to the jewel as per the design requirement • perform final finish to the jewellery • insert clasp, do final stringing (if required and other requirements to the	This is at level 3.5 as it is required cognitive skills and range of methods for quality checking, problem solving and evaluation of job which is for level 3.5. Not level 3 as there is independent work and not mere assisting, at the same time there are variables involved	3.5

	jewel based on the specifications • decorate the jewel piece with gems, stones, stickers, bone, horn or other decorative materials to embellish the finishing jewel • ensure the decorative materials are of the correct size, shape and weight • usage of sharp tools, safety equipments, such as scissor, plier, cutter, etc. for final jewel making • quality standards to be followed		
Broad Learning Outcomes/Core Skill	The incumbent needs language to communicate written or oral, with required clarity, to interact with customers, various departments, supervisors, personnel and teams, confirm requirements and communicate the same for shared understanding. Also prepare a range of routine documentation. These are required for the following tasks:	Written and oral communication is required with clarity so its level 3.5	3.5

	• understand the job sheet and the design requirement • plan the target number of pieces to be checked • coordinate with the concerned department to collect the jewel • rectify and rework if any mistakes are found unmatching the design specifications and requirements • report on any shortage or defect of raw materials to the concerned person ☐ understand the requirements of the final finish to jewel received and the raw materials to be used • communicate to the colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the		
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	team • interact and clarify doubts on design, usage of materials & tools, quality and standards compliance, etc		
Responsibility	The incumbent works with responsibility for own work and learning, which is evident from the incumbent's deliverables and also there is no responsibility for the learning of others therefore this is not level 5. Examples: • coordinate with the concerned department to collect the jewel • understand the requirements of the final finish to jewel received and the raw materials to be used • improve and alter the received jewel in a creative way with respect to colour, design, shape, etc.	Responsible for own work and learning therefore at level 3.5	3.5

Annexure 2: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / equipment name	Specification	Quantity for specified batch size
1	Cutter	A cutter is essential for shaping and cutting materials like leather, fabric, or even certain metals used in jewelry making	1 each
2	Bone	Bones or similar materials can be used as burnishing tools for smoothing and finishing edges on leather or other materials	10 types
3	Horns	Horns or horn-like tools can be used for shaping and forming metal or other malleable materials	12 types
4	Stone	Stones are commonly used for polishing and finishing metal surfaces	15 types
5	Gems	Gems are the decorative elements that add aesthetic value to the jewelry	2 kg
6	Hammer	Hammers are used for a variety of tasks, including shaping and texturing metals	5 types
7	Brushes	Brushes are crucial for applying various finishes, such as paint or patina, to the jewelry	19 types
8	Colour	Colors, in the form of paints, enamels, or other coatings, are used to add visual interest and variety to the jewelry	17 types
9	Beads, rhinestones,	For decorating the jewellery items.	2 kg (each item)

	cowrie shells, mirrors, head pins, etc.		
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Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White Board

2. Marker/Pen
3. Duster
4. First-aid
5. PPE Kit

Annexure 3: Industry Validations Summary

Sr. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	AANYAAS ENTERPRISES	SNEHA VERMA	Proprietor	Plot No. 243, Sector 10, Gurgaon, Haryana	8882229788	aanyaase@gmail.com	
2	BIHAR HANDICRAFTS	MD. WASIM HAIDER	Proprietor	Village- Motijheel, PO- Mehshi, District- East Champaran- 845426 (Bihar)	9006031786, 9162420786	mdwasimhaider210@gmail.com	
3	MACROBIAN TECHNOLOGIES PVT LTD.	MINHAJ ALAM	Operations Manager	Plot no-11, Lane no-2, Ground Floor, Doon Hills Colony,	9431397274	macrobiantechnologiespvtltd@gmail.com	

				Ring Road, Ladpur, Dehradun, Uttarakhand- 248008			
4	NEW PICK	SHEEBA BUDHIRAJA	Co-founder	A-15/7 Vasant vihar, New Delhi-110057	9810462262	info@newpik.com	
5	QTL creations	SALIL MEHTA	Manager	B, 25, Sector 63 Rd, A Block, Noida, Uttar Pradesh - 201307	9810240226	salil@qtl.co.in	
6	SAHAJ IMPAX	CHINTU KOHLI	CEO	Malviya Nagar, New Delhi, Delhi 110017	9811481721	maneet@sehajimpex.com	
7	JUGAL TRADER	RAJAT GARG	CEO	H-81, Sector 63, Noida - 201301 (UP) INDIA	9818431220		
8	STATE ART CORP.	AMIT JAIN	Manager	B-7, FLATTED FACTORIES COMPLEX, New Delhi-	9810384699	info@stateartcorp.com	

				110055			
9	MEME	ASHIT SAHNI	ARTISAN	0127 Mehsi Chakia, Ojhilpur, East Champran-845426 (Bihar)	9661044661		
10	MSME	ADALAT MAHTO	Artisan	Mehsi Chakia, East Champran-845426 (Bihar)	9905718015		
11	MSME	BACHHA RAY	Artisan	Mehsi Chakia Abul Gani, East Champran-845426 (Bihar)			
12	MSME	BIBHA DEVI	Artisan	Mehsi Chakia, East Champran-845426 (Bihar)	9905718015		
13	MSME	CHAMPA DEVI	Artisan	Mehsi Chakia, East Champran-845426 (Bihar)	9199215522		
14	MSME	CHINTA DEVI	Artisan	Mehsi Chakia Chak Abul	7488256886		

				Gani, East Champran- 845426 (Bihar)			
15	MSME	DEEPAK SAHNI	Artisan	0086 Mehsi Chakia, East Champran- 845426 (Bihar)	9354665389		
16	MSME	DHANPATIYA DEVI	Artisan	Mehsi Chakia Abul Gani, East Champran- 845426 (Bihar)	7764006345		
17	MSME	GAYTRI DEVI	Artisan	Mehsi Chakia Chak Abul Gani, East Champran- 845426 (Bihar)	8256961708		
18	MEME	GAUTAM KUMAR	ARTISAN	41 Near Shiv Mander, Kalan Sukrigarha, Ramgarh- 825101, Jharkhand	7870311151		
19	MSME	JAYA MANGLI DEVI	Artisan	Mehsi Chakia Abul Gani, East	7764006345		

				Champran-845426 (Bihar)			
20	MSME	KANTI DEVI	Artisan	0074, Mehsi Chakia, Ojhilpur, East Champran-845426 (Bihar)	91555006670		
21	MSME	KIRAN DEVI	Artisan	Mehsi Chakia Abul Gani, East Champran-845426 (Bihar)			
22	MSME	KUSUM DEVI	Artisan	Mehsi Chakia Chak Abul Gani, East Champran-845426 (Bihar)	9631494274		
23	MSME	LALMATI DEVI	Artisan	Mehsi Chakia Purani, East Champran-845426 (Bihar)	6202171698		
24	MSME	LAKHINDRA SAHNI	Artisan	1371 Mehsi Chakia, Ojhilpur, East Champran-	9546100139		

				845426 (Bihar)			
25	MSME	MAHINDER PASWAN	Artisan	Mehsi Chakia Abul Gani, East Champran- 845426 (Bihar)	7296093196		
26	MSME	MANESH RAY	Artisan	Mehsi Chakia Chak Abul Gani, East Champran- 845426 (Bihar)	9516050027		
27	MSME	MAMTA DEVI	Artisan	Mehsi Chakia Abul Gani, East Champran- 845426 (Bihar)	9572001389		
28	MSME	MANTU PRASAD	Artisan	Mehsi Chakia Abul Gani, East Champran- 845426 (Bihar)			
29	MSME	MUKESH PASWAN	Artisan	Mehsi Chakia Abul Gani, East Champran-	7050754347		

				845426 (Bihar)			
30	MSME	MUNNA KUMAR	Artisan	Mehsi Chakia Chak Abul Gani, East Champran- 845426 (Bihar)	7488256886		
31	MSME	MUNNA THAKUR	Artisan	Mehsi Chakia Abul Gani, East Champran- 845426 (Bihar)			
32	MSME	PRAYAG SAHNI	Artisan	0086 Mehsi Chakia, East Champran- 845426 (Bihar)	7632868188		
33	MSME	RAJIY DEVI	Artisan	Mehsi Chakia Chak Abul Gani, East Champran- 845426 (Bihar)			
34	MSME	RAJENDR PASWAN	Artisan	0127 Mehsi Chakia, Ojhilpur, East Champran- 845426 (Bihar)	9971608647		

35	MSME	RUNA DEVI	Artisan	0074, Mehsi Chakia, Ojhilpur, East Champran-845426 (Bihar)	9546100139		
36	MSME	REKHA DEVI	Artisan	Mehsi Chakia Chak Abul Gani, East Champran-845426 (Bihar)	7887196200		
37	MSME	RITA DEVI	Artisan	Mehsi Chakia Chak Abul Gani, East Champran-845426 (Bihar)	7085461417		
38	MSME	RUPESH KUMAR	Artisan	Mehsi Chakia Abul Gani, East Champran-845426 (Bihar)	9572001389		
39	MSME	SHANTI DEVI	Artisan	1406, Mehsi Chakia, Ojhilpur, East Champran-845426 (Bihar)	7632872253		

40	MSME	SIMA DEVI	Artisan	0074, Mehsi Chakia, Ojhilpur, East Champran-845426 (Bihar)	7563859877		
41	MSME	SHARWAN RAI	Artisan	Mehsi Chakia Abul Gani, East Champran-845426 (Bihar)	9546658828		
42	MSME	SHIGASAN PASWAN	Artisan	Mehsi Chakia Barharwa Moinal, East Champran-845426 (Bihar)	7870517873		
43	MSME	SHYAM LAL RAI	Artisan	Mehsi Chakia Chak Abul Gani, East Champran-845426 (Bihar)	7488256886		
44	MSME	SURAJ KUMAR	Artisan	Mehsi Chakia Chak Abul Gani, East Champran-845426 (Bihar)			

45	MSME	VIJAY KUMAR	Artisan	Mehsi Chakia Chak Abul Gani, East Champran- 845426 (Bihar	8928250841		
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Annexure 4: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2023-24	750	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2024-25	1000	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2025-26	1250	Self-employment	Approx. 60%	Self-employment	N/A	N/A

Data to be provided year-wise for next 3 years.

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
2.0	2021-2022	120	119	119	Self-employed	More than 60%	More than 60%	More than 60%	Self-employed	NA	NA	NA	NA
2.0	2022-2023	255	240	240	Self-employed	More than 60%	More than 60%	More than 60%	Self-employed	NA	NA	NA	NA

2.0	2023-2024	50	30	30	Self-employed	More than 60%	More than 60%	More than 60%	Self-employed	NA	NA	NA	NA
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Applicable for revised qualifications only, data to be provided for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. Training are going on COE's and with the help of the industry partners in different premises.

Content availability for previous versions of qualifications: Yes

☐ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☒ Any Other: Qualification Pack/ MC/QF

Languages in which Content is available: English and Hindi

Annexure 5: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline: Online Ratio
1	☒ Theory/ Lectures - Imparting theoretical and conceptual knowledge	• Qualification/ Syllabus • Books/ e-books • Presentations	• Without use of appropriate tech tools 80% Offline and only upto 20% online otherwise. • Online Instructor led teaching, can be one-to-one or one to many or many-to-many: up to 80% to 100% online
2	☒ Imparting Soft Skills, Life Skills, and	• Presentations	• Without use of appropriate tech tools, 80% Offline and only upto 20%

	Employability Skills /Mentorship to Learners	E-Content/ Curated digital content	online otherwise. 100% virtual while working in virtual teams / virtual collaboration
3	☒ Showing Practical Demonstrations to the learners	Projector, laptop various tools and equipment	For all skills, where a physical product is created, at least 50% shall be on practical demonstrations and site visits
4	☒ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	Projector, laptop various tools and equipment	100% offline without the use of any technology tools.
5	☒ Tutorials/ Assignments/ Drill/ Practice	Learning Management system	70% offline and upto 30% online where a physical product is created as part of skilling
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure 6: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N1306: Perform final finish to the jewellery	Selection and Preparation of Raw materials	8	16	-	-
	PC1. Identify and select appropriate raw materials such as Cowrie shells, Resin, Mirror, Beads, Pearls, Colourful threads, Fabric, Terracotta beads, Rhinestones, Eye pins, Head pins,	1	4	-	-

	jump rings, Ear wires, Lobster hooks, etc. based on design specifications.				
	PC2. Inspect materials for quality, ensuring no defects in decorative components before use.	1	4	-	-
	PC3. Prepare materials by shaping, and organizing components like jump rings, ear wires, and lobster hooks for efficient assembly.	2	4	-	-
	PC4. Maintain proper storage and handling techniques to prevent damage to delicate elements like pearls and resin pieces.	2	4	-	-
	Designing and crafting jewellery pieces	8	16	-	-
	PC5. . Create jewellery designs incorporating selected materials such as colourful threads, fabric, and beads to meet aesthetic and functional requirements.	2	4	-	-
	PC6. Use appropriate tools (pliers, cutters, tweezers) for wirework, assembling cowrie shells, and securing components like eye pins and head pins.	2	4	-	-
	PC7. Ensure proper alignment and balance in jewellery pieces, maintaining uniformity in handcrafted terracotta bead and mirror work designs.	2	4	-	-
	PC8. Follow safety protocols while handling sharp tools and adhesives during jewellery assembly.	2	4	-	-
	Finishing and Quality control	8	16	-	-
	PC9. Check jewellery for secure fittings, ensuring jump rings, lobster hooks, and ear wires are correctly attached.	2	4	-	-
	PC10. Polish and refine surfaces to remove excess adhesive or rough edges, especially in resin and mirror-based designs.	2	4	-	-
	PC11. Test durability and wearability by conducting minor stress tests on beadwork and thread-based components.	2	4	-	-
	PC12. Ensure final products meet customer expectations and	2	4	-	-

	industry standards before packaging and delivery.				
	Packaging and presentation of jewellery	8	22		
	PC13. Select suitable packaging materials such as fabric pouches, eco-friendly boxes, or velvet-lined cases to protect delicate items like pearls, resin pieces, and mirror work jewellery.	2	4	-	-
	PC14. Ensure secure placement of jewellery in packaging to prevent damage, tangling of threads, or scratches on beads and rhinestones.	2	6	-	-
	PC15. Attach branding elements such as tags, labels, and care instructions to enhance customer experience and maintain brand identity.	2	6	-	-
	PC16. Store packaged jewellery properly before shipment or display, ensuring it remains dust-free and in pristine condition.	2	6	-	-
	Total Marks	30	70	-	-
HCS/N8504: Entrepreneurship skills for Fashion Jewellery maker	Opportunity identification and Business planning	5	11	-	-
	PC1. Identify potential market trends in fashion jewellery, such as customer preferences for materials like cowrie shells, resin, pearls, and terracotta beads	1	2	-	-
	PC2. Analyze competition and find unique selling points (USP) for handcrafted jewellery.	1	2	-	-
	PC3. Develop a business plan outlining product offerings, pricing, and target customers.	1	3	-	-
	PC4. Identify funding sources and investment opportunities for scaling up the jewellery business.	2	4	-	-
	Product development and innovation	8	16	-	-
	PC5. Experiment with different materials, designs, and techniques to create innovative jewellery collections.	2	4	-	-
	PC6. Ensure quality craftsmanship by selecting durable materials like resin, eye pins, and lobster hooks.	2	4	-	-

	PC7. Adapt designs based on seasonal trends, customer preferences, and cultural influences.	2	4	-	-
	PC8. Incorporate eco-friendly and sustainable practices in jewellery making, such as using recycled fabric or natural beads (wooden beads).	2	4	-	-
	Marketing and Branding	8	16		
	PC9. Develop branding strategies, including logo, packaging, and brand story, to establish a unique identity.	2	4	-	-
	PC10. Utilize digital marketing tools such as social media, e-commerce platforms, and influencer collaborations to promote jewellery.	2	4	-	-
	PC11. Create a strong online presence through product photography, customer engagement, and regular updates.	2	4	-	-
	PC12. Participate in exhibitions, pop-up events, and craft fairs to showcase jewellery collections.	2	4	-	-
	Sales and Customer relationship management	6	12	-	-
	PC13. Identify suitable sales channels, including online marketplaces, boutique stores, and direct sales.	2	4	-	-
	PC14. Build strong customer relationships by understanding their preferences and offering customization options.	2	4	-	-
	PC15. Handle customer queries, feedback, and complaints professionally to build brand loyalty.	2	4	-	-
	Financial Management and Business sustainability	6	12		
	PC16. Maintain accurate financial records, including expenses, sales, and profits.	2	4	-	-
	PC17. Develop cost-effective production techniques to maximize profitability and Plan reinvestment strategies for business growth, such as expanding product lines or improving packaging.	2	4	-	-
	PC18. Ensure compliance with local business regulations,	2	4	-	-

	taxation, and ethical trade practices.				
	NOS Total	33	67	-	-
HCS/N9929: Working in a team	Interact with supervisor or superior	14	30	-	-
	PC1. comply with health, safety gender, and PwD (People with disability) related instructions applicable to the workplace	2	5	-	-
	PC2. actively participate in mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and PwD awareness organized at the workplace.	2	5	-	-
	PC3. receive job orders and instructions from reporting supervisor and receive feedback on work standards.	2	5	-	-
	PC4. understand the work output requirements, targets, performance indicators and incentives.	2	5	-	-
	PC5. deliver quality work on time and report any anticipated reasons for delays and handover completed work to supervisor	3	5	-	-
	PC6. report on any grievances, production defects and any potential hazards.	3	5	-	-
	Work as a team by coordinating with colleagues within and outside the department and including inputs on PwD & Gender Sensitisation	6	10	-	-
	PC7. communicate maintenance and repair schedule proactively to the supervisor	3	5	-	-
	PC8. interact and clarify doubts on design, usage of materials & tools, quality & standards compliance, etc.	3	5	-	-
	Report and Document	15	25	-	-
	PC9. report in time for shortage or need of raw materials	3	5	-	-
	PC10. communicate with colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the team	3	5	-	-
	PC11. maintain the etiquette, use polite language, demonstrate responsible and disciplined behavior towards colleagues.	3	5	-	-

	PC12. put team over individual goals and multitask or share work where necessary supporting the colleagues.	3	5	-	-
	PC13. document all the details accurately relating to ones role as required.	3	5	-	-
	Total Marks	35	65	-	-
HCS/N9931: Maintain Health and Safety at Workplace	Comply with health, safety, and security requirements at work	30	70	-	-
	PC1. Comply with health and safety related instructions applicable to the workplace.	2	6	-	-
	PC2. Use and maintain personal protective equipment as per protocol.	2	6	-	-
	PC3. Carry out own activities in line with approved guidelines and procedures	2	6	-	-
	PC4. Maintain a healthy lifestyle and guard against dependency on intoxicants.	2	6	-	-
	PC5. Follow environment management system related procedures	2	4	-	-
	PC6. Store materials and tools in line with manufactures and organizational requirements	2	3	-	-
	PC7. Safely handle and move waste and debris.	1	3	-	-
	PC8. Minimize health and safety risks to self and other due to own actions.	2	4	-	-
	PC9. Seeks clarifications from supervisors or other authorized personnel in case of perceived risks	1	3	-	-
	PC10. Monitor the workplace and work processes for potential risks and threats.	1	3	-	-
	PC11. Carry out periodic walk-through to keep work area free from hazards and obstructions, if assigned	2	3	-	-
	PC12. Report hazards and potential risks/threats to supervisors or other authorized personnel	3	4	-	-

	PC13. Participate in mock drills/ evacuation procedures organized at the workplace	2	3	-	-
	PC14. Undertake first aid, fire-fighting and emergency response training, if asked to do so	2	4	-	-
	PC15. Take action based on instructions in the event of fire, emergencies or accidents	2	6	-	-
	PC16. Follow organization procedures for evacuation when required	2	6	-	-
	Total Marks	30	70	-	-
HCS/N9934: Maintain Personal Sanitation	Adopt healthy work practices	18	48	-	-
	PC1. always cover the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust	3	8	-	-
	PC2. wear safety shoes while visiting the production unit to avoid any damage	3	8	-	-
	PC3. wear personal protective equipment while visiting the different departments during production. orexample mask in the washing section, glasses and mask in an assembly line, and gloves in the printing section, etc.	3	8	-	-
	PC4. always wash sanitize your hands after a factory unit before touching any document, laptop, cell phone, etc.	3	8	-	-
	PC5. undergo preventive health checkups at regular intervals.	3	8	-	-
	PC6. take prompt treatment from the doctor in case of illness.	3	8	-	-
	Achieve work productivity while maintaining health	12	22	-	-
	PC7. follow SOPs for dealing with blisters; scratches; accidental fires or any other type of emergencies at work	4	7	-	-
	PC8. ensure no productivity loss or absenteeism from work due to illness	4	7	-	-
	PC9. ensure no long-term ill effect on personal health.	4	8	-	-
	Total Marks	30	70	-	-

HCS/N9940: Managing people and resources in Business	People management	3	6	-	-
	PC1. arrange Interactive meetings of managers of sales and production teams and categorize the issues and feedback of both the teams	1	2	-	-
	PC2. train the employees of his/her unit with the appropriate skills required to make marketrelevant and quality products	1	2	-	-
	PC3. motivate the employees	1	2	-	-
	Product planning	8	16	-	-
	PC4. compile a report based on old production reports	1	2	-	-
	PC5. address the issues faced in previous productions and try to resolve them	1	2	-	-
	PC6. gather and analyze the cues from the market	1	2	-	-
	PC7. ascertain the customer preference	1	2	-	-
	PC8. develop product range lines based on current market preference	1	2	-	-
	PC9. develop product range lines that are unique and able to price high	1	2	-	-
	PC10. price the products according to market trends	1	2	-	-
	PC11. identify the competent marketing strategy for the product range	1	2	-	-
	Procurement of raw materials	7	14	-	-
	PC12. list of the raw materials and prepare a B.O.M according to the product lines	1	2	-	-
	PC13. ascertain the quantity and right price to procure the materials	1	2	-	-
	PC14. identify the right locations/agents from where the raw materials can be procured	1	2	-	-
	PC15. negotiate to get the best price	1	2	-	-
	PC16. ensure quality materials are procured	1	2	-	-

	PC17. ensure the procured materials are stored in appropriate conditions	1	2	-	-
	PC18. compile a record of price quotations, POs, and bills of procurement for future reference	1	2	-	-
	Market interfacing	7	14	-	-
	PC19. maintain a healthy and professional relationship with vendor	1	2	-	-
	PC20. the competitive market falls in order with the company policies of best price, quality, and delivery parameters	1	2	-	-
	PC21. analyze the prevalent price for product lines	1	2	-	-
	PC22. decide on the most effective means to access the market	1	2	-	-
	PC23. plan for cost-effective transportation to the market	1	2	-	-
	PC24. position the product according to market requirements	1	2	-	-
	PC25. identify and address the expectations of customer	1	2	-	-
	Financial management	4	8	-	-
	PC26. analyze and ascertain the cost of production	1	2	-	-
	PC27. maintain the book of accounts related to the business	1	2	-	-
	PC28. maintain export documents like a letter of credit, custom clearance	1	2	-	-
	PC29. identify cost-effective means of running the business	1	2	-	-
	Record keeping	6	7	-	-
	PC30. identify various aspects of business that require recording	1	2	-	-
	PC31. design formats for recording	1	1	-	-
	PC32. compile various records of all aspects of the business	1	1	-	-
	PC33. maintain these records with periodic updations	1	1	-	-
	PC34. maintain necessary documents as per local government and regulatory requirements	1	1	-	-

	PC35. reframe the procurement strategy according to local scenarios like weather conditions, transport strikes, affected prices, etc.	1	1	-	-
	Total Marks	35	65	-	-
DGT/VSQ/N0102: Employability Skills (60 Hours)	Introduction to Employability Skills	1	1	-	-
	PC1. identify employability skills required for jobs in various industries	-	-	-	-
	PC2. identify and explore learning and employability portals	-	-	-	-
	Constitutional values – Citizenship	1	1	-	-
	PC3. recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
	PC4. follow environmentally sustainable practices	-	-	-	-
	Becoming a Professional in the 21st Century	2	4	-	-
	PC5. recognize the significance of 21st Century Skills for employment	-	-	-	-
	PC6. practice the 21st Century Skills such as Self- Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
	Basic English Skills	2	3	-	-
	PC7. use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
	PC8. read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
	PC9. write short messages, notes, letters, e-mails etc. in				

	English	-	-	-	-
	Career Development & Goal Setting	1	2	-	-
	PC10. understand the difference between job and career	-	-	-	-
	PC11. prepare a career development plan with short- and long-term goals, based on aptitude	-	-	-	-
	Communication Skills	2	2	-	-
	PC12. follow verbal and non-verbal communication etiquette and active listening techniques in various settings	-	-	-	-
	PC13. work collaboratively with others in a team	-	-	-	-
	Diversity & Inclusion	1	2	-	-
	PC14. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC15. escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
	Financial and Legal Literacy	2	3	-	-
	PC16. select financial institutions, products and services as per requirement	-	-	-	-
	PC17. carry out offline and online financial transactions, safely and securely	-	-	-	-
	PC18. identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
	PC19. identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
	Essential Digital Skills	3	4	-	-
	PC20. operate digital devices and carry out basic internet operations securely and safely	-	-	-	-
	PC21. use e- mail and social media platforms and virtual	-	-	-	-

	collaboration tools to work effectively	-	-	-	-
	PC22. use basic features of word processor, spreadsheets, and presentations	-	-	-	-
	Entrepreneurship	2	3	-	-
	PC23. identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-
	PC24. develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-
	PC25. identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
	Customer Service	1	2	-	-
	PC26. identify different types of customers	-	-	-	-
	PC27. identify and respond to customer requests and needs in a professional manner.	-	-	-	-
	PC28. follow appropriate hygiene and grooming standards	-	-	-	-
	Getting ready for apprenticeship & Jobs	2	3	-	-
	PC29. create a professional Curriculum vitae (Résumé)	-	-	-	-
	PC30. search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
	PC31. apply to identified job openings using offline/online methods as per requirement	-	-	-	-
	PC32. answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
	PC33. identify apprenticeship opportunities and register for it as				

	per guidelines and requirements	-	-	-	-
	Total Marks	20	30	-	-
	Grand Total	213	437		

Annexure 7: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
-

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified
-

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
-

5. Method of verification or validation:

- Surprise visit to the assessment location
- ...

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
-

On the Job:

1. Each module (which covers the job profile of Product Maker Fashion Jewellery) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
 -
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment.....>

Annexure 8: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf