

QUALIFICATION FILE

Inlay Artisan – Stonecraft

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills

NCrF/NSQF Level: **NSQF Level 3.5**

Submitted By:

Handicrafts and Carpet Sector Skill Council-HCSSC

Tel number(s): 011-26139834

E-mail address: ceo@hcsc.in

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Section1: Basic Details

1.	Qualification Name	Inlay Artisan- Stonecraft	
2.	Sector/s	Handicrafts and Carpet Sector Skill Council	
3.	Type of Qualification ☐ New ☒ Revised ☐ Has Electives/Options	NQR Code & version of the existing /previous qualification: <i>(change to previous, once approved)</i> NQR Code: 2022/HC/HCSSC/06737 Version of qualification: 3.0	Qualification Name of the existing version: <i>(previous, once approved)</i> Inlay Artisan- Stonecraft
4.	National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval)</i>	NQR Code: QG-3.5-HC-03856-2025-V2-HCSSC Version of qualification: 4.0	5. NCrf/NSQF Level: <i>NSQF Level</i> 3.5
6.	Award (Certificate/Diploma/ Advanced Diploma/Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	NA	
7.	Brief Description of the Qualification	The individual at work is responsible for cutting many different colored semiprecious and precious gemstones into various sizes as per the pre-decided pattern, engrave the base marble as per the sizes of these gemstones followed by laying the gemstones into the groves of that base marble with adhesive very precisely.	

8. Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience <table border="1" data-bbox="1048 240 2056 719"> <thead> <tr> <th>S. No.</th><th>Academic/Skill Qualification (with Specialization - if applicable)</th><th>Relevant Experience (with Specialization - if applicable)</th></tr> </thead> <tbody> <tr> <td>1</td><td>11th Grade Pass</td><td></td></tr> <tr> <td>2</td><td>8th Grade pass</td><td>1-year relevant experience</td></tr> <tr> <td>3</td><td>5th Grade pass</td><td>2.5-years of relevant experience</td></tr> <tr> <td>4</td><td>Ability to read and write</td><td>5-years of relevant experience</td></tr> <tr> <td>5</td><td>Previous relevant Qualification of NSQF Level 3.0</td><td>1.5 year relevant experience</td></tr> </tbody> </table>						S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)	1	11th Grade Pass		2	8th Grade pass	1-year relevant experience	3	5th Grade pass	2.5-years of relevant experience	4	Ability to read and write	5-years of relevant experience	5	Previous relevant Qualification of NSQF Level 3.0	1.5 year relevant experience
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3	5th Grade pass	2.5-years of relevant experience																						
4	Ability to read and write	5-years of relevant experience																						
5	Previous relevant Qualification of NSQF Level 3.0	1.5 year relevant experience																						
9. Credits Assigned to this Qualification (as per National Credit Framework (NCrF))	14			10. Common Cost Norm Category (I/II/III) (wherever applicable): II																				
11. Any Licensing Requirements for Undertaking Training on This Qualification (wherever applicable)	NA																							
12. Training Duration by Modes of Training Delivery (Specify <i>Total Duration</i> as per selected training delivery modes and as per requirement of the qualification)	☒ Offline Only ☐ Online Only ☐ Blended <table border="1" data-bbox="1010 1054 2101 1382"> <thead> <tr> <th>Training Delivery Modes</th><th>Theory (Hours)</th><th>Practical (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recommended (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>120 (Including 20 hrs of ES module)</td><td>300 (Including 10 Hrs of ES module)</td><td></td><td></td><td>420</td></tr> </tbody> </table>						Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	120 (Including 20 hrs of ES module)	300 (Including 10 Hrs of ES module)			420						
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			)				
		Online					
		(Refer Blended Learning Annexure for details)					
13.	Aligned to NCO/ISCO Code/s (if code is not available, then mention the same)	NCO-2015/7313.2300					
14.	Progression Path After Attaining the Qualification (Please show Professional and Academic progression) (wherever applicable)	Vertical Progression Quality checker - Stonecraft (Level 4) Horizontal Progression Carving Artisan - Stonecraft (Level 3.5)					
15.	Other Indian Languages in which the Qualification & Model Curriculum are being Submitted	Hindi					
16.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:					
17.	Is the Job Role Amenable to Persons with Disability	☒ Yes ☐ No If “Yes”, specify applicable type of Disability: applicable to all types of disability except vision Impairment, mental health conditions, intellectual disability or (limited to physical disability where hands are used).					
18.	How participation of women will be encouraged?	Participants of women in the handicrafts and carpet sector can be encouraged by providing them skill development programs and creating accessible work opportunities for handicrafts products which is well known by the women of India.					
19.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it), wherever applicable	☒ Yes ☐ No					
20.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No					
21.	Name and Contact Details of Submitting / Awarding Body SPOC	Name: Mr. Krishan Kumar Email: ceo@hcsc.in					

	(In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Contact No.: 011-26139834 Website: www.hcssc.in
22.	Final Approval Date by NSQC: 18/02/2025	23. Validity Duration: 3 years 24. Next Review Date: 18/02/2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.-Practical** **OJT-On the Job** **Man.-Mandatory** **Training** **Rec.-Recommended** **Proj.-Project**

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / non-core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Create inlay work on marble	HCS/N1505 NOS Version 2.0	Core	3.5	3	20:00	70:00	NA	00:00	90:00	24	76	-	-	100	
2.	Create inlay work on Sandstone	HCS/N1515 NOS Version 1.0	Core	3.5	2	20:00	40:00	NA	00:00	60:00	30	70	-	-	100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / non-core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT- Ma n.	OJT- Rec.	Total	Th.	Pr.	Proj .	Viva	Total	Weightage (%) (if applicable)
3.	Create Inlay work on Black Marble	HCS/N1516 NOS Version 1.0	Core	3.5	3	20:00	70:00	NA	00:00	90:00	30	70	-	-	100	
4.	Entrepreneurship Skills for Stonecraft Inlay Artisan	HCS/N8503 NOS Version 1.0	Core	3.5	1	10:00	20:00	NA	00:00	30:00	40	60	-	-	100	
5.	Working in a team	HCS/N9929 NOS Version. 1.0	Non-core	3.5	1	10:00	20:00	NA	00:00	30:00	35	65	-	-	100	
6.	Maintain health and safety at workplace	HCS/N9931 NOS Version 1.0	Non-core	3.5	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	
7.	Maintain Personal	HCS/N99	Non-	3.5	1	05:00	25:00	NA	00:00	30:00	30	70	-	-	100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / non-core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
	Sanitation	34 NOS Version 1.0	core				0		0							
8.	Managing people and Resources in Business	HCS/N9940 NOS Version 1.0	Non-Core	3.5	1	05:00	25:00	NA	00:00	30:00	35	65			100	
9.	Employability & Entrepreneurship Skills	DGT/VSQ/N0101 NOS Version 1.0	Non-core	2	1	20:00	10:00	NA	00:00	30:00	20	30	-	-	50	
Duration (in Hours) / Total Marks					14	120:00	300:00	NA	00:00	420:00	274	576	-	-	850	

Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	12 th grade pass with 2 years' experience in the relevant sector and 1 year of teaching experience
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Graduate with 3 years' experience in the relevant sector and 4 years of teaching experience
3.	Tools and Equipment Required for the Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	12 TH Grade pass/ Graduate with Basic IT skills in the experience of cutting many different colored semiprecious and precious gem stones as
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		per predecided pattern, engraving the base marble and laying the gem stones into the groves of the base marble with adhesive
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	12 TH Grade pass/ Graduate with Basic IT skills in the experience of cutting many different colored semiprecious and precious gemstones as per predecided pattern, engraving the base marble and laying the gemstones into the groves of the base marble with adhesive
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	12 TH Grade pass/ Graduate with Basic IT skills in the experience of cutting many different colored semiprecious and precious gemstones as per predecided pattern, engraving the base marble and laying the gemstones into the groves of the base marble with adhesive
4.	Assessment Mode (Specify the assessment mode)	Blended
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☒ Yes ☐ No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of Need for the Qualification

Provide Annexure/Supporting documents name.

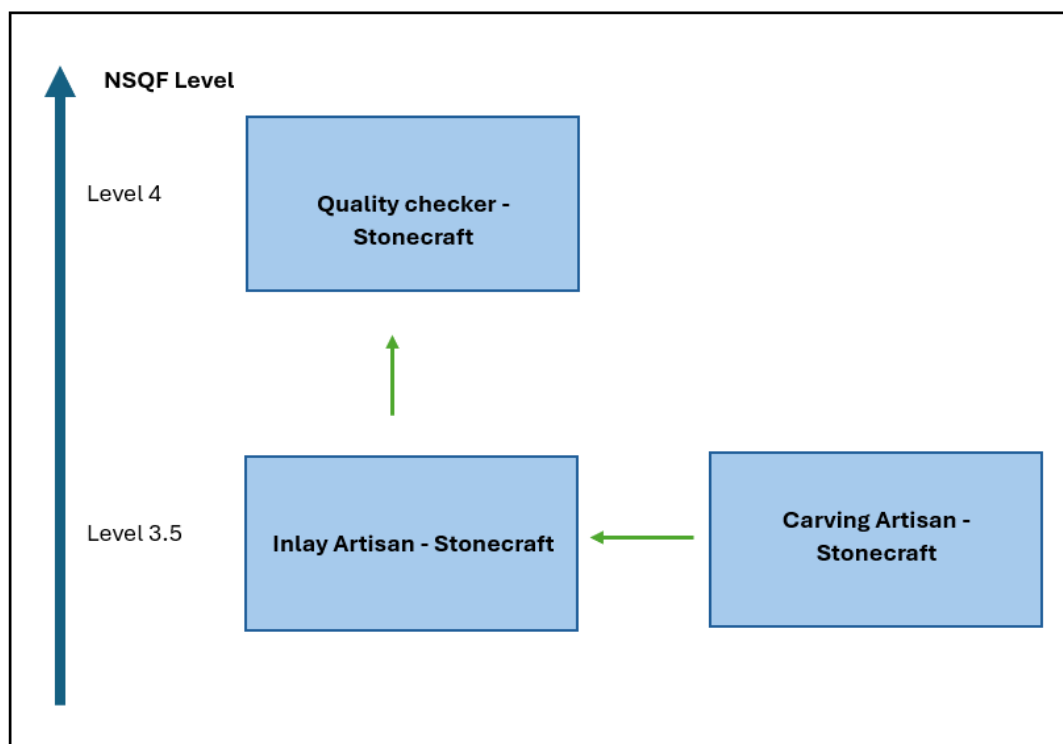
1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 30
5.	Estimated nos. of persons to be trained and employed: 750 approx.
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments If "No", why: Yes

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Annexure 1
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Annexure 2
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Annexure 6
4.	Annexure: Assessment Strategy (Not Mandatory)	Annexure 7
5.	Annexure: Blended Learning (Mandatory, in case selected Mode of delivery is Blended Learning)	Blended learning called a “flipped classroom”, “hybrid learning” or “mixed learning,” is an approach that mixes instructor-led classroom training with online content, which could be in the form of on-demand videos that learners review outside of class. The live instruction can be face-to-face or online (via a live virtual classroom or even two-way video), or there might be no live lecture at all. Blended learning represents a learning model that combines both formal (traditional classroom) and non-formal (online) methodologies. (Annexure 5)
6.	Annexure: Multiple Entry-Exit Details (Mandatory, in case qualification has multiple Entry-Exit)	The Multiple entry and exit criteria would help in fragmenting an entire program into smaller units with due acknowledgement being given to each unit of learning. The credit transfer mechanism will also enable a student to enter, exit and re-enter the educational ecosystem both general and vocational at any point of time.

7.	Annexure: Acronym and Glossary (<i>Optional</i>)	(Annexure 8)
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Model Curriculum attached separately
9.	Supporting Document: Career Progression (<i>Optional - Public view</i>)	Career Progression/ Job Role Progression appended below
10.	Any other document you wish to submit:	



Annexure 1: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	The incumbent carries out a job which requires cutting gem stones into various sizes as per the pre-decided pattern, engrave the base marble as per the sizes of these gemstones followed by laying the gemstones into the grooves of that base marble with adhesive very precisely. The role is familiar, predictable, routine, and situation of clear choice. Examples: • Putting customer's design idea / concept on the paper • Selecting stones for the motif • Shaping semiprecious and precious stones as per the design • Engraving the marble • Polishing the marble with motif Ensure quality and productivity standards • entrepreneurship skills in	This is at level 4, it requires clear choice of procedures, as here the procedure is standardized by the direction of the supervisor. Example: • understanding customer's requirements • putting customer's design idea / concept on the paper • selecting stones for the motif • shaping semiprecious and precious stones as per the design • engraving the marble • polishing the marble with motif • achieve productivity and quality standards	4

	inlaying of stonecraft • Coordinate with colleagues and work as a team • Maintain safe work environment • Maintain personal health • Basic business management Sandstone: • place the brass sheet template on the base sandstone • trace the design on the stone surface using fine pencil or marker • discuss the common inlay materials include colorful stones (e.g., marble, agate), shells, or glass. The contrast between the inlay and sandstone is essential for visual impact • use chisels, a set-square, and other carving tools, the stone is carved along the traced lines to create recesses or grooves • cut the stones into small pieces that match the shapes needed for the		
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	design • apply an adhesive, such as epoxy resin or a stone-specific glue to the grooves, and the cut stones are carefully place and press into them • polish using abrasive materials, such as sandpaper or diamond pads, to smooth out the surface and level the inlay with the base sandstone Black Marble: • create a detailed design, which typically includes geometric patterns, floral motifs, or even pictures • draw or transfer the design onto the black marble surface, often with a pencil or chalk • uses fine chisels and other carving tools to create shallow depressions or grooves in the marble surface that match the design • use a set-square to		
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	maintain precision in straight lines and angles, especially for geometric patterns • select a small, colorful pieces of stone, each chosen for its color, texture, and compatibility with the design • cut and shape the each stone using diamond-tipped tools to match the specific sections of the design • place shaped stones into the carved depressions by using a strong adhesive, such as epoxy resin • dry the adhesive completely and polish the surface of the marble, along with the inlaid stones		
Professional and Technical Skills/ Expertise/ Professional Knowledge	The incumbent needs factual knowledge of the field of study The examples supporting it are as follows: The tasks involve understanding of: • the exquisite range of semiprecious stones used to manufacture the inlay	It is at level 4 as this level as outlined above requires factual knowledge of field of study and not mere basic facts, process and principle knowledge of trade of employment	4

	• basic qualities of gemstones • basic intricacy and complexity of the motifs • changing emery on wheels • maintenance and repair of “Saan & Kamaani” • handling of different types of gemstones • different types of tools used for in-lay work Sandstone: • define the Sandstone is primarily composed of sand-sized minerals or rock grains, making it relatively soft and easier to carve compared to harder stones • discuss the templates of every component of the design • learn about polishing and sealing options to enhance the durability and appearance of the final piece • explain the process of engraving the marble such that all the grooves		
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	correspond exactly with the gemstones Black Marble: • properties of black marble, including its hardness, durability, and aesthetic appeal • familiarity with various stones (e.g., lapis lazuli, malachite, coral) regarding their colors, hardness, and suitability for inlay work • study design fundamentals, including symmetry, balance, and color theory • learn about different tools used for carving, including chisels, hammers, and diamond-tipped drills • learn about the various polishing methods and materials, such as sandpaper grits and polishing compounds, used to achieve a smooth finish		
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Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	in-lay work knowledge of the field of study and not mere basic facts, processes, and principle knowledge of trade of employment. Professional Skill The skills required for the job involve recall and demonstration of Practical skill, which is routine and repetitive in narrow range of application using appropriate rule and tool, using quality concepts Examples : • The individual on the job needs to know and understand how to decide on the right shades and materials to be used • How to solve work related problems • analyse and communicate as per the requirement • analyse the market for increasing the sales	This is at level 4 as it is missing the required cognitive skills and range of methods for problem solving which is for level 5. Not level 3 as there is independent work and not mere assisting, at the same time there are variables involved	4
Broad Learning Outcomes/Core Skill	Require to communicate written or oral, with required clarity, skill to basic arithmetic and algebraic	Written and oral communication is required with clarity so its level 4	4

	principles, basic understanding of social, political and natural environment Examples • Read about various products and keep abreast of market trends • write descriptions and details about investment, expenditure s and sale • communicate and manage vendors		
Responsibility	The incumbent must have responsibility for own work and learning Examples: • User must sit with the customer to understand the specific requirement related to pattern, size and colour combination • Capture customer's idea of colour scheme and tonality of the design • understand the work output requirements, targets, performance indicators and incentives • report to supervisor and deal with a colleague individually, depending on the type of concern	Responsible for own work and learning therefore at level 4	4

Annexure 2: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	G-clamp	Secures materials in place, ensuring stability during the delicate inlay process	2 Eqpt Nos
2	Forceps	precise gripping tool used for handling small, intricate pieces of stone	7 Types
3	Compass	A tool for drawing accurate circles and arcs	6 Pair
4	Marker	Marks the areas on the stone where inlay work is to be done	5 Eqpt Nos
5	Buffing machine	Used to polish and smooth the surface of the inlaid stones	6 Eqpt Nos
6	Planer	Levels and smoothens the surfaces of the stone, ensuring an even and flush inlay	4 Eqpt Nos
7	Hand drill	Enables the inlay artisan to create small holes or indentations in the stone for the placement of inlaid materials	6 Eqpt Nos
8	Cutting machine	Cuts stone into specific shapes and sizes	2 Eqpt Nos
9	Hammer	Applied along with chisels for the delicate task of carving and shaping stone	6 Eqpt Nos

10	Chisels	Essential for carving out recesses in the stone to accommodate the inlaid materials	12 Types
11	Set-Square	Ensures straight lines and precise angles during carving	4 Eqpt Nos
12	Adhesive (Epoxy)	Bonds the inlay stones securely to the marble surface	5 Eqpt Nos
13	Jeweler's Saw	Cuts and shapes small inlay stones with precision	6 Eqpt Nos

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White Board
2. Marker/Pen
3. Duster
4. First-aid
5. PPE Kit

Annexure 3: Industry Validations Summary

Sr. No.	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No.	E-mail ID	LinkedIn Profile (if available)
1	CENTRAL COTTAGE INDUSTRIES	MR. IMTIYAZ AHMED	PROPRIETOR	603/B/34/23/A, Road No.10, Banjara Hills, Opp. IAS Colony Hyderabad – 500034, Telangana, India	+91341204120,8500594120	central_industries@hotmail.com	
2	SPECTRO	MR. NEGI	PROPRIETOR	155, Arya Nagar,	6395229002	mail:saidn@hotmail.com	

	ANALYTICAL INDIA	SPECTRO		Block-2, Dehradun, (U.A) India., Tel:0135- 6453754			
3	K.S. INTERNATIONAL	MR. KUSAGAR KUMAR	PROPRIETOR		9837471799	kusagar@ksinternational	
4	SHRI BALA JI GRINITES	MR. PRAKHAR BAJAJ	PARTNER	Plot No 401-402, Rico 4 Industrial Area, Madanganj, Kishangarh, Ajmer (RJ)	9929869039		
5	MACROBIAN TECHNOLOGIES PVT. LTD.	MR. MINHAJ ALAM	OPERATIONS MANAGER	MACROBIAN TECHNOLOGIES PVT. LTD	9431397274	macrobiantechnologiespvtltd@gmail.com	
6	PARYGON	MR. APOORV SINGH	DIRECTOR	Plot no-11, Lane no-2, Ground Floor, Doon Hills Colony, Ring Road, Ladpur, Dehradun, Uttarakhand- 248008	+91-291-2741379	apoorv@parygon.in	
7	PROVION ART GALERY	MR. MUKESH KUMAR SOLANKI	PROPRIETOR		9829081967		
8	RYON AGRITECH	ROHIT RAMOLA	PROPRIETOR	HO. Plot No.-11, Lane No.-2, Doon Hills Colony, Mussorie, Dehradun- 248001 (UK)	8881372470		
9	CREATIVE GLOBAL	VARUN KUMAR	MANAGER		9929022666	creativeglobal@gmail.com	

10	SETH EXPORT	ANIL SHARMA	DESIGNER AND EXPORTER		7500780001	info@sathexport.in	
11	SHRI KAMAL MARBAL PVT. LTD.	PRAKHAR BAJAJ	DIRECTOR	Plot No-F 45/46/47, 5 th Phase, Industrial Area, Madanganj, Kishangarh, Ajmer (RJ)	9929869039	shreekamalmarble@gmail.com	
12	VIJENDER SINGH MARBLE	VIJENDER SINGH	PROPRIETOR		+91 2931-281306		
13	BIHAR HANDICRAFTS	MD. WASIM HAIDER	PROPRIETOR	Md. Wasim Haider	9006031786	mdwasimhaider210@gmail.com	
14	OM HANDICRAFT SAMUH KENDRA SANSTH	AMRITA SINGH	PROPRIETOR	B-24/93 A Kashmiri Ganj, Khojwan, Varanasi, Uttar Pradesh-221005	6386272122	amritasinghsingh762@gmail.com	
15	ESS KAY ENTERPRISES	J. ELAM VAMMOCKS	PROPRIETOR	Isaiambalam, Alankuppam, Auroville, Puducherry-605111.	9360272765	ambala125@yahoo.co.in	
16	AD HANDICRAFTS PVT. LTD	AUSH AGARWAL	PROPRIETOR	8, Kalpna Kunj, Dehtora, Agra-282010 (UP)	9557537030	bruce@adhandicraft.com	
17	ADHYA DESIGN PVT. LTD.	MUKESH TYAGI	PROPRIETOR	Faridabad, HR	9999033590	mukesh@adhyadesigns.com	
18	AGATES N STONES	ASHISH JAIN	DIRECTOR	C-28, UPSIDC, Baghpat industrial area, Bhaghpat, UP-250609	6396643529	sales@agatesnstones.com	
19	ASR COLLECTION	ADITYA	PROPRIETOR	1-Shakespeare	8981011987	Asrcollection101@gmail.com	

		RAMPURA		Sarani, Shop No.-A9, Kolkata-700071 (WB)			
20	AMBALA HAMMOCKS	J. ELAM VAMMOCKS	PROPRIETOR	Isaiambalam, Alankuppam, Auroville, Puducherry-605111.	9360272765	ambala125@yahoo.co.in	
21	NEEL KANTHESWER MARBLES	SANTOSH	MANAGER	Plot No.-F-307-308, Rico Industry Area, Madanganj, Kishangarh, Ajmer (RJ).	9351615828		
22	SHIRAN INTERNATIONAL	ANIL SHARMA	MANAGER		9828087980		
23	MSME	SAMSH KU JENA	ARTISAN	Gabakunda, Sunalo, Puri-752045 (Odisha)	+91 7735596926		
24	MSME	DEEPAK KUMAR LOHDI	ARTISAN	Bheraghat, Jabalpur-483053 (MP)			
25	MSME	HEERA LAL BHUMIYADA	ARTISAN	Ward No.-5, Chausat Nagaina Mandir, Barkheda, Sahpura, Jabalpur-483056 (MP)	9098246153		
26	MSME	LOVE DAHIYA	ARTISAN	115 Pachmara Temple, Bheraghat, Jabalpur-483053 (MP)	9893036225		
27	MSME	SANJAY KUMAR	ARTISAN	Near Hotal Adarsh	9993742764		

				Panchwati, Bheraghat, Jabalpur- 483053 (MP)			
28	MSME	SOURABH SAINI	ARTISAN	In Front Hotal Adarsh Panchwati, Bheraghat, Jabalpur- 483053 (MP)	9039223217		
29	MSME	SURESH JHARIYA	ARTISAN	64 Yogini Mandir Bheraghat, Jabalpur- 483053 (MP)	6261209959		
30	MSME	BHAGABAN BEHERA	ARTISAN	Bantaligarm, Puri-752002 (Odisha)	9114003141		
31	MSME	SUKANTA KUMAR SAGAD	ARTISAN				
32	MSME	MAHENDRA KU SAMAL	ARTISAN	Bhubaneswar, Khordha, Odisha -752002	9238826383		
33	MSME	KARTIK BEHERA	ARTISAN	Niali, Tailli Patana, Cuttack- 754004 (Odisha)	8949441744		
34	MSME	MANTU KISHORE SWAIN	ARTISAN	Baliput, Chunadiha, Puri-752045 (Odisha)	7976491589		
35	MSME	ARJUN SINGH	ARTISAN	04 Durga Mander Ke Pass, Bhopal Road, Jabalpur- 482003 (MP)	7067065928		

Annexure 4: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2023-24	750	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2024-25	1000	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2025-26	1250	Self-employment	Approx. 60%	Self-employment	N/A	N/A

Data to be provided year-wise for next 3 years.

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
3.0	2021-2022	320	180	180	Self-employed	More than 60%	More than 60%	More than 60%	Self-employed	NA	NA	NA	NA
3.0	2022-2023	355	320	320	Self-employed	More than 60%	More than 60%	More than 60%	Self-employed	NA	NA	NA	NA
3.0	2023-2024	99	77	77	Self-employed	More than 60%	More than 60%	More than 60%	Self-employed	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. PMKVY 4.0
2. ODOP

Content availability for previous versions of qualifications: Yes

☒ Participant Handbook ☒ Facilitator Guide ☐ Digital Content ☒ Qualification Handbook ☐ Any Other:

Languages in which Content is available: English and Hindi

Annexure 5: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☒ Theory/ Lectures - Imparting theoretical and conceptual knowledge	• Qualification/ Syllabus • Books/ e-books • Presentations	• Without use of appropriate tech tools 80% Offline and only upto 20% online otherwise. • Online Instructor led teaching, can be one-to-one or one to many or many-to-many: up to 80% to 100% online
2	☒ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	• Presentations • E-Content/ Curated digital content	• Without use of appropriate tech tools, 80% Offline and only upto 20% online otherwise. 100% virtual while working in virtual teams / virtual collaboration
3	☒ Showing Practical Demonstrations to the learners	• Projector, laptop various tools and equipment	• For all skills, where a physical product is created, at least 50% shall be on practical demonstrations and site visits
4	☒ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	• Projector, laptop various tools and equipment	• 100% offline without the use of any technology tools.

5	☒ Tutorials/ Assignments/ Drill/ Practice	Learning Management system	70% offline and upto 30% online where a physical product is created as part of skilling
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure 6: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N1505: Create inlay work on marble	Understanding customer's requirements	2	6	-	-
	PC1. sit with the customer to understand the specific requirements related to the pattern, size and colour combination	1	3	-	-
	PC2. capture customers idea of colour scheme and tonality of the design	1	3	-	-
	Putting customers design idea / concept on the paper	3	9	-	-
	PC3. draw the pattern in symmetric sections using traditional geometric tools and create the final sketch of the design	1	3	-	-
	PC4. trace the final sketch of the design on a brass sheet	1	3	-	-
	PC5. cut out the brass sheet as per the design to make templates of every component of the design	1	3	-	-
	Selecting stones for the motif	1	3	-	-
	PC6. select a variety of semiprecious and precious stones for	1	3	-	-

	the motif				
	Select stones for the motif	2	6	-	-
	PC7. select the base marble as per the required size on which the pattern is to be developed	1	3	-	-
	PC8. choose various shades of these stones to give the right gradation and shading to the motif	1	3	-	-
	Shaping semiprecious and precious stones as per the design	3	9	-	-
	PC9. operate the hand driven tool known as saan & kamaani having an emery wheel	1	3	-	-
	PC10. hold piece of the gemstone in the fingertips and touch it repeatedly with the moving emery wheel in a specific pattern so as to give it shape as per the motif requirements	1	3	-	-
	PC11. shape all the gemstones of different sizes and colors required for the motif	1	3	-	-
	Engraving the marble	6	18	-	-
	PC12. place all the gemstones shaped as per the motif on the base marble	1	3	-	-
	PC13. arrange them at specific positions according to the motif design	1	3	-	-
	PC14. trace the contours of these stones one-by one with a fine pointed chisel or a lead to get an outline of each element on the marble	1	3	-	-
	PC15. remove these shaped gemstones from the base marble and keep them in a chronological order	1	3	-	-
	PC16. engrave the marble using handheld chisels with great care to make grooves which correspond exactly with the shaped gemstones	1	3	-	-
	PC17. inlay all the shaped gemstones into their corresponding grooves one-by-one using specially prepared glue	1	3	-	-
	Polishing the marble with motif	1	3	-	-
	PC18. apply the modern wax or specially prepared mixture of	1	3	-	-

	polishing compounds on the marble with the final motif				
	Achieve productivity and quality standards	6	22	-	-
	PC19. accurately capture customers' requirements for motif	1	3	-	-
	PC20. create the design sketch precisely as per customers' requirements	1	3	-	-
	PC21. select semi-precious and precious stones properly to give the right gradation and shade to the motif as per customers specifications	1	4	-	-
	PC22. shape the gemstones very precisely as per the motif design	1	4	-	-
	PC23. engrave the marble such that all the grooves correspond exactly with the gemstones	1	4	-	-
	PC24. inlay the gemstones in the marble with such accuracy that there is no visible gap between the edge of the gemstone and the marble	1	4	-	-
	Total Marks	24	76	-	-
HCS/N1515: Create inlay work on Sandstone	Planning and Cutting on Brass Sheet	4	12	-	-
	PC1. Plan a design and carefully cut out a brass sheet.	1	4	-	-
	PC2. Design is cut out from a thin brass sheet using tools like a jeweler's saw.	2	4	-	-
	PC3. Ensure that the intricate patterns are accurately replicated onto the stone.	1	4	-	-
	Tracing the Design on the Base Stone	5	8	-	-
	PC4. Place the brass sheet template on the base sandstone.	2	3	-	-
	PC5. Trace the design on the stone surface using a fine pencil or marker.	3	5	-	-
	Carving the Base Stone	6	16	-	-
	PC6. Use chisels, a set-square, and other carving tools, the stone is carved along the traced lines to create recesses or grooves.	3	8	-	-

	PC7. Depth and width of the grooves must be carefully controlled to match the thickness of the colored stones that will be inlaid.	3	8	-	-
	Shaping the Colored Stones	5	12	-	-
	PC8. Select different color stones to fit into the carved grooves.	1	4	-	-
	PC9. Cut the stones into small pieces that match the shapes needed for the design.	2	4	-	-
	PC10. Use traditional tools like a diamond-tipped saw or water jet cutter, depending on the hardness and fragility of the sandstone.	2	4	-	-
	Setting the Shaped Stones	4	8	-	-
	PC11. Grooves are further refined to ensure the shaped stones fit perfectly.	2	4	-	-
	PC12. Apply an adhesive, such as epoxy resin or a stone-specific glue to the grooves, and the cut stones are carefully placed and press into them.	2	4	-	-
	Smoothing the Surface	3	7	-	-
	PC13. Polish using abrasive materials, such as sandpaper or diamond pads, to smooth out the surface and level the inlay with the base sandstone.	2	4	-	-
	PC14. Polish the edges of the inlay work to remove any sharpness and to enhance the visual appeal.	1	3	-	-
	Inspecting the Final Product	3	7	-	-
	PC15. Check for any imperfections, such as gaps between the inlay pieces and the base stone, loose stones, or uneven surfaces.	1	3	-	-
	PC16. Correction often by filling gaps or repolishing certain areas.	1	2	-	-
	PC17. Ensure the finished product meets the desired standards and quality of the product.	1	2	-	-

	NOS Total	30	70	-	-
HCS/N1516: Create Inlay work on Black Marble	Material and Tool Preparation	4	12	-	-
	PC1. Identify and source high-quality black marble and semi-precious stones as per design specifications.	1	3	-	-
	PC2. Inspect and prepare tools such as chisels, grinders, and engraving tools for functionality and precision.	1	3	-	-
	PC3. Clean and level the marble surface to ensure proper adherence for inlay work.	1	3	-	-
	PC4. Ensure the availability of adhesives and polishing agents suitable for marble inlay.	1	3	-	-
	Design Transfer and Planning	4	12	-	-
	PC5. Interpret the design requirements from sketches, blueprints, or client briefs.	1	3	-	-
	PC6. Accurately transfer the design onto the black marble using stencils, tracing, or hand drawing.	1	3	-	-
	PC7. Verify alignment, proportions, and dimensions of the design on the marble surface.	1	3	-	-
	PC8. Modify the design layout, if necessary, to suit the marble's surface or client preferences.	1	3	-	-
	Stone Cutting and Shaping	6	14		
	PC9. Use cutting tools to shape semi-precious stones as per the design's intricate patterns.	1	3		
	PC10. Ensure that cut stones are of the correct size, shape, and smoothness for embedding.	1	3		
	PC11. Polish stones to achieve a glossy finish and enhance their visual appeal.	2	4		
	PC12. Follow safety protocols while cutting and shaping materials to prevent injuries.	2	4		
	Engraving and Embedding	8	16		
	PC13. Engrave precise grooves into the black marble surface	2	4		

	to match the design outline.				
	PC14. Ensure that the depth and width of engravings allow for a snug fit of inlay pieces.	2	4		
	PC15. Apply adhesives evenly to the grooves for securing inlay materials.	2	4		
	PC16. Embed each stone into its respective groove, ensuring proper alignment and tight fitting.	2	4		
	Finishing and Quality Check	8	16		
	PC17. Smooth the marble surface and polish the completed inlay to achieve a flawless finish.	2	4		
	PC18. Remove excess adhesive and residue to ensure a clean, professional look.	2	4		
	PC19. Inspect the final product for defects, alignment, and overall aesthetic appeal.	2	4		
	PC20. Package the finished piece carefully to protect it from damage during storage or transport.	2	4		
	NOS Total	30	70	-	-
HCS/N8503: Entrepreneurship Skills for Stonecraft Inlay Artisan	Technical Expertise in Stone Inlaying	13	21	-	-
	PC1. Use the art and techniques involved in stone inlaying.	2	4	-	-
	PC2. Identify the types of inlaying techniques such Pietra dura, marble inlay, or gemstone inlay.	3	5	-	-
	PC3. Identify the various stones and their properties and how to work with them (cutting, polishing, setting).	3	4	-	-
	PC4. Identify the designing skills whether in traditional motifs or modern aesthetics.	3	4	-	-
	PC5. Recognize the technical aspects of selecting and cutting stones, ensuring precision in fitting, and maintaining high-quality standards.	2	4	-	-
	Market Understanding and Innovation	6	9	-	-
	PC6. Staying updated on market trends, such as preferences	3	5	-	-

	for specific materials (e.g., marble, semi-precious stones) or patterns.				
	PC7. Identify the potential export opportunities which help to expand the business.	3	4	-	-
	Business and Financial Management	10	14	-	-
	PC8. Create a business plan, set clear goals, and outline strategies for scaling the business.	4	6	-	-
	PC9. Need to efficiently manage costs, especially as inlay work involves precious and semi-precious stones.	3	4	-	-
	PC10. Managing the procurement of stones and materials and ensuring ethical and sustainable sourcing practices.	3	4	-	-
	Networking and Partnership Development	6	8	-	-
	PC11. Leverage government schemes that offer funding, training, or market access to local or international platforms.	3	4	-	-
	PC12. Participate in trade fair and exhibitions to showcase craftsmanship, network, and attract more buyers.	3	4	-	-
	Customer Relationship Management	5	8	-	-
	PC13. Communicating with clients, managing their expectations, and providing progress updates.	2	4	-	-
	PC14. Identify the customer preferences, customizing products, and building strong relationships with clients—both B2B (business-to-business) and B2C (business-to-customer).	3	4	-	-
	NOS Total	40	60	-	-
HCS/N9929: Working in a team	Interact with supervisor or superior	14	30	-	-
	PC1. comply with health, safety gender, and PwD (People with disability) related instructions applicable to the workplace	2	5	-	-
	PC2. actively participate in mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and PwD awareness organized at the workplace.	2	5	-	-
	PC3. receive job orders and instructions from reporting supervisor and receive feedback on work standards.	2	5	-	-

	PC4. understand the work output requirements, targets, performance indicators and incentives.	2	5	-	-
	PC5. deliver quality work on time and report any anticipated reasons for delays and handover completed work to supervisor	3	5	-	-
	PC6. report on any grievances, production defects and any potential hazards.	3	5	-	-
	Work as a team by coordinating with colleagues within and outside the department and include inputs on PwD & Gender Sensitisation	6	10	-	-
	PC7. communicate maintenance and repair schedule proactively to the supervisor	3	5	-	-
	PC8. interact and clarify doubts on design, usage of materials & tools, quality & standards compliance, etc.	3	5	-	-
	Report and Document	15	25	-	-
	PC9. report in time for shortage or need of raw materials	3	5	-	-
	PC10. communicate with colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the team	3	5	-	-
	PC11. maintain the etiquette, use polite language, demonstrate responsible and disciplined behavior towards colleagues.	3	5	-	-
	PC12. put team over individual goals and multitask or share work where necessary supporting the colleagues.	3	5	-	-
	PC13. document all the details accurately relating to one's role as required.	3	5	-	-
	Total Marks	35	65	-	-
HCS/N9931: Maintaining health and safety at workplace	Comply with health, safety, and security requirements at work	30	70	-	-
	PC1. Comply with health and safety related instructions applicable to the workplace.	2	6	-	-
	PC2. Use and maintain personal protective equipment as per protocol.	2	6	-	-
	PC3. Carry out own activities in line with approved guidelines	2	6	-	-

	and procedures				
	PC4. Maintain a healthy lifestyle and guard against dependency on intoxicants.	2	6	-	-
	PC5. Follow environment management system related procedures	2	4	-	-
	PC6. Store materials and tools in line with manufactures and organizational requirements	2	3	-	-
	PC7. Safely handle and move waste and debris.	1	3	-	-
	PC8. Minimize health and safety risks to self and other due to own actions.	2	4	-	-
	PC9. Seeks clarifications from supervisors or other authorized personnel in case of perceived risks	1	3	-	-
	PC10. Monitor the workplace and work processes for potential risks and threats.	1	3	-	-
	PC11. Carry out periodic walk-through to keep work area free from hazards and obstructions, if assigned	2	3	-	-
	PC12. Report hazards and potential risks/threats to supervisors or other authorized personnel	3	4	-	-
	PC13. Participate in mock drills/ evacuation procedures organized at the workplace	2	3	-	-
	PC14. Undertake first aid, fire-fighting and emergency response training, if asked to do so	2	4	-	-
	PC15. Take action based on instructions in the event of fire, emergencies or accidents	2	6	-	-
	PC16. Follow organization procedures for evacuation when required	2	6	-	-
	Total Marks	30	70	-	-
HCS/N9934: Maintain personal Sanitation	Adopt healthy work practices	18	48	-	-
	PC1. always cover the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust	3	8	-	-
	PC2. wear safety shoes while visiting the production unit to	3	8	-	-

	avoid any damage				
	PC3. wear personal protective equipment while visiting the different departments during production. orexample mask in the washing section, glasses and mask in an assembly line, and gloves in the printing section, etc.	3	8	-	-
	PC4. always wash sanitize your hands after a factory unit before touching any document, laptop, cell phone, etc.	3	8	-	-
	PC5. undergo preventive health checkups at regular intervals.	3	8	-	-
	PC6. take prompt treatment from the doctor in case of illness.	3	8	-	-
	Achieve work productivity while maintaining health	9	25	-	-
	PC7. follow SOPs for dealing with blisters; scratches; accidental fires or any other type of emergencies at work	3	8	-	-
	PC8. ensure no productivity loss or absenteeism from work due to illness	3	8	-	-
	PC9. ensure no long-term ill effect on personal health.	3	9	-	-
	Total Marks	27	73	-	-
HCS/N9940: Managing people and Resources in Business	People management	3	6	-	-
	PC1. arrange Interactive meetings of managers of sales and production teams and categorize the issues and feedback of both the teams	1	2	-	-
	PC2. train the employees of his/her unit with the appropriate skills required to make market relevant and quality products	1	2	-	-
	PC3. motivate the employees	1	2	-	-
	Product planning	8	16	-	-
	PC4. compile a report based on old production reports	1	2	-	-
	PC5. address the issues faced in previous productions and try to resolve them	1	2	-	-
	PC6. gather and analyze the cues from the market	1	2	-	-
	PC7. ascertain the customer preference	1	2	-	-
	PC8. develop product range lines based on current market preference	1	2	-	-

	PC9. develop product range lines that are unique and able to price high	1	2	-	-
	PC10. price the products according to market trends	1	2	-	-
	PC11. identify the competent marketing strategy for the product range	1	2	-	-
	Procurement of raw materials	7	14	-	-
	PC12. list of the raw material s and prepare a B.O.M according to the product lines	1	2	-	-
	PC13. ascertain the quantity and right price to procure the materials	1	2	-	-
	PC14. identify the right locations/agents from where the raw materials can be procured	1	2	-	-
	PC15. negotiate to get the best price	1	2	-	-
	PC16. ensure quality materials are procured	1	2	-	-
	PC17. ensure the procured materials are stored in appropriate conditions	1	2	-	-
	PC18. compile a record of price quotations, POs, and bills of procurement for future reference	1	2	-	-
	Market interfacing	7	14	-	-
	PC19. maintain a healthy and professional relationship with vendor	1	2	-	-
	PC20. the competitive market falls in order with the company policies of best price, quality, and delivery parameters	1	2	-	-
	PC21. analyze the prevalent price for product lines	1	2	-	-
	PC22. decide on the most effective means to access the market	1	2	-	-
	PC23. plan for cost-effective transportation to the market	1	2	-	-
	PC24. position the product according to market requirements	1	2	-	-
	PC25. identify and address the expectations of customer	1	2	-	-
	Financial management	4	8	-	-
	PC26. analyze and ascertain the cost of production	1	2	-	-

	PC27. maintain the book of accounts related to the business	1	2	-	-
	PC28. maintain export documents like a letter of credit, custom clearance	1	2	-	-
	PC29. identify cost-effective means of running the business	1	2	-	-
	Record keeping	6	7	-	-
	PC30. identify various aspects of business that require recording	1	2	-	-
	PC31. design formats for recording	1	1	-	-
	PC32. compile various records of all aspects of the business	1	1	-	-
	PC33. maintain these records with periodic updations	1	1	-	-
	PC34. maintain necessary documents as per local government and regulatory requirements	1	1	-	-
	PC35. reframe the procurement strategy according to local scenarios like weather conditions, transport strikes, affected prices, etc.	1	1	-	-
	Total Marks	35	65	-	-
DGT/VSQ/N0101: Employability Skills (30 Hours)	Introduction to Employability Skills	1	1	-	-
	PC1. understand the significance of employability skills in meeting the job requirements	-	-	-	-
	Constitutional values – Citizenship	1	1	-	-
	PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices	-	-	-	-
	Becoming a Professional in the 21st Century	1	3	-	-
	PC3. explain 21st Century Skills such as Self Awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.	-	-	-	-
	Basic English Skills	2	3	-	-
	PC4. speak with others using some basic English phrases or sentences	-	-	-	-

	Communication Skills	1	1	-	-
	PC5. follow good manners while communicating with others	-	-	-	-
	PC6. work with others in a team	-	-	-	-
	Diversity & Inclusion	1	1	-	-
	PC7. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC8. report any issues related to sexual harassment	-	-	-	-
	Financial and Legal Literacy	3	4	-	-
	PC9. use various financial products and services safely and securely	-	-	-	-
	PC10. calculate income, expenses, savings etc.	-	-	-	-
	PC11. approach the concerned authorities for any exploitation as per legal rights and laws	-	-	-	-
	Essential Digital Skills	4	6	-	-
	PC12. operate digital devices and use its features and applications securely and safely	-	-	-	-
	PC13. use internet and social media platforms securely and safely	-	-	-	-
	Entrepreneurship	3	5	-	-
	PC14. identify and assess opportunities for potential business	-	-	-	-
	PC15. identify sources for arranging money and associated financial and legal challenges	-	-	-	-
	Customer Service	2	2	-	-
	PC16. identify different types of customers	-	-	-	-
	PC17. identify customer needs and address them appropriately	-	-	-	-
	PC18. follow appropriate hygiene and grooming standards	-	-	-	-
	Getting ready for apprenticeship & Jobs	1	3	-	-
	PC19. create a basic biodata	-	-	-	-
	PC20. search for suitable jobs and apply	-	-	-	-
	PC21. identify and register apprenticeship opportunities as per requirement	-	-	-	-

	Total Marks	20	30	-	-
Grand Total		274	576		

Annexure 7: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
-

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified
-

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

-

5. Method of verification or validation:

- Surprise visit to the assessment location
- ...

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
-

On the Job:

1. Each module (which covers the job profile of Inlay Artisan) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
 -
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment.....>

Annexure 8: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)

NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf