

QUALIFICATION FILE

Finisher - Carpets

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills

NCrF/NSQF Level: **NSQF Level 4**

Submitted By:

Handicrafts and Carpet Sector Skill Council-HCSSC

Tel number(s): 011-26139834

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Section1: Basic Details

1.	Qualification Name	Finisher - Carpets	
2.	Sector/s	Handicrafts and Carpet Sector Skill Council	
3.	Type of Qualification ☐ New ☐ Revised ☐ Has Electives/Options ☒ Rationalized	NQR Code & version of the existing /previous qualification: <i>(change to previous, once approved)</i> Previous NQR Code: QG-3.5-HC-01728-2023-V1.1-HCSSC Version of qualification: 2.0	Qualification Name of the existing version: <i>(previous, once approved)</i> Finisher (Carpets)
4.	National Qualification Register (NQR) Code & Version <i>(Will be issued after NSQC approval)</i>	NQR Code: QG-04-HC-03855-2025-V2-HCSSC Version of qualification: 3.0	5. NCrf/NSQF Level: <i>NSQF Level 4</i>
6.	Award (Certificate/Diploma/ Advanced Diploma/Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	NA	
7.	Brief Description of the Qualification	The job requires an individual to remove the unwanted dust particles, vacuums the carpet with all respects and ensures it is rolled with strong polythene protection and dispatch to the buyer	

8. Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience <table border="1" data-bbox="1048 240 2056 596"> <thead> <tr> <th>S. No.</th><th>Academic/Skill Qualification (with Specialization - if applicable)</th><th>Relevant Experience (with Specialization - if applicable)</th></tr> </thead> <tbody> <tr> <td>1</td><td>12th Grade pass</td><td>1.5 year relevant experience</td></tr> <tr> <td>2</td><td>10th grade pass</td><td>3 years relevant experience</td></tr> <tr> <td>3</td><td>Previous relevant Qualification of NSQF Level 3.5</td><td>1.5 years relevant experience</td></tr> </tbody> </table>						S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Relevant Experience (with Specialization - if applicable)	1	12th Grade pass	1.5 year relevant experience	2	10th grade pass	3 years relevant experience	3	Previous relevant Qualification of NSQF Level 3.5	1.5 years relevant experience						
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2	10th grade pass	3 years relevant experience																						
3	Previous relevant Qualification of NSQF Level 3.5	1.5 years relevant experience																						
9. Credits Assigned to this Qualification (as per National Credit Framework (NCrF))	16	10. Common Cost Norm Category (I/II/III) (wherever applicable): II																						
11. Any Licensing Requirements for Undertaking Training on This Qualification (wherever applicable)	NA																							
12. Training Duration by Modes of Training Delivery (Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)	☒ Offline Only ☐ Online Only ☐ Blended <table border="1" data-bbox="1008 895 2101 1342"> <thead> <tr> <th>Training Delivery Modes</th><th>Theor y (Hour s)</th><th>Practica l (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recomme nded (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>140 (Includ ing 40 hrs of ES modul e)</td><td>340 (Includ ing 20 Hrs of ES module)</td><td></td><td>00</td><td>480</td></tr> <tr> <td>Online</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> (Refer Blended Learning Annexure for details)						Training Delivery Modes	Theor y (Hour s)	Practica l (Hours)	OJT Mandatory (Hours)	OJT Recomme nded (Hours)	Total (Hours)	Classroom (offline)	140 (Includ ing 40 hrs of ES modul e)	340 (Includ ing 20 Hrs of ES module)		00	480	Online					
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Online																								

13.	Aligned to NCO/ISCO Code/s (if code is not available, then mention the same)	NCO-2015/7318.0300	
14.	Progression Path After Attaining the Qualification (Please show Professional and Academic progression) (wherever applicable)	Vertical Progression Tufted Weaving Assistant Supervisor (Carpets) (Level 4.5) Horizontal Progression Carpet Quality Checker (Level 4)	
15.	Other Indian Languages in which the Qualification & Model Curriculum are being Submitted	Hindi	
16.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:	
17.	Is the Job Role Amenable to Persons with Disability	☒ Yes ☐ No If “Yes”, specify applicable type of Disability: applicable to all types of disability except vision Impairment, mental health conditions, intellectual disability or (limited to physical disability where hands are used).	
18.	How participation of women will be encouraged?	Handicrafts and Carpet Sector has around 40 to 50% of Women Artisan.	
19.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it), wherever applicable	☒ Yes ☐ No	
20.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No	
21.	Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Mr. Krishan Kumar Email: ceo@hcssc.in Contact No.: 011-26139834 Website: www.hcssc.in	
22.	Final Approval Date by NSQC: 18/02/2025	23. Validity Duration: 3 Years	24. Next Review Date: 18/02/2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT- T- Ma n.	OJT- Rec.	Total	Th.	Pr.	Proj .	Viv a	Total	Weightage (%) (if applicable)
1.	Understanding of Basic Activities involved in final finishing of carpet	HCS/N5416 NOS Version 1.0	Core	4	10	60:00	240:00	NA	00:00	300:00	30	70	-	-	100	
2.	Entrepreneurship skills for Carpet finisher	HCS/N5417 NOS Version 1.0	Core	4	2	20:00	40:00	NA	00:00	60:00	34	66	-	-	100	
3.	Coordinate with colleagues and work as a team	HCS/N9901 NOS Version 6.0	Non-core	4	1	10:00	20:00	NA	00:00	30:00	35	65	-	-	100	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core / Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
4.	Maintain health, safety and security at workplace	HCS/N9913 NOS Version 1.0	Non-Core	4	1	10:00	20:00	NA	00:00	30:00	30	70	-	-	100	
5.	Employability & Entrepreneurship Skills	DGT/VSQ/N0102 NOS Version 1.0	Non-core	4	2	40:00	20:00	NA	00:00	60:00	20	30	-	-	50	
Duration (in Hours) / Total Marks					16	140:00	340:00	NA	00:00	480:00	149	301	-	-	450	

Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	12 th grade pass with 2 years' experience in the relevant sector and 1 year of teaching experience
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Graduate with 3 years' experience in the relevant sector and 4 years of teaching experience
3.	Tools and Equipment Required for the Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	12 TH Grade pass/ Graduate with Basic IT skills in the experience of removing dust particles, chemicals and unnecessary yarn particles which would have accumulated after the tufting, drying, embossing and latexing processes
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever	12 TH Grade pass/ Graduate with Basic IT skills in the experience of removing dust particles, chemicals and unnecessary yarn particles which

	<i>applicable</i>	would have accumulated after the tufting, drying, embossing and latexing processes
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	12 TH Grade pass/ Graduate with Basic IT skills in the experience of removing dust particles, chemicals and unnecessary yarn particles which would have accumulated after the tufting, drying, embossing and latexing processes
4.	Assessment Mode (Specify the assessment mode)	Blended
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☒ Yes ☐ No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of Need for the Qualification

Provide Annexure/Supporting documents name.

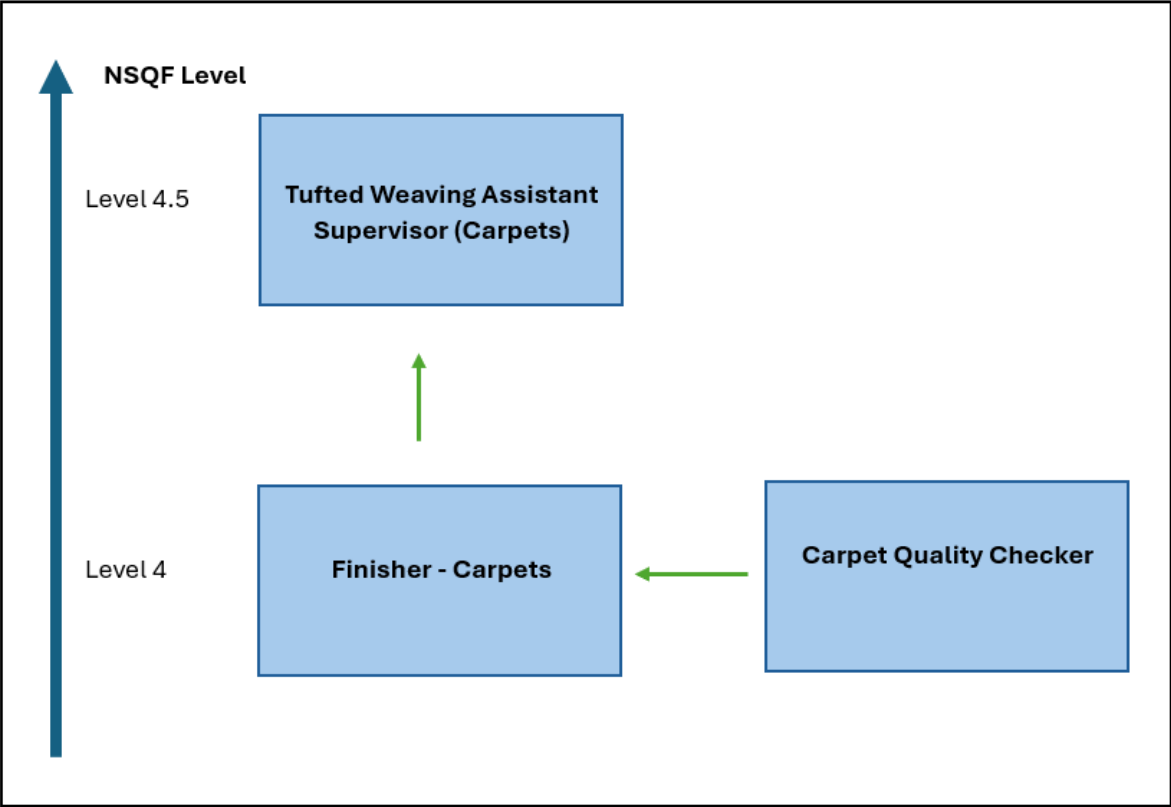
1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 30
5.	Estimated nos. of persons to be trained and employed: 750 approx.
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments If "No", why: Yes

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Annexure 1
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Annexure 2
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Annexure 6
4.	Annexure: Assessment Strategy (Not Mandatory)	Annexure 7
5.	Annexure: Blended Learning (Mandatory, in case selected Mode of delivery is Blended Learning)	Blended learning called a “flipped classroom”, “hybrid learning” or “mixed learning,” is an approach that mixes instructor-led classroom training with online content, which could be in the form of on-demand videos that learners review outside of class. The live instruction can be face-to-face or online (via a live virtual classroom or even two-way video), or there might be no live lecture at all. Blended learning represents a learning model that combines both formal (traditional classroom) and non-formal (online) methodologies. (Annexure 5)
6.	Annexure: Multiple Entry-Exit Details (Mandatory, in case qualification has multiple Entry-Exit)	The Multiple entry and exit criteria would help in fragmenting an entire program into smaller units with due acknowledgement being given to each unit of learning. The credit transfer mechanism will also enable a student to enter, exit and re-enter the educational ecosystem both general and vocational at any point of time.
7.	Annexure: Acronym and Glossary (Optional)	(Annexure 8)
8.	Supporting Document: Model Curriculum (Mandatory – Public view)	Model Curriculum attached separately
9.	Supporting Document: Career Progression	Career Progression/ Job Role Progression appended below

	(Optional - Public view)	
10.	Any other document you wish to submit:	



Annexure 1: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	The incumbent works in familiar and predictable routine. The situation of clear choice (descriptor of level 3.5) is evident through the following examples: • Fix the strip from all ends properly • Ensure strip covers all the four ends on the third backing cloth • Cut the ends properly for proper finishing	This is at level 3.5, it requires clear choice of procedures, as here the procedure is standardised by the direction of the supervisor. Example: • Assemble the necessary raw material in appropriate quantity • Ensure that third backing cloth is not torn from anywhere • Use backing cloth of different colors as per the buyer's requirements	3.5
Professional and Technical Skills/ Expertise/ Professional Knowledge	The incumbent has factual knowledge of field of knowledge or study which is in this case includes finishing work on the carpet. Examples: • Ability to work in different climatic conditions • Basic functionality involve in application of third backing cloth and	It is at level 3.5 as this level as outlined above requires factual knowledge of field of study and not mere basic facts, process and principle knowledge of trade of employment.	3.5

	tape • Understanding of the value chain and assembly line • Estimation of height and width for symmetrical adjustments		
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Most of the work involves recall and demonstration of practical skill, which is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rule and tool and quality concepts to complete their work. This is evident through: Assemble the necessary raw material in appropriate quantity • Ensure that third backing cloth is not torn from anywhere • Set aside the raw material for further usage • Visually examine the raw materials • Ensure no quality flaws as this is the final stage in tufted carpet manufacturing	This is at level 3.5 as it is missing required cognitive skills and range of methods for problem solving which is for level 5. Not level 4 as there is independent work and not mere assisting, at the same time there are variables involved.	3.5
Broad Learning	The incumbent needs language to communicate written or oral,	Written and oral communication is required with clarity so its	3.5

Outcomes/Core Skill	with required clarity, to interact with customers, various departments, supervisors, personnel and teams, confirm requirements and communicate the same for shared understanding. Also prepare a range of routine documentation. Examples: • Record keeping of third backing cloth ordered through stores • Maintain track of inventory and report timely in case of shortage • Read job sheets, other information shown by supervisors • Discuss task lists, schedules and carpets finished in a day • Discuss on the priority areas for fast delivery	level 3.5	
Responsibility	The incumbent also needs skill pertaining to decision making, etc. For example: • Make decisions pertaining to concerned area of work	Responsible for own work and learning therefore at level 3.5	3.5

	• Plan and organize tasks to be done during a day • Identify immediate or temporary solutions to resolve delay • Think through the problem, evaluate the possible solution(s) and suggest an optimum /best possible solution(s)□		
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Annexure 2: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment
Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Latex	Latex is commonly used as a backing material for carpets	4 Bundles
2	Backing Cloth	It serves as a reinforcement layer for the latex backing, adding strength and stability to the carpet	4 Bundles
3	Carpet Shears	Used for cutting and shaping carpets to the desired size and shape	5 Types
4	Carpet Trimmer	Trims excess carpet along walls and edges for a neat and clean finish	4 Eqpt Nos
5	Rug fringing tools	Used for adding or repairing fringe on the edges of rugs	2 Types
6	Measuring tools	Includes tape measures, rulers, and marking tools for accurate cutting and placement	4 Eqpt Nos

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White Board
2. Marker/Pen

3. Duster
4. First-aid
5. PPE Kit

Annexure 3: Industry Validations Summary

Sr. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	SHAMSHI EXPORTERS	MANOJ KUMAR PRAJAPATI	Accounts Manager	Bhadohi, UP-221401	5414-225283		
2	AJAZ CARPETS	HARISH	Manager	Bhadohi, UP-221401	5414-225677		
3	MASNUAAT-E-HIND	RIZWAN	Partner	Bhadohi, UP-221401	5414-225397		
4	M H KHAN EXPORTS	MOHD.HARIS KHAN	Proprietor	Bhadohi, UP	9839039397		
5	ALL INDIA CARPETS MANUFACTURERS ASSOCIATION	SHIV SAGAR TIWARI	Vice President	Bhadohi, Up-221401	9919605191		
6	MC DESIGN & TRADER	HN MAURYA	India Representative	Rajpura Teshsil, Bhadohi, Up-221401	5414-227106		
7	LOOM CREATIONS	RAMA KANT PANDEY	Manager	Mirzapur, UP-	941528894		

8	MUGHAL CARPETS INDUSTRIES	RR GUPTA	CEO	Bhadohi, Up-221401	9839080934		
9	BHADOHI CARPETS	PRASHANT	Manager	Bhadohi, Up-221401	5414-225537		
10	SUNDER CARPETS	MADHAV GUPTA	Proprietor	Maryadpatti, Bhadohi, up-221401	5414-225508		
11	RAHEEM AND SONS	SHAH MOHAMMAD	Partner	Bhadohi. Up-221401	5414-224497		
12	MODERN RUGS	AMREEN	Manager	Bhadohi, UP-221401	9335748886		
13	JAIPUR RUGS	SHLOK	Asst.Manager	Jaipur-302020	9582988862		
14	SHYAMA CARPET	GAURAV JAISWAL	Partner	Bhadohi,up-221401	9450566647		
15	QAMRUN -NAS& SONS	RAYAZ	Partner	Bhadohi, UP-221401	5414-224297		
16	MSME	ABDUL RAHMAN	Artisan	Dhanya Vintaganj, Jampanidhum, Sonebhardra-232221 (UP	NA		
17	MSME	AJAY	Artisan	Gram Sukhda, Dhuma, Vindangang, Sonebhardra-232221 (UP)	NA		
18	MSME	AMARNATH	Artisan	Khempur, Ramgarh, Naudua, Kone , Sonebhardra-231226 (UP)	NA		

19	MSME	AWADH	Artisan	Ramgarh, Naudiha, kone, Sonebhardra-232221 (UP)	NA		
20	MSME	DINANATH	Artisan	Butbhewa, Sonebhardra-232221 (UP)	NA		
21	MSME	JAMIR AHMAD	Artisan	Vidam Gunj, Gram Bhum Post pakari, Sonebhardra-231208 (UP)	NA		
22	MSME	JAGMOHAN	Artisan	Gram Medani Kheda, Dhuma , Sonebhardra-232221 (UP)	NA		
23	MSME	JAYRAM	Artisan	4-VPO-Vinthmganj, Saleyadih, Sonebhardra-232221 (UP)	NA		
24	MSME	MAJMUDDIN	Artisan	Gram Umeldagher,Post. Pakri, Vidhabh ganj Sonebhardra-232221 (UP)	NA		
25	MSME	PARDEEP	Artisan	Ramgarh, Naudiha, Sonebhardra-231226 (UP)	NA		
26	MSME	RADHESHAYAM	Artisan	Naudiha Thana kon keval ,Pipperkhad, Sonebhardra-231226 (UP)	NA		
27	MSME	RAM NIRANJAN	Artisan	Laal Vijaora, Rakha Kachan, Sonebhardra-232221 (UP)	NA		
28	MSME	RAMESH	Artisan	Dharti Dhowa, Kawal, Vidam Gunj, Sonebhardra-	NA		

				232221 (UP)			
29	MSME	RAM SHUBHAG	Artisan	Kanchankha, Thana Kon., Ramgarh, Sonebhardra- 231226 (UP)	NA		
30	MSME	SABIR ALI	Artisan	Dhamhapur, Sonebhardra- 232221 (UP)	NA		
31	MSME	SAMBHU	Artisan	Kanchankha, Gram Cherkhadi Khrwa, Sonebhardra-232221 (UP)	NA		
32	MSME	TUFAL AHMAD	Artisan	Mundisevar, Vindanganj , Sonebhardra-232221 (UP)	NA		
33	MSME	VIJAY PASWAN	Artisan	Dharti Dolwa, Kawal, Vindanganj , Sonebhardra-232221 (UP)	NA		
34	MSME	VIKRAM PAL	Artisan	Bidamgunj, Gram wa Post, Dhumathan, Sonebhardra- 232221 (UP)	NA		
35	MSME	VISHWANATH	Artisan	Nakatwar, Chachikalan , Sonebhardra-232221 (UP)	NA		

Annexure 4: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2023-24	750	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2024-25	1000	Self-employment	Approx. 60%	Self-employment	N/A	N/A
2025-26	1250	Self-employment	Approx. 60%	Self-employment	N/A	N/A

Data to be provided year-wise for next 3 years.

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
2.0	2021 - 2022	1302	1280	1280	Self-employment	More than 60%	More than 60%	More than 60%	Self-employment	NA	NA	NA	NA
2.0	2022 - 2023	125	121	121	Self-employment	More than 60%	More than 60%	More than 60%	Self-employment	NA	NA	NA	NA
2.0	2023 - 2024	8406	8212	8212	Self-employment	More than 60%	More than 60%	More than 60%	Self-employment	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. Training are going on COE's and with the help of the industry partners in different premises.

Content availability for previous versions of qualifications:

☒ Participant Handbook ☒ Facilitator Guide ☐ Digital Content ☒ Qualification Handbook ☐ Any Other:

Languages in which Content is available:

Annexure 5: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☒ Theory/ Lectures - Imparting theoretical and conceptual knowledge	• Qualification/ Syllabus • Books/ e-books • Presentations	• Without use of appropriate tech tools 80% Offline and only upto 20% online otherwise. • Online Instructor led teaching, can be one-to-one or one to many or many-to-many: up to 80% to 100% online
2	☒ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	• Presentations • E-Content/ Curated digital content	• Without use of appropriate tech tools, 80% Offline and only upto 20% online otherwise. 100% virtual while working in virtual teams / virtual collaboration
3	☒ Showing Practical Demonstrations to the learners	• Projector, laptop various tools and equipment	• For all skills, where a physical product is created, at least 50% shall be on practical demonstrations and site visits
4	☒ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	• Projector, laptop various tools and equipment	• 100% offline without the use of any technology tools.
5	☒ Tutorials/ Assignments/ Drill/ Practice	• Learning Management system	• 70% offline and upto 30% online

			where a physical product is created as part of skilling
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations		
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training		

Annexure 6: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
HCS/N5416: Understanding of Basic Activities involved in final finishing of carpet	Application of Third backing cloth and tape to strengthen third backing cloth	19	44	-	-
	PC1. assemble the necessary raw material in appropriate quantity	2	4	-	-
	PC2. applies third backing cloth at the back of the tufted carpet	2	4	-	-
	PC3. ensure that third backing cloth is properly stretched from all ends	1	2	-	-
	PC4. ensure that third backing cloth sticks to latex which is applied on the back side of the carpet., from all ends	1	2	-	-
	PC5. ensure that third backing cloth is not torn from anywhere	2	4	-	-
	PC6. ensure the cloth is of prescribed quality to ensure strength and durability	2	4	-	-
	PC7. use backing cloth of different colors as per the buyers requirements	2	4	-	-
	PC8. ensures the edges are adequate and cleanly latex and fasten to prevent from fraying	1	2	-	-

	PC9. fix the strip from all ends properly	1	4	-	-
	PC10. ensure strip covers all the four ends on the third backing cloth	1	2	-	-
	PC11. cut the ends properly for proper finishing	1	2	-	-
	PC12. set aside the raw material for further usage	1	4	-	-
	PC13. return the raw materials back to store on time	1	2	-	-
	PC14. ensure third backing and carpet is free from any stains	1	4	-	-
	Ensure quality and productivity standards	5	12	-	-
	PC15. visually examine the raw materials	1	2	-	-
	PC16. achieve targets as set by the supervisors	1	2	-	-
	PC17. ensure no quality flaws as this is the final stage in tufted carpet manufacturing	1	4	-	-
	PC18. inform in advance in case of any anticipated faults	1	2	-	-
	PC19. ensure availability of raw materials and coordinate with stores on inventory update	1	2	-	-
	Coordination with other team members	6	14	-	-
	PC20. coordinate with other team members and communicate properly to undertake the tasks effectively	1	4	-	-
	PC21. work as a team and multi-task in case of high volumes	1	2	-	-
	PC22. deliver quality work and report in case of any anticipated reasons of delay	1	2	-	-
	PC23. understand the target for the day and demonstrate ability to work under pressure	1	2	-	-
	PC24. interact and clarify doubts on design, usage of materials & tools, quality standard and compliance, etc.	1	2	-	-
	PC25. maintain good behavior at the workplace, avoid disputes and demonstrate responsible and disciplined behavior	1	2	-	-
	NOS Total	30	70	-	-
	PC16. achieve targets as set by the supervisors	1	2	-	-
	PC17. ensure no quality flaws as this is the final stage in tufted carpet manufacturing	1	4	-	-

	PC18. inform in advance in case of any anticipated faults	1	2	-	-
	PC19. ensure availability of raw materials and coordinate with stores on inventory update	1	2	-	-
	Coordination with other team members	6	14	-	-
	PC20. coordinate with other team members and communicate properly to undertake the tasks effectively	1	4	-	-
	PC21. work as a team and multi-task in case of high volumes	1	2	-	-
	PC22. deliver quality work and report in case of any anticipated reasons of delay	1	2	-	-
	PC23. understand the target for the day and demonstrate ability to work under pressure	1	2	-	-
	PC24. interact and clarify doubts on design, usage of materials & tools, quality standard and compliance, etc.	1	2	-	-
	PC25. maintain good behavior at the workplace, avoid disputes and demonstrate responsible and disciplined behavior	1	2	-	-
	Total Marks	30	70	-	-
HCS/N5417: Entrepreneurship skills for Carpet finisher	Business Planning and Strategy	8	12	-	-
	PC1. Develop a detailed business plan, outlining objectives, market analysis, product offerings, target customers, pricing strategy, and operational goals.	2	3	-	-
	PC2. Create short-term and long-term strategies for business growth, including market expansion and product diversification.	2	3	-	-
	PC3. Identify and exploit market opportunities for custom-designed or niche carpets, including ecofriendly or luxury carpets.	2	3	-	-
	PC4. Develop contingency plans and maintain financial reserves to manage potential risks and operational challenges.	2	3	-	-
	Financial Management	4	8	-	-
	PC5. Set up effective budgeting and financial control systems to monitor production costs, overheads, and revenue.	2	4	-	-
	PC6. Establish pricing strategies that balance affordability, quality, and profitability, taking into account production costs	2	4	-	-

	and market competition.				
	Quality Assurance and Innovation	4	10	-	-
	PC7. Ensure that the carpet finishing process maintains high-quality standards by paying attention to design precision, material selection, and final detailing.	2	5	-	-
	PC8. Innovate in finishing techniques to differentiate products from competitors and appeal to evolving consumer tastes.	2	5	-	-
	Marketing and Sales Strategy	12	24	-	-
	PC9. Develop and implement marketing strategies to promote finished carpets, including digital marketing, social media promotion, and participation in trade fairs or exhibitions.	3	6	-	-
	PC10. Identify target markets, both domestic and international, and develop sales channels, such as online platforms, retail partnerships, and interior designers.	3	6	-	-
	PC11. Build strong relationships with clients through personalized services, consistent communication, and quality delivery.	3	6	-	-
	PC12. Provide post-sale support, handle customer feedback, and address complaints to ensure long term customer satisfaction and retention.	3	6	-	-
	Legal and Regulatory Compliance	6	12	-	-
	PC13. Comply with legal requirements, including business registration, tax obligations, intellectual property rights for custom designs, and environmental regulations related to carpet finishing.	3	6	-	-
	PC14. Stay informed about new regulations in the carpet industry, especially regarding sustainability and ethical production practices.	3	6	-	-
	Total Marks	34	66	-	-
HCS/N9901:	Interact with supervisor or superior	7	15	-	-
Coordinate with	PC1. Comply with health, safety gender, and PwD (People with	2	5	-	-

colleagues and work as a team	disability) related instructions applicable to the workplace.				
	PC2. Actively participate in mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and PwD awareness organized at the workplace.	2	5	-	-
	PC3. Receive job orders and instructions from reporting supervisor and receive feedback on work standards.	2	5	-	-
	PC4. Understand the work output requirements, targets, performance indicators and incentives.	2	5	-	-
	PC5. Deliver quality work on time and report any anticipated reasons for delays and handover completed work to supervisor.	3	5	-	-
	PC6. Report on any grievances, production defects and any potential hazards.	3	5	-	-
	Work as a team by coordinating with colleagues within and outside the department and include inputs on PwD & Gender Sensitisation	6	10	-	-
	PC7. Communicate maintenance and repair schedule proactively to the supervisor.	3	5	-	-
	PC8. Interact and clarify doubts on design, usage of materials & tools, quality & standards compliance, etc.	3	5	-	-
	Report and Document	15	25	-	-
	PC9. Report in time for shortage or need of raw materials.	3	5	-	-
	PC10. Communicate with colleagues from within and other departments, clearly and effectively on all aspects to carry out the work among the team.	3	5	-	-
	PC11. Maintain the etiquette, use polite language, demonstrate responsible and disciplined behavior towards colleagues.	3	5	-	-
	PC12. Put team over individual goals and multitask or share work where necessary supporting the colleagues.	3	5	-	-
	PC13. Document all the details accurately relating to ones role as required.	3	5	-	-
	Total Marks	35	65	-	-

HCS/N9913: Maintain health, safety and security at workplace	Comply with health, safety and security requirements at work	30	70	-	-
	PC1. Comply with health and safety related instructions applicable to the workplace.	2	6	-	-
	PC2. Use and maintain personal protective equipment as per protocol.	2	6	-	-
	PC3. Carry out your own activities in line with approved guidelines and procedures.	2	6	-	-
	PC4. Maintain a healthy lifestyle and guard against dependency on intoxicants.	2	6	-	-
	PC5. Follow environment management system related procedures.	2	4	-	-
	PC6. Store materials and tools in line with manufacturers and organisational requirements.	2	3	-	-
	PC7. Safely handle and move waste and debris.	1	3	-	-
	PC8. Minimize health and safety risks to self and others due to own actions.	2	4	-	-
	PC9. Seek clarifications, from supervisors or other authorized personnel in case of perceived risks.	1	3	-	-
	PC10. Monitor the workplace and work processes for potential risks and threats.	1	3	-	-
	PC11. Carry out periodic walk-through to keep work area free from hazards and obstructions, if assigned.	2	3	-	-
	PC12. Report hazards and potential risks/ threats to supervisors or other authorized personnel.	3	4	-	-
	PC13. Participate in mock drills/ evacuation procedures organized at the workplace.	2	3	-	-
	PC14. Undertake first aid, fire-fighting and emergency response training, if asked to do so.	2	4	-	-
	PC15. Take action based on instructions in the event of fire, emergencies or accidents.	2	6	-	-
	PC16. Follow organisation procedures for evacuation when	2	6	-	-

	required.				
	Total Marks	30	70	-	-
DGT/VSQ/N0102: Employability Skills (60 Hours)	Introduction to Employability Skills	1	1	-	-
	PC1. identify employability skills required for jobs in various industries	-	-	-	-
	PC2. identify and explore learning and employability portals	-	-	-	-
	Constitutional values – Citizenship	1	1	-	-
	PC3. recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
	PC4. follow environmentally sustainable practices	-	-	-	-
	Becoming a Professional in the 21st Century	2	4	-	-
	PC5. recognize the significance of 21st Century Skills for employment	-	-	-	-
	PC6. practice the 21st Century Skills such as SelfAwareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
	Basic English Skills	2	3	-	-
	PC7. use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
	PC8. read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
	PC9. write short messages, notes, letters, e-mails etc. in English	-	-	-	-
	Career Development & Goal Setting	1	2	-	-
	PC10. understand the difference between job and career	-	-	-	-
	PC11. prepare a career development plan with short- and long-term goals, based on aptitude	-	-	-	-

	Communication Skills	2	2	-	-
	PC12. follow verbal and non-verbal communication etiquette and active listening techniques in various settings	-	-	-	-
	PC13. work collaboratively with others in a team	-	-	-	-
	Diversity & Inclusion	1	2	-	-
	PC14. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC15. escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
	Financial and Legal Literacy	2	3	-	-
	PC16. select financial institutions, products and services as per requirement	-	-	-	-
	PC17. carry out offline and online financial transactions, safely and securely	-	-	-	-
	PC18. identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
	PC19. identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
	Essential Digital Skills	3	4	-	-
	PC20. operate digital devices and carry out basic internet operations securely and safely	-	-	-	-
	PC21. use e- mail and social media platforms and virtual collaboration tools to work effectively	-	-	-	-
	PC22. use basic features of word processor, spreadsheets, and presentations	-	-	-	-
	Entrepreneurship	2	3	-	-
	PC23. identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-
	PC24. develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-

	PC25. identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
	Customer Service	1	2	-	-
	PC26. identify different types of customers	-	-	-	-
	PC27. identify and respond to customer requests and needs in a professional manner.	-	-	-	-
	PC28. follow appropriate hygiene and grooming standards	-	-	-	-
	Getting ready for apprenticeship & Jobs	2	3	-	-
	PC29. create a professional Curriculum vitae (Résumé)	-	-	-	-
	PC30. search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
	PC31. apply to identified job openings using offline /online methods as per requirement	-	-	-	-
	PC32. answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
	PC33. identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
	Total Marks	20	30	-	-
	Grand Total	149	301		

Annexure 7: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
-

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified
-

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
-

5. Method of verification or validation:

- Surprise visit to the assessment location
- ...

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
-

On the Job:

1. Each module (which covers the job profile of Finisher-Carpets) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
 -
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment.....>

Annexure 8: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding

	body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf