



QUALIFICATION FILE

Bridal, Fashion and Portfolio Makeup Artist

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship
☐ Upskilling ☐ Dual/Flexi Qualification ☒ For ToT ☒ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills ☐ OEM

NCrF/NSQF Level: 5

Submitted By:

Beauty & Wellness Sector Skill Council

Tel number(s): 011 –
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Section 1: Basic Details

1.	Qualification Name	Bridal, Fashion and Portfolio Makeup Artist	
2.	Sector/s	Beauty & Wellness	
3.	Type of Qualification: ☐ New ☒ Revised ☐ Has Electives/Options ☐ OEM	NQR Code & version of existing/previous qualification: (change to previous, once approved) NQR Code: 2022/BW/BWSSC/06584 Version: 3.0	Qualification Name of existing/previous version: Bridal, Fashion and Portfolio Makeup Artist, V3.0
4.	a. OEM Name b. Qualification Name (Wherever applicable)	NA	
5.	National Qualification Register (NQR) Code & Version (Will be issued after NSQC approval)	NQR Code: QG-05-BW-06584-2025-V2-BWSSC Version: 4.0	6. NCrF/NSQF Level: 5
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other (Wherever applicable specify multiple entry/exits also & provide details in annexure)	Certificate	
8.	Brief Description of the Qualification	A Bridal, Fashion and Portfolio Make-up Artist is a professionally trained individual in make-up techniques using corrective, highlighting, shading, and air brush make-ups to deliver high quality professional make up. He/ She provides client consultation on various beauty & make-up products; and performs various services such as skincare and make-up by maintaining health, safety and hygiene at workplace. He/ She needs to be knowledgeable on the skin structure, basic beauty therapies, various make-up techniques and range of beauty and make-up products.	

9.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience: <table border="1"> <thead> <tr> <th>S. No.</th><th>Academic/Skill Qualification (with Specialization - if applicable)</th><th>Required Experience (with Specialization - if applicable)</th></tr> </thead> <tbody> <tr> <td>1</td><td>12th pass</td><td>2 year of any combination of NTC/NAC/CITS or equivalent in the domain of makeup and beauty services</td></tr> <tr> <td>2</td><td>Completed 3-year diploma after 10th</td><td>1.5-year relevant experience in makeup/beauty industry</td></tr> <tr> <td>3</td><td>12th grade pass</td><td>3-year relevant experience in makeup/beauty industry</td></tr> <tr> <td>4</td><td>10th grade pass</td><td>6-year relevant experience in makeup/beauty industry</td></tr> <tr> <td>5</td><td>Previous relevant qualification of NSQF Level 4</td><td>3-year relevant experience in makeup/beauty industry</td></tr> <tr> <td>6</td><td>Previous relevant qualification of NSQF Level 4.5</td><td>1.5-year relevant experience in makeup/beauty industry</td></tr> </tbody> </table> b. Age: 18 years	S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	12th pass	2 year of any combination of NTC/NAC/CITS or equivalent in the domain of makeup and beauty services	2	Completed 3-year diploma after 10th	1.5-year relevant experience in makeup/beauty industry	3	12th grade pass	3-year relevant experience in makeup/beauty industry	4	10th grade pass	6-year relevant experience in makeup/beauty industry	5	Previous relevant qualification of NSQF Level 4	3-year relevant experience in makeup/beauty industry	6	Previous relevant qualification of NSQF Level 4.5	1.5-year relevant experience in makeup/beauty industry
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5	Previous relevant qualification of NSQF Level 4	3-year relevant experience in makeup/beauty industry																					
6	Previous relevant qualification of NSQF Level 4.5	1.5-year relevant experience in makeup/beauty industry																					

10. Credits Assigned to this Qualification, Subject to Assessment (as per National Credit Framework (NCrF))	22	11. Common Cost Norm Category (I/II/III) (wherever applicable): II																						
12. Any Licensing requirements for Undertaking Training on This Qualification (wherever applicable)	NA																							
13. Training Duration by Modes of Training Delivery (Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)	☒ Offline ☐ Online ☐ Blended <table border="1"> <thead> <tr> <th>Training Delivery Modes</th> <th>Theory (Hours)</th> <th>Practical (Hours)</th> <th>OJT Mandatory (Hours)</th> <th>OJT Recommended (Hours)</th> <th>Total (Hours)</th> </tr> </thead> <tbody> <tr> <td>Classroom (offline)</td> <td>190</td> <td>380</td> <td>90</td> <td>-</td> <td>660</td> </tr> <tr> <td>Online</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> (Refer Blended Learning Annexure for details)						Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	190	380	90	-	660	Online					
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																			
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14. Aligned to NCO/ISCO Code/s (if no code is available mention the same)	NCO-2015/5142.0400																							
15. Progression path after attaining the qualification (Please show Professional and Academic progression)	Makeup Trainer; Beauty Manager/Floor Manager – Salon; Beauty Services Specialist at Level- 6																							
16. Other Indian languages in which the Qualification & Model Curriculum are being submitted	Hindi																							
17. Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:																							
18. Is the Job Role Amenable to Persons with Disability	☒ Yes ☐ No If “Yes”, specify applicable type of Disability: Deaf																							
19. How Participation of Women will be Encouraged	In the various job roles of beauty and wellness industry, women participation is 65%. This job role falls in to the same category and thus promote women's participation.																							

20.	Are Greening/ Environment Sustainability Aspects Covered (<i>Specify the NOS/Module which covers it</i>)	☒ Yes ☐ No	
21.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☒ Yes ☐ No	Colleges ☒ Yes ☐ No
22.	Name and Contact Details of Submitting / Awarding Body SPOC (<i>In case of CS or MS, provide details of both Lead AB & Supporting ABs</i>)	Name: Ms. Monica Bahl Email: ceo@bwssc.in Contact No.: 011 – 40342940/42/44/45 Website: https://www.bwssc.in/	
23.	Final Approval Date by On File Approval: 18-11-2025	24. Validity Duration: 3 years	25. Next Review Date: 18-11-2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.-Practical** **OJT-On the Job** **Man.-Mandatory** **Training** **Rec.-Recommended** **Proj.-Project**

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Prepare and maintain work area	BWS/N9001 V4.0	Non-Core	3	1	10	20	-	-	30	30	70	-	-	100	5
2.	Perform skin care services	BWS/N0104 V7.0	Core	4	1	10	20	-	-	30	26	74	-	-	100	5
3.	Perform bridal make-up services	BWS/N0301 V4.0	Core	5	1.5	15	30	-	-	45	26	74	-	-	100	10
4.	Perform groom makeup services	BWS/N0311 V3.0	Core	4	1	10	20	-	-	30	22	78	-	-	100	5
5.	Perform fashion and photographic make-up	BWS/N0302 V4.0	Core	5	1	10	20	-	-	30	24	76	-	-	100	10
6.	Apply air- brush makeup	BWS/N0303 V4.0	Core	5	1	10	20	-	-	30	25	75	-	-	100	5

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
7.	Perform blow drying and thermal hair styling	BWS/N0205 V6.0	Core	4	1	10	20	-	-	30	27	73	-	-	100	5
8.	Perform hair styling and dressing	BWS/N0208 V8.0	Core	4	1	10	20	-	-	30	30	70	-	-	100	5
9.	Perform creative hair styling and dressing	BWS/N0223 V5.0	Core	5	1	10	20	-	-	30	19	81	-	-	100	10
10.	Perform braiding and braid extension	BWS/N0320 V1.0	Core	4	1	10	20	-	-	30	35	65	-	-	100	5
11.	Basics of Saree draping	BWS/N9019 V1.0	Core	2	1.5	15	30	-	-	45	40	60	-	-	100	5
12.	Maintain health and safety at the workplace	BWS/N9002 V4.0	Non-Core	3	1	10	20	-	-	30	33	67	-	-	100	5
13.	Create a positive impression at the workplace	BWS/N9003 V4.0	Non-Core	3	1	10	20	-	-	30	36	64	-	-	100	5
14.	Manage and lead a team	BWS/N9004 V5.0	Non-Core	5	1	10	20	-	-	30	31	69	-	-	100	5
15.	Consult and advise clients	BWS/N9005 V4.0	Non-Core	5	1	10	20	-	-	30	19	81	-	-	100	5

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
16.	Promote and sell services and products	BWS/N9006 V5.0	Non-Core	5	1	10	20	-	-	30	16	84	-	-	100	5
17.	Employability Skills (60 hours)	DGT/VSQ/N0102 V1.0	Non-Core	4	2	20	40	-	-	60	20	30	-	-	50	5
18.	On-the-Job Training (Mandatory)				3	00	00	90	-	90	-	-	-	-	-	-
Duration (in Hours) / Total Marks					22	190	380	90	-	660	459	1191	-	-	1650	100

Assessment - Minimum Qualifying PercentagePlease specify **any one** of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	12th pass with Advance Diploma in Makeup Services with 4 years of sector specific experience and 1 years of training experience
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2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Graduate with 5 years' experience in Advance Makeup (min 2 years as a trainer)
3.	Tools and Equipment Required for Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	12th pass with Advance Diploma in Beauty or Cosmetology
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	NA
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	NA
4.	Assessment Mode (Specify the assessment mode)	Offline
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☐ Yes ☐ No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No):

	This role serves as a stepping stone for those looking to build a career in the makeup industry. It allows individuals to gain hands-on experience and develop their skills in a supportive environment. This role is vital in the makeup industry, contributing to client satisfaction and the smooth operation of establishments. The SSC would submit details of the employment generated (where applicable).
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 21
5.	Estimated nos. of persons to be trained and employed: 500/year
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: Yes If "No", why: No, we do not have a Line Ministry

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors <i>(Mandatory)</i>	Annexure 1
2.	Annexure: List of tools and equipment relevant for qualification <i>(Mandatory, except in case of online course)</i>	Annexure 2
3.	Annexure: Detailed Assessment Criteria <i>(Mandatory)</i>	Annexure 6
4.	Annexure: Assessment Strategy <i>(Mandatory)</i>	Annexure 7
5.	Annexure: Blended Learning <i>(Mandatory, in case selected Mode of delivery is "Blended Learning")</i>	Annexure 5
6.	Annexure: Multiple Entry-Exit Details <i>(Mandatory, in case qualification has multiple Entry-Exit)</i>	Yes
7.	Annexure: Acronym and Glossary <i>(Optional)</i>	Annexure 8
8.	Supporting Document: Model Curriculum <i>(Mandatory – Public view)</i>	Model Curriculum attached separately
9.	Supporting Document: Career Progression <i>(Mandatory - Public view)</i>	Attached below

10.	Supporting Document: Occupational Map (Mandatory)	Occupational Map attached separately
11.	Supporting Document: Assessment SOP (Mandatory)	Annexure 9
12.	Any other document you wish to submit:	-

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	Perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client. Carry out facial care/ clean-up process using the products and equipment as per service levels laid down by the salon Clarify the client's understanding and expectation prior to commencement of treatment Use an exfoliation technique suitable for the client's skin type and skin condition Use a suitable skin warming technique and carry out any necessary extraction relevant to the client's skin type and skin condition. Provide facial massage using a medium and techniques suitable for the client's skin type and condition Conceal skin imperfections and blemishes using the suitable colour corrective products where required Select and apply foundation using brush/ sponge, to the centre of face and evenly blended out to sides of the face to achieve coverage Select and choose a corrective technique and contour by highlights and shading	The individual is expected to consult with the client to identify the needs for services and products taking into account factors that may limit or affect the choice, perform skin analysis and consult the client by questioning to identify contra-indications to skin and make-up products, define a suitable treatment plan to meet the client's needs, provide product, promotion, and pricing information as per clients' requirements and address client queries, perform and adapt make up (bridal, fashion, photographic and airbrush) application by selecting the correct products, tools and techniques in accordance to standards, provide after care advice and recommendations and record the client and treatment details accurately Hence, NSQF Level is 5	5

	Select and apply suitable powder to set the foundation Apply makeup to enhance the facial features for bridal photographic shoots		
Professional and Technical Skills/ Expertise/ Professional Knowledge	Adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client Clear choice of procedures in familiar context Ensure that environmental conditions are suitable for the client and the treatment to be carried out in a hygiene and safe environment Select suitable equipment and products required for the treatment Consult the client by questioning to identify contra-indications to products and provide recommendations for treatments that are suitable to the client Define a suitable treatment plan to meet the client's needs	The individual is expected to have the knowledge of facts, skin care treatments, anatomy, physiology and pathology for skin treatments, basic ailments, contraindications, contra actions, principles and practice of skin treatments, characteristics of skin types, , range of skin care and make up products, procedure for product selection, different skin types and application of products based on skin types, application and removal of skin products / make up.	5

Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Most of the work involves recall and demonstration of practical skill, is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rule and tool and quality concepts to complete their work	This is level 5 as it requires principles and general concepts. A range of cognitive and practical skills are required to accomplish tasks and solve problems by selecting and applying basic methods, tools, materials and information.	5
Broad Learning Outcomes/Core Skill	The educator Airbrush make-up product uses and limitations, silicone based, water based, alcohol based, colour range, selection and suitability to the make-up needs Latest promotional schemes on various products Basic mapping of the requirements with the products Desired effects of products in relation to their chemical composition Active ingredients found in different hair and beauty products Various products offered by the company	The job holder is expected to independently exhibit knowledge of the facts, principles, processes and general concepts , in a field of knowledge or study such as knowledge of skin care treatments , make up techniques , basic ailments, contraindications, contra actions, skin treatment and make up plans, procedure for product selection, different skin types and application of products based on skin types, application and removal of skin products / make up , the importance of using products economically and applicable legislations relating to the workplace. Since all the above-mentioned areas are related to knowledge of field of beauty and wellness, the role qualifies for Level 5.	5
Responsibility	Make decisions pertaining to the concerned area of work	The job holder is expected to possess desired writing, reading and	5

	Think through the problem, evaluate the possible solution(s) and suggest an optimum/best possible solution(s) Deal with clients lacking the technical background to solve the problem on their own Conceal skin imperfections and blemishes using the suitable colour corrective products where required Select and choose a corrective technique and contour by highlights and shading Define a suitable treatment plan to meet the client's needs Consult the client by questioning to identify contra-indications to products and provide recommendations for treatments that are suitable to the client	communication skills, mathematical skills and understanding of social, political and some skill of collecting and organizing information, communication, such as effective communication skills (including awareness of vernacular language) so as to have pleasant and engaging conversations with the clients while introducing them to the requisite skin care or make up session.	
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Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Projector	Nos.	2
2	Flip chart	Nos.	3
3	White board	No.	2
4	Safety gears	Pack	1
5	Sanitizer	Litre	1
6	First Aid Box	Nos.	1
7	Translucent powder (3-4 shades)	Nos.	3
8	Lip Liner Pencil (5 shades)	Nos.	5
9	Pan cake kit (3 shades)	Nos.	3
10	Eyebrow Pencil	Nos.	1
11	Mascara 3D Waterproof Extra Black(2 shades)	Nos.	2
12	Eyeliner Black	Nos.	3
13	Lip shade palette	Nos.	2
14	Concealer/Contouring Palette	Nos.	1
15	Blusher Palette	Nos.	1
16	Eyeshadow Palette	Nos.	1
17	Liquid Foundation (3 shades)	Nos.	2
18	Derma color Palette	Nos.	1
19	Prebase	Nos.	1
20	Make-up Fixer	Nos.	2
21	Face Primer	Nos.	1
22	Eyelashes	Nos.	3
23	Shimmer Eye Shadow	Nos.	3
24	Toner	Nos.	2
25	Make up sponges	Nos.	10

26	Airbrush professional makeup Kit (equipment, 6 Bottles of Fair and Medium Foundation + Blush, Bronzer and Shimmer)	Nos.	2
27	Mixing Plate	Nos.	1
28	Hydraulic Chair	Nos.	1
29	Work Station with Mirror	Nos.	2
30	Hair Dryer	Nos	2
31	Round Brushes Set	Set	2
32	Vent brush	Nos	2
33	Section Clips	Bundle	8
34	Curling Tong Different Sizes	Nos	4
35	Crimping machine	Nos	2
36	Hot Rollers set	Nos	2
37	Tail Comb	Nos	4
38	Detangle Comb	Nos	4
39	Pin Curl Clips,	Nos	100
40	U pins Box	Nos	1
41	Juda Pins Box	Nos	1
42	Bob Pins 1 Box	Nos	1
43	Velcro Rollers	Nos	24
44	Hair Straighteners,	Nos	2
45	artificial Bun	Pieces	6
46	Hair Stuffing	Pieces	6
47	Hair setting spray	Nos	6
48	Heat Protect Serum	Nos	6
49	Hair Mousse	Nos	6
50	Hair Gel	Nos	4
51	Hair Wax	Nos	4
52	Bendy Rollers	Nos	24
53	Various types of hair extension	Nos	8

54	Different types of sarees, blouses and petticoat	Types	10
55	Types of dhoti	Types	8
56	Safa cloth	Bundle	5
57	Female and male mannequin	Nos	4

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Computer
2. Projector
3. Duster
4. Marker/Pen
5. Handbooks/Booklets
6. White Board

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	Presta	Gurpreet Singh	Managing Director	SCO-1, Chhoti Baradari, Patiala	9888166120	prestaskills@gmail.com	
2	FEXCORP.	Fethin V Mohammed	Managing Partner	Meeramax Academy.Reg Fexc corp Academy LLP Room No'12' 2nd Floor	+9L94466876 63	meeramaxgm@gmail.com	

				Skyview Arcade Ch Bridge Jn Near Asoka Hospital Kozhikode 673001			
3	Shri Naina International Makeup Academy	Manisha Suyal	Owner	1 st floor gayatri talkies, Ratlam, Madhya Pradesh	7089128168	Manisha03suyal@gmail.com	
4	Anoo's	Nalini Thota	Principal	90, 3 rd and 4 th floors, sai plaza, red rose cafelane, panjagutta main road, somajiguda, Hyderabad-82	9959616119	school@anoos.com	
5	Gautam Bali makeup studio & academy	Gautam Bali	Proprietor	375/E sec-1 channi himmat, jammu-180015	8899019125	Gbnakeup2021@gmail.com	
6	Indian Institute of Cosmetology, trichology & nutrition pvt, ltd.	Dr. Jhoumer Jaitly	CMD. IICTN Pvt. Ltd.	Unit No. 201, 2 nd floor, shree Nityanand CHS Ltd. Shri Bityanand Nage-1, Andheri East, Mumbai-400069	9820000030	info@iictn.org	
7	Mina Aesthetics	Dr. Mina Farheen Mohamad	Managing Director	201, JM'S CNR Towers, Gokul Street, Srinagar, Kakinada-533003	9381531681	drminaaesthetics@gmail.com	
8	Prime Fashion Academy	Nitika	HR	D-413, First Floor, Ramphal Chowk Rd, Near RBL Bank,Block O, Owarka, Sector 7, New Delhi-110075	8527776082	Primeacademy46@gmail.com	
9	Vogue Beauty	Charan Naidu	Manager	F-38 2 nd floor, south extension, - Part-1 New Delhi: 110049	9494941429	Charan.vogue@gmail.com	

	Private Limited						
10	Adete Beauty and Fashion Private Limited	Charan Naidu	Manager	3D M25, Marigold Court, Wave City Center, Sector 32, Noida, Uttar Pradesh 201301	9494941429	Charan.vogue@gmail.com	
11	Haryana Institute of Information Technology	Mr. Ankit Zandu	Director	Hartron Building Near Aggarsain Chowk, ADJ, Ambala- Hisar Flyover, Ambala City , Haryana, 134003	9996669962	director@hiitambala.com	
12	Livart Beauty Academy	Stephy Sebastian Vadakara	Academy Head	Madukappilly Tower Pathadipalam, Edappally, P.O, Kalamassery, Kochi Kerala, Pin:682024	9633211161	livartbeautyacademy@gmail.com	
13	Sana Chouhan Makeup & Beauty	Sana Chouhan	Owner	2nd Floor, Skoda Showroom Building, NH-JA,Jammu	7006430700	Sanachouhan13@gmail.com	
14	Deeparush the salon & academy	Deepali	Beautician	196/2, A-block, near PNB, Swaroop Nagar, Delhi-110042	9205066065	Deeparush08@gmail.com	
15	Ranianas Beauty Academy	Ashok Bhalero	Director	GB1, Karma Stambh, Near 24*7 Park (Home town), LBS Road, Vikhroli (West), Mumbai	9833538053	Ashokvhalerao333@Gmail.com	
16	Glizz Gurukulam Pvt. Ltd.	Bhargav Gokani	Honorary Director	"SHREE GIRIRAJ", Jyotinar Main Road, Near Masoom School, Near Akashwani Chowk, University Road, Rajkot 360005	70963 50888	glizzgurukulam8@gmail.com	

17	Triqos International	Dipika Dhaval Bhatti	Director	1418, EXCELEENT BUSINESS HUB OPP.VENUS HOSPITAL LAL DARWAJA SURAT	9081666767	TRIQOSINTERNATIONAL@GMAIL.COM	
18	Navodaya	Priti Singh	Coordinator	S 9/471 C, Naibasti, Pandeypur, Varanasi, Uttar Pradesh-221002	8935053355	Pnp.navodaya@gmail.com	
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Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2026-27	1500	1000	950	830	NA	NA
2027-28	2500	1850	1750	1560	NA	NA
2028-29	3000	2750	2250	1860	NA	NA

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
Bridal, Fashion and Portfolio Makeup Artist V3.0	2022-23	4,130	3,880	3,483	NA	3200	2100	2056	NA	NA	NA	NA	NA
	2023-24	14,411	12,845	12,096	NA	11500	10680	10590	NA	NA	NA	NA	NA
	2024-2025	28,273	21,685	21,179	NA	19800	18500	18220	NA	NA	NA	NA	NA
	2025-2026	6111	1313	1300	NA	1000	850	835	NA	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. PMKVY
2. DDUGKY
3. SANKALP

Content availability for previous versions of qualifications:

☒ Participant Handbook ☒ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:

Languages in which Content is available: English and Hindi

Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline: Online Ratio
1	☐ Theory/ Lectures - Imparting theoretical and conceptual knowledge	NA	NA
2	☐ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	NA	NA
3	☐ Showing Practical Demonstrations to the learners	NA	NA
4	☐ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	NA	NA
5	☐ Tutorials/ Assignments/ Drill/ Practice	NA	NA
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations	NA	NA
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training	NA	NA

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
BWS/N9001 Prepare & maintain work area	Prepare and maintain work area	30	70	-	-
	PC1. ensure that ambient conditions are suitable for the client and the service procedures to be carried out in a hygienic, safe and disinfected environment such as using air purifiers to reduce dust, dander, smoke, allergens & odour resulting in a healthier, fresher & cleaner environment, restructuring the workplace set-up, by keeping a minimum distance of 2 meters in between two clientele, practicing social distancing by avoiding handshakes/ hugs to coworkers/ clientele, etc.	2	6	-	-
	PC2. identify and select suitable equipment and products required for the respective services/ session	2	5	-	-
	PC3. set up the area for services/ session in adherence to the organizational/ beauty salon/ centre's guidelines	2	5	-	-
	PC4. place disposable towels, glasses for water, tea/ coffee and other items/ tools/ equipment's (applicable if any) in area convenient for efficient service/ session delivery	2	5	-	-
	PC5. prepare sterilisation solution as per organizational/ salon standards using approved products and as per manufacturer's instructions	2	5	-	-
	PC6. sterilize, disinfect the area as per organizational standards using recommended solutions and conditions	2	6	-	-
	PC7. dispose waste materials in adherence to the industry requirements; waste materials such as disposable linen, disposable head bands, disposable gowns, disposable apron, disposable face mask, disposable gloves, etc.	2	5	-	-
	PC8. identify ways to optimize usage of material including water in various tasks/activities/processes	2	5	-	-

	PC9. check for spills/leakages occurred while providing services	2	4	-	-
	PC10. identify and segregate recyclable, nonrecyclable and hazardous waste generated in separate bin	2	4	-	-
	PC11. store the unused disposable material properly in a dedicated area; material such as disposable masks, gloves, etc.	2	4	-	-
	PC12. ensure electrical equipment and appliances are switched off when not in use	2	4	-	-
	PC13. store records, materials and equipment securely in line with the policies	2	4	-	-
	PC14. conduct awareness program (such as for Covid19) for the employees and display posters/ signage's promoting regular hand-washing and respiratory hygiene in the premises	2	4	-	-
	PC15. set up and promote digital modes of payment to lessen any kind of cross infection	2	4	-	-
	Total Marks	30	70	-	-
BWS/N0104: Perform skin care services	Perform skincare services	26	74	-	-
	PC1. adhere to the health and safety standards laid out by the manufacturer and salon	1	4	-	-
	PC2. position self and client correctly to ensure privacy, comfort and wellbeing throughout the service	1	5	-	-
	PC3. perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client	2	6	-	-
	PC4. carry out facial care/ clean-up process using the products and equipment as per service levels laid down by the salon Facials: skin lightening, radiance, anti-tan, hydration, oil control, harmonizing for sensitive skin	2	5	-	-
	PC5. ask relevant and effective questions to check and establish the client's understanding and expectation prior to commencement and clarify doubts, if any	2	4	-	-

	PC6. clean the skin and remove all traces of make-up by using superficial and deep cleansing techniques Deep cleansing techniques: eg. gel, oil, cream, pore strips, masks, steam, vacuum suction, etc.	1	5	-	-
	PC7. use an exfoliation technique suitable for the client's skin type and skin condition Skin type: Oily, dry, normal, combination, sensitive • Exfoliation techniques: Mechanical, chemical; clay exfoliants, biochemical skin peels, masks, enzymes, retinol, hydroxyl acids, pore grains	2	5	-	-
	PC8. use a suitable skin warming technique and carry out any necessary extraction relevant to the client's skin type and skin condition Skin warming techniques: warm towel, steam, etc.	1.5	4.5	-	-
	PC9. - provide facial massage using a medium and techniques suitable for the clients skin type and condition - Medium: Oil, cream Techniques: Effleurage, petrissage, tapotement	2	5	-	-
	PC10. apply masks evenly and neatly, covering the area to be treated completely	1	5	-	-
	PC11. remove masks as per the recommended time frame mentioned in manufacturers instructions or organisational standards	1	4	-	-
	PC12. carry out cleaning of the skin post-procedure to ensure skin is left clean, toned and suitably moisturized	2	5	-	-
	PC13. complete the therapy to the satisfaction of the client in a commercially acceptable time	1	4	-	-
	PC14. check the clients comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	1	4	-	-

	PC15. record details of the therapy accurately as per organisation policy and procedures	2.5	2.5	-	-
	PC16. store information securely in line with the salons policies	2	3	-	-
	PC17. provide specific after-procedure, homecare advice and recommendations form product use and further services to the client	1	3	-	-
	Total Marks	26	74	-	-
BWS/N0301 Perform bridal makeup services	Perform bridal makeup services	26	74	-	-
	PC1. adhere to the health and safety standards laid out by the manufacturer and salon	1	3	-	-
	PC2. consult the client by questioning to identify contra-indications to skin and make-up products	1	3	-	-
	PC3. prepare the work area, materials, and equipment to meet the salon operating procedures, industry and legal requirements	1	2	-	-
	PC4. sanitize the hands prior to treatment commencement	1	2	-	-
	PC5. prepare the client and provide suitable protective apparel	1	2	-	-
	PC6. position self and client throughout procedure to ensure privacy, comfort and wellbeing	1	2	-	-
	PC7. define a suitable treatment plan to meet the clients needs	1	3	-	-
	PC8. select and prepare suitable skin care and make up products to meet the clients needs and work plan	2	5	-	-
	PC9. clarify the client's understanding and expectation prior to commencement of procedure	1	3	-	-
	PC10. clean, tone and moisturize the skin to suit the clients skin type and needs	1	3	-	-
	PC11. conceal skin imperfections and blemishes using the suitable colour corrective products where required	2	5	-	-
	PC12. select and apply foundation using brush/ sponge, to the centre of face and evenly blended out to sides of the face to achieve coverage	2	5	-	-

	PC13. select and choose a corrective technique and contour by highlights and shading	2	6	-	-
	PC14. select and apply suitable powder to set the foundation	1	4	-	-
	PC15. apply makeup to enhance the facial features for bridal photographic shoots	1	5	-	-
	PC16. adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client	1	5	-	-
	PC17. adjust the clients position to meet the needs of the service without causing them discomfort	1	2	-	-
	PC18. check the clients wellbeing throughout the service and giving the necessary reassurance	1	2	-	-
	PC19. complete the procedure to the satisfaction of the client in a commercially acceptable time	1	3	-	-
	PC20. record the clients skin type skin condition and age group, procedure accurately and store information securely in line with the salons policies	1	3	-	-
	PC21. provide specific after-procedure, homecare advice and recommendations for product use and further treatments to the client	1	3	-	-
	PC22. dispose waste materials and leave the work area in a suitable condition for further treatments	1	3	-	-
	Total Marks	26	74	-	-
	Groom Makeup Services	22	78	-	-
BWS/N0311: Perform groom makeup services	PC1. adhere to the health and safety standards laid out by the manufacturer and organization	1	2	-	-
	PC2. ask relevant and effective questions to the client to identify contra-indications to skin and make-up products, if any	1	2	-	-
	PC3. sanitize the hands prior to treatment commencement	1	2	-	-
	PC4. prepare the client and provide suitable protective apparel	1	2	-	-

PC5. position self and client throughout procedure to ensure privacy, comfort and wellbeing	0.5	3.5	-	-
PC6. define a suitable treatment plan to meet the clients needs	1	4	-	-
PC7. select and prepare suitable skin care and make up products to meet the clients needs and work plan	0.5	4	-	-
PC8. clarify the client's understanding and expectation prior to commencement of procedure	0.5	3.5	-	-
PC9. clean, tone and moisturize the skin to suit the clients skin type and needs in the correct sequence, applying correct techniques, using organization approved tools and processes	1	4	-	-
PC10. conceal skin imperfections and blemishes, using the suitable colour corrective products, where required applying correct techniques and procedures	1	4	-	-
PC11. select and apply the correct make-up products to enhance facial features, to suit the clients needs and achieve the desired effect for the occasion, applying correct techniques as per organization standards	0.5	4.5	-	-
PC12. adapt the make-up procedure using materials, equipment and techniques correctly and safely to meet the needs of the client, where required	1	5	-	-
PC13. adjust the clients position to meet the needs of the service without causing them discomfort	1	3.5	-	-
PC14. check the clients comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	1	3	-	-
PC15. complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organizational standards	0.5	2.5	-	-
PC16. ensure the work area is kept clean and tidy during the service	0.5	2.5	-	-

	PC17. dispose waste materials as per organizational standards in a safe and hygienic manner	0.5	2.5	-	-
	PC18. record details of the procedure accurately as per organizational policy and approved practice	1.5	2.5	-	-
	PC19. store information securely in line with the salons policies	0.5	1.5	-	-
	PC20. provide specific after-procedure, homecare advice and recommendations for product use and further services to the client	1	2	-	-
	PC21. ask questions to check with the client their satisfaction with the finished result	0.5	1.5	-	-
	PC22. thank customer for feedback post-service, where customer is not satisfied with service take actions to resolve matter to customer satisfaction or apologies for the same and refer to supervisor	1	2	-	-
	PC23. handle the costume safely, avoiding any additional wrinkles or crumpling	0.5	1.5	-	-
	PC24. identify and highlight any damage to the costume to the customer on receiving the costume	1	2	-	-
	PC25. ensure the costume is ironed, steamed and/or prepared as per customer and beauty therapist instructions, in line with company policy and procedures	0.5	2.5	-	-
	PC26. drape costumes on customer using correct techniques and without discomfort to the customer and maintaining their privacy and modesty	0.5	1.5	-	-
	PC27. adjust costumes as per body type, customer preferences	0.5	1.5	-	-
	PC28. provide the customer guidance on handling, maintenance of the look of the costume, movements, safety, etc. relevant to the costume	0.5	2.5	-	-
	PC29. ensure the draped costume achieves best fit, is safe and ensures garment cleanliness	0.5	2.5	-	-
	Total Marks	22	78	-	-
BWS/N0302:	Perform fashion and photographic makeup	24	76	-	-

Perform fashion and photographic make-up	PC1. adhere to the health and safety standards laid out by the manufacturer and salon	1	4	-	-
	PC2. consult the client by questioning to identify contra-indications to skin and make-up products	1	4	-	-
	PC3. prepare the work area, materials, and equipment to meet the salon operating procedures, industry and legal requirements	1	3	-	-
	PC4. sanitize the hands prior to treatment commencement	1	3	-	-
	PC5. prepare the client and provide suitable protective apparel	1	3	-	-
	PC6. position self and client throughout procedure to ensure privacy, comfort and wellbeing	1	3	-	-
	PC7. define a suitable treatment plan to meet the clients needs	1	4	-	-
	PC8. select and prepare suitable skin care and make up products to meet the clients needs and work plan	1	3	-	-
	PC9. clarify the client's understanding and expectation prior to commencement of procedure	1	4	-	-
	PC10. perform skin analysis and understand the different face shapes and skin tones and textures of the model/client/artist	1	4	-	-
	PC11. clean, tone and moisturize the skin to suit the clients skin type and needs	1	3	-	-
	PC12. check the lighting for makeup understanding the theory of true lighting and its effect	1	3	-	-
	PC13. perform make up application by selecting the correct products, tools and technique for required look. (hi definition make up, airbrush makeup, dewy makeup and no makeup look)	1	4	-	-
	PC14. conceal skin imperfections and blemishes using the suitable colour corrective products understanding the warming and cooling colours (the colour wheel)	1	4	-	-

	PC15. select by understanding the product mixing technique and application technique of foundation using brush/ sponge/airbrush, to the centre of face and evenly blended out to sides of the face to achieve coverage	1	3	-	-
	PC16. select and choose a corrective technique and contour by highlights and shading	1	2	-	-
	PC17. apply make-up to meet the requirements of the fashion shows/ photo shoots	1	3	-	-
	PC18. adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client	1	2	-	-
	PC19. adjust the clients position to meet the needs of the service without causing them discomfort	1	2	-	-
	PC20. check the clients wellbeing throughout the service and giving the necessary reassurance	1	3	-	-
	PC21. complete the procedure to the satisfaction of the client in a commercially acceptable time	1	3	-	-
	PC22. record the clients skin type skin condition and age group, procedure accurately and store information securely in line with the organizations policies	1	3	-	-
	PC23. provide specific after-procedure, homecare advice and recommendations for product use and further treatments to the client	1	3	-	-
	PC24. dispose waste materials and leave the work area in a suitable condition for further treatments	1	3	-	-
Total Marks		24	76	-	-
BWS/N0303: Apply air- brush makeup	Apply air-brush make-up	25	75	-	-
	PC1. prepare yourself, client and work area for airbrush make-up	6	10	-	-
	PC2. use suitable consultation techniques to identify treatment objectives	3	9	-	-
	PC3. carry out skin analysis to determine skin type and condition and check for contra-indications	3	9	-	-
	PC4. identify the purpose for the make-up and provide clear recommendations to the client	1	3	-	-

	PC5. select airbrush make-up products, tools and equipment to suit client treatment needs, skin type and conditions	1	3	-	-
	PC6. use products, tools, equipment and techniques to meet the design plan and to suit client treatment needs, skin types and conditions	2	6	-	-
	PC7. complete the airbrush make-up to the satisfaction of the client	3	9	-	-
	PC8. record and evaluate the results of the treatment	3	13	-	-
	PC9. provide specific after-procedure, homecare advice and recommendations for product use and further treatments to the client	3	13	-	-
	Total Marks	25	75	-	-
BWS/N0205 Perform blow drying and thermal hair styling	Blow drying and thermal hair styling	27	73	-	-
	PC1. adhere to the health and safety standards laid out by the manufacturer and salon	1	3	-	-
	PC2. position self and client throughout treatment to ensure comfort and wellbeing throughout the service	1	4	-	-
	PC3. ask relevant and effective questions to check and establish the client's understanding and expectation prior to commencement of the procedure and clarify doubts, if any including with guardians/parents for minors	2	3	-	-
	PC4. ensure a guardian/parent is present for minors under age 14	0.5	3.5	-	-
	PC5. select and prepare suitable tools and equipment (e.g., blow dryer, flat iron, curling tong, crimper) according to the desired look and hair type	3	5	-	-
	PC6. apply products for moisturizing and styling (e.g., heat protectant, volumizers, serums), if required and maintain a regular check to minimize the risk of damage to the hair	1	5	-	-
	PC7. perform various blow-drying techniques to achieve the desired look Techniques: Blow-waving (curls), blow-	2	6	-	-

	drying, scrunch drying, finger or hand drying, blow combing, blow stretching or straightening				
	PC8. use the hair dryer effectively to create volume, straightening, curl definition, and natural movement, adapting speed, heat, and direction accordingly	2	4	-	-
	PC9. follow key blow drying and styling principles, while carrying out the procedure for safety, minimizing damage and achieving the desired look Principles: direction, duration, movement, sections, temperature and speed settings, ensuring moisturized hair, usage of products, shampooing prior to drying, using towel to dry, leaving little moisture and not drying out completely/non-static, etc.	1	5	-	-
	PC10. check the client's comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	1.5	4.5	-	-
	PC11. complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organisational standards	2	4	-	-
	PC12. ensure the work area is kept clean and tidy during the service	-	4	-	-
	PC13. dispose waste materials as per organisational standards in a safe and hygienic manner	0.5	3.5	-	-
	PC14. use work methods to minimize wastage	1.5	3.5	-	-
	PC15. record details of the procedure accurately as per organisational policy and approved practice	2	2	-	-
	PC16. store information securely in line with the salons policies	1	3	-	-
	PC17. ask questions to check with the client their satisfaction with the finished result	1.5	3.5	-	-
	PC18. thank customer for feedback post-service, where customer is not satisfied with service take actions to	1.5	3.5	-	-

	resolve matter to customer satisfaction or apologies for the same and refer to supervisor				
	PC19. provide specific after-procedure, homecare advice and recommendations for product use and further services to the client Knowledge	2	3	-	-
	Total Marks	27	73	-	-
BWS/N0208:	Perform hair styling and dressing	30	70	-	-
Perform hair styling and dressing	PC1. • use suitable consultation techniques to identify the clients wishes for the desired look before dressing the hair, including with parents or guardians for minors • Consultation techniques: eg. ask questions, catalogue of styles, chart or image referencing, computer aided simulations	2	4	-	-
	PC2. ensure a guardian/parent is present for minors under age 14	1	3	-	-
	PC3. identify and analyse the condition of the hair and its effect on treatment or procedure selection for achievement of the required results	2	4	-	-
	PC4. select the most suitable drying, setting, styling and finishing techniques to achieve the desired look	2	4	-	-
	PC5. perform back combing /back brushing technique as required	1	4	-	-
	PC6. control and secure hair effectively into place, during dressing	2	4	-	-
	PC7. dress the hair to the satisfaction of the client	1	3	-	-
	PC8. position self and client to ensure privacy, comfort and safety, throughout the service	2	4	-	-
	PC9. perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client	2	4	-	-
	PC10. apply finishing product following manufacturers instructions to maintain the style	1	4	-	-

	PC11. ensure the finished style takes into account the critical influencing factors(Influencing factors: length, density, condition of hair, etc.)	2	4	-	-
	PC12. ask questions to check with the client their satisfaction with the finished result	1	3	-	-
	PC13. thank customer for feedback post-service, where customer is not satisfied with service take actions to resolve matter to customer satisfaction or refer to supervisor if actions beyond scope of authority or no action is possible to mitigate damage	2	4	-	-
	PC14. use work methods to minimise wastage	2	4	-	-
	PC15. dispose waste materials as per organisational standards in a safe and hygienic manner	1	2	-	-
	PC16. complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organisational standards	2	4	-	-
	PC17. record details of the procedure accurately as per organisational policy and procedures	1	4	-	-
	PC18. store information securely in line with the salons policies	1	3	-	-
	PC19. provide specific after-procedure, homecare advice and recommendations for product use and further services to the client	2	4	-	-
	Total Marks	30	70	-	-
BWS/N0223 Perform creative hair styling and dressing	Perform creative hair styling and dressing	19	81	-	-
	PC1. perform suitable consultation techniques to identify opportunities for creating a total look	1	4	-	-
	PC2. identify the condition of the hair to achieve the required results by analyzing the influencing factors	1	4	-	-
	PC3. research ideas for creating the design of the total look	1	4	-	-
	PC4. select the most suitable combination of dressing, setting techniques, styling techniques and finishing technique to create the total look	1	4	-	-

	PC5. perform the required back combing /back brushing technique	1	4	-	-
	PC6. perform various styling techniques Blow drying with round brush and flat brush Finger drying Diffuse Setting Finger waving Pin curling Tonging Straighteners non-conventional	1	8	-	-
	PC7. perform various dressing techniques Firm brushing Creative brush Comb used on straight flat styles Hands tease, pull, push, mould, create Back combing/back brushing Roll section of hair Knots Plaits Weaving sections of hair Twists Barrel curls Pleat	1	8	-	-
	PC8. control and secure hair effectively into place during dressing	1	5	-	-
	PC9. dress the hair to the satisfaction of the client	1	3	-	-
	PC10. position self and client throughout procedure to ensure comfort and wellbeing	1	4	-	-
	PC11. perform and adapt the procedure using materials, equipment and techniques correctly and safely to meet the needs of the client	1	3	-	-
	PC12. apply finishing product to maintain the style and follow manufacturers instructions	1	4	-	-
	PC13. create the finished image to the requirements of the final design plan	1	3	-	-
	PC14. ensure the finished style taking into account the critical influencing factors	1	4	-	-
	PC15. evaluate the result of the treatment with the client	1	4	-	-
	PC16. promptly refer problems that cannot be solved to the relevant superior for action	1	4	-	-
	PC17. complete the procedure to the satisfaction of the client in a commercially acceptable time	1	4	-	-
	PC18. record the procedure accurately and store information securely in line with the salons policies	1	3	-	-
	PC19. provide specific after-procedure, homecare advice and recommendations for product use and further treatments to the client	1	4	-	-

	Total Marks	19	81	-	-
BWS/N0320 Perform braiding and braid extension	Prepare the client and work area	9	21	-	-
	PC1. confirm the client's needs and expectations for the braid style and extension method	1	3	-	-
	PC2. perform a thorough scalp and hair analysis to assess texture, volume, porosity, and scalp health	1	3	-	-
	PC3. select appropriate tools and products (different types of combs or brushes, sectioning clips, blow dryer, gel, synthetic/natural hair extensions)	2	3	-	-
	PC4. prepare the workstation ensuring hygiene, safety, and accessibility	1	3	-	-
	PC5. ensure the client is seated comfortably with proper draping for protection	1	3	-	-
	PC6. consult with the client to understand the desired braid style and length	2	3	-	-
	PC7. suggest suitable braiding styles and types of extensions, if required, based on face shape, lifestyle, and hair condition	1	3	-	-
	Perform braiding services	8	14	-	-
	PC8. detangle and section the hair neatly based on the selected braid design	2	4	-	-
	PC9. perform different types of braids as per client request such as three-strand braid, french braid, fishtail braid, dutch braid, invisible braid, cornrows, rope braid	2	4	-	-
	PC10. maintain consistent tension and neatness throughout the braid	2	3	-	-
	PC11. secure the braids using appropriate rubber bands, threads, or clips	2	3	-	-
	Perform braid extension services	10	18	-	-
	PC12. choose suitable extension type (synthetic, natural, pre-stretched, coloured)	2	3	-	-
	PC13. match extension colour and texture to natural hair or as desired	2	4	-	-

	PC14. integrate extensions seamlessly using appropriate methods such as feed-in method, crochet method, box braids with extensions	2	4	-	-
	PC15. ensure braids are securely fixed with minimal strain on scalp and natural hair	2	4	-	-
	PC16. maintain symmetry, proportion, and aesthetic balance in the hairstyle	2	3	-	-
	Post-service and aftercare	8	12	-	-
	PC17. check for scalp comfort and ask the client for feedback on braid tightness and feel	2	3	-	-
	PC18. provide aftercare advice (cleansing routine, rebraiding schedule, protective measures)	2	3	-	-
	PC19. sanitize tools and clean workstation according to salon hygiene standards	2	3	-	-
	PC20. maintain records of the service and client preferences for future reference	2	3	-	-
	Total Marks	35	65	-	-
	Factors to consider while selecting a saree.	19	29	-	-
BWS/N9019 Basics of Saree draping	PC1. state the importance of saree and saree draping	2	3	-	-
	PC2. develop the understanding on body types and skin tone	3	4	-	-
	PC3. identify what saree and style suits the body type.	2	3	-	-
	PC4. classify colours to suit the skin tone	3	4	-	-
	PC5. explain how to choose right saree for the occasion based on the selection of fabric, design, colour and style	3	4	-	-
	PC6. describe the accessories to be arranged before saree draping (blouse petticoat, safety pins)	2	3	-	-
	PC7. explain the importance of correct measurement and fitting of blouse and petticoat	2	4	-	-
	PC8. choosing the blouse design and style as per body shape	2	4	-	-
	step-by-step guide to draping a saree	21	31	-	-
	PC9. explain step-by-step guide to drape different types and styles (nivi, bangali, gujrati maharashtrian, lehnga, dhoti, langa voni, mekhela chador) of sarees	3	4	-	-

	PC10. handle the costume safely, avoiding any additional wrinkles or crumpling	3	4	-	-
	PC11. identify and highlight any damage to the costume to the customer on receiving the costume	3	4	-	-
	PC12. ensure the costume is ironed, steamed and/or prepared	2	3	-	-
	PC13. drape costumes on customer using correct techniques and without discomfort to the customer and maintaining their privacy and modesty	3	4	-	-
	PC14. adjust costumes as per body type, customer preferences	2	4	-	-
	PC15. provide the customer guidance on handling, maintenance of the look of the costume, movements, safety, etc. relevant to the costume	3	4	-	-
	PC16. ensure the draped costume achieves best fit, is safe and ensures garment cleanliness	2	4	-	-
	Total Marks	40	60	-	-
BWS/N9002 Maintain health and safety at the workplace	Maintain health and safety at the workplace	33	67	-	-
	PC1. ensure proper supply of Personal Protective Equipment such as tissues, antibacterial soaps, alcohol-based hand cleansers, triple layered surgical face masks, gloves, etc. for the employees and clientele	3	7	-	-
	PC2. ensure maintaining basic hygiene and keep proper distance between the clientele to avoid any kind of cross infection, basic hygiene such as wearing disposable N-95/ triple layered surgical face mask, gloves, apron, washing/ sanitizing hands & taking bath at regular intervals, etc.	3	6	-	-
	PC3. set up and position oneself, equipment, chemicals, products and tools in the work area to meet legal, hygiene and safety requirements	3	6	-	-
	PC4. clean and sterilize all tools and equipment before and after use	3	6	-	-
	PC5. maintain one's posture and position to minimize fatigue, risk of injury and chances of cross infection	3	6	-	-

	PC6. dispose waste materials in accordance to the industry accepted standards	3	6	-	-
	PC7. maintain first aid kit and keep oneself updated on the first aid procedures	3	6	-	-
	PC8. identify and document potential risks and hazards in the workplace	3	6	-	-
	PC9. accurately maintain accident reports	3	6	-	-
	PC10. report health and safety risks/ hazards to concerned personnel	3	6	-	-
	PC11. use tools, equipment, chemicals and products in accordance with the guidelines and manufacturers' instructions	3	6	-	-
	Total Marks	33	67	-	-
BWS/N9003 Create a positive impression at the workplace	Appearance and Behavior	8	14	-	-
	PC1. ensure maintaining good health and personal hygiene such as sanitized hands, neatly tied and covered hair, clean nails, etc.	2	4	-	-
	PC2. meet the organization's standards of grooming (courtesy, behavior and efficiency) such as engaging with clients with no gender stereotyping, positioning self and client in a manner, to ensure privacy, comfort and well-being of all the genders throughout the services, etc.	2	4	-	-
	PC3. stay free from intoxicants while on duty	2	2	-	-
	PC4. wear and carry organization's uniform and accessories correctly and smartly by sanitizing it in hot water with detergent and bleach	2	4	-	-
	Task execution as per organization's standards	10	18	-	-
	PC5. take appropriate and approved actions in line with instructions and guidelines	2	3	-	-
	PC6. participate in workplace activities as a part of the larger team	2	4	-	-
	PC7. report to supervisor immediately in case there are any work issues	2	3	-	-

	PC8. use appropriate language, tone and gestures while interacting with guests from different cultural and religious backgrounds, age, disabilities and gender	2	4	-	-
	PC9. improve upon existing techniques of services by updating skills, such as, learning about digital technologies (by using digital platform for booking an appointment, making bills & payments, collecting feedback); financial literacy (opening savings bank accounts, linking Aadhaar card to bank account, using various e-commerce platforms); self-ownership, etc.	2	4	-	-
	Communication and Information record	18	32	-	-
	PC10. communicate procedure related information to guests based on the sectors code of practices and organisations procedures/ guidelines	2	4	-	-
	PC11. communicate role related information to stakeholders in a polite manner and resolve queries, if any	2	3	-	-
	PC12. assist and guide guests to services or products based on their needs	2	4	-	-
	PC13. report and record instances of aggressive/ unruly behavior and seek assistance	2	3	-	-
	PC14. use communication equipment (phone, email etc.) as mandated by the organization	2	3	-	-
	PC15. carry out routine documentation (such as recording details related to employee's tasks, services taken and feedback given by clients) legibly and accurately in the desired format	2	3	-	-
	PC16. maintain confidentiality of information, as required, in the role	2	4	-	-
	PC17. communicate the internalization of gender & its concepts at work place	2	4	-	-
	PC18. conduct various workshops for the employees at workplace; using range of technologies that aid PwDs at the workplace, etc.	2	4	-	-
	Total Marks	36	64	-	-

BWS/N9004: Manage and lead a team	Manage and lead a team	31	69	-	-
	PC1. ensure team is aware of the schedule and job expectations on a daily basis	2	8	-	-
	PC2. involve team in regular meetings to communicate information intended for them	2	8	-	-
	PC3. ensure communication to team on any changes in policies/ processes by the organization through required verbal/ written mechanisms	10	10	-	-
	PC4. ensure participation of team in various engagement initiatives organized by the organization	8	2	-	-
	PC5. counsel and address issues among team for any work related issues	2	8	-	-
	PC6. support the centre manager the deployment of team as per client schedule and the organizational norms and guidelines	2	8	-	-
	PC7. ensure periodic training of the team and support the team by delivering trainings	2	8	-	-
	PC8. share knowledge of processes, techniques, therapies and products with the team to enhance their skill levels	1	9	-	-
	PC9. provide feedback to the centre manager pertaining to performance appraisals of team	2	8	-	-
	Total Marks	31	69	-	-
BWS/N9005: Consult and advise clients	Consult and advise clients	19	81	-	-
	PC1. adhere to the health and safety standards laid out by the organization	1	5	-	-
	PC2. identify the client needs for services and products taking into account factors that may limit or affect the choice	2	10	-	-
	PC3. analyse the treatment/ activity area, visually and carry out necessary tests	2	8	-	-
	PC4. consult the client by questioning to identify contra-indications to products/ services and provide recommendations for treatments/ services that are suitable to the client	2	10	-	-

	PC5. define a suitable treatment/ plan to meet the clients needs	2	8	-	-
	PC6. confirm to the client the pricing and duration of service and products and address client queries	2	8	-	-
	PC7. communicate effectively with the client to maintain client's goodwill trust	2	8	-	-
	PC8. clarify the client's understanding and expectation prior to commencement of treatment	2	8	-	-
	PC9. provide after care advice and recommendations to the client	2	8	-	-
	PC10. record the client and treatment details accurately and store information securely in line with the organizations policies	2	8	-	-
	Total Marks	19	81	-	-
BWS/N9006: Promote and sell services and products	Promote and sell services and products	16	84	-	-
	PC1. greet clients when they enter the retail outlet and direct them to the counter based on their needs	1	4	-	-
	PC2. identify the client needs for services and products taking into account factors that may limit or affect the choice	1	6	-	-
	PC3. analyse the treatment/ activity area, visually and carry out necessary tests	1	4	-	-
	PC4. consult the client by questioning to identify contra-indications to products/ services and provide recommendations for treatments/ services that are suitable to the client	1	4	-	-
	PC5. provide product, promotion, and pricing information as per clients requirements and address client queries	1	4	-	-
	PC6. define a suitable treatment/ service plan to meet the clients needs	1	4	-	-
	PC7. communicate effectively with the client to maintain client's goodwill trust	1	6	-	-
	PC8. clarify the client's understanding and expectation prior to commencement of treatment/ service or sale of product	1	6	-	-

	PC9. maintain a client database by inputting client profiles and updates	1	4	-	-
	PC10. make arrangements for the clients needing a refund or replacement of their products/ equipment based on company policy	1	6	-	-
	PC11. assist in managing the product/ equipment inventory and ordering products/ equipment based on inventory status	1	6	-	-
	PC12. assist in maintaining promotional database by inputting invoices and bill-back data as per organization standards	1	6	-	-
	PC13. set up and manage the display area of the range of products/ equipment available in the organization	1	6	-	-
	PC14. label the displayed products/ equipment clearly, accurately in alignment to the required standards	1	6	-	-
	PC15. provide after care advice and recommendations to the client	1	6	-	-
	PC16. record the client and treatment/ service details accurately and store information securely in line with the centers policies	1	6	-	-
	Total Marks	16	84	-	-
DGT/VSQ/N0102 Employability Skills (60 hours)	Introduction to Employability Skills	1	1	-	-
	PC1. identify employability skills required for jobs in various industries	-	-	-	-
	PC2. identify and explore learning and employability portals	-	-	-	-
	Constitutional values – Citizenship	1	1	-	-
	PC3. recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
	PC4. follow environmentally sustainable practices	-	-	-	-
	Becoming a Professional in the 21st Century	2	4	-	-

	PC5. recognize the significance of 21st Century Skills for employment	-	-	-	-
	PC6. practice the 21st Century Skills such as SelfAwareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
	Basic English Skills	2	3	-	-
	PC7. use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
	PC8. read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
	PC9. write short messages, notes, letters, e-mails etc. in English	-	-	-	-
	Career Development & Goal Setting	1	2	-	-
	PC10. understand the difference between job and career	-	-	-	-
	PC11. prepare a career development plan with short-and long-term goals, based on aptitude	-	-	-	-
	Communication Skills	2	2	-	-
	PC12. follow verbal and non-verbal communication etiquette and active listening techniques in various settings	-	-	-	-
	PC13. work collaboratively with others in a team	-	-	-	-
	Diversity & Inclusion	1	2	-	-
	PC14. communicate and behave appropriately with all genders and PwD	-	-	-	-
	PC15. escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
	Financial and Legal Literacy	2	3	-	-
	PC16. select financial institutions, products and services as per requirement	-	-	-	-
	PC17. carry out offline and online financial transactions, safely and securely	-	-	-	-

	PC18. identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
	PC19. identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
	Essential Digital Skills	3	4	-	-
	PC20. operate digital devices and carry out basic internet operations securely and safely	-	-	-	-
	PC21. use e- mail and social media platforms and virtual collaboration tools to work effectively	-	-	-	-
	PC22. use basic features of word processor, spreadsheets, and presentations	-	-	-	-
	Entrepreneurship	2	3	-	-
	PC23. identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-
	PC24. develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-
	PC25. identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
	Customer Service	1	2	-	-
	PC26. identify different types of customers	-	-	-	-
	PC27. identify and respond to customer requests and needs in a professional manner.	-	-	-	-
	PC28. follow appropriate hygiene and grooming standards	-	-	-	-
	Getting ready for apprenticeship & Jobs	2	3	-	-
	PC29. create a professional Curriculum vitae (Résumé)	-	-	-	-
	PC30. search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
	PC31. apply to identified job openings using offline /online methods as per requirement	-	-	-	-

	PC32. answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
	PC33. identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
	Total Marks	20	30	-	-
	Grand Total	459	1191	-	-

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

On the Job:

1. Each module (which covers the job profile of Automotive Service Assistant Technician) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
 -
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment
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Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET..pdf