

QUALIFICATION FILE

Assistant-Plant care taker (Gardner)- (Divyangjan)- ID

- ☒ **Short Term Training (STT)** ☐ **Long Term Training (LTT)** ☐ **Apprenticeship**
☒ **Upskilling** ☐ **Dual/Flexi Qualification** ☐ **For ToT** ☐ **For ToA**
☒ **General** ☐ **Multi-skill (MS)** ☐ **Cross Sectoral (CS)** ☐ **Future Skills** ☐ **OEM** ☐

NCrF/NSQF Level: 2

Submitted By:

Skill Council for Persons with Disability
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Table of Contents

Section 1: Basic Details	3
Section 2: Module Summary	6
NOS/s of Qualifications	6
Mandatory NOS/s	6
Assessment - Minimum Qualifying Percentage	6
Section 3: Training Related	8
Section 4: Assessment Related	9
Section 5: Evidence of the need for the Qualification	10
Section 6: Annexure & Supporting Documents Check List.....	11
Annexure 1: Evidence of Level	12
Annexure 2: Tools and Equipment (Lab Set-Up).....	24
Annexure 3: Detailed Assessment Criteria.....	25
Annexure 4: Assessment Strategy	43
Annexure 5: Acronym and Glossary	44

Section 1: Basic Details

1.	Qualification Name	Assistant-Plant care taker (Gardner)- (Divyangjan)- ID							
2.	Sector/s	Persons with Disability							
3.	Type of Qualification: ☐ New ☒ Revised ☐ Has Electives/Options ☐ OEM	NQR Code & version of existing/previous qualification: QG-02-PWD-01715-2023-V1.1-SCPWD V1.0	Qualification Name of existing/previous version: Assistant-Plant care taker (Gardner)- (Divyangjan)- ID V1.0						
4.	a. OEM Name b. Qualification Name <i>(Wherever applicable)</i>								
5.	National Qualification Register (NQR) Code &Version <i>(Will be issued after NSQC approval)</i>	QG-02-PD-046332025-V2-SCPWD	6. NCrF/NSQF Level: 2						
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other) <i>(Wherever applicable specify multiple entry/exits also & provide details in annexure)</i>	Certificate							
8.	Brief Description of the Qualification	An Assistant Gardener helps in setting up and maintaining garden and garden features under the gardener's supervision. The person also carries out harvesting and along with providing assistance in preparing the garden for outdoor events and activities.							
9.	Eligibility Criteria for Entry for Studllent/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience: <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Ability to read and write</td> <td>No experience</td> </tr> </tbody> </table>		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	Ability to read and write	No experience
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)							
1	Ability to read and write	No experience							
10.	Credits Assigned to this Qualification, Subject to Assessment <i>(as per National Credit Framework (NCrF))</i>	17	11. Common Cost Norm Category (I/II/III) (wherever applicable)-II						

12.	Any Licensing requirements for Undertaking Training on This Qualification <i>(wherever applicable)</i>	Not applicable																						
13.	Training Duration by Modes of Training Delivery <i>(Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)</i>	☐ Offline ☐ Online ☒ Blended																						
		<table border="1"> <thead> <tr> <th>Training Delivery Modes</th> <th>Theory (Hours)</th> <th>Practical (Hours)</th> <th>OJT Mandatory (Hours)</th> <th>OJT Recommended (Hours)</th> <th>Total (Hours)</th> </tr> </thead> <tbody> <tr> <td>Classroom (online)</td> <td>180 (Including ES 70)</td> <td></td> <td></td> <td></td> <td>720</td> </tr> <tr> <td>Offline</td> <td></td> <td>540</td> <td>-</td> <td>-</td> <td></td> </tr> </tbody> </table>	Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (online)	180 (Including ES 70)				720	Offline		540	-	-					
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																			
Classroom (online)	180 (Including ES 70)				720																			
Offline		540	-	-																				
14.	Aligned to NCO/ISCO Code/s <i>(if no code is available mention the same)</i>	NCO-2015/6113.9900 Landscaping, Gardening & Urban Farming																						
15.	Progression path after attaining the qualification <i>(Please show Professional and Academic progression)</i>	Assistant Gardener (level 3)																						
16.	Other Indian languages in which the Qualification & Model Curriculum are being submitted	English & Hindi																						
17.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications: Non duplication has been ensured by the Domain SSC.																						
18.	Is the Job Role Amenable to Persons with Disability	☐ Yes ☒ No If "Yes", specify applicable type of Disability: Intellectual Disability (ID)																						
19.	How Participation of Women will be Encouraged	Involvement of Women with disabilities in learning skills is not just about addressing their needs; it's about recognizing their potential, strengths and contributions to the Society. The Council endeavors to create safe & collaborative inclusive learning environments which can address their unique challenges and needs. Counselling support is provided so that they can set their own goals, make preferences and participate in learning like their male counterparts. The staff of such organizations is sensitized to the needs of the women with disabilities as they face dual challenges-of gender bias in addition to their disability.																						

20.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it)	☒ Yes ☐ No	
21.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☐ Yes ☐ No Colleges ☒ Yes ☐ No	
22.	Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Mr. Ravindra Singh Email: ravindra.singh@scpwd.in Contact No.: + 91-011-2808558-59 Website: www.scpwd.in	
23.	Final Approval Date by NSQC: 07-10-2025	24. Validity Duration: 3 year	25. Next Review Date : 07-10-2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S.No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT- Man.	OJT- Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Bridge Module PwD	PWD/M/ID/04 V1.0	Non core	2	0	30	180	-	-	210	-	-	-	-	--	-
2.	Assist in setting up and maintaining the garden, garden tools and equipment	PWD/N1701 V1.0	Core	2	4.5	15	110	-	-	125	30	40	-	30	100	30
3.	Set up and maintain the garden features	PWD/N1702 V1.0	Core	2	4	20	100	-	-	120	30	40	-	30	100	30
4.	Carry out harvesting, marketing and event organisation activities	PWD/N1703 V1.0	Core	2	4	15	105	-	-	120	30	40	-	30	100	20

5.	Follow Health, safety and hygiene practices	PWD/N9901 V1.0	Non-core	2	2.5	15	45	-	-	75	20	30	-	-	50	10
6.	Employability Skills for Persons with Disabilities (70 hours)	PWD/N0501 V1.0	Non-core	4	2	70	-	-	-	70	40	60	-	-	100	10
Duration (in Hours) / Total Marks				-	17	180	540	-	-	720	150	210	-	90	450	100

Elective NOS/s

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Duration (in Hours) / Total Marks				-	-	-	-	-	-	-	-	-	-	-	-	-

Assessment - Minimum Qualifying Percentage

Please specify any one of the following:

Minimum Pass Percentage – Aggregate at qualification level: 50 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Trainer Prerequisites						
		Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
				Years	Specialization	Years	Specialization	
		10th Class		4	Gardening/ Landscaping	0		Gardener with 4 Years' experience with Government/civic authority/registered nursery/corporates
		12th Class		2	Gardening/ Landscaping	0		Ex-Service-Man including Ex-Paramilitary personnel: Minimum Qualification is 10+2 with an Honorable Discharge/Pension. SSC would consider a relaxation/waiver of sector-specific experience on case to case basis.

2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Diploma	Landscaping/ Agriculture/ horticulture	3	Gardening/ Landscaping	0	Diploma in Vocational Training and Employment (MR)/ DVR(ID) having 2 years of work experience with Intellectual Disability is preferred									
3.	Tools and Equipment Required for the Training															
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	<table><tr><th colspan="3">Trainer Certification</th></tr><tr><th>Domain Certification</th><th>Platform Certification</th><th>Disability specific Top Up training</th></tr><tr><td>Certified for Job Role "Assistant Gardener", mapped to QP: "AGR/Q0804, v2.0", Minimum accepted score is 80%</td><td>Recommended that the Trainer is certified for the Job Role: "Trainer", mapped to the Qualification Pack: "MEP/Q2601, v1.0". The minimum accepted score as per MEPSC guidelines is 80%.</td><td>The Inclusive Trainer should be certified in Disability Specific Top Up Training PWD/Q0101, v1.0 Trainer- PwD conducted by SCPwD with minimum accepted score of 80% as per SCPwD guidelines.</td></tr></table>						Trainer Certification			Domain Certification	Platform Certification	Disability specific Top Up training	Certified for Job Role "Assistant Gardener", mapped to QP: "AGR/Q0804, v2.0", Minimum accepted score is 80%	Recommended that the Trainer is certified for the Job Role: "Trainer", mapped to the Qualification Pack: "MEP/Q2601, v1.0". The minimum accepted score as per MEPSC guidelines is 80%.	The Inclusive Trainer should be certified in Disability Specific Top Up Training PWD/Q0101, v1.0 Trainer- PwD conducted by SCPwD with minimum accepted score of 80% as per SCPwD guidelines.
Trainer Certification																
Domain Certification	Platform Certification	Disability specific Top Up training														
Certified for Job Role "Assistant Gardener", mapped to QP: "AGR/Q0804, v2.0", Minimum accepted score is 80%	Recommended that the Trainer is certified for the Job Role: "Trainer", mapped to the Qualification Pack: "MEP/Q2601, v1.0". The minimum accepted score as per MEPSC guidelines is 80%.	The Inclusive Trainer should be certified in Disability Specific Top Up Training PWD/Q0101, v1.0 Trainer- PwD conducted by SCPwD with minimum accepted score of 80% as per SCPwD guidelines.														

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	Assessor Prerequisites						
2.	Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable	Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training/Assessment Experience		Remarks
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) (as per NCVET guidelines) wherever applicable			Years	Specialization	Years	Specialization	
4.	Assessment Mode (Specify the assessment mode)	Graduation	Agriculture/ Botany/ Forestry/ Horticulture/ Floriculture and related streams	5	Agriculture / Forestry/ Horticulture and related streams and fields	0		Practical skills and knowledge required in overall quality management of flowers
5.	Tools and Equipment Required for Assessment	Post-graduation	Agriculture/ Botany/ Forestry/ Horticulture/ Floriculture and related streams	2	Agriculture / Forestry/ Horticulture and related streams and fields	0		Practical skills and knowledge required in overall quality management of

						flowers
PhD	Agriculture/ Botany/ Forestry/ Horticulture/ Floriculture and related streams	1	Agriculture / Forestry/ Horticultur e and related streams and fields	0		Practical skills and knowledge required in overall quality manageme nt of flowers

Assessor Certification		
Domain Certification	Platform Certification	Disability specific Top Up training
“Assistant Gardener”, “AGR/Q0804, v2.0”, Minimum accepted score is 80%	Certified for the Job Role: “Assessor”, mapped to the Qualification Pack: “MEP/Q2701, v1.0”, with a minimum score of 80%.	The Inclusive Assessor should be certified in Disability Specific Top Up Training conducted by SCPwD with minimum accepted score of 80% as per SCPwD guidelines.

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents
name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No):NA
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No):NA
3.	Government /Industry initiatives/ requirement (Yes/No):NA
4.	Number of Industry validation provided: 2
5.	Estimated nos. of persons to be trained and employed: 75
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: Yes If "No", why: Yes Attached

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting
document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors <i>(Mandatory)</i>	Annexure 1-Evidence of level
2.	Annexure: List of tools and equipment relevant for qualification <i>(Mandatory, except in case of online course)</i>	Annexure 2-Tools and Equipment
3.	Annexure: Detailed Assessment Criteria <i>(Mandatory)</i>	Annexure 3
4.	Annexure: Assessment Strategy <i>(Mandatory)</i>	Yes
5.	Annexure: Blended Learning <i>(Mandatory, in case selected Mode of delivery is "Blended Learning")</i>	Yes
6.	Annexure: Multiple Entry-Exit Details <i>(Mandatory, in case qualification has multiple Entry-Exit)</i>	NA
7.	Annexure: Acronym and Glossary <i>(Optional)</i>	NA

8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	<i>Model Curriculum- Assistant-Plant care taker (Gardner)- (Divyangjan)- ID</i>
9.	Supporting Document: Career Progression (<i>Mandatory - Public view</i>)	Yes (As per Domain) – SCPwD being horizontal follows the same Career Progression
10.	Supporting Document: Occupational Map (<i>Mandatory</i>)	Yes (As per Domain) – SCPwD being horizontal follows the same Occupational Map
11.	Supporting Document: Assessment SOP (<i>Mandatory</i>)	NA (As per Domain)
12.	Any other document you wish to submit:	NA (As per Domain)

Annexure 1: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Process	The job holder is expected to carry out different gardening activities.	Since the job holder is expected to perform work of familiar, predictable and routine nature with little application of understanding, more of practice so can be placed at Level 2.	2
Professional knowledge	knowledge of types of fruits, vegetables and flower harvesting, different garden feature and tools an equipment's.	Since this role requires limited knowledge of field tools, machineries etc. so it can be place at level 2	2
Professional skill	The job holder is expected to carry out routine and repetitive activities in a narrow range of application of professional skills	The job holder is expected to apply limited professional skills and provide assistance in professional work so can eb places at level 2	2
Core skill	The job holder is expected to communicate with clarity, receive and transmit oral message and will maintain hygiene and sanitation	Since the person have oral and communication skills so can be placed at level 2	2
Responsibility	No responsibility; works under instruction and close supervision	Since the work involves No responsibility so can be placed at level 2	2

Annexure 2: Tools and Equipment (Lab Set-Up)**List of Tools and Equipment Batch Size: 30**

S no.	Equipment Name	Minimum number of Equipment required (per batch of 30 trainees)	Unit Type	Is this a mandatory Equipment to be available at the Training Center (Yes/No)
1	Safety Belts	1	Nos	Yes(per batch of 30 trainees)
2	Power Driven Lawn Mower	1	Nos	Yes(per batch of 30 trainees)
3	Hand Cutter	1	Nos	Yes(per batch of 30 trainees)
4	Brush Cutter	1	Nos	Yes(per batch of 30 trainees)
5	Helmet	1	Nos	Yes(per batch of 30 trainees)
6	Gum Boots	1	Nos	Yes(per batch of 30 trainees)
7	Goggles	1	Nos	Yes(per batch of 30 trainees)
8	Gloves	1	Nos	Yes(per batch of 30 trainees)
9	Mask	1	Nos	Yes(per batch of 30 trainees)
10	Measurement Jar	1	Nos	Yes(per batch of 30 trainees)
11	Knapsack Sprayers	1	Nos	Yes(per batch of 30 trainees)
12	Fungicides	1	Nos	Yes(per batch of 30 trainees)
13	Seeds and Seedlings	1	Nos	Yes(per batch of 30 trainees)
14	Seedling Trays	1	Nos	Yes(per batch of 30 trainees)
15	Shade Net	1	Nos	Yes(per batch of 30 trainees)
16	FYM	1	Nos	Yes(per batch of 30 trainees)
17	Compost	1	Nos	Yes(per batch of 30 trainees)
18	Long Cutter	1	Nos	Yes(per batch of 30 trainees)
19	Mowers	1	Nos	Yes(per batch of 30 trainees)
20	Power Driven Tools	1	Nos	Yes(per batch of 30 trainees)
21	Hedge Shears	1	Nos	Yes(per batch of 30 trainees)

22	Pesticides	1	Types	Yes(per batch of 30 trainees)
23	Hand Sprayer	1	Nos	Yes(per batch of 30 trainees)
24	Small Scissors	1	Nos	Yes(per batch of 30 trainees)
25	Secateurs	1	Nos	Yes(per batch of 30 trainees)
26	Baskets	1	Nos	Yes(per batch of 30 trainees)
27	Pot Stands	1	Nos	Yes(per batch of 30 trainees)
28	Spatula	1	Nos	Yes(per batch of 30 trainees)
29	Spade	1	Nos	Yes(per batch of 30 trainees)
30	Shove	1	Nos	Yes(per batch of 30 trainees)
31	Sand	1	Types	Yes(per batch of 30 trainees)
32	Coco Peat	1	Nos	Yes(per batch of 30 trainees)
33	Nutrient Additives	1	Nos	Yes(per batch of 30 trainees)
34	Good Earth	1	Nos	Yes(per batch of 30 trainees)
35	Working Drawings	1	Nos	Yes(per batch of 30 trainees)
36	Concept Drawings	1	Nos	Yes(per batch of 30 trainees)
37	Drip System and Channels	1	Nos	Yes(per batch of 30 trainees)
38	Sprinklers	1	Nos	Yes(per batch of 30 trainees)
39	Hoses	1	Nos	Yes(per batch of 30 trainees)
40	Drain Boards	1	Nos	Yes(per batch of 30 trainees)
41	Poles	1	Nos	Yes(per batch of 30 trainees)
42	Polythene	1	Nos	Yes(per batch of 30 trainees)
43	Green Net	1	Nos	Yes(per batch of 30 trainees)
44	Soil Mixture	1	Nos	Yes(per batch of 30 trainees)
45	Black Polybags	1	Nos	Yes(per batch of 30 trainees)
46	Transparent Polybags	1	Nos	Yes(per batch of 30 trainees)
47	Small Scissors	1	Nos	Yes(per batch of 30 trainees)
48	Soft Branches	1	Nos	Yes(per batch of 30 trainees)
49	Trowel	1	Nos	Yes(per batch of 30 trainees)
50	Pots	1	Nos	Yes(per batch of 30 trainees)
51	Seedlings	1	Nos	Yes(per batch of 30 trainees)
52	Seeds	1	Nos	Yes(per batch of 30 trainees)

53	Different Plants	1	Nos	Yes(per batch of 30 trainees)
54	Laptop	1	Nos	Yes(per batch of 30 trainees)
55	Tablet/I-PAD	1	Nos	Yes(per batch of 30 trainees)
56	Noise LESS Earphones	1	Nos	Yes(per batch of 30 trainees)
57	iPod	1	Nos	Yes(per batch of 30 trainees)
58	Smartphones	1	Nos	Yes(per batch of 30 trainees)
59	Projector	1	Nos	Yes(per batch of 30 trainees)
60	LCD TV	1	Nos	Yes(per batch of 30 trainees)
61	Me Books	1	Nos	Yes(per batch of 30 trainees)
62	Flash Cards	1	Nos	Yes(per batch of 30 trainees)
63	Picture Cards	1	Nos	Yes(per batch of 30 trainees)
64	Visual Schedule	1	Nos	Yes(per batch of 30 trainees)
65	Internet with Wi-Fi (Min 2 Mbps Dedicated)	1	Nos	Yes(per batch of 30 trainees)
66	PCs/Laptops	1	Nos	Yes(per batch of 30 trainees)
67	LCD Projector and Laptop for presentations	1	Nos	Yes(per batch of 30 trainees)
68	Chart paper and sketch pens	1	Nos	Yes(per batch of 30 trainees)
69	Whiteboard and Markers	1	Nos	Yes(per batch of 30 trainees)

Classroom Aids The aids required to conduct sessions in the classroom are:

1. Computer/Laptop
2. Projector
3. Whiteboard
4. Marker
5. Worktable

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
	SAI SWAYAM SOCIETY FOR THE HEARING IMPAIRED	Ms. Meera Chetan Bhatia	CEO& Founder	Vikaspuri, New Delhi-110018		www.saiswayamsociety9.org	NA

Annexure: Training & Employment Details**Training and Employment Projections:**

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2025 - 2026	25				25	
2026 - 2027	25				25	
2027 - 2028	25				25	

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
1.0	2022-23	0	0	0	0	0	0	0	0	0	0	0	0
	2023-24	0	0	0	0	0	0	0	0	0	0	0	0
	2024-25	75	52	52	0	6	1	1	0	75	52	52	0

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1.

Content availability for previous versions of qualifications:
☒ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:
Languages in which Content is available: Yes**Annexure: Blended Learning****Blended Learning Estimated Ratio & Recommended Tools:****Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:**

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☐ Theory/ Lectures - Imparting theoretical and conceptual knowledge	NA	NA
2	☐ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	NA	NA
3	☐ Showing Practical Demonstrations to the learners	NA	NA
4	☐ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	NA	NA
5	☐ Tutorials/ Assignments/ Drill/ Practice	NA	NA
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations	NA	NA
7	☐ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training	NA	NA

Annexure 3 : Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PWD/N1701: Assist in setting up and maintaining the garden, garden tools and equipment.				
Assist in propagating plants	6	8	-	4
PC1. co-ordinate with the gardener to ensure the availability of the required materials, tools and equipment for propagating plants	-	-	-	-
PC2. co-ordinate with the gardener to propagate plants through a variety of propagation methods such as seeding, budding, cutting, layering, root division, etc	-	-	-	-
PC3. maintain the plants as per gardener's instructions until they are ready for transplanting, protecting them from excessive heat, cold, strong winds, animals, etc	-	-	-	-
Assist in setting up and maintaining the garden	4	6	-	4
PC4. assist in setting up and using the structures such as the net house, polyhouse, mist chamber to protect plants	-	-	-	-

PC5. prepare the nursery bed, flower bed and ornamental planting bed as per the gardener's instructions	-	-	-	-
PC6. assist in planting seedlings, bulbs, flowers, ornamental and edible plants, shrubs, trees as per the prepared layout and in a timely manner	-	-	-	-
PC7. water varieties of garden plants, creepers, shrubs and trees as per their watering schedule	-	-	-	-
PC8. carry out trimming, pruning, weeding, hoeing and staking, ensuring no damage to the garden plants, creepers, shrubs and trees	-	-	-	-
PC9. operate various garden machinery such as push mowers, riding mowers, string trimmers, blowers, pruning tools, small tractors for relevant operations	-	-	-	-
PC10. install different types of support to train a variety of garden plants, creepers, shrubs and trees	-	-	-	-
PC11. maintain the annuals and perennials as per the gardener's instructions	-	-	-	-
PC12. carry out thatching and place correct signposts and labels at appropriate places	-	-	-	-
PC13. maintain the drainage system for effective drainage of excess water from the garden	-	-	-	-
PC14. apply the necessary fertilizers in the garden to meet the micro and macronutrient requirements of the garden plants, trees, creepers and shrubs, etc				

	-	-	-	-
PC15. use the appropriate machinery such as walk-behind spreader, liquid sprayers, and mix applicators for applying fertilizers	-	-	-	-
PC16. follow the appropriate soil-fertility improvement practices as per the gardener's instructions	-	-	-	-
PC17. apply a variety of herbicides, weedicides, pesticides and insecticides as per the manufacturer's instructions	-	-	-	-
PC18. maintain the record of fertilizers, herbicides, weedicides, pesticides and insecticides used in the garden	-	-	-	-
PC19. apply mulch on the garden soil to prevent weed growth	-	-	-	-
PC20. carry out intercropping to promote the growth of useful plants in the garden and suppress weed growth	-	-	-	-
PC21. carry out maintenance of the greenhouse as directed by the gardener	-	-	-	-
PC22. conduct regular surveys in the garden and suggest improvements to the gardener	-	-	-	-
PC23. maintain daily records regarding the stock availability of various inputs such as fertilizers, polythene bags, strings, etc.				

	-	-	-	-
PC24. carry out daily tasks in the garden such as cleaning, raking, emptying litter bins, etc.	-	-	-	-
Maintain the irrigation/fertigation system	2	4	-	4
PC25. check the irrigation/ fertigation system installed in the garden regularly for the correct functioning and identify the repair and maintenance needs	-	-	-	-
PC26. carry out regular repair and maintenance of the irrigation/ fertigation system through coordination with the gardener	-	-	-	-
PC27. report any issues requiring an expert's attention to the gardener	-	-	-	-
Maintain the garden tools and equipment	4	6	-	4
PC28. change oil and replace filters on fuel-powered machineries such as mowers and trimmers	-	-	-	-
PC29. replace the mower blades and change the sprinkler heads as per the requirement	-	-	-	-
PC30. carry out regular repair and maintenance the of garden tools and equipment as per the maintenance schedule	-	-	-	-

PC31. co-ordinate with an expert for the complex repair and maintenance needs of tools and equipment	-	-	-	-
PC32. store the garden tools and implements in the designated storage to prevent any accidents	-	-	-	-
Optimise resource utilisation	6	4	-	6
PC33. optimise the usage of water, electricity and relevant materials in various tasks and processes	-	-	-	-
PC34. connect the electrical equipment safely and turn them off when not in use	-	-	-	-
PC35. plug water leakages to prevent its wastage	-	-	-	-
Carry out waste management	6	8	-	6
PC36. collect and remove trash from the garden	-	-	-	-
PC37. segregate waste into appropriate categories such as recyclable and non-recyclable	-	-	-	-
PC38. prepare compost and mulch using the biological waste generated in the garden and store them appropriately	-	-	-	-
PC39. dispose the non-recyclable waste in an environment-friendly manner	-	-	-	-

Practice inclusion at work	2	4	-	2
PC40. maintain appropriate behaviour with all genders at work	-	-	-	-
PC41. follow the recommended inclusive practices for Persons with Disabilities (PwD)	-	-	-	-
NOS Total	30	40	-	30
Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PWD/N1702: Set up and maintain the garden features.				
Set up the garden features	14	14	-	18
PC1. set up various garden features such as the fountain, pond, walkways as per the gardener's instructions and garden layout	-	-	-	-
PC2. place various accessories such as rocks, logs, and garden decorations as per given instructions	-	-	-	-
PC3. pot ornamental plants such as bonsai trees and place them according to the layout	-	-	-	-
PC4. erect creative fences/ boundaries as specified by the gardener	-	-	-	-

Maintain the garden features	16	26	-	12
PC5. maintain the cleanliness and aesthetics of the garden features	-	-	-	-
PC6. check the garden features regularly to identify wear and tear or damage in them	-	-	-	-
PC7. carry out repair and maintenance activities as per the gardener's instructions	-	-	-	-
PC8. co-ordinate with an expert for complex repair and maintenance requirements	-	-	-	-
PC9. ensure there are no obstructions in the walkways	-	-	-	-
PC10. replace the water in garden pond/ fountains at appropriate intervals	-	-	-	-
PC11. maintain the record of repair and maintenance activities	-	-	-	-
NOS Total	30	40	-	30
Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PWD/N1703: Carry out harvesting, marketing and event organisation activities				
Harvest the flowers, fruits and vegetables	12	8	-	10

PC1. check the flowers, fruits and vegetables grown in the garden to ensure their maturity for being harvested	-	-	-	-
PC2. arrange and prepare the relevant tools and equipment for harvesting	-	-	-	-
PC3. harvest flowers, fruits and vegetables, ensuring no damage to them	-	-	-	-
PC4. store the flowers, fruits and vegetables under the recommended temperature, humidity and hygienic conditions	-	-	-	-
Prepare the flowers, fruits and vegetables for marketing	6	10	-	8
PC5. carry out sorting and grading of the harvested flowers, fruits and vegetables	-	-	-	-
PC6. clean the fruits and vegetables appropriately	-	-	-	-
PC7. prepare and apply hydration solution on flowers to preserve their freshness	-	-	-	-
PC8. create flower bouquets and floral arrangements such as wreaths and garlands to be sold	-	-	-	-
PC9. set up flower displays using a variety of flowers	-	-	-	-

PC10. carry out labelling of the flower bouquets and floral arrangements with the relevant information	-	-	-	-
Carry out marketing activities	4	6	-	4
PC11. guide the customers in making an appropriate choice of flowers to purchase	-	-	-	-
PC12. carry out the sale of flowers, fruits and vegetables	-	-	-	-
PC13. process the payments using the appropriate e-payment methods	-	-	-	-
PC14. maintain the record of sales and payments	-	-	-	-
Conduct garden visits	6	8	-	4
PC15. guide visitors on garden visits and inform them about plant and flower varieties	-	-	-	-
PC16. ensure the safety of visitors and protection of garden property during visits	-	-	-	-
Assist in event organisation	2	8	-	4
PC17. assist in landscaping and preparing the garden for outdoor events and activities	-	-	-	-

PC18. co-ordinate with the gardener and other relevant personnel to ensure appropriate arrangements are made as per the client's requirements	-	-	-	-
NOS Total	30	40	-	30
Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PWD/N9901: Follow health, safety and hygiene practices				
Maintain personal and workplace hygiene	8	10	-	-
PC1. wash and sanitize hands at regular intervals using hand wash and alcohol-based sanitizers	2	4	-	-
PC2. clean the workplace with an appropriate cleaning solution and disinfectants as recommended	1	2	-	-
PC3. sanitize all tools and equipment requiring touch points at regular intervals	1	2	-	-
PC4. check that the trash cans are cleared regularly following the cleanliness and maintenance schedule	1	-	-	-
PC5. use appropriate Personal Protective Equipment (headwear, glasses, goggles, footwear etc.) considering the task to be performed and the working				

environment				
	1	2	-	-
PC6. maintain personal hygiene by brushing teeth regularly, wearing clean clothes, following a healthy diet etc	2	-	-	-
Take precautionary health measures	2	6	-	-
PC7. attend regular health check-ups organized by the management	-	2	-	-
PC8. report personal health issues related to injury, food, air and infectious disease	1	2	-	-
PC9. report to the concerned authority in case any coworker is unwell	1	2	-	-
Follow standard safety procedure	3	6	-	-
PC10. follow safety procedures while handling materials, tools, equipment etc	1	2	-	-
PC11. follow first aid procedures appropriately	1	2	-	-
PC12. identify hazards at the workplace and report to the concerned person in time	1	2	-	-
Follow effective waste management	7	8	-	-

PC13. identify and segregate recyclable, non-recyclable and hazardous waste at workplace	2	-	-	-
PC14. segregate waste into different coloured dustbins	-	2	-	-
PC15. recycle waste wherever applicable	1	2	-	-
PC16. dispose off the waste as per the prescribed standards	2	2	-	-
PC17. dispose off PPEs in a plastic bag, sealed and labelled as infectious waste	2	2	-	-
NOS Total	20	30	-	-

Employability Skills for Persons with Disabilities (70 hours) PWD/N0501				
Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Introduction to Employability Skills	2	1	-	-
PC1. identify employability skills required for jobs in various industries	-	-	-	-
PC2. identify and explore learning and employability portals	-	-	-	-
Constitutional values – Citizenship	1	1	-	-
PC3. recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.	-	-	-	-
PC4. follow environmentally sustainable practices	-	-	-	-
Becoming a Professional in the 21st Century	2	3	-	-
PC5. recognize the significance of 21st Century Skills for employment	-	-	-	-

PC6. practice the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life	-	-	-	-
Basic English Skills	6	9	-	-
PC7. use basic English for everyday conversation in different contexts, in person and over the telephone	-	-	-	-
PC8. read and understand routine information, notes, instructions, mails, letters etc. written in English	-	-	-	-
PC9. write short messages, notes, letters, e-mails etc. in English	-	-	-	-
Communication Skills	4	6	-	-
PC10. follow verbal and non-verbal communication etiquette and active listening techniques in various settings	-	-	-	-
PC11. recognize how to eliminate barriers to effective communication	-	-	-	-
PC12. work collaboratively with others in a team	-	-	-	-
Essential Digital Skills	4	6	-	-
PC13. operate digital devices and carry out basic internet operations securely and safely	-	-	-	-

PC14. use e- mail and social media platforms, search engines and virtual collaboration tools to work effectively	-	-	-	-
PC15. use basic features of word processor, spreadsheets, and presentations	-	-	-	-
PC16. identify popular sites for learning & career growth	-	-	-	-
Diversity & Inclusion	1	2	-	-
PC17. communicate and behave appropriately with all genders and PwD	-	-	-	-
PC18. explain business benefits of inclusive workplace	-	-	-	-
PC19. identify common barriers to Diversity & Inclusion	-	-	-	-
PC20. escalate any issues related to sexual harassment at workplace according to POSH Act	-	-	-	-
Financial and Legal Literacy	2	4	-	-
PC21. select financial institutions, products, and services as per requirement	-	-	-	-
PC22. carry out offline and online financial transactions, safely and securely	-	-	-	-
PC23. identify common components of salary and compute income, expenses, taxes, investments etc	-	-	-	-
PC24. identify relevant rights and laws and use legal aids to fight against legal exploitation	-	-	-	-
Career Development & Goal Setting	4	6	-	-

PC25. understand the difference between job and career	-	-	-	-
PC26. prepare a career development plan with short- and long-term goals, based on aptitude, interest & explain steps involved in conducting a market scan	-	-	-	-
Customer Service	4	6	-	-
PC27. identify different types of customers	-	-	-	-
PC28. identify and respond to customer requests and needs in a professional manner.	-	-	-	-
PC29. Elaborate types and importance of closing techniques during customer interface	-	-	-	-
Getting ready for apprenticeship & Jobs	4	6	-	-
PC30. follow appropriate hygiene and grooming standards	-	-	-	-
PC31. identify four stages of action to prepare for employment	-	-	-	-
PC32. identify common workplace solutions for better output	-	-	-	-
PC33. create a professional Curriculum vitae (Résumé)	-	-	-	-
PC34. search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively	-	-	-	-
PC35. apply to identified job openings using offline /online methods as per requirement	-	-	-	-

PC36. answer questions politely, with clarity and confidence, during recruitment and selection	-	-	-	-
PC37. evaluate failures and rejections for future opportunities	-	-	-	-
PC38. identify apprenticeship opportunities and register for it as per guidelines and requirements	-	-	-	-
Disability Specific Skills	4	6	-	-
PC39. identify the requirements and challenges of employment in terms of one's limitations and strengths	-	-	-	-
PC40. apply four stages of action for employment	-	-	-	-
PC41. apply solutions for challenges associated with one's disability at workplace	-	-	-	-
PC42. discuss significance of workplace challenges for the Persons with Disability	-	-	-	-
PC43. describe importance and impact of independent functioning for a person with disability at home, work place or community at large	-	-	-	-
PC44. illustrate skills like independent mobility, note taking and communication.	-	-	-	-
PC45. discuss ways to break barriers with colleagues owing to one's disability	-	-	-	-
PC46. use positive language to communicate about one's disability and possible intervention	-	-	-	-
Entrepreneurship	2	4	-	-
PC47. identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research	-	-	-	-

PC48. develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion	-	-	-	-
PC49. identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity	-	-	-	-
NOS Total	40	60	-	-

Annexure 4: Assessment Strategy

Criteria for assessment of each Qualification Pack will be created by the Skill Council for Persons with Disability (SCPwD). Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down the proportion of marks for Theory and Skills Practical for each PC.

The assessment for the theory part will be based on the knowledge bank of questions created by the SCPwD.

Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.

Individual assessment agencies will create unique question papers for the theory part for each candidate at each examination/training centre. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training centre based on these criteria.

To pass the Qualification Pack assessment, every trainee should score a minimum of 40% of aggregate marks to successfully clear the assessment.
Minimum Aggregate Passing % at QP Level: 50

Pre-Assessment Phase-

1. Batch allocated to the Assessment Agency by SCPwD through Portal/ Email.
2. Assessment Agency to connect with Training Provider and communicate/confirm the date of assessment through email.
3. Assessment Agency to share requisite lab infrastructure & checklist with TP and discuss about the availability through email.
4. Assessment Agency aligns the Assessor for the assessment (Assessor should be Dual Certified by the Domain SSC as well as SCPwD, and the certification should be valid).
5. Prepare the Assessment link, formats and share with the Assessor over an email.
6. Share the Assessment demo link with the Training Partner over an email

Assessment Phase-

1. The Assessor verifies the identity and disability through Aadhar Card and Disability Certificate and reports to SCPwD in-case of any discrepancy [*In case of J&K and NE Voter ID & Pan Card also allowed for Candidates Identification*].
2. The candidates are briefed on the assessment process (Prior to starting of the assessment).
3. The Assessor verifies the lab equipment and reports to SCPwD in-case of any variance.
4. Post validation of photo Id proof for each candidate, attendance of candidate is captured according to the scheme's requirement. i.e., under PMKVY, attendance of the candidates is captured through Aadhar Enabled Assessor Application, however, under other schemes candidates sign the

attendance sheet.

5. The candidates attempt the assessment on TAB/Computer System.
6. The Assessor takes the photos and videos of respective activities and completes the documentation formalities.

Post Assessment Phase-

1. The Assessment Agency prepares the result based on responses captured in the server.
2. The Assessment Agency shares the result with SCPwD in the prescribed format.

Annexure 5: Acronym and Glossary**Acronym**

Term	Description
AGR	Agriculture
NOS	National Occupational Standard (s)
NSQF	National Skills Qualifications Framework
OJT	On-the-job Training
QP	Qualifications Pack
PwD	Persons with Disability
PPE	Personal Protective Equipment

Glossary

Term	Description
Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests
Key Learning	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
OJT (M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
OJT (R)	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training.
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module. A set of terminal outcomes help to achieve the training outcome.