



QUALIFICATION FILE

Assistant Designer- Apparel, Made ups and Home Furnishings

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☐ For ToT ☐ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills ☐ OEM

NCrF/NSQF Level: 4

Submitted By:

Apparel, Made-ups & Home Furnishing Sector Skill Council

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Section 1: Basic Details

1.	Qualification Name	Assistant Designer- Apparel, Made ups and Home Furnishings																
2.	Sector/s	Apparel																
3.	Type of Qualification: ☐ New ☒ Revised ☐ Has Electives/Options ☐ OEM	NQR Code & version of existing/previous qualification: QG-04-AP-01768-2024-V1.1-AMHSSC, Version 3.0	Qualification Name of existing/previous version: Assistant Designer- Fashion, Home and Made ups															
4.	a. OEM Name b. Qualification Name (Wherever applicable)	NA																
5.	National Qualification Register (NQR) Code &Version (Will be issued after NSQC approval)	QG-04-AP-03569-2025-V2-AMHSSC, Version 4.0	6. NCrf/NSQF Level: 4															
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other (Wherever applicable specify multiple entry/exits also & provide details in annexure)	Certificate																
8.	Brief Description of the Qualification	The assistant designer primarily aids the fashion designer in creation of design range. He/she does hands on work to turn ideas into actual products. Some of their duties involve market study, perceiving trends underline, predict and forecast trends setting in for forthcoming season, identify theme, create mood board based on theme, develop designs for entire range of products in relation to the theme and subsequently to generate techpack for each style within the range of products. Finally, to work with team to develop a prototype based on techpack.																
9.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience: b. <table border="1"> <thead> <tr> <th>S. No.</th> <th>Academic/Skill Qualification (with Specialization - if applicable)</th> <th>Required Experience (with Specialization - if applicable)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>12th grade pass</td> <td>No Experience required</td> </tr> <tr> <td>2</td> <td>11th Grade Pass</td> <td>1.5-year relevant experience</td> </tr> <tr> <td>3</td> <td>10th Grade Pass</td> <td>3-year relevant experience</td> </tr> <tr> <td>4</td> <td>Previous relevant Qualification of NSQF Level 3.5</td> <td>1.5-year relevant experience</td> </tr> </tbody> </table> c. Age: 18 years		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	12th grade pass	No Experience required	2	11th Grade Pass	1.5-year relevant experience	3	10th Grade Pass	3-year relevant experience	4	Previous relevant Qualification of NSQF Level 3.5	1.5-year relevant experience
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)																
1	12th grade pass	No Experience required																
2	11th Grade Pass	1.5-year relevant experience																
3	10th Grade Pass	3-year relevant experience																
4	Previous relevant Qualification of NSQF Level 3.5	1.5-year relevant experience																

10.	Credits Assigned to this Qualification, Subject to Assessment <i>(as per National Credit Framework (NCrF))</i>	14	11. Common Cost Norm Category (I/II/III) <i>(wherever applicable):</i> Category I																		
12.	Any Licensing requirements for Undertaking Training on This Qualification <i>(wherever applicable)</i>	NA																			
13.	Training Duration by Modes of Training Delivery <i>(Specify Total Duration as per selected training delivery modes and as per requirement of the qualification)</i>	☒ Offline ☐ Online ☐ Blended <table border="1"> <thead> <tr> <th>Training Delivery Modes</th><th>Theory (Hours)</th><th>Practical (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recommended (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>120</td><td>240</td><td>60</td><td>0</td><td>420</td></tr> <tr> <td>Online</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <i>(Refer Blended Learning Annexure for details)</i>		Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	120	240	60	0	420	Online					
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																
Classroom (offline)	120	240	60	0	420																
Online																					
14.	Aligned to NCO/ISCO Code/s <i>(if no code is available mention the same)</i>	NCO-2015/7532.0100																			
15.	Progression path after attaining the qualification <i>(Please show Professional and Academic progression)</i>	Fashion Designer (Vertical) Sampling Tailor (Horizontal)																			
16.	Other Indian languages in which the Qualification & Model Curriculum are being submitted	Hindi																			
17.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications: NA																			
18.	Is the Job Role Amenable to Persons with Disability	☐ Yes ☒ No If "Yes", specify applicable type of Disability: NA																			
19.	How Participation of Women will be Encouraged	Skilled women workforce will find jobs with organised apparel exporters, manufacturers.																			
20.	Are Greening/ Environment Sustainability Aspects Covered <i>(Specify the NOS/Module which covers it)</i>	☒ Yes ☐ No																			
21.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No																			
22.	Name and Contact Details of Submitting / Awarding Body SPOC <i>(In case of CS or MS, provide details of both Lead AB & Supporting ABs)</i>	Name: Amit Singh, Email: jdgs@sscammh.com , Contact No.: 09599929121, Website: www.sscammh.com																			
23.	Final Approval Date by NSQC: 18/02/2025	24. Validity Duration: 36 Months	25. Next Review Date 18/02/2028																		

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.**-Practical **OJT**-On the Job **Man.**-Mandatory Training **Rec.**-Recommended **Proj.**-Project

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man.	OJT - Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weight age (%) (if applicable)
1	Develop proto and fit samples	AMH/N1211 V 3.0	Core	4	4	15	75	30	0	120	15	90	0	10	115	24%
2	Evaluate the proto sample developed related to specific product class	AMH/N1222 V 3.0	Core	4	3	15	45	30	0	90	20	40	0	5	65	13%
3	Maintain health, safety and security in the designing department with Gender and PwD Sensitization	AMH/N1223 V 3.0	Core	4	1	12	18	0	0	30	22	12	0	6	40	8%
4	Select fabrics, trims and accessories as per specific product category	AMH/N2001 V 4.0	Core	4	1	9	21	0	0	30	15	40	0	10	65	13%
5	Abide by industry, regulatory, and organizational mandates, while integrating environmentally friendly practices	AMH/N0311 V 1.0	Non-Core	4	1	15	15	0	0	30	20	10	0	10	40	8%
6	Plan and prepare design collections of garments for a season	AMH/N1210 V 3.0	Core	4	2	30	30	0	0	60	25	80	0	10	115	24%
7	Employability Skills	DGT/VSQ/N0102 V 1.0	Non-Core	4	2	24	36	0	0	60	20	30	0	0	50	10%
Duration (in Hours) / Total Marks					14	120	240	60	0	420	137	302	0	51	490	100%

Assessment - Minimum Qualifying Percentage

Please specify **any one** of the following:

Minimum Pass Percentage – Aggregate at qualification level: 50 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: NA % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	High School with 6 Year relevant industry experience in Designing OR Senior Secondary with 5 Year of relevant industry experience in Designing OR Diploma with 4 Year of relevant industry experience in Designing OR Graduation with 3 Year of relevant industry experience in Designing OR Post graduate diploma with 2 Year of relevant industry experience in Designing OR Post Graduate with 1 Year of relevant industry experience in Designing
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Diploma with 4 Year of relevant industry experience in Designing OR Graduation with 3 Year of relevant industry experience in Designing OR Post graduate diploma with 2 Year of relevant industry experience in Designing OR Post Graduate with 1 Year of relevant industry experience in Designing
3.	Tools and Equipment Required for Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure) Refer Annexure
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NA

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	ITI with 4 Year of relevant industry experience in Designing OR Diploma with 4 Year of relevant industry experience in Designing OR Graduation with 3 Year of relevant industry experience in Designing OR Post graduate diploma with 2 Year of relevant industry experience in Designing OR Post Graduate with 1 Year of relevant industry experience in Designing
2.	Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	ITI with 4 Year of relevant industry experience in Designing OR Diploma with 4 Year of relevant industry experience in Designing OR Graduation with 3 Year of relevant industry experience in Designing OR Post graduate diploma with 2 Year of relevant industry experience in Designing OR Post Graduate with 1 Year of relevant industry experience in Designing
	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	ITI with 4 Year of relevant industry experience in Designing OR Diploma with 4 Year of relevant industry experience in Designing OR Graduation with 3 Year of relevant industry experience in Designing OR Post graduate diploma with 2 Year of relevant industry experience in Designing OR Post Graduate with 1 Year of relevant industry experience in Designing
3.	Assessment Mode <i>(Specify the assessment mode)</i>	Offline

4.	Tools and Equipment Required for Assessment	☒ Same as for training ☐ Yes ☐ No <i>(details to be provided in Annexure-if it is different for Assessment)</i>
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Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): Yes
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 21
5.	Estimated nos. of persons to be trained and employed: 26645
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: <i>Ministry of Textiles is Line Ministry of AMHSSC.</i> If "No", why: NA

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (<i>Mandatory</i>)	NCrf/NSQF level justification based on NCrf level/NSQF descriptors
2.	Annexure: List of tools and equipment relevant for qualification (<i>Mandatory, except in case of online course</i>)	List of tools and equipment relevant for qualification
3.	Annexure: Detailed Assessment Criteria (<i>Mandatory</i>)	Detailed Assessment Criteria
4.	Annexure: Assessment Strategy (<i>Mandatory</i>)	Assessment Strategy
5.	Annexure: Blended Learning (<i>Mandatory, in case selected Mode of delivery is "Blended Learning"</i>)	Offline Learning Mode
6.	Annexure: Multiple Entry-Exit Details (<i>Mandatory, in case qualification has multiple Entry-Exit</i>)	NA
7.	Annexure: Acronym and Glossary (<i>Optional</i>)	Acronym and Glossary
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Model Curriculum
9.	Supporting Document: Career Progression (<i>Mandatory - Public view</i>)	Career Progression
10.	Supporting Document: Occupational Map (<i>Mandatory</i>)	Occupational Map
11.	Supporting Document: Assessment SOP (<i>Mandatory</i>)	Assessment SOP
12.	Any other document you wish to submit:	NA

Annexure: Evidence of Level

NCrf/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrf/NSQF level descriptor	NCrf/NSQF Level
Professional Theoretical Knowledge/Process	- The primary responsibility of an assistant fashion designer is to support the lead fashion designer in creating and developing new clothing or accessory designs. This may involve sketching, CAD work, and collaborating on ideas. - Assistant fashion designers often conduct market research to identify trends, materials, and techniques that can be incorporated into their designs. They need	Knowledge OR/AND Proficient with Diverse procedural knowledge, operational understanding, time and quality management. - Assisting in Design - Research - Fabric and Material Selection - Pattern Making - Sample Development	4

	to stay up-to-date with the latest fashion trends. • They help select the fabrics, trims, and materials for the designs. This includes assessing the quality, cost, and availability of materials. • Assistant designers might create or modify patterns for garments. They need to understand the technical aspects of pattern making and how it relates to design. • They are responsible for coordinating the creation of prototypes or samples of their designs. This can involve working with pattern makers, seamstresses, and manufacturers.		
Professional and Technical Skills/ Expertise/ Professional Knowledge	• The Assistant Designer should be aware of the international size chart, fits, pattern making, stitching etc. • The Assistant Designer should be aware of the sequence of manufacturing techniques according to the style and communicate effectively with other departments/ co-workers and seniors • An assistant designer has the knowledge of types fabrics (woven, non- woven and knits), trims and accessories used and their trade names and availability in the market. He/she knows techniques of research, forecasting and designing the products according to the customer's requirement by hand or computer software's.	• Professionally skilled with advanced knowledge, capable of successfully Implementing techniques and delivering work with precision. • Awareness of the international size chart, fits, pattern making, stitching etc. • Awareness of the type's fabrics (woven, non-wovens and knits), trims. • Awareness of the techniques of research, forecasting and designing the products according to the customer's requirement by hand or computer software's. • Awareness of the fabric making techniques, dyeing, printing and finishing processes. • Awareness of carrying out the task of sampling, which includes types of samples,	4

	• The Assistant Designer should be aware of types of garments (women, men and kids) He/she has the knowledge about the fabric making techniques, dyeing, printing and finishing processes. • The Assistant Designer should be aware of the professional knowledge of carrying out the task of sampling, which includes types of samples, their construction techniques (designing, sizes Tec pack, taking approvals from the customer, pattern making, cutting, stitching, finishing etc.) according to the style, while coordinating , with various departments and calculating the final costing of the product in the currency asked by the buyer. • The Assistant Designer should be aware of knows about design software like Auto-CAD, CorelDraw, Photoshop, Illustrator, etc. • He is well versed with the company norms and documents all the records related to the design, sample, swatch, costing, trade related documents, Tec pack, feedback of the customers in a file as per the style and the according to the buyer while working ethically with a team and under the supervisor. • An assistant designer should be able to create/visualize an idea and produce a design by hand or using computer software like Corel Draw etc. keeping up to date with emerging fashion trends as well as general trends relating to fabrics, trims	their construction techniques (designing, sizes Tec pack, taking approvals from the customer, pattern making, cutting, stitching, finishing etc.) according to the style, while coordinating, with various departments and calculating the final costing of the product in the currency asked by the buyer. • Awareness of the design software like Auto-CAD, CorelDraw, Photoshop, Illustrator, etc.	
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	accessories and their sourcing, colors and shapes.		
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	- An Assistant Designer should be able to communicate with others in the company and to clients in writing and follow guidelines/procedures /rules and service level agreements. - An assistant designer documents records related to the past experience of the company with the types of fabrics used, process steps and specification related to proto development, and the specifications and the changes of the proto sample of each style being developed for future reference. - He/she reads thoroughly and understand the specifications mentioned in the Tec pack and act accordingly while evaluation of the proto sample and keeps abreast with the latest fabrics by reading brochures, magazines and websites. - He/she writes letter, memos, mails in clear, comprehensible and unequivocal English and is able to communicate in local and foreign language also. - He/she reads and discusses details about fabrics, manufacturing process, changes in the sample and calculates expected wastage/consumption, costing, etc. and seeks information and keep updated with the sourcing department, his team and supervisors/in case of any doubt.	Highly skilled and versatile professional with proficiency in employability skills including Communication, leadership, entrepreneurship, and digital and financial literacy. - Read and write information wrt product and technical guidelines - Understand relevant information regarding garment construction and machine to others, analyzes needs, requirements and dependencies in order to meet work requirements. - Operates digital devices and use its features and applications securely and safely for digital payments, Use internet and social media platforms securely and safely. - Emphasizes physical fitness, personal hygiene and good habits.	4

Broad Learning Outcomes/Core Skill	• The Assistant Designer should be aware of coordinates with the production department during final production in case of any doubts. • An assistant designer follows organization rule- based decision-making process. • He/she plans and organizes design-oriented work to meet the deadlines and targets by maintaining the related fabric swatches, trims, manufacturing techniques, etc. of the designs intended to be developed. • He/she analyzes the designs on the basis of repetition, already available in the market, customer centric, production friendly, etc. He/she critically evaluates design inputs in relation to the product intended and according decides manufacturing process. • He/she plans and organizes the designs and the related fabrics, trims/accessories intended to be used as per the forecast, customer demand, climatic conditions, budget of the company, user friendliness and availability in the market and also arranges their substitutes in case of scarcity/unavailability of a particular fabric. • He/she is in-line with the sourcing department to avoid any confusions.	• Versatile candidate adept at executing specialized tasks with minimal supervision, Applying technical skills and problem-solving with clarity. • Coordination with production department. • Organization rule- based decision-making process. • Organizes design-oriented work to meet the deadlines and targets • Analysis of the designs on the basis of repetition, already available in the market, customer centric, production friendly, etc. • Planning and organizing the designs and the related fabrics, trims/accessories intended to be used as per the forecast, • Customer requirements and their priority when developing embroidered or printed patterns on fabrics. • Evaluation of the samples and takes decisions regarding the modifications after consulting the review team and seniors. • Following the organization's safety and security norms while working. • Read and understand the company norms, health and safety rules and manuals.	4

	• He/she understands customer requirements and their priority when developing embroidered or printed patterns on fabrics and acts intelligently and rectifies small, unnoticeable mistakes if occurred in print, color, etc. • He/she assesses and applies domain information about Product, Processes and technical specifications to identify critical aspect related to Tec pack, critically evaluate design inputs in relation to product intended. He/she evaluates the samples and takes decisions regarding the modifications after consulting the review team and seniors. • He/she follows the organization's safety and security norms while working. • He/she is able to read and understand the company norms, health and safety rules and manuals.		
Responsibility	• The responsibility of a Assistant Designer is to develop fashion design briefs and manage the development of design concepts for commercial production. For this he conducts market research and analysis trend for the particular season and identifies a theme for the collection; then creates a mood board and color board based on the theme, and develops an entire range according to the business plan and as per the theme board. • The span of jobs for an assistant fashion designer involves market study, perceiving trends underline, predict and forecast	• Time management skills to optimize workflow and meet deadlines, especially for custom or commissioned work. • He/she is responsible for incorporating the changes recommended by the buyer in the sample, calculating the cost and any kind of wastage. • He/she is responsible for his/her own work and learning. • He /she works according to the specifications relating to color, fabric, trims and accessories, budget., manufacturing process while coordinating with other departments and their heads.	4

	trends setting in for season forthcoming, identify theme, create mood board based on theme, develop designs for entire range of products in relation to the theme and subsequently to generate Tec pack for each style within the range of products. Finally, to work with team to develop a prototype based on Tec pack.		
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Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Computer & Computer Peripherals		2
2	First Aid and Fire Extinguisher	1 each	1
3	Design software (Coral, Photoshop etc)	according to requirement	1
4	Printer		1
5	Photocopier		1
6	Projector /LCD		1
7	Mannequin (Male or female , Size M)		1
8	Sewing Machine with tables (domestic or industrial SNLS as per requirement)		15
9	Stools for sewing depending on no. of machines		15
10	Over lock Machine (5 thread over lock machine) with stool		1
11	Cleaning cloth		15
12	Embroidery machine with stool and table		1
13	any other Specialized Sewing Machines besides overlock		1
14	Press/iron (any type) with table		2
15	Machine tool kit (screw driver, screw etc.)		1
16	Garment , Made ups and Home Furnishing Samples ((qnt may vary)	1 sample each for made-ups and home furnishing to show, rest types of garments	10

17	Drawing Board (any size wooden)		30
18	Display Board		1
19	Types Of Scales: normal straight big ruler, hip curve, leg shaper, pattern master, French curve etc		5
20	Sewing kit (Includes thread clipper/hand trimmer, seam ripper, fabric cutting scissors, tracing wheel, measuring tape etc)		30
21	Machine oil		1
22	Machine Needle and hand needles(Various Gauges),embroidery needles		10
23	Needle Threader		2
24	Attachments for sewing machine (as per req)	any type depending on product type	2
25	Button hole scissor		1
26	Hand notcher(pattern notcher)		1
27	Sewing Threads (Surplus thread is used .The quantity , thread packaging, variety may vary as per requirement) , embroidery thread as per req		20
28	Bobbins (qnt may vary)		30
29	Bobbin case (qnt may vary)		30
30	Hanger (wooden and plastic material)		1
31	Embroidery frame (various sizes and shapes qnt may vary)		15
32	Fabric Yardages, surplus fabric, good quality muslin mandatory , other optional, qnt may vary)		175
33	Trim/Accessory buttons, surface embellishments, zippers etc assorted ,qnt may vary)		2
34	Pin Cushion (quantity may vary as per requirement)		1
35	Dustbin		1
36	Boxes and pouches for storing Items		15
37	Pattern Table /cutting table		2
38	Stools for cutting		10
39	Student's Chair (with Table Arm)		30
40	Teacher's Table		1
41	Teacher's Chair		1
42	Push Pins (quantity may vary as per requirement)		2

43	Dress Maker's Pin (quantity may vary as per requirement)		2
44	Fabric Pins		1
45	Highlighter (quantity may vary as per requirement)		1
46	Pencil (HB, 2B, H, 2H, 4H, 4B, 6B, 8B)		1
47	Eraser		1
48	Note books		30
49	Sharpener		1
50	Carbon Paper (Various Colors)		2
51	Design Transferring Paper		2
52	Paper Cutter		3
53	Pattern Drafting Paper		2
54	Paper (Various quality and sizes)		2
55	Labels & Stickers (Qty may vary as per requirement)		2
56	Scissors (plastic handled scissor for cutting paper)		5
57	Pinking Shears		2
58	Marking Chalk (yellow/pink/ green/ blue colored)		3
59	Tailor's Chalk		1
60	Carbon paper (A4, yellow, red and white carbon)		3
61	Colour (Poster colour, Water colour, Acrylics, Pastels, fabric printing dyes and colors and materials etc)	assortment , qnt may vary	10
62	Paint Brushes (different sizes)	assortment , qnt may vary	40
63	Stapler (small and big size)		3
64	Glue Stick/Fevicol/Adhesive		2
65	Fabric Glue		2
66	Cello-Tape (Transparent and Foam Double sided tapes, Single sided tapes)		3
67	Punching Machine		1
68	Magnetic White Board/black board Eraser		1
69	Blackboard /Whiteboard		1
70	White /Black Board Marker		1
71	Pantone Shade Card		1
72	Fashion Forecasting Books/Journals/Magazines		1
73	Buyer Requirement/ comment Sheet		1
74	Measurement Sheet/ Size Chart		30
75	Trims/Accessory /fabric and embroideries samples/swatch file		1

76	Tech Pack/ Specification Sheet		1
77	Chalk & marker (Chalks & markers of different colours)		1
78	Dexterity Test Kit		1
79	Sewing Machine tool kit		1
80	Color matching light box		1
81	Students Notes		30
82	Computer & Computer Peripherals		2
83	First aid box & Fire Extinguisher	1 each	1
84	Design software (Coral, Photoshop etc)		1
85	Photocopier		1
86	Sewing Machine with tables (Industrial SNLS or domestic as per requirement)		15
87	any other Specialized Sewing Machines beside overlock		1
88	Machine tool kit		1
89	Home Furnishing Samples (qnt may vary)madeups and garments also	1 sample each of made-ups and garments also to show. Rest home furnishing samples	10
90	Attachments for sewing machine (as per req)	Depending on the type of product	2
91	Marking Chalk (yellow/pink/ green/ blue coloured)		1
92	Carbon paper (A4, yellow, red and white carbon)		1
93	Colour (Poster colour, Water colour, Acrylics, Pastels, fabric printing dyes and colors and materials etc)		10
94	Paint Brushes (different sizes)		40
95	Blackboard/Whiteboard		1
96	Cleaning cloth		15
97	Made ups Samples (qnt may vary), home furnishing and garments also	1 sample each of home furnishing and garments also to show. Rest made-ups samples	10
98	Marking Chalk (yellow/pink/ green/ blue coloured)		3
99	Carbon paper (A4, yellow, red and white carbon)		3
100	Colour (Poster colour, Water colour, Acrylics, Pastels, fabric printing dyes and colors and materials etc)	assorted	10
101	Blackboard/ Whiteboard		1

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Computer (PC) with latest configurations – and Internet connection with standard operating system and standard word processor and worksheet software (Licensed)
2. (all software should either be latest version or one/two version below) As required
3. UPS As required
4. Scanner cum Printer As required
5. Computer Tables As required
6. Computer Chairs As required
7. LCD Projector As required
8. White Board 1200mm x 900mm As required

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

<u>S.No</u>	Organization	Name of Representative	Designation	State	Email Id	Contact number
1	Esstee Corp	MK Velu	Senior Manager	Maharashtra	sr.mgr.hradmin@essteexports.com	9843259971
2	SVAS Global	Vasavi S.	CEO	TamilNadu	vasavi@svasglobalsourcing.com	9003918705
3	Warmzone	Saakshar Jain	Marketing Head	Punjab	Saakshar.jain@warmline.co.in	8146591155
4	Newline Exports	R Poornachandren	Manager HR	Tamilnadu	hr@newlineexports.com	9842443413
5	Fashion knits	Nushrath R.	HR Manager	Tamilnadu	nusrathr@fashionknits.net	7708074742
6	KBS Garments	B Sateesh	Director	Tamilnadu	Kbs.garments.888@gmail.com	9943457766
7	BEST Corporation	Siva Sarvanan	Sr. HR Manager	Tamilnadu	siva@bestcorp.in	7502242242

8	Indian Textile Company	Yogesh Nimish	HR Manager	Maharashtra	<u>NA</u>	9168453836
9	Trident	Nasreen Ahmed	Head Product Development	Punjab	<u>nasreenshmed@tridentindia.com</u>	9878999237
10	5 Star Garment	Dinesh Dongre	Manager	Maharashtra	<u>ddongre100@gmail.com</u>	8806405410
11	High Heads Pvt Ltd	Zunaid	Manager	Tamilnadu	<u>workshop@thehighheads.com</u>	6283270076
12	RUSTA	Amitoj Bal	Sourcing Manager	Delhi	<u>Amitoj.bal@rusta.com</u>	9873000263
13	Women Era	Nutan A Shaw	Owner	Maharashtra	<u>NA</u>	NA
14	Iris Corp	Sudarshan Jain	Director	Punjab	<u>Irisknitwear86@gmail.com</u>	9876326111
15	Warmline Jackets	Vishal S	Manager	Punjab	<u>info@warmlinejacket.com</u>	9815495806
16	Alok Ent	Ankush Waman	Owner	Maharashtra	<u>NA</u>	NA
17	Bayport	Amit Sharma	Category Head	Ahmedabad	<u>amitsharma@bayport.com</u>	9582038033
18	Dhareshwar Multiservices	Yogesh Misal	Partner	Maharashtra	<u>NA</u>	NA
19	Shubham Enterprises	Pradip Kumar	Owner	Maharashtra	<u>jshubham@yahoo.co.in</u>	NA
20	Aathava Garments pvt ltd.	Ganesh Kumar J	Manager	Tamilnadu	<u>info@aathavagarments.com</u>	0422-2565716
21	LUX Industries	Buvana M	HR Manager	Tamilnadu	<u>info@luxinnerwear.com</u>	+913340402121

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2023	8450	5500	7600	5000	NA	NA
2024	8875	5770	8000	5200	NA	NA
2025	9320	6060	8400	5500	NA	NA

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
Version 2.0	2022	8050	7850	7650	5230	7650	7450	7270	4970	NA	NA	NA	NA
Version 1.0	2021	7700	7480	7290	4980	7280	7100	6920	4730	NA	NA	NA	NA
Version 1.0	2020	7300	7100	6920	4730	6920	6750	6580	4500	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. PMKVY
2. DDUGKY
3. NULM

Content availability for previous versions of qualifications:

☒ Participant Handbook ☒ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:

Languages in which Content are available:

Hindi

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

AMH/N0311: Abide by industry, regulatory, and organizational mandates, while integrating environmentally friendly practices					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1	Execute job duties in alignment with organizational standards, emphasizing green solutions, and adhering to established procedures, policies, legislation, and regulations.	2	1	-	1
PC2	Implement and adhere to organizational policies and procedures, integrating sustainable consumption practices.	2	1	-	1
PC3	Actively participate in enhancing organizational performance and facilitating the transition to environmentally friendly processes.	2	1	-	1
PC4	Safely and appropriately handle materials, equipment, computers, and software to ensure a clean and hazard-free work environment, supporting the adoption of eco-friendly practices.	3	2	-	2
PC5	Perform ongoing maintenance and cleaning tasks within assigned responsibilities and agreed upon schedules, managing work interruptions efficiently.	3	1	-	1
PC6	Promptly report unsafe equipment and hazardous incidents to relevant personnel.	2	1	-	1
	NOS Total	20	10	-	10
AMH/N1210: Plan and prepare design collections of garments for a season					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1	Conduct market research and surveys for trends and forecast from various sources such as forecasting sites like WGSN, Mudpie and other forecast catalogues, etc. for product design	3	5	-	2
PC2	Select a theme/inspiration based on the research and latest fashion trends	4	20	-	2
PC3	Develop theme, client, forecast and mood boards and extract the key elements from them which is intended to be put in the product design as per the instructions given	5	25	-	1

PC4	Identify, develop, collect and maintain the swatches of the fabrics, trims and accessories that are required for design development	5	20	-	2
PC5	Identify fabric (print, embroidery and dye) and manufacturing techniques and process steps in converting a design to the final product	4	5	-	1
PC6	Get approval from the appropriate personnel in context of the design collection made, fabrics, trims accessories and manufacturing techniques intended to be used for the final product	4	5	-	2
	NOS Total	25	80	-	10
AMH/N1211: Develop proto and fit samples					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1	Prepare/ Review techpack with key information details like, sizes and measurements, materials, construction details, type of fabric; dyeing, printing or embellishment details; labels and accessories, etc. including processes used and materials employed	4	25	-	2
PC2	Review techpack in consultation with the client/buyer design review team and associated departments with respect to the availability of the concerned materials in the market, organizations ability to manufacture that design, labor skills and availability, etc.	1	5	-	2
PC3	Identify and summarize the involvement of required personnel such as pattern maker, tailors, merchandiser, sourcing supervisor, etc. with respect to developing proto and fit samples	1	3	-	2
PC4	Develop proto and fit samples as per the revised techpack for a particular style	4	35	-	2
PC5	Develop -the cost sheet as per standard format after consulting related departments	5	22	-	2
	NOS Total	15	90	-	10
AMH/N1222: Evaluate the proto sample developed related to specific product class					

PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1	Check proto sample with respect to techpack and/or client's comments about the measurements	5	10	-	1
PC2	Check proto sample for design (woven/print), production requirements, overall look and attributes like wash ability, utility, final costing etc.	5	10	-	1
PC3	Review proto sample in consultation with the client and/or review team	2	5	-	1
PC4	Amend /modify proto sample as per review in puts and get final approval of the proto sample from client	3	10	-	1
PC5	Prepare file of the approved sample containing finalized fabric swatches, trims, accessories, techpack, cost sheet etc.	5	5	-	1
	NOS TOTAL	20	40	-	5
AMH/N1223: Maintain health, safety and security in the designing department with Gender and PwD Sensitization					
PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
PC1	Comply with health, safety gender and PwD (People with disability) related instructions applicable to the workplace.	4	2	-	1
PC2	Actively participate in mock drills/evacuation procedures and group discussions related to a safe and secure work place.	4	2	-	1
PC3	Training sensitization programs for gender and PwD awareness organized at the workplace.	4	2	-	1
PC4	Use and maintain materials and equipment as per protocol.	3	2	-	1
PC5	Capable to perform first-aid, firefighting or any other emergency response procedures and follow organization procedures for shutdown and evacuation when required	4	2	-	1
PC6	Monitor the work place and processes for potential risks/ threats to supervisors or other authorized personnel and ensure gender equality and PwD (People with disability) security.	3	2	-	1
	NOS Total	22	12	-	06
AMH/N2001: Select fabrics, trims and accessories as per specific product category					
PC1	Identify and select fabric suitability with respect to fiber/yarn type, construction, density, fabric count, texture, color and design	4	11	-	3

PC2	Identify and select fabric, trims and accessories with respect to end usage and applicability like air and heat transmission, moisture transfer, crease resistance, pilling, static electricity, and launder- ability.	4	11	-	2
PC3	Identify and select the trims and accessories with respect to aesthetic appeal and functionality of the product.	4	6	-	2
PC4	Identify and select fabrics, trims and accessories keeping in mind the cost parameters.	3	12	-	3
	NOS Total	15	40	-	10

DGT/VSQ/N0102 EMPLOYABILITY SKILLS (60 Hours)

PC	Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
	Introduction to Employability Skills	1	1	0	0
PC1	Identify employability skills required for jobs in various industries				
PC2	Identify and explore learning and employability portals				
	Constitutional values – Citizenship	1	1	0	0
PC3	Recognize the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc.				
PC4	Follow environmentally sustainable practices				
	Becoming a Professional in the 21st Century	2	4	0	0
PC5	Recognize the significance of 21st Century Skills for employment				
PC6	Practice the 21st Century Skills such as Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life				
	Basic English Skills	2	3	0	0
PC7	Use basic English for everyday conversation in different contexts, in person and over the telephone				
PC8	Read and understand routine information, notes, instructions, mails, letters etc. written in English				
PC9	Write short messages, notes, letters, e-mails etc. in English				

	Career Development & Goal Setting	1	2	0	0
PC10	Understand the difference between job and career				
PC11	Prepare a career development plan with short- and long-term goals, based on aptitude				
	Communication Skills	2	2	0	0
PC12	Follow verbal and non-verbal communication etiquette and active listening techniques in various settings				
PC13	Work collaboratively with others in a team				
	Diversity & Inclusion	1	2	0	0
PC14	Communicate and behave appropriately with all genders and PwD				
PC15	Escalate any issues related to sexual harassment at workplace according to POSH Act				
	Financial and Legal Literacy	2	3	0	0
PC16	Select financial institutions, products and services as per requirement				
PC17	Carry out offline and online financial transactions, safely and securely				
PC18	Identify common components of salary and compute income, expenses, taxes, investments etc				
PC19	Identify relevant rights and laws and use legal aids to fight against legal exploitation				
	Essential Digital Skills	3	4	0	0
PC20	Operate digital devices and carry out basic internet operations securely and safely				
PC21	Use e- mail and social media platforms and virtual collaboration tools to work effectively				
PC22	Use basic features of word processor, spreadsheets, and presentations				
	Entrepreneurship	2	3	0	0
PC23	Identify different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research				
PC24	Develop a business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion				
PC25	Identify sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity				
	Customer Service	1	2	0	0
PC26	Identify different types of customers				
PC27	Identify and respond to customer requests and needs in a professional manner.				
PC28	Follow appropriate hygiene and grooming standards				
	Getting ready for apprenticeship & Jobs	2	3	0	0

PC29	Create a professional Curriculum vitae (Résumé)				
PC30	Search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively				
PC31	Apply to identified job openings using offline /online methods as per requirement				
PC32	Answer questions politely, with clarity and confidence, during recruitment and selection				
PC33	Identify apprenticeship opportunities and register for it as per guidelines and requirements				
	NOS Total	20	30	0	0
	GRAND Total	137	302	0	51

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

On the Job:

1. Each module (which covers the job profile of Automotive Service Assistant Technician) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
 -
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment
 ->

Annexure: Acronym and Glossary**Acronym**

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf