



QUALIFICATION FILE

Beauty Therapist

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☒ For ToT ☒ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills ☐ OEM

NCrF/NSQF Level: 4

Submitted By:

Beauty & Wellness Sector Skill Council

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Section 1: Basic Details

1.	Qualification Name	Beauty Therapist	
2.	Sector/s	Beauty & Wellness	
3.	Type of Qualification: ☐ New ☒ Revised ☐ Has Electives/Options ☐ OEM	NQR Code & version of existing/previous qualification: (change to previous, once approved) NQR Code: 2022/BW/BWSSC/06576 Version: 4.0	Qualification Name of existing/previous version: Beauty Therapist
4.	a. OEM Name b. Qualification Name (Wherever applicable)	NA	
5.	National Qualification Register (NQR) Code & Version (Will be issued after NSQC approval)	NQR Code: QG-04-BW-06576-2025-V2-BWSSC Version: 5.0	6. NCrF/NSQF Level: 4
7.	Award (Certificate/Diploma/Advance Diploma/ Any Other (Wherever applicable specify multiple entry/exits also & provide details in annexure)	Certificate	
8.	Brief Description of the Qualification	A beauty therapist is a professionally trained individual who specializes in beauty services for both face and body. A beauty therapist performs various duties such as providing skincare services, apply makeup, removal of unwanted hair, and manicure and pedicure services by maintaining health, safety and hygiene at workplace. The person needs to be knowledgeable on various beauty and make-up products, and a range of beauty services.	

9.	Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a. Entry Qualification & Relevant Experience:					
		S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)			
		1	10th grade pass	2 years of any combination of NTC/NAC/CITS or equivalent in beauty industry			
		2	10th grade pass	3-year relevant experience in beauty industry			
		3	11th grade pass	1.5-year relevant experience in beauty industry			
		4	Previous relevant Qualification of NSQF Level 3.0	3-year of experience in beauty Industry			
		5	Previous relevant Qualification of NSQF Level 3.5	1.5-year relevant experience in beauty industry			
		b. Age: 16 years					
10.	Credits Assigned to this Qualification, Subject to Assessment (as per National Credit Framework (NCrF))	17	11. Common Cost Norm Category (I/II/III) (wherever applicable): II				
12.	Any Licensing requirements for Undertaking Training on This Qualification (wherever applicable)	NA					
13.	Training Duration by Modes of Training Delivery (Specify <i>Total Duration</i> as per selected training delivery modes and as per requirement of the qualification)	☒ Offline ☐ Online ☐ Blended					
		Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)
		Classroom (offline)	150	300	60	-	510
		Online					
		(Refer Blended Learning Annexure for details)					

14.	Aligned to NCO/ISCO Code/s (if no code is available mention the same)	NCO-2015/5142.0100	
15.	Progression path after attaining the qualification (Please show Professional and Academic progression)	Vertical Progression (Senior Beauty Therapist- level 5) Horizontal Progression (Nail Technician- Level 4)	
16.	Other Indian languages in which the Qualification & Model Curriculum are being submitted	Hindi	
17.	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:	
18.	Is the Job Role Amenable to Persons with Disability	☐ Yes ☐ No If "Yes", specify applicable type of Disability: <i>Deaf</i>	
19.	How Participation of Women will be Encouraged	In the various job roles of beauty and wellness industry, women participation is 65%. This job role falls in to the same category and thus promote women's participation.	
20.	Are Greening/ Environment Sustainability Aspects Covered (Specify the NOS/Module which covers it)	☒ Yes ☐ No Prepare and maintain work area- BWS/N9001	
21.	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☐ Yes ☐ No Colleges ☒ Yes ☐ No	
22.	Name and Contact Details of Submitting / Awarding Body SPOC (In case of CS or MS, provide details of both Lead AB & Supporting ABs)	Name: Ms. Monica Bahl Email: ceo@bwssc.in Contact No.: 011 – 40342940/42/44/45 Website: https://www.bwssc.in/	
23.	Final Approval Date by On File Approval: 18-11-2025	24. Validity Duration: 3 years	25. Next Review Date: 18-11-2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.-Practical** **OJT-On the Job** **Man.-Mandatory** **Training** **Rec.-Recommended** **Proj.-Project**

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man	OJT - Rec	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Prepare and maintain work area	BWS/N9001 V5.0	Non-Core	3	1	10	20	-	-	30	30	47	-	23	100	5
2.	Perform skin care services	BWS/N0104 V5.0	Core	4	2	20	40	-	-	60	32	36	-	32	100	10
3.	Perform hair removal services	BWS/N0105 V6.0	Core	4	2	20	40	-	-	60	26	48	-	26	100	10
4.	Perform make-up services	BWS/N0106 V8.0	Core	4	1	10	20	-	-	30	28	43	-	29	100	10
5.	Provide manicure and pedicure services	BWS/N0401 V8.0	Core	4	1	10	20	-	-	30	30	35	-	35	100	10
6.	Operate and apply electrical/electronic equipment for facial beauty services safely and effectively	BWS/N0128 V5.0	Core	4	2	20	40	-	-	60	20	50	-	30	100	10

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man .	OJT - Rec .	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
7.	Perform salon reception duties	BWS/N0129 V5.0	Non-Core	4	1	10	20	-	-	30	28	43	-	29	100	10
8.	Maintain health and safety at the workplace	BWS/N9002 V5.0	Non-Core	3	1	10	20	-	-	30	33	45	-	22	100	5
9.	Create a positive impression at the workplace	BWS/N9003 V5.0	Non-Core	3	1	10	20	-	-	30	35	46	-	19	100	10
10.	Employability Skills	DGT/VSQ/N0101 V1.0	Non-Core	2	1	10	20	-	-	30	15	25	-	10	50	10
11.	On-the-Job Training (Mandatory)				2	0	0	60	-	60	-	-	-	-	-	-
Duration (in Hours) / Total Marks					15	130	260	60	-	450	277	418	-	255	950	90

Elective NOS/s:

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/ NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT - Man	OJT - Rec	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Perform photo facial services	BWS/N0137 V1.0	Core	4	2	20	40	0	-	60	32	44	-	24	100	10
Duration (in Hours) / Total Marks					2	20	40	0	-	60	32	44	-	24	100	10

Assessment - Minimum Qualifying Percentage

Please specify **any one** of the following:

Minimum Pass Percentage – Aggregate at qualification level: 70 % (Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage – NOS/Module-wise: 50 % (Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	12th pass with Advance Diploma in Beauty or Cosmetology or certified in relevant CITS course and 3 years of sector specific experience and 1 years of training experience
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	Graduate with 5 years' experience in Beauty Therapy (min 2 years as a trainer)
3.	Tools and Equipment Required for Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)

4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	
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Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	12th pass with Advance Diploma in Beauty or Cosmetology with atleast 7 years of experience
2.	Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	NA
3.	Lead Assessor's/Proctor's Qualification and experience in relevant sector (in years) <i>(as per NCVET guidelines)</i>	NA
4.	Assessment Mode <i>(Specify the assessment mode)</i>	Offline
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☒ Yes ☐ No <i>(details to be provided in Annexure-if it is different for Assessment)</i>

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2 years) (Yes/No): Yes
2.	Latest Market Research Reports or any other source (not older than 2 years) (Yes/No): This role serves a demarcation for those looking to build a career in the beauty industry. It allows individuals to gain hands-on experience and develop their skills in a supportive environment. This role is vital in the beauty industry, contributing to client satisfaction and the smooth operation of beauty establishments. The SSC would submit details of the employment generated (where applicable)
3.	Government /Industry initiatives/ requirement (Yes/No): Yes
4.	Number of Industry validation provided: 24
5.	Estimated nos. of persons to be trained and employed: 500/year
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: Yes If “No”, why: No, we do not have a Line Ministry

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (<i>Mandatory</i>)	Annexure 1
2.	Annexure: List of tools and equipment relevant for qualification (<i>Mandatory, except in case of online course</i>)	Annexure 2
3.	Annexure: Detailed Assessment Criteria (<i>Mandatory</i>)	Annexure 6
4.	Annexure: Assessment Strategy (<i>Mandatory</i>)	Annexure 7
5.	Annexure: Blended Learning (<i>Mandatory, in case selected Mode of delivery is “Blended Learning”</i>)	Annexure 5
6.	Annexure: Multiple Entry-Exit Details (<i>Mandatory, in case qualification has multiple Entry-Exit</i>)	Yes
7.	Annexure: Acronym and Glossary (<i>Optional</i>)	Annexure 8
8.	Supporting Document: Model Curriculum (<i>Mandatory – Public view</i>)	Model Curriculum attached separately
9.	Supporting Document: Career Progression (<i>Mandatory - Public view</i>)	Attached below

10.	Supporting Document: Occupational Map (Mandatory)	Occupational Map attached separately
11.	Supporting Document: Assessment SOP (Mandatory)	Annexure 9
12.	Any other document you wish to submit:	-

Annexure: Evidence of Level

NCrF/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrF/NSQF level descriptor	NCrF/NSQF Level
Professional Theoretical Knowledge/Process	Work in familiar, predictable, routine, situation of clear choice: Limited range of activities: ▪ identify and select suitable equipment and products required for the respective services ▪ set up the equipment and prepare the products for services in adherence to the salon procedures and product/ equipment guidelines ▪ place and organize the products in a trolley or area convenient and efficient for service delivery ▪ clean the skin, free it of all traces of make-up, by using suitable deep cleansing techniques ▪ sterilize, disinfect and place the tools on the tray as per organizational standards using recommended solutions and conditions ▪ dispose waste materials safely and hygienically as per organizational standards ▪ maintain first aid kit and keep oneself updated on the first aid procedures ▪ accurately maintain accident reports • use appropriate language, tone and gestures while interacting with	As mentioned in the various performance criteria, beauty therapist works in a limited range of activities and follows routine and works in a predictable manner by identifying and selecting suitable equipment and products required for the respective services The equipment set up and preparation of the products for services is in adherence to the salon procedures and product/ equipment guidelines The person sterilizes, disinfect and place the tools on the tray as per organizational standards using recommended solutions and conditions, and also files routine reports and feedback. Hence, NSQF Level is 4	4

	clients from different cultural and religious backgrounds, age, disabilities and gender		
Professional and Technical Skills/ Expertise/ Professional Knowledge	Basic facts, processes and principles: • types of products, materials and equipment required for the respective services • hygiene, health and safety requirements in the organization • process and products to sterilize and disinfect equipment/ tools • customer service principles including privacy and protection to modesty of the customers • manufacturer's instructions related to equipment and product use and cleaning • salon's standards related to courtesy, behavior and efficiency • kinds of work issues that may arise and reporting structure Principles, processes and general concepts, in a field of work or study • plan and manage work routine based on salon procedure • plan own development in line with feedback given from supervisor, co-workers and clients • explain the concept of assumptions and how they impact decisions, actions and consequences	Knowledge of facts, principles, processes and general concepts, in a field of work or study. beauty therapist needs to know basic facts, processes and principles in trade of employment like the types of products, materials and equipment required for hygiene, health and safety requirements in the organization, process and products to sterilize and disinfect equipment/ tools, customer service principles including privacy and protection to modesty of the customers, manufacturer's instructions related to equipment and product use and cleaning, salon's standards related to courtesy, behavior and efficiency, and kinds of work issues that may arise and reporting structure.	4

	importance of using products economically and as per manufacturer's instructions		
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	Most of the work involves recall and demonstration of practical skill, is routine and repetitive and in a narrow range of application. The incumbent also uses appropriate rule and tool and quality concepts to complete their work	This is level 4 as it requires principles and general concepts. A range of cognitive and practical skills are required to accomplish tasks and solve problems by selecting and applying basic methods, tools, materials and information.	4
Broad Learning Outcomes/Core Skill	The educator needs language to communicate written or oral, with required clarity, to interact with clients, community, various departments, supervisors, personnel and teams, confirm requirements and communicate the same for shared understanding. Also prepare a range of routine documentation.	Able to use language to communicate written or oral, with required clarity; understanding of social and political and services with reference to the organization; keep abreast with the latest knowledge by reading brochures, pamphlets, and product information sheets; communicate and maintain processes, techniques, records, policies and procedures; discuss task lists, schedules; question	4

		customers/ clients appropriately in order to understand the nature of the problem.	
Responsibility	Responsibility for own work and learning: • ensure that ambient conditions are suitable for the client and the service procedures to be carried out in a hygiene and safe environment • set up the equipment and prepare the products for services in adherence to the salon procedures and product/ equipment guidelines • prepare sterilization solution as per organizational standards using approved products and as per manufacturer's instructions • prepare products for application, by mixing the ingredients in the correct proportions as per manufacturer instructions and organization standards and place for ease of use by the nail technician adhere to the health and safety standards laid out	As mentioned in the various performance criteria mentioned in the previous cell, beauty therapist demonstrates responsibility for own work within defined limit by ability to speak, read and write in the local vernacular language and English; files routine reports and feedback; uses appropriate verbal and non-verbal cues while dealing with clients from different cultural, religious backgrounds, age, disabilities, gender and environmental conditions required and expected for carrying out services; reads policy and procedure documents, guidelines and memos in English to interpret the gist correctly; writes appointments, names, addresses, simple emails, messages, and applications in English accurately; introduces oneself and one's role to customers and visitors, in English and the local language; speaks or communicates with reasonable ease in structured situations and short conversations on familiar topics	4

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment

Batch Size: 30

S. No.	Tool / Equipment Name	Specification	Quantity for specified Batch size
1	Anatomy and Physiology Charts	Eqpt Nos	2
2	First Aid Kit	Eqpt Nos	2
3	Fire Extinguishers	Eqpt Nos	2
4	Sterilizers	Eqpt Nos	1
5	Hot Cabinets	Eqpt Nos	2
6	Waste Disposal Bins	Eqpt Nos	6
7	Therapy Bed	Eqpt Nos	2
8	Stool/Chair	Eqpt Nos	10
9	Trolley	Eqpt Nos	15
10	Bowls	types	8
11	Comedone Extractor	types	10
12	Face Steamer	Eqpt Nos	5
13	Pack Brush	Packets	15
14	Manicure Chair and Pedicure chair	Eqpt Nos	4
15	Manicure Brush	types	6
16	Nail Cutter	packets	4
17	Cuticle Pusher	packets	6
18	Cuticle Nipper	Eqpt Nos	15
19	Wooden Orange stick	packets	7
20	Nail Filer	types	18
21	Foot Scraper	types	10
22	Emery Board	packets	5
23	Pumice Stone	types	5
24	Toe Separator	pairs	30
25	Pedicure Brush	types	4
26	Make-up Chair	Eqpt Nos	4
27	Mirrors	Eqpt Nos	4

28	Foundations	complete sets	2
29	Concealer	complete sets	2
30	Powder	complete sets	2
31	Blusher	complete sets	2
32	Eye Shadow	complete sets	2
33	Mascara	complete sets	2
34	Eye Pencil	complete sets	2
35	Liquid Liner	complete sets	2
36	Lip Liner	complete sets	2
37	Lipstick	complete sets	2
38	Lip-Gloss	complete sets	2
39	Applicators	types	8
40	Headband	types	7
41	Large Towel/Client Couch	types	8
42	Cotton Wool	bundle	6
43	Magnifying Lamp	Eqpt Nos	3
44	Facial Tissues	bundles	15
45	Hand Sanitizer	liters	3
46	Masks	bundles	6
47	Disposable Aprons	types	18
48	Wax Heater	Eqpt Nos	8
49	Waxing Strips	packets	10
50	Hot & Cold Wax	kg	6
51	Disposable PPE	types	15
52	Spatula	types	8
53	Machines (EMS/ Lymphatic Drainage Unit/ High-Frequency/ Galvanic/ Micro-Current) and all Relevant Leads and Electrodes	Eqpt Nos	1
54	Brush Machine/Brush Unit	Eqpt Nos	1
55	Facial Steamer/Vapour Zone	Eqpt Nos	1
56	Intense pulsed light (IPL) or LED light	Eqpt Nos	1
	Mannequin	Eqpt Nos	2

57	Sarees (cotton, silk, georgette, etc.)	Types	15
58	Dhoti	Types	10
59	Safa	Types	10
60	Petticoat	Bundle	8
61	Blouses	Bundle	8

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. Computer
2. Projector
3. Duster
4. Marker/Pen
5. Handbooks/Booklets
6. White Board

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	Arise & Shine 7-star makeover	Chander Kanta (Shalu) Chaudhary	CEO	Gangotri bldg., shop No.1, Plot No. 9/10, sector 21, Opp. SBI Bank,	9920685058	7starmakeover@gmail.com	

				Khandeshwar, Navi Mumbai - 410209			
2	Studio11 pro- academy	L. Shashidhar	Business head		7337048847	shashidhar@studio11proacademy.com	
3	Glizz gurukulam pvt. Ltd.	Bhargav Gokani	Honorary Director	Jyotinagar main road Masoom school, near akashwani chowk, university road, Rajkot 360005	7096450888	Glizzgurukulam8@gmail.com	
4	Radiance aesthetic academy	Brijesha Chauhan	Founder	408, green palladia Opp. Raj world shopping, Palanpurgam, Adajan, Surat- 395009	8432949494	radianceaestheticacademy@gmail.com	
5	The colorist professional makeup academy	Ramyaj	Proprietor	AP-827, new no, 103,G- Block, 2 nd street, 11 th main road, anna nagar west, Chennai- 600040	882567934	ramsuri84@gmail.com	
6	Safron Institute	Mr. Atul B. Sharma	Director	Safron Square, 12/6, Mathura road, NH-2, Faridabad- 121003	9205985140	director@saddroninstitute.in	

7	Lee's International Beauty and Spa Institute	Ms. Leena Khandekar	Founder & Director	42/9, Kalpana tarang, flat No. 101, next to kalmadi house, Opp. Ranka jewellers, erandwane, karve road, Pune - 411004	9822333382	leespa@gmail.com	
8	Haryana institute of information technology	Mr. Ankit Zandu	Director	Hartron building near aggarsain chowk, ADJ, Ambala, Hisar Flyover, 134003	9996669962	info@hiitambala.com	
9	Anoo's electrolysis & obesity (P) Ltd.	Nalini Thota	Principal	3 rd and 4 th floors, sai plaza, red rose café lane, panjagutta main road, somajiguda, Hyderabad-82	9959616119	school@anoos.com	
10	Leaders school of fashion & beauty	Drishya VV	Marketing Manager	1 st floor, emad tower, fort rd, Kannur, kerala 670001	7994607173	Drishya.leaders@gmail.com	
11	Yours herbal parlour and training center	Mrs. Shalini Arora	Master Trainer		9990798983	Shaliniarora1970@gmail.com	

12	Indian Intitute of cosmetology trichology & nutrition Pvt. Ltd.	Rudra Jaitly	Chief Executive Officer	Unit no. 201, 2 nd floor, shree nityanand CHS It, shri nityanand Nagar- 1, Andheri East Mumbai-400069	9820000030	ceo@iictn.org	
13	Tricos International Institute of beauty and hair	Dhaval Bhatti	Marketing head		9137336767	TRICOSINTERNATIONAL@GMAIL.COM	
14	Sai Beauty Parlour	Mrs. Asha Rani	Trainer	27/826 DDA flat madangir phushp vihar Ambedkar nagar near by mcd school	8527443819	Asharani22881@gmail.com	
15	Look Beauty Parlour and Academy	Mrs. Heena Rani	Trainer	117, Gali Number 6, Block A, New Delhi 110094	9873420484	Hrani3440@gmail.com	
16	Shanaz Beauty Studio	Mrs. Jayashri	Trainer		9804335636	Jayasreesarkar1983@gmail.com	
17	Sai beauty parlour	Mrs. Beena	Trainer	Old bus stand, salon	7876172380	Saibeena.skills@gmail.com	
18	3 layers foundation	Mr. Hardev singh arora	Founder		9821065676	3layersfoundation@gmail.com	
19	Taj makeover & academy	Mrs. Manmeet Kaur	Trainer	RZD-1/302, street no. 5, Mahavir	7042522563	Manu.skills75@gmail.com	

				enclave, near sulabh international school, new dekhi-110045			
20	Sarada makeup & beauty academy	Mrs. Jharna Sur	Trainer	Contai, pichaboni maa shitala market complex, west Bengal, 721455	7908923601	Surjharna20@gmail.com	
21	Newlook salon and academy	Mrs. meenu Mishra	Trainer	c-211, gali no- 8, block c bhjanpura main market, Delhi - 110054	8750802733	Mishramanju.skills@gmail.com	
22	Priya beauty parlour and academy	Mrs. Priya Jaiswal	Trainer	Kaimur (Bhabhua), Bihar	9304411583	Pj0485523@gmail.com	
23	Bipasha ladie's beauty parlour & makeover	Mrs. Sutapa Pal	Training Partner	Malancha road near Swadhin club Kharagpur west Bengal, 721301	8116780679	Pal.sutapa.in@gmail.com	
24	Livart Beauty Academy	Stephy Sebastian Vadakara	Academy Head	Madukappilly Tower Pathadipalam, edappally, P.O. Kalamassery, Kochi Kerala, Pin- 682024	9633211151	connect@livart.co.in	

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2025-26	2500	1875	1750	1488	NA	NA
2026-27	3300	2475	2310	1964	NA	NA
2027-28	5400	4050	3780	3213	NA	NA

Data to be provided year-wise for next 3 years

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
Beauty Therapist V4.0	2023-24	47824	44239	42754	NA	26050	19500	16550	NA	NA	NA	NA	NA
	2024-25	50244	41109	25768	NA	22904	18500	15670	NA	NA	NA	NA	NA

Applicable for revised qualifications only, data to be provided year-wise for past 3 years.

List Schemes in which the previous version of Qualification was implemented:

1. PMKVY
2. DDUGKY
3. SANKALP

Content availability for previous versions of qualifications:

☒ Participant Handbook ☒ Facilitator Guide ☐ Digital Content ☐ Qualification Handbook ☐ Any Other:

Languages in which Content is available: English and Hindi

Annexure: Blended Learning

Blended Learning Estimated Ratio & Recommended Tools:

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available on:

<https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☒ Theory/ Lectures - Imparting theoretical and conceptual knowledge	NA	NA
2	☒ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	NA	NA
3	☒ Showing Practical Demonstrations to the learners	NA	NA
4	☒ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	NA	NA
5	☒ Tutorials/ Assignments/ Drill/ Practice	NA	NA
6	☒ Proctored Monitoring/ Assessment/ Evaluation/ Examinations	NA	NA
7	☒ On the Job Training (OJT)/ Project Work Internship/ Apprenticeship Training	NA	NA

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
BWS/N9001 Prepare & maintain work area	Prepare and maintain work area	30	47	0	23
	PC1. ensure that ambient conditions are suitable for the client and the service procedures to be carried out in a hygienic, safe and disinfected environment such as using air purifiers to reduce dust, dander, smoke, allergens & odour resulting in a healthier, fresher & cleaner environment, restructuring the workplace set-up, by keeping a minimum distance of 2 meters in between two clientele, practicing social distancing by avoiding handshakes/ hugs to coworkers/ clientele, etc.	2.0	4.0	0.0	2.0
	PC2. identify and select suitable equipment and products required for the respective services/ session	2.0	3.0	0.0	2.0
	PC3. set up the area for services/ session in adherence to the organizational/ beauty salon/ centre's guidelines	2.0	3.0	0.0	2.0
	PC4. place disposable towels, glasses for water, tea/ coffee and other items/ tools/ equipment's (applicable if any) in area convenient for efficient service/ session delivery	2.0	3.0	0.0	2.0
	PC5. prepare sterilisation solution as per organizational/ salon standards using approved products and as per manufacturers instructions	2.0	3.0	0.0	2.0
	PC6. sterilize, disinfect the area as per organizational standards using recommended solutions and conditions				

		2.0	4.0	0.0	2.0
	PC7. dispose waste materials in adherence to the industry requirements; waste materials such as disposable linen, disposable head bands, disposable gowns, disposable apron, disposable face mask, disposable gloves, etc.	2.0	3.0	0.0	2.0
	PC8. identify ways to optimize usage of material including water in various tasks/activities/processes	2.0	3.0	0.0	2.0
	PC9. check for spills/leakages occurred while providing services	2.0	3.0	0.0	1.0
	PC10. identify and segregate recyclable, nonrecyclable and hazardous waste generated in separate bin	2.0	3.0	0.0	1.0
	PC11. store the unused disposable material properly in a dedicated area; material such as disposable masks, gloves, etc.	2.0	3.0	0.0	1.0
	PC12. ensure electrical equipment and appliances are switched off when not in use	2.0	3.0	0.0	1.0
	PC13. store records, materials and equipment securely in line with the policies	2.0	3.0	0.0	1.0
	PC14. conduct awareness program (such as for Covid19) for the employees and display posters/ signage's promoting regular hand-washing and respiratory hygiene in the premises	2.0	3.0	0.0	1.0
	PC15. set up and promote digital modes of payment to lessen any kind of cross infection				

		2.0	3.0	0.0	1.0
	Total Marks	30.0	47.0	0.0	23.0
BWS/N0104	Perform skincare services	17	17	-	17
Perform skin care services	PC1. adhere to the health and safety standards laid out by the manufacturer and salon	1	1	0	1
	PC2. position self and client correctly to ensure privacy, comfort and wellbeing throughout the service	1	1	0	1
	PC3. perform and adapt the therapy using materials, equipment and techniques correctly and safely to meet the needs of the client	1	1	0	1
	PC4. carry out facial care/ clean-up process using the products and equipment as per service levels laid down by the salon Facials: skin lightening, radiance, anti-tan, hydration, oil control, harmonizing for sensitive skin	1	1	0	1
	PC5. ask relevant and effective questions to check and establish the client's understanding and expectation prior to commencement and clarify doubts, if any	1	1	0	1
	PC6. clean the skin and remove all traces of make-up by using superficial and deep cleansing techniques Deep cleansing techniques: eg. gel, oil, cream, pore strips, masks, steam, vacuum suction, etc.	1	1	0	1
	PC7. - use an exfoliation technique suitable for the client's skin type and skin condition Skin type: Oily, dry, normal, combination, sensitive - Exfoliation techniques: Mechanical, chemical; clay exfoliants, biochemical skin peels, masks, enzymes, retinol, hydroxyl acids, pore grains	1	1	0	1
	PC8. use a suitable skin warming technique and carry out any necessary extraction relevant to the client's skin type and skin condition	1	1	0	1

	Skin warming techniques: warm towel, steam, etc.				
	PC9. - provide facial massage using a medium and techniques suitable for the clients skin type and condition - Medium: Oil, cream Techniques: Effleurage, petrissage, tapotement	1	1	0	1
	PC10. apply masks evenly and neatly, covering the area to be treated completely	1	1	0	1
	PC11. remove masks as per the recommended time frame mentioned in manufacturers instructions or organisational standards	1	1	0	1
	PC12. carry out cleaning of the skin post-procedure to ensure skin is left clean, toned and suitably moisturized	1	1	0	1
	PC13. complete the therapy to the satisfaction of the client in a commercially acceptable time	1	1	0	1
	PC14. check the clients comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	1	1	0	1
	PC15. record details of the therapy accurately as per organisation policy and procedures	1	1	0	1
	PC16. store information securely in line with the salons policies	1	1	0	1
	PC17. provide specific after-procedure, homecare advice and recommendations form product use and further services to the client	1	1	0	1
	AHA peels for skin rejuvenation and glow	15	19	0	15
	PC18. assess skin type, concerns, and suitability for AHA peels	1	1	0	1
	PC19. conduct a patch test 24 hours before treatment to check for sensitivity	1	1	0	1
	PC20. ensure the client avoids retinol, exfoliants, and harsh products 3-5 days before the peel	1	1	0	1

	PC21. use a gentle, pH balanced cleanser to remove makeup, oil, and dirt	1	2	0	1
	PC22. degrease the skin using an alcohol-free toner or prep solution to allow even penetration of the peel	1	1	0	1
	PC23. choose the AHA concentration based on skin type: - mild peels (5-10% AHA) – for beginners & sensitive skin. - medium peels (20-30% AHA) – for deeper exfoliation & pigmentation. - strong peels (50-70% AHA) – for advanced treatment (done by professionals)	1	2	0	1
	PC24. apply an even layer using a brush, gauze, or cotton pad	1	2	0	1
	PC25. leave on for 2-10 minutes, depending on skin tolerance	1	1	0	1
	PC26. clients may feel tingling or slight stinging, which is normal	1	1	0	1
	PC27. some AHA peels self- neutralize, while others require a neutralizing solution to stop the action	1	1	0	1
	PC28. gently apply the neutralizer with a cotton pad and rinse with cool water	1	2	0	1
	PC29. apply a hydrating serum (like hyaluronic acid) to restore moisture	1	1	0	1
	PC30. use a calming gel or mask (like aloe vera or chamomile) to reduce redness	1	1	0	1
	PC31. always finish with a broad-spectrum SPF 30+ sunscreen to protect the skin	1	1	0	1
	PC32. instruct the client to avoid sun exposure for at least 48 hours	1	1	0	1
	Total Marks	32	36	0	32
BWS/N0105 Perform hair	Prepare the client for service	2.5	3	0	3
	PC1. adhere to the health and safety standards laid out by the manufacturer and salon	0.5	0.5	0	0.5

removal services	PC2. sanitize the hands effectively prior to service commencement using a hand sanitiser	0	0.5	0	0.5
	PC3. - prepare the client suitably for the respective service procedure and provide relevant required personal protective equipment - Yourself: sanitize the hands, wear suitable protective apparel, remove jewellery, etc. Client: provide suitable protective apparel, remove jewellery, etc. Work area: organise and arrange products, tools and equipment, sanitise tools and equipment, no trailing wires, no obstructions, etc.	1	1	0	1
	PC4. ask relevant and effective questions to check and establish the client's understanding, requirements and expectation prior to commencement and clarify doubts, if any, including with guardians for minors	0.5	0.5	0	0.5
	PC5. select and prepare products, tools and equipment that are suitable to meet to the clients needs and requirements of the service plan Manage the client during depilation services	0.5	0.5	0	0.5
	Special techniques for threading	3.5	4.5	0	4
	PC6. know about the Threading Techniques: - hand Method – Uses the thumb and forefinger to twist and move the thread. - mouth Method – The thread is held in the mouth for better tension control (not commonly used due to hygiene concerns). - neck Method – The thread is looped around the neck for hands-free threading control	0.5	0.5	0	0.5
	PC7. cleanse the skin with a mild toner to remove oil and dirt	1	1	0	1
	PC8. prepare the thread (cut about 12- 18 inches) twist it in the middle to create a loop	0.5	0.5	0	0.5

PC9. hold the thread in a twisted fashion and use a scissoring motion to pull hair from the follicle	0.5	0.5	0	0.5
PC10. shape the eyebrows carefully according to client preference	0.5	1	0	1
PC11. apply a soothing gel or aloe vera to reduce redness and irritation	0.5	1	0	0.5
Perform waxing of various body areas	3.5	5	0	4
PC12. cleanse the skin with a pre-wax cleanser	0.5	0.5	0	0.5
PC13. apply pre-wax oil or powder to absorb excess moisture	0.5	0.5	0	0.5
PC14. use a spatula to apply soft wax in the direction of hair growth	0.5	1	0	1
PC15. press a waxing strip firmly over the wax	0.5	1	0	0.5
PC16. hold the skin taut and pull the strip quickly in the opposite direction of hair growth	0.5	1	0	0.5
PC17. repeat until all hair is removed	0.5	0.5	0	0.5
PC18. wipe away excess wax with a post-wax oil and apply a soothing lotion	0.5	0.5	0	0.5
Perform Brazilian waxing	5.5	11	0	4.5
PC19. ensure client comfort and privacy – Have disposable underwear or towels for modesty	1	2	0	1
PC20. cleanse the bikini area and apply pre-wax powder to absorb moisture	0.5	0.5	0	0
PC21. warm the hard wax and apply a thick layer in sections	0	0.5	0	0.5
PC22. let it cool until it hardens slightly and can be peeled off	1	2	0	0.5
PC23. hold the skin taut and remove the wax in a swift motion	1	2	0	0.5
PC24. repeat the process for all desired areas	1	2	0	1
PC25. apply a soothing post-wax oil or lotion to prevent irritation	1	2	0	1
Perform Peel off waxing	2	4	0	1.5
PC26. heat the hard wax to a honey-like consistency	0	0.5	0	0

	PC27. cleanse the skin and apply a thin layer of wax in the direction of hair growth	0.5	1	0	0.5
	PC28. allow the wax to cool and harden (30–60 seconds)	0.5	1	0	0.5
	PC29. hold the skin taut and peel off the wax in one quick motion	0.5	1	0	0.5
	PC30. remove any residue with a post-wax oil	0.5	0.5	0	0
	Perform Roller waxing	3	8	0	4
	PC31. insert a wax cartridge into the roller wax warmer	0.5	1	0	0.5
	PC32. once warmed, roll the applicator over the skin in the direction of hair growth	1	3	0	2
	PC33. apply a waxing strip and press firmly	0.5	2	0	0.5
	PC34. remove the strip in a quick, opposite motion	0.5	1	0	0.5
	PC35. cleanse the skin and apply a soothing lotion	0.5	1	0	0.5
	Perform post-procedure tasks	6	12.5	0	5
	PC36. check the client's comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	0.5	1	0	0.5
	PC37. discontinue service, and do not provide advice and recommendations where contra-actions occur	0.5	1	0	0.5
	PC38. clean the treated area and use a suitable soothing product for post procedure relief as per organisational standards	1	2	0	0.5
	PC39. record the therapy details accurately as required by the organisation policies and procedures in a timely manner	0.5	1.5	0	0.5
	PC40. store information securely in line with the salons policies	0.5	1	0	0.5
	PC41. provide specific after-procedure, homecare advice and recommendations for product use and further services to the client	0.5	1	0	0.5
	PC42. ask questions to check with the client their satisfaction with the finished result	0.5	1	0	0.5

	PC43. thank customer for feedback post-service, where customer is not satisfied with service take actions to resolve matter to customer satisfaction or apologies for the same and refer to supervisor	0.5	1	0	0.5
	PC44. minimize the wastage of products by using products economically and following correct storage procedures as per manufacturers instructions	0.5	1	0	0.5
	PC45. store chemicals and equipment securely post service	0.5	1	0	0.5
	PC46. dispose all waste safely according to the salons standards of hygiene and safety	0.5	1	0	0
	Total Marks	26	48	0	26
BWS/N0106 Perform make-up services	Apply make-up for day, evening and special occasions	21	22	0	22
	PC1. adhere to the health and safety standards laid out by the manufacturer and organization	1	1	0	1
	PC2. ask relevant and effective questions to the client to identify contra-indications to skin and make-up products, if any	1	1	0	1
	PC3. sanitize the hands prior to treatment commencement	1	1	0	1
	PC4. prepare the client and provide suitable protective apparel	1	1	0	1
	PC5. position self and client throughout procedure to ensure privacy, comfort and wellbeing	1	1	0	1
	PC6. define a suitable treatment plan to meet the clients needs	1	1	0	1
	PC7. select and prepare suitable skin care and make up products to meet the clients needs and work plan	1	1	0	1
	PC8. clarify the client's understanding and expectation prior to commencement of procedure	1	1	0	1
	PC9. clean, tone and moisturize the skin to suit the clients skin type and needs in the correct sequence, applying correct techniques, using organization approved tools and processes	1	1	0	1

PC10. conceal skin imperfections and blemishes, using the suitable color corrective products, where required applying correct techniques and procedures	1	1	0	1
PC11. select and apply the correct make-up products to enhance facial features, to suit the clients needs and achieve the desired effect for the occasion, applying correct techniques as per organization standards	1	1	0	1
PC12. adapt the make-up procedure using materials, equipment and techniques correctly and safely to meet the needs of the client, where required	1	1	0	1
PC13. adjust the clients position to meet the needs of the service without causing them discomfort	1	1	0	1
PC14. check the clients comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	1	1	0	1
PC15. complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organizational standards	1	1	0	1
PC16. ensure the work area is kept clean and tidy during the service	1	1	0	1
PC17. dispose waste materials as per organizational standards in a safe and hygienic manner	1	1	0	1
PC18. record details of the procedure accurately as per organizational policy and approved practice	1	1	0	1
PC19. store information securely in line with the salons policies	1	1	0	1
PC20. provide specific after-procedure, homecare advice and recommendations for product use and further services to the client	1	1	0	1
PC21. ask questions to check with the client their satisfaction with the finished result	1	1	0	1
PC22. thank customer for feedback post-service, where customer is not satisfied with service take actions to	0	1	0	1

	resolve matter to customer satisfaction or apologise for the same and refer to supervisor				
	Perform the different draping styles of saree, dupatta, dhoti and safa	7	21	0	7
	PC23. select a fabric that complements the style and occasion. Lightweight fabrics like georgette or chiffon drape differently than heavier ones like silk or brocade	1	3	0	1
	PC24. ensure the base garment (petticoat for saree, churidar for dupatta, or pyjama for dhoti) is tied snugly to hold the drape in place without slipping	1	3	0	1
	PC25. create even pleats or folds to achieve a structured look. This is crucial for sarees, dupattas, and safas, ensuring symmetry and elegance	1	3	0	1
	PC26. check the length of the drape before finalizing. Saree pleats should touch the floor, dupattas should be pinned at the right spots, and dhoti folds should be even on both sides	1	3	0	1
	PC27. use safety pins or tucks to keep the drape in place, especially in areas prone to movement. Pin saree pleats at the waist, lehenga dupattas at the shoulder, and safa layers at the back	1	3	0	1
	PC28. experiment with different draping styles based on the occasion. For example, Gujarati and Bengali saree drapes differ, just like a Maharashtrian dhoti differs from a South Indian veshti	1	3	0	1
	PC29. once draped, check if it's comfortable to move and sit in. Adjust for symmetry and smooth out any uneven pleats or wrinkles for a polished look	1	3	0	1
	Total Marks	28	43	0	29
BWS/N0401	Prepare the client for service	4	4	0	4
Provide manicure and pedicure services	PC1. adhere to the health and safety standards laid out by the manufacturer and organization	0.5	0.5	0	0.5
	PC2. sanitize the hands prior to procedure commencement as per organizational approved process	0.5	0.5	0	0.5

PC3. prepare the client suitably for the respective service procedure and provide relevant required personal protective equipment	0.5	0.5	0	0.5
PC4. ask relevant and effective questions to check and establish the client's understanding, requirements and expectation prior to commencement and clarify doubts, if any	0.5	0.5	0	0.5
PC5. position self and client in a way to ensure privacy, comfort and wellbeing, throughout the procedure	0.5	0.5	0	0.5
PC6. adjust the clients position to meet the needs of the service without causing them discomfort	0.5	0.5	0	0.5
PC7. perform and adapt the manicure and pedicure procedures using materials, equipment and techniques correctly and safely to meet the needs of the client	1	1	0	1
Carrying out manicure and pedicure services	6	6	0	6
PC8. remove any existing nail polish using approved products and procedures before proceeding further	0.5	0.5	0	0.5
PC9. enquire to establish the desired length and shape of nails (hands or toes) with the client	0.5	0.5	0	0.5
PC10. file the nails ensuring the nails free edge is left smooth and shaped to required length according to the client's preference	0.5	0.5	0	0.5
PC11. remove dirt in the underside of the nails using nail pick, clippers, nail brush, soaking and washing to be dirt free	0.5	0.5	0	0.5
PC12. use suitable cuticle tools and products, safely and effectively, to remove excess cuticle, ensuring that the cuticle and nail plate are undamaged	0.5	0.5	0	0.5
PC13. use specialized procedures (hand and leg, finger and toe nails) to improve the appearance of the clients skin and nails (Procedures: File, buff and shape, cuticle pushing, clipping, massage, polish, etc.)	0.5	0.5	0	0.5

	PC14. use smooth and even massage techniques for hands and lower arms, lower legs and feet and apply appropriate pressure to meet the clients needs	0.5	0.5	0	0.5
	PC15. remove any excessive hard skin using a foot scrapper during the manicure service without discomfort to the client	0.5	0.5	0	0.5
	PC16. leave the hands and lower arm, foot and lower leg free of any excess massage medium at the end of the pedicure or manicure process respectively, by clearing these using a towel or other suitable materials	0.5	0.5	0	0.5
	PC17. check that the nail plate is dehydrated and the underside is clean and free of debris	0.5	0.5	0	0.5
	PC18. apply sufficient base coat, polish coats and top coats as required to achieve the desired nail finish	0.5	0.5	0	0.5
	PC19. check that the final nail finish is smooth, even textured and uniformly colored, with the cuticle and nail wall free of enamel	0.5	0.5	0	0.5
	Aroma manicure and pedicure services	5	6	0	6
	PC20. essential oils like lavender, peppermint, or rose are infused in water, creams, and scrubs to provide relaxation and rejuvenation	1	1	0	1
	PC21. hands and feet are soaked in warm water with essential oils and mild cleansers to soften the skin and relax muscles	0.5	1	0	1
	PC22. scrub with aromatic ingredients like sugar, salt, or herbal extracts removes dead skin cells, leaving the skin smooth	1	1	0	1
	PC23. nails are trimmed, shaped, and cuticles are softened with nourishing oils for healthy, well-groomed nails	1	1	0	1
	PC24. soothing massage with essential oil-infused creams improves blood circulation, reduces stress, and hydrates the skin	1	1	0	1

PC25. hydrating mask or lotion is applied, followed by nail polishing (optional) to complete the treatment with a fresh, glowing look	0.5	1	0	1
Advance mani/pedi—Bomb pedicure	11	12	0	12
PC26. ensure all tools (nail clippers, files, cuticle, pushers, foot scrubbers) are sterilized	1	1	0	1
PC27. prepare a warm foot soak with a fizzing pedicure bomb	1	1	0	1
PC28. place feet in warm water and drop in the pedicure bomb	1	1	0	1
PC29. allow it to dissolve, releasing essential oils and minerals	1	1	0	1
PC30. let the client relax while the soak softens skin and nails	1	1	0	1
PC31. use a scrub (sugar or salt-based) to gently exfoliate feet and remove dead skin	1	1	0	1
PC32. push back and trim cuticles for a clean nail bed	1	1	0	1
PC33. use a pumice stone or foot file to smooth rough heels	0.5	1	0	1
PC34. apply a nourishing foot mask or cream infused with essential oils	0.5	1	0	1
PC35. perform a relaxing foot and calf massage to boost circulation	1	1	0	1
PC36. trim and file nails into the desired shape	1	1	0	1
PC37. apply a base coat, polish, and top coat	1	1	0	1
Post Service procedures	4	7	0	7
PC20. check the client's comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	0.5	1	0	1
PC21. clean the treated area and use a suitable soothing product	0.5	1	0	1
PC22. complete the therapy to the satisfaction of the guest in a commercially acceptable time	0.5	1	0	1

	PC23. record the therapy accurately and store information securely in line with the organizations policies	0.5	1	0	1
	PC24. provide specific after-procedure, homecare advice and recommendations for product use and further services to the client	0.5	1	0	1
	PC25. ask questions to check with the client their satisfaction with the finished result	0.5	1	0	1
	PC26. thank customer for feedback post-service, where customer is not satisfied with service take actions to resolve matter to customer satisfaction or apologise for the same and refer to supervisor	1	1	0	1
	Total Marks	30	35	0	35
BWS/N0128 Operate and apply electrical/electronic equipment for facial beauty services safely and effectively	Prepare equipment	8	19	0	13
	PC1. adhere to the health and safety standards laid out by the manufacturer and salon	0.5	1	0	0.5
	PC2. - identify various electrical/electronic machine equipment for beauty services correctly (Equipment: Brush Machine/Brush Unit, Facial Steamer (Vapour Zone), High frequency, Galvanic (Iontophoresis, Deincrustation), Faradic, Vacuum suction, Microcurrent, Electro-muscle Stimulator, Lymphatic Drainage Equipment, Microdermabrasion, Ultra-sonic, advance machine facials such as direct high frequency, indirect high frequency, galvanic, etc.)	0.5	1	0	0.5
	PC3. select the correct machine and accessories as per the service plan	0.5	1	0	0.5
	PC4. check the machine for damage, faults and risks before operating, if detected take necessary action as per organisation approved procedures and ensure safety	1	1	0	1
	PC5. ensure all component and parts of the machine are available, clean and ready for use	0	1	0	1

	PC6. attach and assemble the accessories/parts following manufacturers instructions	0.5	1	0	0.5
	PC7. ensure there are no bare or trailing wires	0	1	0	1
	PC8. ensure the machine is calibrated and approved for usage	1	1	0	1
	PC9. ensure the environment is safe and suitable for equipment operation	0	1	0	1
	PC10. sterilise, sanitise and disinfect tools and machine parts as per requirements and organisation standard using various methodsmethods: heat or chemical methods, bactericides, fungicides, viricides, UV cabinet for storage only.	1	1	0	1
	PC11. assemble and organise products and accessories related to the respective service and keep ready for use	0.5	2	0	0.5
	PC12. prepare yourself, the client and work area for shampoo and conditioning servicesYourself: Sanitize the hands prior to service commencement, personal protective equipment, remove jewellery, etc. Client: provide suitable protective apparel, remove jewellery, etc. work area: no obstructions, equipment in clean and working condition, tools and equipment in correct position, etc	0.5	1	0	0.5
	PC13. identify contra-indications and respective necessary actions	0.5	1	0	0.5
	PC14. position self and equipment in relation to client and each other, safely and in a manner to operate the equipment effectively	0.5	2	0	0.5
	PC15. define a suitable service procedure plan to meet the clients needs	1	1	0	1
	PC16. ensure the service plan is as per skin type, skin condition and client needs	0	1	0	1
	PC17. ensure the service plan	0	1	0	1
	Operate the equipment	2	4	0	3

	PC18. select and prepare suitable skin care products to meet the clients needs in line with the client service plan	1	1	0	1
	PC19. ensure the dials are at zero and mains are off	0	1	0	1
	PC20. switch on the mains and operate the equipment at low intensity to test the equipment	0.5	1	0	0.5
	PC21. switch off the machine if any malfunction is noticed and report to concerned personnel	0.5	1	0	0.5
	Use the equipment for facial beauty services	6.5	19	0	10
	PC22. clarify the client's understanding and expectation prior to commencement of procedure	0.5	1.5	0	1
	PC23. explain the sensation, temperature and other sensory experiences the client is likely to experience in order to prepare them for it	0.5	2	0	1
	PC24. adjust the clients position to meet the needs of the service without causing them discomfort	0.5	2	0	0.5
	PC25. check the clients comfort and wellbeing throughout the service and adapt procedures to ensure the same, reassure the client with necessary information and positive comments as required	0.5	2	0	0.5
	PC26. operate the equipment as per manufacturers instructions in line with service procedure requirements	0.5	2.5	0	1.5
	PC27. apply products as per service plan and in line with procedural guidelines of the manufacturer and organisation standards	1	2	0	1
	PC28. ensure correct techniques are used for movement	0.5	1	0	1
	PC29. ensure the right parameters as per manufacturers instructions, organisation and safety standards are maintained and followed during application	0.5	1	0	0.5
	PC30. complete the procedure to the satisfaction of the client in a commercially acceptable time and as per organisational standards	0.5	2	0	0.5
	PC31. identify contra-actions and necessary subsequent action	0.5	1	0	0.5

	PC32. ensure the work area is kept clean and tidy during the service	0	1	0	1
	PC33. provide specific after-procedure, homecare advice and recommendations for product use and further treatments to the client	1	1	0	1
	Post-procedure activities	3.5	8	0	4
	PC34. clean and dismantle the machine as per organisation standards after service	0.5	2	0	0.5
	PC35. ensure electrodes are cleaned, handled and stored as per manufacturers instructions	0.5	1	0	0.5
	PC36. store equipment as per manufacturers instruction and keep ready for next service	0.5	1	0	0.5
	PC37. record details of the procedure accurately as per organisational policy and approved practice	0.5	1	0	0.5
	PC38. store information securely in line with the salons policies	0.5	1	0	0.5
	PC39. ask questions to check with the client their satisfaction with the finished result	0.5	1	0	1
	PC40. thank customer for feedback post-service, where customer is not satisfied with service take actions to resolve matter to customer satisfaction or apologise for the same and refer to supervisor	0.5	1	0	0.5
	Total Marks	20	50	0	30
BWS/N0129 Perform salon reception duties	Book appointments	5	7	0	5
	PC1. book appointments in person and over telephone accurately and promptly	1	1	0	1
	PC2. maintain and interpret the appointment register accurately	1	1	0	1
	PC3. estimate timings for various services offered by the salon with reasonable precision	1	1	0	1
	PC4. record details in a register or electronically in an accurate and efficient manner	0.5	1	0	0.5
	PC5. ask relevant questions to customers to obtain required information to book an appointment	0.5	2	0	0.5

PC6. politely decline appointments where time slots unavailable and offer alternate arrangements in keeping with client needs and preferences	1	1	0	1
Handle clients and client needs	7	14	0	7
PC7. speak to clients in a professional and pleasant tone and speech	0.5	2	0	0.5
PC8. maintain confidentiality of client information	0.5	2	0	0.5
PC9. do not disclose client information to unauthorised personnel	0.5	2	0	0.5
PC10. accommodate special requests as per feasibility and in consultation with service personnel	1	1	0	1
PC11. respond to emails as per organisational and professional protocols	1	1	0	1
PC12. offer clients to wait in the lounge area/waiting area, offer water and means of passing time as per organisational policy and procedures	0.5	1	0	0.5
PC13. inform waiting customers of time left to service periodically	0.5	1	0	0.5
PC14. manage wait times to ensure customer satisfaction	0.5	1	0	0.5
PC15. inform customers promptly and apologise earnestly to customers if there is an anticipated delay in servicing a client as per appointment schedule, offer alternative where required	0.5	1	0	0.5
PC16. inform clients of organisational facilities, services, prices, and layout as required	0.5	1	0	0.5
PC17. inform customers of emergency procedures if required	1	1	0	1
Maintain the reception	3	5	0	4
PC18. maintain the reception in a neat and tidy manner	0.5	1	0	1
PC19. maintain displays, magazines and promotional materials, etc. to give a neat and orderly look	1	1	0	1
PC20. ensure cleaning processes are followed for all areas of the reception	0	0.5	0	0.5

	PC21. maintain records neatly in a secure location, where it is also easy to retrieve when required	0.5	1	0	0.5
	PC22. follow correct filing and storing procedures for efficient storage	0.5	1	0	0.5
	PC23. switch off all electronic equipment at the end of the day	0.5	0.5	0	0.5
	Process payments	13	17	0	13
	PC24. maintain opening and closing balances and adequate change in the cash box/register	1	1	0	1
	PC25. process cash payments correctly by receiving and tendering accurate amounts	1	1	0	1
	PC26. calculate due amounts accurately for billing	1	1	0	1
	PC27. produce invoices accurately using manual and computerised billing systems	1	1	0	1
	PC28. process credit card payments on manual swipe machines, electronic swipe machine, etc. of cards with and without pin authorisations	0.5	1	0	0.5
	PC29. follow organisation procedure in relation to cheque payments and follow essential checks required to process these while accepting them	0.5	1	0	0.5
	PC30. reconcile payments with billing done at the end of the shift	0.5	2	0	0.5
	PC31. operate and escalate problems with credit card machines efficiently and in a timely manner	1	1	0	1
	PC32. follow organisational procedures when faced with payment discrepancies (Payment discrepancies: eg. damaged currency, counterfeit currency, invalid cheques and credit cards, declined credit cards, etc.)	0.5	1	0	0.5
	PC33. maintain confidentiality and security of passwords and other access devices/permits	1	1	0	1
	PC34. inform customers of schemes, discounts and other offers accurately for purposes of upselling and providing customers legitimate benefits	0.5	1	0	0.5

	PC35. accurately calculate applicable discounts and apply these to invoices	1	1	0	1
	PC36. calculate applicable taxes correctly and apply them to invoices	1	1	0	1
	PC37. explain taxes to customers and components of the charged invoice to the customer	1	1	0	1
	PC38. handover money and receipts to authorised personnel at the end of the shift	0.5	1	0	0.5
	PC39. escalate any disputes that cannot be resolved to the supervisor	1	1	0	1
	Total Marks	28	43	0	29
BWS/N9002 Maintain health and safety at the workplace	Maintain health and safety at the workplace	33	45	0	22
	PC1. ensure proper supply of Personal Protective Equipment such as tissues, antibacterial soaps, alcohol-based hand cleansers, triple layered surgical face masks, gloves, etc. for the employees and clientele	3	5	0	2
	PC2. ensure maintaining basic hygiene and keep proper distance between the clientele to avoid any kind of cross infection, basic hygiene such as wearing disposable N-95/ triple layered surgical face mask, gloves, apron, washing/ sanitizing hands & taking bath at regular intervals, etc.	3	4	0	2
	PC3. set up and position oneself, equipment, chemicals, products and tools in the work area to meet legal, hygiene and safety requirements	3	4	0	2
	PC4. clean and sterilize all tools and equipment before and after use	3	4	0	2
	PC5. maintain one's posture and position to minimize fatigue, risk of injury and chances of cross infection	3	4	0	2
	PC6. dispose waste materials in accordance to the industry accepted standards	3	4	0	2
	PC7. maintain first aid kit and keep oneself updated on the first aid procedures	3	4	0	2
	PC8. identify and document potential risks and hazards in the workplace	3	4	0	2

	PC9. accurately maintain accident reports	3	4	0	2
	PC10. report health and safety risks/ hazards to concerned personnel	3	4	0	2
	PC11. use tools, equipment, chemicals and products in accordance with the guidelines and manufacturers' instructions	3	4	0	2
	Total Marks	33	45	0	22
BWS/N9003 Create a positive impression at the workplace	Appearance and Behavior	7	10	0	5
	PC1. ensure maintaining good health and personal hygiene such as sanitized hands, neatly tied and covered hair, clean nails, etc.	2	3	0	1
	PC2. meet the organization's standards of grooming (courtesy, behavior and efficiency) such as engaging with clients with no gender stereotyping, positioning self and client in a manner, to ensure privacy, comfort and well-being of all the genders throughout the services, etc.	2	3	0	1
	PC3. stay free from intoxicants while on duty	1	2	0	1
	PC4. wear and carry organization's uniform and accessories correctly and smartly by sanitizing it in hot water with detergent and bleach	2	2	0	2
	Task execution as per organization's standards	10	13	0	5
	PC5. take appropriate and approved actions in line with instructions and guidelines	2	2	0	1
	PC6. participate in workplace activities as a part of the larger team	2	3	0	1
	PC7. report to supervisor immediately in case there are any work issues	2	2	0	1
	PC8. use appropriate language, tone and gestures while interacting with guests from different cultural and religious backgrounds, age, disabilities and gender	2	3	0	1
	PC9. improve upon existing techniques of services by updating skills, such as, learning about digital technologies (by using digital platform for booking an appointment, making bills & payments, collecting	2	3	0	1

	feedback); financial literacy (opening savings bank accounts, linking Aadhaar card to bank account, using various e-commerce platforms); self-ownership, etc.				
	Communication and Information record	18	23	0	9
	PC10. communicate procedure related information to guests based on the sectors code of practices and organisations procedures/ guidelines	2	3	0	1
	PC11. communicate role related information to stakeholders in a polite manner and resolve queries, if any	2	2	0	1
	PC12. assist and guide guests to services or products based on their needs	2	3	0	1
	PC13. report and record instances of aggressive/ unruly behavior and seek assistance	2	2	0	1
	PC14. use communication equipment (phone, email etc.) as mandated by the organization	2	2	0	1
	PC15. carry out routine documentation (such as recording details related to employee's tasks, services taken and feedback given by clients) legibly and accurately in the desired format	2	2	0	1
	PC16. maintain confidentiality of information, as required, in the role	2	3	0	1
	PC17. communicate the internalization of gender & its concepts at work place	2	3	0	1
	PC18. conduct various workshops for the employees at workplace; using range of technologies that aid PwDs at the workplace, etc.	2	3	0	1
	Total Marks	35	46	0	19
DGT/VSQ/N0101 Employability Skills (30 hours)	Introduction to Employability Skills	0.5	1	0	0.5
	PC1. understand the significance of employability skills in meeting the job requirements	0.5	1	0	0.5
	Constitutional values – Citizenship	0.5	1	0	0.5
	PC2. identify constitutional values, civic rights, duties, personal values and ethics and environmentally sustainable practices	0.5	1	0	0.5

Becoming a Professional in the 21st Century	1	2	0	1
PC3. explain 21st Century Skills such as Self-awareness, Behavior Skills, Positive attitude, self-motivation, problem-solving, creative thinking, time management, social and cultural awareness, emotional awareness, continuous learning mindset etc.	1	2	0	1
Basic English Skills	1	3	0	1
PC4. speak with others using some basic English phrases or sentences	1	3	0	1
Communication Skills	1	1	0	0
PC5. follow good manners while communicating with others	0.5	0.5	0	0
PC6. work with others in a team	0.5	0.5	0	0
Diversity & Inclusion	1	1	0	0
PC7. communicate and behave appropriately with all genders and PwD	0.5	0.5	0	0
PC8. report any issues related to sexual harassment	0.5	0.5	0	0
Financial and Legal Literacy	1.5	3	0	2.5
PC9. use various financial products and services safely and securely	0.5	1	0	1.5
PC10. calculate income, expenses, savings etc.	0.5	1	0	0.5
PC11. approach the concerned authorities for any exploitation as per legal rights and laws	0.5	1	0	0.5
Essential Digital Skills	3	6	0	1
PC12. operate digital devices and use its features and applications securely and safely	1.5	3	0	0.5
PC13. use internet and social media platforms securely and safely	1.5	3	0	0.5
Entrepreneurship	3	3	0	2
PC14. identify and assess opportunities for potential business	2	2	0	1
PC15. identify sources for arranging money and associated financial and legal challenges	1	1	0	1
Customer Service	1.5	2	0	0.5
PC16. identify different types of customers	0.5	1	0	0.5

	PC17. identify customer needs and address them appropriately	0.5	0.5	0	0
	PC18. follow appropriate hygiene and grooming standards	0.5	0.5	0	0
	Getting ready for apprenticeship & Jobs	1	2	0	1
	PC19. create a basic biodata	0.5	0.5	0	0.5
	PC20. search for suitable jobs and apply	0.5	0.5	0	0.5
	PC21. identify and register apprenticeship opportunities as per requirement	0	1	0	0
	Total Marks	15	25	0	10
BWS/N0137 Perform photo facial services	Introduction to Photo Facial	6	9	0	3
	PC1. photo facials, often known as IPL facials or photo rejuvenation, use light technology to improve the skin's appearance	2	3	0	1
	PC2. primarily used to treat skin conditions like sun damage, age spots, acne scars, redness, and uneven skin tone	2	3	0	1
	PC3. refresh and rejuvenate the skin by stimulating collagen production, improving blood circulation, and reducing hyperpigmentation	2	3	0	1
	Types of Photo Facial Technology	4	6	0	2
	PC4. intense pulsed light technology emits broad-spectrum light that penetrates different layers of the skin. It is used for treating pigmentation, broken capillaries, and fine lines. IPL uses various filters to target specific skin concerns	2	3	0	1
	PC5. light emitting diode therapy uses specific wavelengths of light (blue, red, and near-infrared) to target skin issues. Red light stimulates collagen production, while blue light targets acne-causing bacteria	2	3	0	1
	Pre-Treatment Consultation	6	9	0	6
	PC6. skin analysis: before performing a photo facial, a detailed skin analysis is conducted to identify skin type, specific	2	3	0	2

	concerns, and whether the client is suitable for the procedure				
	PC7. client expectations: crucial to manage client expectations by explaining the results, potential discomfort, and aftercare	2	3	0	2
	PC8. patch test: conduct a patch test before the full treatment is necessary to ensure there are no adverse reactions to light therapy	2	3	0	2
	Treatment Process	10	14	0	7
	PC9. cleanse the skin thoroughly to remove any makeup, oils, or impurities. A cooling gel is often applied to the skin to help conduct the light energy and reduce discomfort	2	3	0	2
	PC10. IPL or laser device is gently moved across the skin, emitting pulses of light. The light energy is absorbed by the targeted cells, promoting collagen production and breaking down pigmentation (e.g., sunspots, age spots)	3	4	0	2
	PC11. typical photo facial session lasts between 20 to 45 minutes depending on the area being treated	3	4	0	1
	PC12. remove any excess gel and apply a soothing serum or moisturizer to the treated area	2	3	0	2
	Post-Treatment Care	6	6	0	6
	PC13. use SPF 30+ daily and avoid direct sunlight for at least a week	1	1	0	1
	PC14. keep skin hydrated with a gentle moisturizer	1	1	0	1
	PC15. avoid exfoliants, retinoids, and acids for a few days	1	1	0	1
	PC16. apply a cooling gel or aloe vera if needed	1	1	0	1
	PC17. avoid hot showers and intense workouts for 24-48 hours	1	1	0	1
	PC18. drink plenty of water to aid skin healing	1	1	0	1
	Total Marks	32	44	0	24
	Grand Total	309	462	0	279

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

<1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified & trainer must be ToT Certified

4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

On the Job:

1. Each module (which covers the job profile of Beauty Services) will be assessed separately.
2. The candidate must score 60% in each module to successfully complete the OJT.

3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills and etiquette of dealing with customers, understanding needs & requirements, assessing the customer and perform Soft Skills effectively:
 - Videos of Trainees during OJT
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4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the customers
 - Understand the working of various tools and equipment
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Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.

Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf
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On File Approval